



# Agenda

**Notice is hereby given of  
an Ordinary Council Meeting**

**Friday 27 August 2021**

**10:30am**

**To be held via Zoom**

[www.waimatedc.govt.nz](http://www.waimatedc.govt.nz)

**Notice is hereby given that a meeting of the Council will be held via Zoom, on Friday 27 August 2021, 10:30am.**

**Elected Members**

Craig Rowley	Chairperson
Sharyn Cain	Deputy Chairperson
Fabia Fox	Councillor
Sandy McAlwee	Councillor
Miriam Morton	Councillor
Tom O'Connor	Councillor
David Owen	Waimate Councillor
Colin Pankhurst	Councillor
Sheila Paul	Councillor

Quorum – no less than five members

**Significance Consideration**

Evaluation: Council officers, in preparing these reports have had regard to Council's Significance and Engagement Policy. Council and Committee members will make the final assessment on whether the subject under consideration is to be regarded as being significant or not. Unless Council or Committee explicitly determines that the subject under consideration is to be deemed significant then the subject will be deemed as not being significant.

**Decision Making**

The Council, in considering each matter, must be:

- i. Satisfied that it has sufficient information about the practicable options and their benefits, costs and impacts, bearing in mind the significance of the decision;
- ii. Satisfied that it knows enough about and will give adequate consideration to the views and preferences of affected and interested parties bearing in mind the significance of the decisions to be made.

Stuart Duncan  
Chief Executive

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**OPENING****1 COUNCIL PRAYER****2 PUBLIC FORUM**

THERE WAS NO PUBLIC FORUM OFFERED AT THIS MEETING.

**3 APOLOGIES**

The Chair will call for any apologies.

**4 VISITORS****5 CONFLICTS OF INTEREST**

As per the Local Authorities (Members' Interests) Act 1968 (as below), the Chair will enquire if there are any Conflicts of Interest to be declared on any item on the agenda, and if so, for any member to declare this interest.

**Local Authorities (Members' Interests) Act 1968**

Councillors are reminded that if they have a pecuniary interest in any item on the agenda, then they must declare this interest and refrain from discussing or voting on this item and are advised to withdraw from the meeting table.

**6 IDENTIFICATION OF MAJOR (URGENT) OR MINOR ITEMS NOT ON THE AGENDA**

1. The Chair will call for any major (urgent business) or minor items not on the agenda to be raised according to Standing Orders, as below:

**a. Standing Orders 3.7.5 – Major Items**

An item not on the agenda for a meeting may be dealt with at the meeting if the local authority by resolution so decides, and the presiding member explains at the meeting at a time when it is open to the public –

- i. The reason why the item was not listed on the agenda; and
- ii. The reason why discussion of the item cannot be delayed until a subsequent meeting.

**b. Standing Orders 3.7.6 – Minor Items**

An item not on the agenda for a meeting may be dealt with at the meeting if –

- i. That item is a minor matter relating to the general business of the local authority; and
- ii. The presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- iii. No resolution, decision, or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.

**MINUTES****7 CONFIRMATION OF MINUTES****7.1 MINUTES OF THE COUNCIL MEETING HELD ON 17 AUGUST 2021**

**Author:** Karalyn Reid, Committee Secretary and PA to the Mayor

**Authoriser:** Tina Stevenson, Corporate Services Group Manager

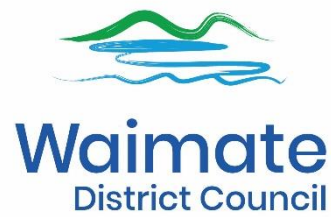
**Attachments:** 1. Minutes of the Council Meeting held on 17 August 2021

**PURPOSE**

For the unconfirmed Minutes of the Council Meeting held on 17 August 2021 to be presented to Council for confirmation.

**RECOMMENDATION**

That the Minutes of the Council Meeting held on 17 August 2021 be adopted as a true and correct record.



# **MINUTES**

## **Ordinary Council Meeting**

**17 August 2021**

**MINUTES OF WAIMATE DISTRICT COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE WAIHAO MARAE, MAORI ROAD, MORVEN, WAIMATE  
ON TUESDAY 17 AUGUST 2021, COMMENCING AT 10:15AM FOLLOWING THE  
CITIZENSHIP CEREMONY**

**PRESENT:** Chair Craig Rowley, Deputy Mayor Sharyn Cain, Cr Fabia Fox, Cr Sandy McAlwee, Cr Miriam Morton, Cr David Owen, Cr Colin Pankhurst, Cr Sheila Paul

**APOLOGIES:** Cr Tom O'Connor

**IN ATTENDANCE:** Stuart Duncan (Chief Executive), Tina Stevenson (Corporate Services Group Manager), Jonts McKerrow (Regulatory and Compliance Group Manager), Karalyn Reid (Committee Secretary)

## **OPENING**

### **1 COUNCIL PRAYER**

There was no Council Prayer offered at this meeting.

### **2 PUBLIC FORUM**

There was no Public Forum held at this meeting.

### **3 APOLOGIES**

#### **APOLOGY**

#### **RESOLUTION 2021/90**

Moved: Deputy Mayor Sharyn Cain

Seconded: Cr Fabia Fox

That the apology received from Cr Tom O'Connor be accepted.

**CARRIED**

### **4 VISITORS**

Nil

### **5 CONFLICTS OF INTEREST**

The Chair called for Conflicts of Interests. There were no Conflicts of Interest identified.

Cr Fabia Fox declared an interest in Item: 17.2 Annual Report to the Alcohol Regulatory and Licensing Authority 2020-21 as she works for Timaru District Council who administers District Liquor Licensing; however it was decided there was no conflict.

### **6 IDENTIFICATION OF MAJOR (URGENT) OR MINOR ITEMS NOT ON THE AGENDA**

There were no major/minor items identified.



## MINUTES

### 7 CONFIRMATION OF MINUTES

#### 7.1 MINUTES OF THE COUNCIL MEETING HELD ON 28 JULY 2021

##### RESOLUTION 2021/91

Moved: Deputy Mayor Sharyn Cain

Seconded: Cr Miriam Morton

That the Minutes of the Council Meeting held on 28 July 2021 be adopted as a true and correct record.

**CARRIED**

#### 7.2 MINUTES OF THE EXTRAORDINARY COUNCIL MEETING HELD ON 30 JULY 2021

##### RESOLUTION 2021/92

Moved: Cr Sandy McAlwee

Seconded: Cr Sheila Paul

That the Minutes of the Extraordinary Council Meeting held on 30 July 2021 be adopted as a true and correct record.

**CARRIED**

### 8 RECEIPT OF MINUTES

Nil

## REPORTS

### 9 MAYOR'S REPORT

#### 9.1 MAYOR'S REPORT

##### RESOLUTION 2021/93

Moved: Chair Craig Rowley

Seconded: Cr Sheila Paul

That the Mayor's Report is accepted.

**CARRIED**

##### Note:

St Andrews and Bluecliffs Roothing Inspection: A discussion was held on reporting and resolving rural roading complaints (i.e., blocked culverts, roadside weed control and debris on the roads and Council asked the roading team to work alongside Federated Farmers and Council's Compliance Officer next winter season.

**10 DEPUTY MAYOR'S REPORT****10.1 DEPUTY MAYOR'S REPORT****RESOLUTION 2021/94**

Moved: Deputy Mayor Sharyn Cain

Seconded: Chair Craig Rowley

That the Deputy Mayor's Report is accepted.

**CARRIED****11 COUNCILLORS' REPORTS****11.1 COUNCILLORS' REPORT****RESOLUTION 2021/95**

Moved: Cr Sheila Paul

Seconded: Cr Miriam Morton

That the Councillors' Report is accepted.

**CARRIED****12 CHIEF EXECUTIVE'S REPORT**

The Chief Executive provided a brief verbal report on major workstreams for the Leadership Team such as the draft Long Term Plan and the Three Waters Reform, and advised he will circulate a schedule of meetings attended.

**13 COUNCIL ACTIONS REPORT****13.1 OUTSTANDING COUNCIL ACTIONS REPORT - PUBLIC****RESOLUTION 2021/96**

Moved: Cr Sandy McAlwee

Seconded: Cr David Owen

That the Outstanding Council Actions Report – Public is accepted.

**CARRIED****Note:**

Library Redevelopment: Council asked for the architect's draft plans to be circulated in the next few days, and asked the Chief Executive to bring a report to the next meeting.

**14 HUMAN RESOURCES REPORT**

Nil

**15 HEALTH AND SAFETY REPORT**

Nil

**16 AUDIT AND RISK COMMITTEE REPORT**

Nil

**17 GENERAL REPORTS****17.1 WAIMATE DISTRICT CAMPING**

Council reviewed its camping revenue through management of regulations, provision of facilities and visitor information.

**RESOLUTION 2021/97**

Moved: Deputy Mayor Sharyn Cain

Seconded: Cr Colin Pankhurst

1. That the Waimate District Camping report is accepted; and
2. That Council recommend that the Parks and Reserves Manager:
  - a. Complete a Camping Grounds Rules document for each campsite and promote appropriately; and
  - b. Develop a Camping Bylaw which covers Freedom Camping in the district, to be brought back to Council for consideration and approval; and
  - c. Provide to Council a full report outlining further development options at Tennant Street Cabins and Victoria Park Camping Grounds. This report may also cover implementing improved operational and environmental friendly options at all camping grounds; and
  - d. Facilitate the development of a 10-year Tree Management Plan for Lake Aviemore; and
  - e. Develop a long-term plan for lakes camping activity including appropriate consultation and engagement with campers and the community; and
3. That Council agrees that the Camping Reserves (financial) are allocated across all camping grounds activities, to ensure targeted investment across all sites.

**CARRIED****17.2 ANNUAL REPORT TO THE ALCOHOL REGULATORY AND LICENSING AUTHORITY 2020-21****RESOLUTION 2021/98**

Moved: Chair Craig Rowley

Seconded: Cr Sheila Paul

1. That the Annual Report to the Alcohol Regulatory and Licensing Authority 2020-21 report is accepted; and
2. That Council receives and adopts the Annual Report to the Alcohol Regulatory and Licensing Authority.

**CARRIED****Note:**

The words 'Deputy Mayor – Waimate District Council' be removed from Commissioner Sharyn Cain as this is a separate appointment and not related to her role as an elected member of Waimate District Council.

**18 CONSIDERATION OF MAJOR (URGENT) OR MINOR ITEMS NOT ON THE AGENDA**

Nil

**PUBLIC EXCLUDED****19 EXCLUSION OF THE PUBLIC REPORT****RESOLUTION TO EXCLUDE THE PUBLIC****RESOLUTION 2021/99**

Moved: Cr David Owen

Seconded: Cr Sheila Paul

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<b>19.1 - Public Excluded Minutes of the Council Meeting held on 28 July 2021</b>	s6(a) - the making available of the information would be likely to prejudice the maintenance of the law, including the prevention, investigation, and detection of offences, and the right to a fair trial	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>19.2 - Proposed Natural Burial Site</b>	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons  s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>19.3 - Alpine Energy Shareholders Report - June 2021</b>	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information  s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

**CARRIED**

**20 RE-ADMITTANCE OF THE PUBLIC REPORT****RESOLUTION 2021/100**

Moved: Deputy Mayor Sharyn Cain

Seconded: Chair Craig Rowley

That Council moves out of Closed Council into Open Council.

**CARRIED****MEETING CLOSURE**

There being no further business, the Chair declared the meeting closed at 11.57am.

The Minutes of this meeting are to be confirmed at the Ordinary Council Meeting scheduled on 28 September 2021.

.....  
**CHAIRPERSON**

**8 RECEIPT OF MINUTES**

Nil

**REPORTS****9 MAYOR'S REPORT****9.1 MAYOR'S REPORT**

**Author:** Karalyn Reid, Committee Secretary and PA to the Mayor

**Authoriser:** Tina Stevenson, Corporate Services Group Manager

**Attachments:** Nil

**EXTERNAL MEETINGS & FUNCTIONS ATTENDED BY THE MAYOR**

Outside of Waimate District Council meetings and general business – from 7 August 2021 to 20 August 2021.

Date	Meetings and Functions
9 August 2021	Canterbury Mayoral Forum Meeting with Waka Kotahi – via zoom
9 August 2021	Three Waters Webinar – via zoom
9 August 2021	Essential Freshwater Steering Group Meeting – via zoom
9 August 2021	Three Waters Reform Public Information Meeting – Waimate Event Centre
19 August 2021	Canterbury Regional Transport Committee – via ms teams
19 August 2021	Three Waters Update – via zoom
20 August 2021	Canterbury Mayoral Forum – via zoom

**RECOMMENDATION**

That the Mayor's Report is accepted.

**10 DEPUTY MAYOR'S REPORT****10.1 DEPUTY MAYOR'S REPORT**

**Author:** Karalyn Reid, Committee Secretary and PA to the Mayor  
**Authoriser:** Tina Stevenson, Corporate Services Group Manager  
**Attachments:** Nil



**Three Waters Reform – Public Information Meeting**



**Council Meeting 17 August 2021 held at the Waihao Marae**

**EXTERNAL MEETINGS & FUNCTIONS ATTENDED BY THE DEPUTY MAYOR**

Outside of Waimate District Council meetings and general business – from 7 August 2021 to 20 August 2021.

<b>Date</b>	<b>Meetings and Functions</b>
9 August 2021	Canterbury Mayoral Forum Meeting with Waka Kotahi – via zoom
9 August 2021	LGNZ Three Waters Meeting for Elected Members – via zoom
9 August 2021	Canterbury Mayoral Forum Essential Freshwater Steering Group Meeting – via zoom
9 August 2021	Three Waters Reform Public Information Meeting – Waimate Event Centre
13 August 2021	Home visits to Browns Avenue residents with Water and Wastewater Manager regarding new waste service
19 August 2021	LGNZ Three Waters Update – via zoom

**RECOMMENDATION**

That the Deputy Mayor's Report is accepted.



**11 COUNCILLORS' REPORTS****11.1 COUNCILLORS' REPORT**

**Author:** Karalyn Reid, Committee Secretary and PA to the Mayor  
**Authoriser:** Tina Stevenson, Corporate Services Group Manager  
**Attachments:** Nil

**PURPOSE**

To present for the information of Council a register of external meetings and functions attended by Councillors outside of Waimate District Council meetings and general business from 7 August 2021 to 20 August 2021.

<b>Cr Fabia Fox</b>	
<b>Date</b>	<b>Meetings and Functions</b>
9 August 2021	Three Waters Reform Public Information Meeting – Waimate Event Centre

<b>Cr Miriam Morton</b>	
<b>Date</b>	<b>Meetings and Functions</b>
9 August 2021	Economic Development Steering Group Meeting – Council
9 August 2021	Three Waters Reform Public Information Meeting – Waimate Event Centre
20 August 2021	Upper Waitaki Zone Committee Meeting – via zoom

<b>Cr Colin Pankhurst</b>	
<b>Date</b>	<b>Meetings and Functions</b>
9 August 2021	Economic Development Steering Group Meeting – Council
9 August 2021	Three Waters Reform Public Information Meeting – Waimate Event Centre
10 August 2021	Waikakahi Water Intake Meeting – Arno Hall
12 August 2021	Hakataramea visit with Asset Group Manager regarding recycling – Hakataramea Fire Brigade Station

<b>Cr Sheila Paul</b>	
<b>Date</b>	<b>Meetings and Functions</b>
9 August 2021	Three Waters Reform Public Information Meeting – Waimate Event Centre
11 August 2021	Agricultural Action Group Meeting – Waimate A & P Pavilion

**RECOMMENDATION**

That the Councillors' Report is accepted.

**12 CHIEF EXECUTIVE'S REPORT**

Nil

**13 COUNCIL ACTIONS REPORT****13.1 OUTSTANDING COUNCIL ACTIONS REPORT - PUBLIC**

**Author:** Karalyn Reid, Committee Secretary and PA to the Mayor

**Authoriser:** Tina Stevenson, Corporate Services Group Manager

**Attachments:** 1. Outstanding Council Actions Report - Public [↓](#) 

**PURPOSE**

For the Outstanding Council Actions Report – Public to be presented for the information of Council.

**RECOMMENDATION**

That the Outstanding Council Actions Report – Public is accepted.

Meeting	Officer/Director	Section	Subject
Council 17-Aug-21	Banks, Alison	General Reports	Waimate District Camping
<b>RESOLUTION 2021/97</b>			
1. That Council recommend that the Parks and Reserves Manager: <ol style="list-style-type: none"> <li>Complete a Camping Grounds Rules document for each campsite and promote appropriately; and</li> <li>Develop a Camping Bylaw which covers Freedom Camping in the district, to be brought back to Council for consideration and approval; and</li> <li>Provide to Council a full report outlining further development options at Tennant Street Cabins and Victoria Park Camping Grounds. This report may also cover implementing improved operational and environmental friendly options at all camping grounds; and</li> <li>Facilitate the development of a 10-year Tree Management Plan for Lake Aviemore; and</li> <li>Develop a long-term plan for lakes camping activity including appropriate consultation and engagement with campers and the community; and</li> </ol> 2. That Council agrees that the Camping Reserves (financial) are allocated across all camping grounds activities, to ensure targeted investment across all sites.			
			<b>CARRIED</b>

Meeting	Officer/Director	Section	Subject
Council 28-Jul-21	Stevenson, Tina	General Reports	Downlands Water Scheme - Joint Committee Agreement
<b>RESOLUTION 2021/102</b>			
1. That the proposed new Joint Committee Agreement for the governance and management of the Downlands Water Scheme be approved; and 2. That the Chief Executive be provided with authority to sign the agreement, provided any subsequent amendments are minor in nature.			
			<b>CARRIED</b>
<b>Note: 24 Aug 2021:</b> The final draft agreement has now been reviewed by PriceWaterhouseCoopers and discussed with the parties accordingly. Some minor amendments were recommended and considered by Anderson Lloyd (who prepared the agreement) and are subsequently being updated. As the Chief Executive was provided with authority to sign the agreement, provided any subsequent amendments were minor in nature, it is anticipated the agreement will be able to be signed by all parties with this conclusion to be confirmed to Council once achieved.			

Meeting	Officer/Director	Section	Subject
Council 27-Apr-21	Duncan, Stuart	General Reports	Open Space and Recreation Development Contributions
<b>RESOLUTION 2021/61</b>			
That this item lie on the table pending a Council Workshop.			
			<b>CARRIED</b>
<b>Note: 24 Aug 2021:</b> Deferred to September.			

Meeting	Officer/Director	Section	Subject
Council 31-May-18	Duncan, Stuart	General Reports	Library Redevelopment
<b>RESOLUTION 2018/40</b>			
That Council proceed with the plan for the redevelopment of the Library including the whole Council building, and fund the investigation and scoping report to the sum of \$100,000 from the 2130 Property Reserve in the year 2020/21.			
<b>CARRIED</b>			
<b>Note:</b>			
The recommendations from the scoping exercise will go out to full public consultation before incurring further expenditure.			
<b>Note: 24 Aug 2021:</b> Drafting of the plans are in progress. The aim is to share these with elected members out of session before the September Council meeting.			

**14 HUMAN RESOURCES REPORT**

Nil

**15 HEALTH AND SAFETY REPORT**

Nil

**16 AUDIT AND RISK COMMITTEE REPORT**

Nil

**17 GENERAL REPORTS****17.1 AMENDED WASTE MANAGEMENT FEES AND CHARGES 2021/22**

**Author:** Helen Strachan, Corporate Services Assistant

**Authoriser:** Tina Stevenson, Corporate Services Group Manager

**Attachments:** 1. [!\[\]\(8d0f0e0fe25b320c33272c52aec1fbca\_img.jpg\) Proposed amended Waste Management Fees and Charges 2021/22](#)

**PURPOSE**

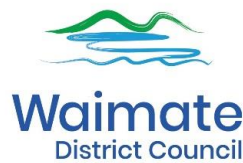
1. To adopt amended Waste Management Fees and Charges for 2021/22.

**BACKGROUND**

2. At the 30 March 2021 Council meeting, Council approved the Waimate District Council Fees and Charges 2021/22, effective 1 July 2021.
3. Attached are the proposed amendments to the Waste Management area of the Fees and Charges.
4. The proposed amendments are:
5. Multi Bin section – add in the “Special event bin set” charge to this area of fees and charges for clarity, currently this charge is only listed in the Parks area of fees and charges. There has been no change to the actual charge.
6. Refuse section – reword to “Refuse – *Rubbish* (All loads, including Timber)”
7. Recyclables section – remove the untreated timber charge of \$252/tonne (\$0.25/kg) and charge all timber at the refuse rate of \$267/tonne (\$0.27/kg).

**RECOMMENDATION**

1. That the Amended Waste Management Fees and Charges 2021/22 report is accepted; and
2. That Council adopts the Amended Waste Management Fees and Charges as presented, effective 1 September 2021, or
3. That Council adopts the Amended Waste Management Fees and Charges with amendments, effective 1 September 2021.



## 2021/22 FEES AND CHARGES

### Discretion

The Chief Executive is authorised to reduce deposits or fees in cases of reduced staff input being required, or in special circumstances. Where Council charges are based on the recovery of Council costs, these will be calculated as follows:

Officers:	At Council charge-out labour rates
Expenses:	At the actual costs incurred by Council
Vehicle mileage:	At current IRD rates

### Miscellaneous Fees

Other consents, certificates, authorities, services or inspections not specially provided to be charged at the cost of time and disbursements.

The non-statute fees below are those approved by Council as at 30 March 2021, but have not been advertised in terms of the Local Government Act 2002 or individual specific Acts.

**All fees and charges are GST inclusive**

WASTE MANAGEMENT	
Multi Bin (Refuse, Recycling, Organics and Glass) Kerbside Collection	
Multi bin set can be allocated to a property during the financial year and will be payable in advance based on months remaining and thereafter it will be charged on your rates.	
Application for a Multi Bin set (Refuse, Recycling, Organics and Glass)	\$ 50.00
Application for additional bins (Refuse, Recycling, Organics and Glass)	\$ 50.00
Additional or upsized bins can be allocated to a property during the financial year and will be payable in advance based on months remaining and thereafter it will be charged on your rates. Note, an appointment may need to be made with Envirowaste Services Limited to discuss options and sizes, before allocating bins.	
<u>Special event bin set – four 240L bins (Refuse, Recycling, Organics and Glass)</u>	<u>Actual cost</u>
Resource Recovery Park	
Refuse (Rubbish)	
Refuse – <i>Rubbish</i> (All loads, including <del>treated</del> -Timber)	\$10.00 Minimum charge \$ 267/tonne (\$0.27/kg)



All fees and charges are GST inclusive

Greenwaste or Hardfill	
Green Waste only – NO FOOD WASTE (All loads)	\$10.00 Minimum charge \$ 119/tonne (\$0.12/kg)
Hardfill – Clean (All loads)	\$10.00 Minimum charge \$40/tonne (\$0.04/kg)
Recyclables and Escrap	
Recyclables (Glass [clear, brown, green], Cans [aluminium, tin/steel], Plastic, Paper & Cardboard)	No Charge
Unique Recyclables	
<ul style="list-style-type: none"> <li>Commercial mixed recyclables – <i>delivered to the RRP</i></li> </ul>	\$10.00 Minimum charge \$ 167/tonne (\$0.17/kg)
<ul style="list-style-type: none"> <li><del>Timber (untreated)</del></li> </ul>	<del>-\$10.00 Minimum charge -\$ 252/tonne (\$0.25/kg)</del>
<ul style="list-style-type: none"> <li>Polystyrene</li> </ul>	No Charge
<ul style="list-style-type: none"> <li>Car Seat</li> </ul>	\$ 5.00
Escrap — all items excluding charged items listed below	No Charge
<ul style="list-style-type: none"> <li>Televisions</li> </ul>	\$ 15.00
<ul style="list-style-type: none"> <li>Computer monitors</li> </ul>	\$ 15.00
<ul style="list-style-type: none"> <li>Whiteware — drop off</li> </ul>	\$ 17.00
Tyres – <i>Tyres will not be accepted if they are still on the wheel rims (NB. Wheel rims are “Recyclables”)</i>	
<ul style="list-style-type: none"> <li>Light Vehicle Tyres, <u>without</u> wheel rim – Motorbike, car, 4x4, light truck and any other small tyres</li> </ul>	\$ 8.00
<ul style="list-style-type: none"> <li>Heavy Vehicle Tyres, <u>without</u> wheel rim – Heavy Truck</li> </ul>	\$ 18.00
<ul style="list-style-type: none"> <li>Heavy Plant Tyres, <u>without</u> wheel rim – Tractor, Forklift, Loader, Digger</li> </ul>	\$ 75.00
Hazardous Waste	
Waste oil	No Charge
Gas Bottles	No Charge
Vehicle Batteries	No Charge
Household Batteries (Alkaline & Lithium)	No Charge
Hazardous waste such as:	
<ul style="list-style-type: none"> <li>Chemicals</li> </ul>	

**All fees and charges are GST inclusive**

- Paint
- Medical waste

Are NOT accepted at the Waimate Resource Recovery Park. Please Contact Redruth Resource Recovery Park (03 687 7200) for disposal of Hazardous Waste (domestic quantities).

**Extraordinary Access Resource Recovery Park (additional to above charges)**

(a) Request and appointment — two hours' notice 8.00am – 5.00pm working day	\$ 60.00
(b) As above, except appointment outside hours	\$ 110.00
(c) Extra 'on demand' fee to waive notice requirement additional to either (a) or (b)	\$ 60.00



**Public Weigh**

Public access and use of weigh bridge during opening hours	\$ 9.00
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**17.2 ADOPTION OF WAIMATE DISTRICT COUNCIL LONG TERM PLAN 2021-2031**

**Author:** Carolyn Johns, Community and Strategy Group Manager

**Authoriser:** Stuart Duncan, Chief Executive

**Attachments:** 1. LTP 2021-2031 Part One (under separate cover)   
2. LTP 2021-2031 Part Two (under separate cover) 

**PURPOSE**

1. The purpose of this report is to adopt the Waimate District Council Long Term Plan (LTP) 2021-31.

**BACKGROUND**

2. The LTP is the Council's key strategic planning document. The Plan brings together an array of information about how the Council will work towards its strategic direction including community outcomes and wellbeing through the provision of its activities. It is the blueprint for the delivery of its services over the next ten years. The document includes:
  - (a) Council's strategic framework, including community outcomes and wellbeing
  - (b) The Council's group of activities including levels of service and key projects
  - (c) Key Issues Council consulted on and the decisions made
  - (d) The financial strategy and infrastructure strategy
  - (e) Various policies and disclosures required by statute
  - (f) Financial disclosures, including the Funding Impact Statement which describes how the Council proposes to set rates for the 2021/22 financial year.
  - (g) The Audit New Zealand report on how well the Waimate District Council's LTP complies with the requirements of the Local Government Act 2002 and other acts of Parliament.
3. As required, the Plan has been through a comprehensive audit process by Audit New Zealand. The Council received feedback from Audit New Zealand with a favourable opinion and following a further audit on the changes being made after Council's decisions on submissions the final opinion will be circulated separately.

**PROPOSAL**

4. The adoption of the Long Term Plan 2021-2031 finalises deliberations and concludes the planning phase. Following adoption of the Plan implementation phase begins.

**ASSESSMENT OF SIGNIFICANCE**

5. The Long Term Plan is significant and has been consulted on using the Special Consultation Procedure under S83 and S84 of the LGA.

**CONSIDERATIONS****Legislation and Policy**

6. Local Government Act 2002.
7. Significance and Engagement Policy

**Risk**

8. Section 93 of the Act requires the Council to have an LTP at all times. The final LTP 2021-31 must be adopted by 30 June 2021 to meet legislation. Council did not meet this timeline as stated on the Council agenda when approving the LTP Consultation Document for consultation on 2 June 2021.
9. Should further delays occur it is likely to create major increased workload to reconsider new information that comes to hand which would result to reworking of the Plan, which in turn results in additional auditing. Delays in adopting the LTP would also create a congestion of workload and delays of other business as usual work, for example the production of the Annual Report and the implementation of the work for year one of the LTP.

**RECOMMENDATIONS**

1. That the Adoption of the Waimate District Council Long Term Plan 2021-2031 report is accepted; and
2. That Council receives the final Audit opinion; and
3. That Council, in accordance with the requirements of Section 100 of the Local Government Act 2002, resolves that it is financially prudent to adopt the Long Term Plan 2021-31 that contains budget deficits on certain activities for the 2021/22, 2022/23 and 2023/24 years; and
4. That Council adopts the following policies and strategies that are included within the Long Term Plan:
  - (a) Financial Strategy
  - (b) Infrastructure Strategy
  - (c) Financial Contributions Policy
  - (d) Investment Policy
  - (e) Liability Management Policy
  - (f) Revenue and Financing Policy
  - (g) Significance and Engagement Policy
  - (h) Rates Remission and Postponement Policy; and
5. That the Long Term Plan 2021-2031 is adopted in accordance with Section 93 of the Local Government Act 2002.

**17.3 RESOLUTION TO SET RATES FOR 2021/22**

**Author:** Tina Stevenson, Corporate Services Group Manager

**Authoriser:** Stuart Duncan, Chief Executive

**Attachments:** Nil

**PURPOSE**

1. To set and assess rates, and the due dates for payment, for the 2021/22 financial year commencing 1 July 2021 and ending 30 June 2022.

**BACKGROUND**

2. Section 23 of the Local Government (Rating) Act 2002 states that rates must be set by a resolution of the Local Authority.
3. A local authority must, within 20 working days after making a resolution to set its rates, make the resolution publicly available on an Internet site maintained by it or on its behalf to which the public has free access, in accordance with Section 23(5) of the Local Government (Rating) Act 2002.
4. Section 24 of the Local Government (Rating) Act 2002 requires that the Council state the due date for payment of the rates in its resolution setting the rates.
5. Council has prepared and adopted the Long Term Plan 2021-31.

**PROPOSAL**

6. That the rates and due dates for payment be set by resolution for the 2021/22 financial year.

**ASSESSMENT OF SIGNIFICANCE**

7. This is deemed significant under Council's Significance and Engagement Policy and was consulted on through the Special Consultative Procedure for the Long Term Plan 2021-31.

**CONSIDERATIONS****Legislation**

8. Local Government (Rating) Act 2002 and Local Government Act 2002.

**Risk**

9. If the resolution is not adopted then the rates setting process cannot proceed.

**RECOMMENDATION**

1. That the Resolution to Set Rates for 2021/22 report be accepted; and
2. Waimate District Council resolves to set and assess rates under the Local Government (Rating) Act 2002, on rating units in the district for the financial year commencing 1 July 2021 and ending 30 June 2022, as follows; and

**District Rates 2021/22**

Note:

- a Due to the delay in adopting the LTP, the values (such as Capital Value and units) are consistent with the data in Council's District Valuation Roll and Rating Information Database as at 30 June 2021.
- b All monetary values throughout the tables within this resolution are GST inclusive.

Council is setting rates for the 2021/22 rating year in accordance with the Long Term Plan 2021-31 and the Funding Impact Statement as follows:

	<b>Long Term Plan 2021/22</b>
<b>General Rates</b>	
1. General Rates	\$1,615,569
	<b>\$1,615,569</b>
<b>Targeted Services</b>	
2. Civic Amenities Rate - Targeted differential	3,524,529
3. Roading and Footpaths	3,152,902
4. Civil Defence	188,866
5. Sewer	694,667
6. St Andrews Sewer	10,627
7. Waste Collection	1,119,512
8. Recycling Drop-off	65,924
9. Rural Water Schemes (excluding Downlands)	1,732,467
10. Urban Water	1,022,465
11. Downlands Rural Water Supply	386,256
	<b>\$11,898,214</b>
<b>Targeted Community Rates</b>	
12. Waimate Event Centre	218,500
13. Community Halls	58,520
	<b>\$277,020</b>
<b>Total Rates</b>	<b>\$13,790,804</b>

Total rates of \$13,790,804 will be payable in four equal instalments.

3. That Council set the following due dates for each instalment, of an equal amount:

	Instalment Period	Instalment Due Date
Instalment 1	1 July 2021 – 30 September 2021	30-Sep-2021
Instalment 2	1 October 2021 – 31 December 2021	26-Nov-2021
Instalment 3	1 January 2022 – 31 March 2022	25-Feb-2022
Instalment 4	1 April 2022 – 30 June 2022	27-May-2022

**Payment of Rates**

Rates shall be payable by cash, or eftpos (debit card) at the Local Government Centre, 125 Queen Street, Waimate or electronically via the use of Automatic Payment or Direct Debit facilities, internet or phone banking.

**General Rate**

A general rate is set as a rate in the dollar on the capital value of every Urban, Rural 1, Rural 2, Electricity generators and other transmission providers, and Forestry operators and forest blocks rating unit in accordance with the Rating Boundary Map for the Waimate District, assessed on a differential basis. The differential is based on land use for Electricity generators and other transmission providers, and Forestry operators and forest blocks or, for Urban, Rural 1, and Rural 2, where the land is situated and is classified as either Urban, Rural 1, or Rural 2. The Rating Boundary Map is available for inspection at the Council office, 125 Queen Street, Waimate.

**Differential**

The General Rates required from each differential sector is calculated on an activity-by-activity basis as described in the Funding Needs Analysis.

The object of including a differential in the General Rate is to achieve a fair and equitable distribution of the general rate between categories of land having regard to meeting the current and future needs of the community for good-quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses by providing infrastructure, services, and performance that are: efficient, and effective, and appropriate to present and anticipated future circumstances.

A component of the general rate requirement is funded by investment returns. In the case of negative differential, the activities' funding requirement is less than the investment returns applicable to that type of land use.

GENERAL RATE	DIFFERENTIAL FACTOR	GENERAL RATE PER DOLLAR OF CAPITAL VALUE FOR 2021/22 (GST INCLUSIVE)	REVENUE 2021/22 (GST INCLUSIVE)
Urban	1.00	\$0.0009005	\$ 526,242
Rural 1	0.31	\$0.0002809	\$ 937,211
Rural 2	0.29	\$0.0002575	\$ 152,116
<b>Total Revenue</b>			<b>\$ 1,615,569</b>

**Targeted Rates****Civic Amenities Rate**

The Civic Amenities Rate contributes towards the funding of the following activities:

- . Community Representation
- . Community Property (Public Toilets)
- . Library
- . Cemeteries
- . Parks and Public Spaces
- . Swimming
- . Waste Management (Resource Recovery Park Operation)

The Civic Amenities Rate is set and assessed, for Electricity generators and other transmission providers, and Forestry operators and forest blocks, on land use, for Business 1 and Business 2 rating units, as defined in the Waimate District Plan, or for Urban, Rural 1, and Rural 2 on each separately used or inhabited parts of a rating unit (as defined above).



**Differential**

The Civic Amenities Rate is assessed on a differential basis. The differential is based on land use for Electricity generators and other transmission providers, Large Industrials, and Forestry operators and forest blocks, definition of Business 1 or Business 2 within the Waimate District Plan or, for Urban, Rural 1, and Rural 2, where the land is situated and is classified as either Urban, Rural 1, or Rural 2. The Civic Amenities Rates required from each differential sector is calculated on an activity-by-activity basis as described in the Funding Needs Analysis.

The object of including a differential in the Civic Amenities Rate is to achieve a fair and equitable distribution of the targeted rate between categories of land having regard to meeting the current and future needs of the community for good-quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses by providing infrastructure, services, and performance that are: efficient, and effective, and appropriate to present and anticipated future circumstances.

CIVIC AMENITIES RATE	DIFFERENTIAL FACTOR	CIVIC AMENITIES RATE FOR 2021/22 (GST INCLUSIVE)	REVENUE 2021/22 (GST INCLUSIVE)
Urban (On SUIP)	1.00	\$ 923.50	\$ 1,629,972
Rural 1 (On SUIP)	0.96	\$ 889.90	\$ 1,527,968
Rural 2 (On SUIP)	0.90	\$ 834.80	\$ 237,915
Business 1 and Business 2 (On per rating unit)	0.29	\$ 264.50	\$ 21,956
Electricity generators and other transmission providers (On capital value)	0.0000003	\$0.0002488	\$ 92,415
Large Industrials (On capital value)	0.0000001	\$0.0001285	\$ 12,102
Forestry operators and forest blocks (On capital value)	0.0000001	\$0.0001278	\$ 2,200
<b>Total Revenue</b>			<b>\$ 3,524,529</b>

**Roading and Footpaths Rate**

The Roothing and Footpaths targeted rate is set as a rate in the dollar on the capital value of every Urban, Rural 1, Rural 2, Electricity generators and other transmission providers, and Forestry operators and forest blocks rating unit in accordance with the Rating Boundary Map for the Waimate District, assessed on a differential basis. The differential is based on land use for Electricity generators and other transmission providers, and Forestry operators and forest blocks or, for Urban, Rural 1, and Rural 2, where the land is situated and is classified as either Urban, Rural 1, or Rural 2.

**Differential**

The Targeted Rates required from each differential sector is calculated on an activity-by-activity basis as described in the Funding Needs Analysis.

The object of including a differential in the Roothing and Footpaths Rate is to achieve a fair and equitable distribution of the targeted rate between categories of land having regard to meeting the current and future needs of the community for good-quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses by providing infrastructure, services, and performance that are: efficient, and effective, and appropriate to present and anticipated future circumstances.

TARGETED RATE	DIFFERENTIAL FACTOR	TARGETED RATE FOR 2021/22 (GST INCLUSIVE)	REVENUE 2021/22 (GST INCLUSIVE)
Urban	1.00	\$0.0005347	\$ 312,455
Rural 1	1.11	\$0.0005961	\$ 1,988,608
Rural 2	1.02	\$0.0005445	\$ 321,654
Electricity generators and other transmission providers	1.88	\$0.0010036	\$ 372,797
Forestry operators and forest blocks	17.09	\$0.0091394	\$ 157,388
<b>Total Revenue</b>			<b>\$ 3,152,902</b>

**Civil Defence Rate**

The Civil Defence targeted rate is set as a rate in the dollar on the capital value of every Urban, Rural 1, Rural 2, and Electricity generators and other transmission providers rating unit in accordance with the Rating Boundary Map for the Waimate District, assessed on a differential basis. The differential is based on land use for Electricity generators and other transmission providers or, for Urban, Rural 1, and Rural 2, where the land is situated and is classified as either Urban, Rural 1, or Rural 2.

**Differential**

The Targeted Rates required from each differential sector is calculated on an activity-by-activity basis as described in the Funding Needs Analysis.

The object of including a differential in the Civil Defence Rate is to achieve a fair and equitable distribution of the targeted rate between categories of land having regard to meeting the current and future needs of the community for good-quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses by providing infrastructure, services, and performance that are: efficient, and effective, and appropriate to present and anticipated future circumstances.

TARGETED RATE	DIFFERENTIAL FACTOR	TARGETED RATE FOR 2021/22 (GST INCLUSIVE)	REVENUE 2021/22 (GST INCLUSIVE)
Urban	1.00	\$0.0000336	\$ 19,642
Rural 1	1.12	\$0.0000376	\$ 125,596
Rural 2	1.03	\$0.0000345	\$ 20,360
Electricity generators and other transmission providers	1.86	\$0.0000626	\$ 23,268
<b>Total Revenue</b>			<b>\$ 188,866</b>

**Sewer Rate**

The Sewer targeted rate is set based on the provision or availability of service provided to the rating unit. The Sewer targeted rate is differentiated based on the connection or the number of water closets available and contributes towards the funding of the Sewerage and Sewage activity as follows:

- a) Serviced - The number of connections (within each rating unit) to the Council's sewer reticulation system
- b) Unserviced - Rating units not connected to the Waimate sewer scheme but where the service is available/provided
- c) Number of water closets within a Rating Unit (with more than 2 but less than 11 water closets) per water closet
- d) Number of water closets within a Rating Unit (11 or more water closets) per water closet

SEWER RATE	CATEGORY	DIFFERENTIAL FACTOR	SEWER CHARGE FOR 2021/22 (GST INCLUSIVE)	REVENUE 2021/22 (GST INCLUSIVE)
Sewer Serviced	a) Serviced - The number of water closets and urinals (for a residential unit or with 2 or less within each rating unit) to the Council's sewer reticulation system	1.00	\$ 344.70	\$ 600,521
Sewer Unserviced	b) Unserviced - Rating units not connected to the Waimate sewer scheme but where the service is available/provided	0.50	\$ 172.40	\$ 18,788
Sewer Multi 1	c) Number of water closets and urinals within a Rating Unit (with more than 2 but less than 11 water closets and urinals) per water closet and urinal	0.80	\$ 275.80	\$ 45,780
Sewer Multi 2	d) Number of water closets and urinals within a Rating Unit (11 or more water closets and urinals) per water closet and urinal	0.60	\$ 206.80	\$ 29,578
<b>Total Revenue</b>				<b>\$ 694,667</b>

**St Andrews Sewer Rate**

The St Andrews Sewer targeted rate is set based on the service provided to the rating unit and charged per applicable rating unit. A list of applicable rating units is available for inspection at the Council office, 125 Queen Street, Waimate. The St Andrews Sewer targeted rate contributes towards the funding of the Sewerage and Sewage activity as follows:

RATE	CATEGORY	SEWER CHARGE FOR 2021/22 (GST INCLUSIVE)	REVENUE 2021/22 (GST INCLUSIVE)
St Andrews Sewer	Extent of provision of service	\$ 186.40	\$ 10,627
<b>Total Revenue</b>			<b>\$ 10,627</b>

**Waste Collection**

The Waste Collection targeted rate is set based on the provision of service provided to the rating unit and contributes towards the funding of the Waste Management activity as follows:

- Standard set of bins consisting of: 240 litre organics bin collected weekly, 240 litre recycling bin collected fortnightly, 140 litre rubbish bin collected fortnightly and 45 litre glass recycling crate collected weekly to those rating units receiving the service.
- Large set of bins consisting of: 240 litre organics bin collected weekly, 240 litre recycling bin collected fortnightly, 240 litre rubbish bin collected fortnightly and 45 litre glass recycling crate collected weekly to those rating units receiving the service.

A map of the mandatory waste collection areas is available for inspection at the Council office, 125 Queen Street, Waimate.

RATE	CATEGORY	DIFFERENTIAL FACTOR	REFUSE COLLECTION FOR 2021/22 (GST INCLUSIVE)	REVENUE 2021/22 (GST INCLUSIVE)
Waste Collection - Standard	a) Serviced Rating Units	1.00	\$ 404.10	\$ 1,088,241
Waste Collection - Large	b) Serviced Rating Units	1.17	\$ 474.10	\$ 20,386
Additional Organic Bin (240 lt)	Upon request to serviced rating units	0.20	\$ 82.00	\$ 246
Additional Recycling Bin (240 lt)	Upon request to serviced rating units	0.14	\$ 55.00	\$ 1,375
Additional Rubbish Bin (140 lt)	Upon request to serviced rating units	0.32	\$ 130.00	\$ 520
Additional Glass Recycling Crate (45 lt)	Upon request to serviced rating units	0.06	\$ 24.00	\$ 48
Additional Rubbish Bin (240 lt)	Upon request to serviced rating units	0.49	\$ 200.00	\$ 8,200
Glass Recycling Bin (240 lt)	Upon request to serviced rating units	0.14	\$ 55.00	\$ 495
<b>Total Revenue</b>				<b>\$ 1,119,512</b>

**Recycling Drop-off Service**

The Recycling targeted rate is set according to the provision or availability of service provided to the rating unit for any SUIPs not receiving a Waste Collection Service and contributes towards the funding of the Waste Management activity as follows:

SUIP not receiving a Waste Collection Service but provided with a recycling drop off point.

RATE	CATEGORY	DIFFERENTIAL FACTOR	RECYCLING CHARGE FOR 2021/22 (GST INCLUSIVE)	REVENUE 2021/22 (GST INCLUSIVE)
Recycling Drop-off Service	SUIP not receiving a Waste Collection Service but provided with a recycling drop off point.	1.00	\$ 54.80	\$ 65,924
<b>Total Revenue</b>				<b>\$ 65,924</b>

**Rural Water**

The Rural Water supply targeted rates are set based on the water allocation provided to each rating unit. The rate is assessed on a per litre of water supplied per day and contributes towards the funding of the water supplied to the Cannington-Motukaika, Hook-Waituna, Lower Waihao, Otaio-Makikihi, Waihaorunga and Waikakahi rural water schemes included in the Rural

RURAL WATER SCHEME	WATER SUPPLY PER LITRE CHARGE FOR 2021/22 (GST INCLUSIVE)	REVENUE 2021/22 (GST INCLUSIVE)
Cannington-Motukaika	\$ 0.2393	\$ 94,175
Lower Waihao normal supply	\$ 0.3546	\$ 337,458
Otaio-Makikihi	\$ 0.3102	\$ 311,415
Waihaorunga	\$ 0.4950	\$ 159,503
Waikakahi	\$ 0.3823	\$ 434,070
Hook-Waituna domestic supply	\$ 0.2510	\$ 389,030
Hook-Waituna irrigation supply (55%)	\$ 0.1381	\$ 6,817
<b>Total Revenue</b>		<b>\$ 1,732,467</b>

**Urban Water**

The Urban Water targeted rate is set based on the provision or availability of service provided to the rating unit in the township of Waimate. The Urban Water targeted rate is differentiated based on the connection and contributes towards the funding of the Urban Water activity as follows:

- a) Serviced - The number of connections (within each rating unit) to the Council's urban water reticulation system
- b) Unserviced - Rating units not connected to the Waimate urban water scheme but where the urban water reticulation is available for connection

RATE	CATEGORY	DIFFERENTIAL FACTOR	WATER SUPPLY CHARGE FOR 2021/22 (GST INCLUSIVE)	REVENUE 2021/22 (GST INCLUSIVE)
Water Scheme Urban	Serviced - The number of connections (within each rating unit) to the Council's urban water reticulation system	1.00	\$ 507.00	\$ 1,004,465
Water Scheme Urban Vacant	Unserviced - Rating units not connected to the Waimate urban water scheme but where the urban water reticulation is available for connection	0.50	\$ 253.50	\$ 18,000
<b>Total Revenue</b>				<b>\$ 1,022,465</b>

**Downlands Rural Water Supply**

The Downlands water scheme is a Joint Operation between Timaru, MacKenzie and Waimate District Councils. The scheme is managed by Timaru District Council who determine the charge per connection type. Each Council sets the rate for the connections within its district and collects the revenue on behalf of the Joint Operation. The connections are differentiated by location of the rating unit whether within the St Andrews township where a Domestic charge is rated, as opposed to outside the township where a Service charge on the number of connections and Unit/Point charge on the units of water is charged as follows:

RATE	WATER SUPPLY CHARGE FOR 2021/22 (GST INCLUSIVE)	REVENUE 2021/22 (GST INCLUSIVE)
Domestic	\$ 774.00	\$ 54,180
Unit/Point	\$ 221.00	\$ 184,425
Service	\$ 553.00	\$ 147,651
<b>Total Revenue</b>		<b>\$ 386,256</b>

**Waimate Event Centre**

The Waimate Event Centre targeted rate is set on a uniform basis and is assessed on the district wide number of separately used or inhabited parts of a rating unit (as defined above) and funds principal and interest repayments for the Waimate Event Centre loan as follows:

RATE	CATEGORY	RATE FOR 2021/22 (GST INCLUSIVE)	REVENUE 2021/22 (GST INCLUSIVE)
Waimate Event Centre	Charged per separately used or inhabited parts of a rating unit	\$ 58.00	\$ 218,500
<b>Total Revenue</b>			<b>\$ 218,500</b>

NOTE: Refer to Council's Rates Remission Policy, Remission 11 as published in the Long Term Plan 2021-31 for remissions applicable to the Waimate Event Centre targeted rate.

**Community Halls**

to each hall. A map of SUIP's relative to each hall is available for inspection at the Council office, 125 Queen Street, Waimate.

COMMUNITY HALL	HALL CHARGE FOR 2021/22 (GST INCLUSIVE)	REVENUE 2021/22 (GST INCLUSIVE)
St Andrews Hall	\$ 29.00	\$ 4,611
Ikawai Memorial Hall	\$ 40.30	\$ 4,272
Arno Hall	\$ 28.80	\$ 3,139
Waihaorunga Hall	\$ 51.10	\$ 2,964
Glenavy Hall	\$ 34.50	\$ 7,935
Hunter Hall	\$ 40.00	\$ 3,000
Southburn Hall	\$ 50.00	\$ 3,950
Studholme Hall	\$ 28.80	\$ 1,901
Hook Hall	\$ 57.50	\$ 3,565
Kurow Memorial Hall	\$ 25.00	\$ 2,950
Willowbridge Hall	\$ 34.50	\$ 2,001
Waituna Creek Hall	\$ 35.00	\$ 4,585
Makikihi Hall	\$ 40.00	\$ 2,200
Otaio Hall	\$ 42.68	\$ 3,116
Lyalldale Hall	\$ 23.00	\$ 759
Bluecliffs Hall	\$ 46.00	\$ 2,438
Maungati Hall	\$ 45.00	\$ 2,835
Cattle Creek Hall	\$ 50.00	\$ 2,300
<b>Total Revenue</b>		<b>\$ 58,520</b>



**17.4 2021/22 RATES PENALTIES RESOLUTION**

**Author:** Tina Stevenson, Corporate Services Group Manager

**Authoriser:** Stuart Duncan, Chief Executive

**Attachments:** Nil

**PURPOSE**

1. For Council to authorise the Rates Penalties regime for the 2021/22 financial year.

**BACKGROUND**

2. Section 57 of the Local Government (Rating) Act 2002 states that a local authority may, by resolution, authorise penalties to be added to rates that are not paid by the due date.
3. The resolution must state how the penalty is calculated and the date the penalty is to be added to the amount of unpaid rates.
4. A penalty must not exceed 10% of the amount of the unpaid rates on the date when the penalty is added.
5. Section 58 of the Local Government (Rating) Act 2002 sets out the penalties that may be imposed.
6. Council's Rates Remission & Postponement Policy includes provision for remission of rates penalties, where extraordinary events have impacted the ratepayer that could not be foreseen or mitigated and to act reasonably in response to these circumstances outside the ratepayer's control. The grounds on which this remission will be considered is outlined in the Rates Penalties section (15) of the Policy.

**OPTIONS**

7. That council resolves to authorise a Rates Penalties regime of up to 10% of the amount of the unpaid rates on the date the penalty is added.
8. That council does not resolve to authorise a Rates Penalties regime of up to 10% of the amount of the unpaid rates on the date the penalty is added and thereby forgoes the ability to impose penalties.

**PROPOSAL**

9. That pursuant to Sections 57 and 58 of the Local Government (Rating) Act 2002, the following rates penalties regime be authorised for the 2021/22 financial year:

**(a) An Additional Charge**

An additional charge under section 58(1)(a) of 10% of any amount of an instalment that remains unpaid after the due date of that instalment will be added on, or after, 4 October 2021, 30 November 2021, 1 March 2022, and 31 May 2022 (respectively for each instalment).

**(b) Further Additional Charges**

A further additional charge under section 58(1)(b) and 58(1)(c) of 10% of any amount of rates that remain unpaid from previous financial years will be added on or after 6 September 2021 and 6 March 2022 if unpaid by then.

**ASSESSMENT OF SIGNIFICANCE**

10. This matter is deemed to be of low significance under the Council's Significance and Engagement Policy.

**CONSIDERATIONS****Legislation**

11. Local Government (Rating) Act 2002.
12. Waimate District Council Rates Remission & Postponement Policy.

**Risk**

13. If Council do not resolve to authorise the Rates Penalties then they are unable to impose and collect penalties for the 2021/22 financial year.

**FINANCIAL****Budget**

14. There is a Rates Penalties income budget of \$60,000 provided for in the 2021/22 financial year.
15. There are no other known budget considerations.

**RECOMMENDATION**

1. That the report 2021/22 Rates Penalties Resolution is accepted; and
2. That Council resolves to authorise the Rates Penalties regime for the 2021/22 financial year:

**(a) An Additional Charge**

An additional charge under section 58(1)(a) of 10% of any amount of an instalment that remains unpaid after the due date of that instalment will be added on, or after, 4 October 2021, 30 November 2021, 1 March 2022, and 31 May 2022 (respectively for each instalment).

**(b) Further Additional Charges**

A further additional charge under section 58(1)(b) and 58(1)(c) of 10% of any amount of rates that remain unpaid from previous financial years will be added on or after 6 September 2021 and 6 March 2022 if unpaid by then.

**18 CONSIDERATION OF MAJOR (URGENT) OR MINOR ITEMS NOT ON THE AGENDA**

Nil

## PUBLIC EXCLUDED

## 19 EXCLUSION OF THE PUBLIC REPORT

## RESOLUTION TO EXCLUDE THE PUBLIC

**RECOMMENDATION**

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<b>19.1 - Public Excluded Minutes of the Council Meeting held on 17 August 2021</b>	s6(a) - the making available of the information would be likely to prejudice the maintenance of the law, including the prevention, investigation, and detection of offences, and the right to a fair trial	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>19.2 - Outstanding Council Actions Report - Public Excluded</b>	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons  s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

**20 RE-ADMITTANCE OF THE PUBLIC REPORT  
MEETING CLOSURE**