



Agenda

**Notice is hereby given of
an Open Workshop**

Tuesday 3 March 2026

9:30 AM

Council Chamber
Waimate District Council
125 Queen Street
Waimate

www.waimatedc.govt.nz

Order Of Business

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Open workshops are an informal forum for staff to bring information items or presentations to Council which, if undertaken at a Council meeting, could take a significant amount of time, and therefore restrict other business from being transacted.

No decisions or resolutions will be made.

Brief agendas will be prepared and will be available on Council's website:

<https://www.waimatedc.govt.nz/council/meetings/agendas-and-minutes> and brief notes will be taken.

There are no legal requirements relating to a quorum.

Standing Orders do not apply.

Members of the public are welcome to attend but do not have speaking rights.

REPORTS

1 GENERAL BUSINESS

1.1 WDC PERFORMANCE MEASURE REPORTING QUARTER 2 2025-26

Author: Liz Rose, Administration Support Officer

Authoriser: Nicole Timney, Community Services and Strategy Group Manager

Attachments: 1. WDC Q2 Performance Measures 2025-26 [↓](#) 

PURPOSE

1. For Council to receive the Performance Measure Reporting for Quarter 2, October 2025 to December 2025.

BACKGROUND

2. This is the first-year reporting of performance measures from the Long Term Plan 2025-2034 with the full year results to be included in the Annual Report 2025-2026.
3. Officers have made comments alongside measures that resulted in a +/- 5% variance of the agreed target.
4. The reporting has been checked by relevant managers prior to collation, then a second check with group managers.
5. This information will be placed in the Annual Report 2025-2026. Further detail will also be included on variance reporting, in accordance the Public Benefit Entity Financial Reporting Standard (PBE FRS) 48 Service Performance Reporting disclosure.

OUTCOME

6. Presentation of the second quarter performance reporting October 2025 to December 2025.
7. For group managers to further explain any outcomes and take questions as required.

Water Supply	Size of Supply (based on DWQAR definition)	Performance measure rules that compliance is assessed against	Q2 2025-26 3 months to end December 2025			
			Treatment Plant		Distribution Zone	Key Reasons for Not Meeting Compliance
			Bacterial	Protozoal	Microbiological	
Cannington-Motukaika Rural	Small (26-100 people)	(a) 4.4 T1 Treatment Rules (b) 4.5 D1.1 Distribution System Rule	All Met 100%	All Met 100%	All Met 100%	
Waihaorunga Rural	Small (26-100 people)	(a) 4.4 T1 Treatment Rules (b) 4.5 D1.1 Distribution System Rule	All Met 100%	All Met 100%	All Met 100%	
Waikakahi Rural	Medium (101-499 people)	(c) 4.7.1 T2 Treatment Monitoring Rules (d) 4.7.2 T2 Filtration Rules (e) 4.7.3 T2 UV Rules (f) 4.7.4 T2 Chlorine Rules (g) 4.8 D2.1 Distribution System Rule	Partially Met 75%	Partially Met 41.7%	All Met 100%	Lack of filtration and protozoa barrier
Hook-Waituna Rural	Large (>500 people)	(h) 4.10.1 T3 Bacterial Rules (Chlorine) (i) 4.10.2 T3 Protozoal Rules (j) 4.11.5 D3.29 Microbiological Monitoring Rule	Almost Met 80%	Not Met 0%	All Met 100%	Lack of protozoa barrier Issue with C.t calculation Weather related transgression
Lower Waihao Rural	Large (>500 people)	(h) 4.10.1 T3 Bacterial Rules (UV) (i) 4.10.2 T3 Protozoal Rules (UV) (j) 4.11.5 D3.29 Microbiological Monitoring Rule	All Met 100%	All Met 100%	All Met 100%	
Otaio-Makikihi Rural	Large (>500 people)	(h) 4.10.1 T3 Bacterial Rules (UV) (i) 4.10.2 T3 Protozoal Rules (UV) (j) 4.11.5 D3.29 Microbiological Monitoring Rule	All Met 100%	All Met 100%	All Met 100%	
Waimate	Large (>500 people)	(h) 4.10.1 T3 Bacterial Rules (UV) (i) 4.10.2 T3 Protozoal Rules (UV) (j) 4.11.5 D3.29 Microbiological Monitoring Rule	All Met 100%	All Met 100%	All Met 100%	

COMMUNITY OUTCOME That this activity contributes to	WHAT COUNCIL PROVIDES Major levels of service	MEASURING PERFORMANCE	TARGETS (2024-2034)	RESULTS (2024-2025)	RESULTS (Q2 2025-26) 3 Months to end December 2025
Council commits to promoting health and wellbeing and minimising the risk of social harm to its communities. Our community has equitable access to the essential infrastructure and services required to support community wellbeing.	Safety of Drinking Water All public water supplies comply with Drinking Water Quality Assurance Rules.	The extent to which the local authority's drinking water supply complies with the following parts of the drinking water quality assurance rules:	100% of people on a public supply receive water from a compliant scheme.		
		a) 4.4 T1 Treatment Rules		Cannington-Motukaika Rural, All Met 100% Waihaorunga Rural, All Met 100%	Cannington-Motukaika Rural, All Met 100% Waihaorunga Rural, All Met 100%
		b) 4.5 D1.1 Distribution System Rule		Cannington-Motukaika Rural, All Met 100% Waihaorunga Rural, All Met 100%	Cannington-Motukaika Rural, All Met 100% Waihaorunga Rural, All Met 100%
		c) 4.7.1 T2 Treatment Monitoring Rules		Waikakahi Rural, Partially Met 85% Otaio-Makikihi Rural, Partially Met 90%	Waikakahi Rural, All Met 100% N/A
		d) 4.7.2 T2 Filtration Rules		Waikakahi Rural, Partially Met 52% Otaio Makikihi Rural, Partially Met 81%	Waikakahi Rural, Not Met 0% N/A
		e) 4.7.3 T2 UV Rules		Waikakahi Rural, Not Met 0% Otaio-Makikihi Rural, Partially Met 90%	Waikakahi Rural, Not Met 0% N/A
		f) 4.7.4 T2 Chlorine Rules		Waikakahi Rural, Partially Met 73% Otaio-Makikihi Rural, Partially Met 81%	Waikakahi Rural, Partially Met 75% N/A
		g) 4.8 D2.1 Distribution System Rule		Waikakahi Rural, All Met 100% Otaio-Makikihi Rural, All Met 100%	Waikakahi Rural, All Met 100% N/A
		h) 4.10.1 T3 Bacterial Rules		Otaio-Makikihi Rural, Partially Met 90% Hook-Waituna Rural, Partially Met 33% Lower Waihao Rural, Almost Met 95% Waimate, Partially Met 94%	Otaio-Makikihi Rural, All Met 100% Hook-Waituna Rural, Partially Met 84% Lower Waihao Rural, All Met 100% Waimate, All Met 100%
		i) 4.10.2 T3 Protozoal Rules		Otaio-Makikihi Rural, Partially Met 93% Hook-Waituna Rural, Not Met 0% Lower Waihao Rural, Almost Met 97% Waimate, Partially Met 94%	Otaio-Makikihi Rural, All Met 100% Hook-Waituna Rural, Not Met 0% Lower Waihao Rural, All Met 100% Waimate, All Met 100%
		j) 4.11.5 D3.29 Microbiological Monitoring Rule		Otaio-Makikihi Rural, All Met 100% Hook-Waituna Rural, Partially Met 83% Lower Waihao Rural, All Met 100% Waimate, All Met 100%	Otaio-Makikihi Rural, All Met 100% Hook-Waituna Rural, All Met 100% Lower Waihao Rural, All Met 100% Waimate, All Met 100%

WDC Performance Measure Reporting 2025-26 Water Supply Group Q2					
Performance Measure M = Mandatory	Target (Year 1 LTP 2025-2034)	2024/25 Result	2025/26 Q1 Result July - Sept	2025/26 Q2 Result Oct - Dec	Variance Comments Required +/- 5%
Provide a continuous, appropriate and safe water system throughout the district with excellent customer service					
Median attendance and resolution times for urgent and non-urgent callouts for water supply faults or unplanned interruptions to the urban network (M) ¹					
Attendance to urgent callout	≤ 1 hour	0:14 (h:m)	0:29	0:31	
Resolution for urgent callout	≤ 24 hours	2:06 (h:m)	14:27	28:21	A total of 2 callouts with both occurring during weekend hours. One callout was resolved within 4.5 hrs, the second callout was resolved during normal weekdays hours.
Attendance to non-urgent callout	≤ 24 hours	21:38 (h:m)	22:40	19:55	
Resolution for non-urgent callout	≤ 72 hours	27:53 (h:m)	49:13:00	42:15	
Total number of complaints received about: Drinking water clarity, drinking water taste, drinking water odour, drinking water pressure or flow, continuity of supply, Council's response to these issues (M)					
Urban water supply	≤ 10 complaints per 1,000 connections	5.3	0.48	0.48	
Rural water supply	≤ 40 complaints per 1,000 connections	60.1	14	12	
Percentage of residents receiving the service satisfied with water supply services	≥ 70%	70%	Next Resident Survey in 2027	Next Resident Survey in 2027	
Provide reliable, efficient and well planned water infrastructure and services that meets the needs of the community					
The average consumption of drinking water per day per resident within the Waimate District (M)	≤300 litres per person per day	462.7	488.6	410.7	
Percentage of real water loss from Council's network reticulation systems (M)	≤ 25%	17.49%	16.57%	19.64%	Change in figure due to refining data used for this calculation
Estimated assumed water loss per connection per day ²	Estimated assumed water loss < 150L per connection per day	N/A	164.63L	164.04L	
Reactive maintenance (system failure) or programmed work in the Waimate urban area that exceed 8 hours of not supplying drinking water to the community or a consumer	< 1 per year	0	0	0	
Reactive maintenance (system failure) or programmed work in the Rural Water Supplies that exceed 3 days of not supplying drinking water to the community or a consumer	< 1 per year	0	0	0	
<p>¹ Attendance - from the time Council receives notification to the time that service personnel reach site. Resolution - from the time Council receives notification to the time that service personnel confirm resolution of the fault or interruption.</p> <p>Urgent attendance and resolution time - urgent performance measures require 1 hour attendance, 24 hours resolution for loss of supply of drinking water. Council has 4 hours attendance, 48 hours resolution for loss of drinking water supply in the rural areas for practical reasons, due to geospatial distance and 96 hours onsite storage policy. The rural consumers of the Waimate District are not at risk of having no drinking water because of the greater attendance and resolution times, as they are required to have 96 hours onsite storage.</p> <p>² Estimated assumed water loss per litre per second on minimum night flow methodology. Estimated assumed water loss per connection per day based on minimum night flow methodology. At present Council only has meters at the Timaru Road and Manchesters Road plants. Meters have been installed throughout the urban supply which will be monitored through automated reading. Future reporting will utilise data from the new meters which will allow for a more robust estimate of real water loss. The reported results do not include the rural network, as the supply is not metered.</p> <p>Note: Reporting on mandatory water supply performance measures is governed by Taumata Arowai. Performance measures have been updated to comply with changes to the Drinking Water Quality Assurance Rules that came into effect 1 January 2025.</p>					

WDC Performance Measure Reporting 2025-26 Waste Management Q2					
Performance Measure	Target (Year 1 LTP 2025-2034)	2024/25 Result	2025/26 Q1 Result July - Sept	2025/26 Q2 Result Oct - Dec	Variance Comments Required +/- 5%
Convenient and accessible waste management services					
Residents receiving the service are satisfied with waste management services	≥ 77%	75%	Next Resident Survey in 2027	Next Resident Survey in 2027	
Receptacles for kerbside recycling and refuse collection are picked up as per service contract	≤20 receptacles per collection day deemed as missed collections	N/A	0.2 missed collections per collection day 1.4 missed collections per collection week	0.18 missed collections per collection day 0.69 missed collections per collection week	
Council manages the waste management services wisely					
Compliance with resource consent conditions	Full compliance	Not compliant	Not compliant	Not compliant	CRC972269.1 Glenavy Landfill - Non Compliant No Action Required CRC972267.1 Waimate Landfill - Compliant CRC972271.1 Hook Landfill - Compliant CRC972273.1 Makikihi Landfill - Non Compliant No Action required CRC972277.1 Otaio Landfill - Compliant CRC972279 Upper Pareora Landfill - Compliant CRC972275 Morven Landfill - Compliant CRC972281.1 Waihao Landfill - Non Compliant No Action Required
Reduction in waste generation – Total kerbside material	≤ 431kg per capita	N/A	62.20 kg per capita	86.96 kg per capita	
Reduction in material for final disposal – Kerbside refuse collection	≤112kg per capita	N/A	22.68 kg per capita	22.66 kg per capita	
Reduction of biogenic methane emissions - % total organics in kerbside rubbish collection	≤40%	N/A	53%	61%	Seasonal variance due to growing season.
Public information and programmes promote waste minimisation and appropriate sorting of waste					
Percentage of organics and recyclables in refuse collection bin:					
Organics	≤ 22%	No Solid Waste Analysis Protocol audit this year	Solid Waste Analysis Protocol Scheduled for November/December 2025	Solid Waste Analysis Protocol undertaken in November/December 2025. Report expected by February 2026.	
Recyclables	≤ 22%				

WDC Performance Measure Reporting 2025-26 Stormwater Q2					
Performance Measure M = Mandatory	Target (Year 1 LTP 2025-2034)	2024/25 Result	2025/26 Q1 Result July - Sept	2025/26 Q2 Result Oct - Dec	Variance Comments Required +/- 5%
Maintain reliable stormwater network services					
Number of flooding events that occur in our systems (M)	0	0	0	0	
Number of habitable floors affected in flooding events in the district per 1,000 properties connected (M)	0	0	0	0	
Deliver stormwater services according to required environmental standards					
Compliance with resource consents for discharge from stormwater system (M)	No abatement notices, infringement notices, enforcement orders and convictions	0	0	0	
Maintain excellent customer service for stormwater systems					
Median response time to attend a flooding event (M) ¹	≤ 120 minutes	0:00(h:m)	n/a	n/a	
Number of complaints received about the performance of the stormwater system (M)	≤ 1.5 per 1,000 properties	2.1	0	0.54	
¹ Flooding event means an event where stormwater enters a habitable floor. Measured from the time of notification to the time service personnel reach the site. If there are no flooding events the response times will be zero.					

WDC Performance Measure Reporting 2025-26 Sewerage Q2					
Performance Measure M = Mandatory	Target (Year 1 LTP 2025-2034)	2024/25 Result	2025/26 Q1 Result July - Sept	2025/26 Q2 Result Oct - Dec	Variance Comments Required +/- 5%
Maintain reliable sewerage network services					
Number of dry weather overflows from the sewerage system (M)	≤ 2 per 1,000 connections	1	1	0	
Deliver sewer services according to required environmental standards					
Compliance with Resource Consents for discharge from sewerage system (M)	No abatement notices, infringement notices,	0	0	0	
Maintain excellent customer service for sewerage system					
Median attendance and resolution times to sewerage overflows resulting from blockages or other faults: (M)					
Attendance	Median attendance time ≤ 60 minutes	0:08 (h:m)	0:38	N/A	Zero overflows in Q2
Resolution	Median resolution time ≤ 12 hours	52:25 (h:m)	7:13	N/A	
Total complaints received about: Sewer odour, sewerage system faults, sewerage system blockages, the WDC response to sewerage system issues (M)	≤ 3 complaints per 1,000 connections	4.3	1.08	0	
People receiving the service are satisfied with sewerage services	≥ 90%	86%	Next Resident Survey in 2027	Next Resident Survey in 2027	

WDC Performance Measure Reporting 2025-26					
Roading Q2					
Performance Measure M = Mandatory	Target (Year 1 LTP 2025-2034)	2024/25 Result	2025/26 Q1 Result July - Sept	2025/26 Q2 Result Oct - Dec	Variance Comments Required +/- 5%
Provide quality roads and footpaths					
Resident satisfaction with sealed roads	≥ 50%	42%	Next Resident Survey in 2027	Next Resident Survey in 2027	
Resident satisfaction with unsealed roads	≥ 50%	38%	Next Resident Survey in 2027	Next Resident Survey in 2027	
Average quality of ride on sealed local roads (M)	Smooth travel exposure ≥ 93%	93%	N/A	N/A	Will be reported on in 2026
Respond to customer complaints and requests in a timely manner					
Percentage of customer service requests relating to roads and footpaths responded to within 10 working days (M)	≥ 95%	100.00%	100.00%	100%	
Provide a safe transport environment					
The change from the previous year in the number of fatalities and serious injury crashes on local road network (M)	Number of fatalities and serious injury crashes is less than the previous year on an annual basis	4	1	0	
Provide well maintained footpaths					
Compliance with footpath prioritisation model	No more than 7km non-compliant	3.0km	N/A	N/A	Will be reported on when inspections are completed in 2026
Resident satisfaction with footpaths	≥ 58%	47%	Next Resident Survey in 2027	Next Resident Survey in 2027	
Percentage of footpaths that fall within a condition rating of fair, 1-3 (M) as detailed in the Roading Asset Management plan	≥ 85%	90%	N/A	N/A	Will be reported on when inspections are completed in 2026
Provide adequate asset renewal					
Percentage of the sealed local road network that is resurfaced (M)	> 5.0%	5.8%	N/A	N/A	Will be reported on when the programme is completed in March 2026

WDC Performance Measure Reporting 2025-26 Organisation and Governance Q2					
Performance Measure	Target (Year 1 LTP 2025-2034)	2024/25 Result	2025/26 Q1 Result July - Sept	2025/26 Q2 Result Oct - Dec	Variance Comments Required +/- 5%
Provide good quality governance for the community in an open and transparent manner					
Ordinary Council meetings are live-streamed and recordings are made available to public	100% live streamed	None of these meetings were live-streamed	1 of the 3 (33%) Ordinary Council Meetings was livestreamed	4 of the 4 (100%) Ordinary Council Meetings were livestreamed	Following the upgrade of the Council Chambers and implementation of the AV Meeting System, Council commenced livestreaming of its ordinary meetings on 16 September 2025
Compliance with Local Government Act planning, accountability and regulatory requirements	100% of Audit opinions are unmodified	The 2023/24 Annual Report received unmodified opinion from Audit NZ and the Long Term Plan 2025-34 received unmodified opinion with an emphasis of matter for uncertainty over water service delivery from Audit NZ	No audit opinions were received during this period	The 2024/25 Annual Report received an unmodified opinion from Audit NZ, dated 31 October 2025, with an emphasis of matter for uncertainty for the future of water delivery.	
Response time to Local Government Official Information and Meeting Act (LGOIMA) requests	100% responded to within statutory timeframe	100%	100%	100%	
Residents are satisfied with performance of elected members	≥ 75%	55%	Next Resident Survey in 2027	Next Resident Survey in 2027	
Advocate for and communicate with the community					
Resident satisfaction with sufficiency of the information supplied by Council	≥ 75%	53%	Next Resident Survey in 2027	Next Resident Survey in 2027	
Number of community engagement meetings offered by Elected Members	≥ 10	N/A	0	3	

WDC Performance Measure Reporting 2025-26 District Planning & Regulatory Q2					
Performance Measure	Target (Year 1 LTP 2025-2034)	2024/25 Result	2025/26 Q1 Result July - Sept	2025/26 Q2 Result Oct - Dec	Variance Comments Required +/- 5%
Performance statutory functions as required					
Retain accreditation as Building Consent Authority	Associated audit processes ensure accreditation retained	Retained accreditation	Retained accreditation	Retained accreditation	
District Plan and bylaws reviewed within statutory timeframe	100% reviewed and adopted within statutory timeframe	District Plan 10 year review beginning and bylaws remain current	District Plan 10 year review beginning and bylaws remain current	District plan review intended to be transitioned into Planning Act	RMA legislation means district plan review cannot occur (plan stop, and new land use planning process pending)
Deliver timely, efficient processing of consents and related statutory requirements					
Building consent processing within statutory timeframes and average processing time	100% of building consents granted within 20 working days	96.59%	98.21%	88.89%	RFI response received but further clarification informally sort but not provided BCA staff not available to complete processing due to other commitments
Resource consent processing to take place within statutory timeframes and average processing time:					
Non-notified	100% of resource consents processed within 20 working days (non-notified)	83%	87.00%	61.00%	18 actions in quarter, 7 missed. Resource consents currently having busiest year on record, with 18 consents and certificates completed during quarter. 2 very busy quarters in a row contributing to some backlog, exacerbated by some highly complex applications.
Notified	100% of resource consents processed within 70 working days (notified)	100%	100%	100%	
Investigate and respond to public complaints					
Response to food hygiene related complaints	All complaints actioned within 48 hours	100%	100% (0/0)	100% (2/2)	
Response to late night party noise	All complaints actioned within 2 hours	100%	100% (5/5)	100% (12/12)	
Response to environmental complaints	All complaints actioned within 10 working days	93%	100% (22/22)	100% (29/29)	
Resource consents are monitored to ensure compliance					
Compliance with resource consents	≥ 40 consents monitored annually	N/A	21	(5/6)	6 consents monitored, 1 monitored in response to complaint and found to be in breach of RC
Protect the public from dog and animal related nuisances and dangers					
Response to wandering stock and animal related complaints	All complaints actioned within 2 hours	100%	100% (33/33)	100%(5/5)	
Response to dog attacks on people and animals:					
Attacks on people	Initial contact with all complainants within 1 hours of attack notified	100%	100% (2/2)	100% 3/3)	
Attacks on animals	Initial contact with all complainants within 1 hours of attack notified	100%	100% (1/1)	100%(3/3)	
Provide quality customer services that meet the expectations of the community					
User satisfaction with building consent process	≥ 80%	60%	Nil	Nil	No surveys posted.
User satisfaction with resource consent process	≥ 80%	48%	Nil	Nil	No surveys returned

WDC Performance Measure Reporting 2025-26					
Community Services Q2					
Performance Measure	Target (Year 1 LTP 2025-2034)	2024/25 Result	2025/26 Q1 Result July - Sept	2025/26 Q2 Result Oct - Dec	Variance Comments Required +/- 5%
Support economic development in the District					
Annual progress of economic development strategy economic indicators	Gross domestic product (GDP) per capita = Yes Number of building consents issued = No Dollar figure spent by visitors to the district = Yes Employment rate = No Average mean household income = Yes Housing affordability = No Average weekly rent = Yes	Not Achieved	Update annually at the end of the financial year	Update annually at the end of the financial year	
Provide up to date economic data to local businesses	Keeping Infometrics data publically available	100%	Achieved	Achieved	
Positive perception of living in Waimate District	≥ 88%	85%	Next Resident survey in Sept 2027	Next Resident survey in Sept 2027	
Provide quality community services that meet the expectations of the community					
User satisfaction with library services	≥ 81%	73%	Next Resident survey in Sept 2027	Next Resident survey in Sept 2027	
Information and library services, programmes and material are accessible to district residents, schools and visitors					
Number of visitors to Explore Waimate website	≥ 30,000	41,208	10,551	12,566	
Provide educational programmes at the library	≥ 6 programmes	N/A	6	121	
Improve individual, community and business awareness of the risks from hazards and assist them to build resilience to emergency events					
Percentage of residents who feel Council has provided them with enough information to be able to cope when there is an emergency	≥ 66%	1	Next Resident survey in Sept 2027	Next Resident survey in Sept 2027	
Number of emergency management community engagement activities	6 per year	8	2	10	Touring the district with the Shaky House has lifted the number of engagements
Civil Defence Emergency Management personnel appropriately trained and prepared to assist community in the event of an emergency					
Annual Group exercise	1 annually	1	0	0	Exercise has been postponed until Jan-Mar 2026 quarter
Civil Defence Emergency Management personnel within the EOC offered training	6 training opportunities per year	23	4	3	
Manage and allocate community funding scheme grants					
All grants administered by Council are fully subscribed.	6 of 6 grants fully subscribed	2 of 6 fully subscribed	N/A	N/A	Variance reporting completed at end of financial year.
	WDC Sports	Fully Subscribed	Applications not open this quarter	2 applications received	
	Creative NZ Communities	Not Fully Subscribed	Applications not open this quarter	2 applications received	
	Sport NZ Rural Travel	Not Fully Subscribed	Applications not open this quarter	0 applications received	
	WDC Community	Not Fully Subscribed	Applications not open this quarter	4 applications received	
	WDC Heritage	Not Fully Subscribed	0 applications received	Applications not open this quarter	
	Recreational Track	Fully Subscribed	1 application received	Applications not open this quarter	

WDC Performance Measure Reporting 2025-26					
Community Facilities Q2					
Performance Measure	Target (Year 1 LTP 2025-2034)	2024/25 Result	2025/26 Q1 Result July - Sept	2025/26 Q2 Result Oct - Dec	Variance Comments Required +/- 5%
Provide high quality community facilities that meet the expectations of the community					
Resident satisfaction with public toilets	≥ 70%	78%	Next Resident Survey in 2027	Next Resident Survey in 2027	
User satisfaction with camping facilities	≥ 80%	76%	Next Resident Survey in 2027	Next Resident Survey in 2027	
Resident satisfaction with cemetery facilities and services	≥ 80%	84%	Next Resident Survey in 2027	Next Resident Survey in 2027	
Resident satisfaction with parks and public spaces	≥ 80%	87%	Next Resident Survey in 2027	Next Resident Survey in 2027	
User satisfaction with swimming pool facilities	≥ 73%	77%	Next Resident Survey in 2027	Next Resident Survey in 2027	
User satisfaction with Event Centre facilities	≥ 75%	75%	Next Resident Survey in 2027	Next Resident Survey in 2027	
Camping facilities are well maintained and tidy	Less than five complaints a year	0	0	0	
Cemeteries are well maintained	Less than five complaints a year	2	0	0	
Provide safe community facilities for the community and visitors					
Community facilities meet legislative safety requirements (Local Government Centre, Library, Regent Theatre, Event Centre)	Building Warrant of Fitness (WOF), Fire Regulations and Licence requirements are current	Yes	Yes	Yes	
All Council playgrounds are inspected by an external agency	1 inspection every two years	N/A	No	no	Inspection scheduled for March 2026
Maintain Pool Safe accreditation	Accreditation maintained	Yes	Yes	Yes	
Community housing units are tenanted and well managed					
Occupancy rate of 27 community housing units	90% or greater occupancy	99.50%%	92.20%	99.85%	
Rent charge for community housing units is equal to or less than market retail	Equal to or less than market retail	Yes	Yes	Yes	
Provide accessible and accurate cemetery records					
Cemetery records updated to reflect new interments	100% of cemetery records are updated within a month	100.00%	No	100.00%	Staff absence / working remotely has led to a backlog of spatial entries (GIS). This will be addressed for quarter 2

1.2 PROPOSED FEES AND CHARGES 2025/26

Author: Aleisha Macpherson, Corporate Services Assistant
Authoriser: Tina Stevenson, Corporate Services Group Manager
Attachments: 1. Rates S101 Fees and Charges Statistics  
2. Proposed Fees and Charges 2026-27  

PURPOSE

1. For Council to consider and review the proposed Waimate District Council Fees and Charges for 2026/27.

BACKGROUND

2. The proposed Fees and Charges for 2026/27 are presented following a review by Council Managers.
3. Prices are set on a 'cost recovery' basis, unless legislative or policy considerations dictate otherwise.
4. If an activity is rates funded and fees are not sufficient to cover the activity's costs, the remainder will be recovered through rates. Fees and charges are one of the first options to cover the cost of an activity, with rates the last.
5. If an activity is not rate funded, the impact of fees and charges being insufficient to cover costs is that the activity reserve balance will be negatively impacted.
6. Fees and Charges are listed inclusive of GST.
7. Managers will be present to discuss their proposed changes and/or explain why there are no changes recommended for their respective sections.
8. The proposed amendments from the 2026/27 fees are identified in the attached document, with any new fees or description amendments identified in red, and deletions in grey (strike-through).
9. The fees for the previous 4 years are included for reference.
10. As part of the review, Managers considerations included:
 - a. If the fee descriptions were clear and consistent;
 - b. If the fee structure is working – or if changes were needed;
 - c. The revenue that is required to fund the relevant portion of the activity – please see attached summary of the LTP 2025-34 Revenue & Financing Policy targets versus results for recent years;
 - d. How Council's Fees and Charges compare with those of our neighbours and similar sized councils; and
 - e. Legislation.
11. Staff charge out rates is an area that has been flagged for review for the Long Term Plan 2027-37, to ensure consistency across the organisation.
12. Consultation prior to the adoption of Council's Fees and Charges can be legislatively required if major changes are made or if changes are made to the methodology used to set fees, or if Council decides to consult.
13. Items requiring prior consultation due to legislation are unchanged at this time, and will be reviewed in conjunction with Long Term Plan 2027-37 consultation. This includes:
 - a. Resource Management section (Resource Management Act 1991) as part of the Planning & Regulatory Fees and Charges; and

- b. Food Act 2014 section as part of the Planning & Regulatory Fees and Charges.
14. The following items have been identified by the relevant manager for revisiting prior to adoption by 30 June 2026, as they are influenced by Timaru District Council fees and charges, which are currently unavailable:
- a. Waste – Refuse, Green Waste or Hardfill, Recyclables & Escrap – Unique Recyclables.
15. Council can consider consulting on its proposed fees and charges to allow the community an opportunity for feedback, should it determine the changes are at a level that this approach is preferred.
16. Alternatively, Council can communicate the changes to the community following Council adoption.
17. Adoption of the Fees and Charges should occur by 30 June 2026, so the new fees can take effect from 1 July 2026. Adoption can occur earlier, to allow for sufficient communicating with the community, and administrative updates internally, before the charges come into effect.

OUTCOME

18. That having considered and discussed the proposed Fees and Charges for 2026/27, Council advises on their preferred approach for next steps with regards to communicating the changes, and timing of adoption.

Rates vs User Pays	LTP 2025-34		2022/23 Actuals		2023/24 Actuals		2024/2025 Actuals	
	Rate Payer Funded	Fees and Charges						
As a percentage of total income								
District Planning & Regulatory Services								
Building Control	40%	60%	33%	67%	47%	53%	45%	55%
Animal Management	50%	50%	41%	59%	46%	54%	55%	45%
Enviromental Services	50%	50%	74%	26%	76%	24%	82%	18%
Resource Management	90%	10%	44%	56%	70%	30%	53%	47%
Organisation and Governance								
Community Representation	100%	0%	95%	5%	99%	1%	99%	1%
Strategy	100%	0%	100%	0%	99%	1%	99%	1%
Investments and Finance (inc Forestry)	100%	0%	-23%	123%	-16%	116%	-16%	116%
Central Administration	0%	100%	0%	100%	0%	100%	0%	100%
Community Services								
Economic Development & Promotions	100%	0%	52%	48%	52%	48%	56%	44%
Emergency Management	100%	0%	99%	1%	98%	2%	98%	2%
Community Support	100%	0%	80%	20%	71%	29%	74%	26%
Library	95%	5%	97%	3%	95%	5%	97%	3%
Community Facilities								
Event Centre	80%	20%	84%	16%	77%	23%	38%	62%
Camping	0%	100%	0%	100%	0%	100%	0%	100%
Cemeteries	60%	40%	44%	56%	45%	55%	44%	56%
Parks and Public Spaces	99.5%	0.5%	67%	33%	76%	24%	84%	16%
Community Property (exc Public Toilets)	0%	100%	0%	100%	0%	100%	0%	100%
Community Property - Public Toilets	100%	0%	65%	35%	43%	57%	60%	40%
Swimming Pools	92%	8%	91%	9%	91%	9%	91%	9%
Roading & Footpaths								
Roading & Footpaths	42%	58%	42%	58%	38%	62%	42%	58%
Utilities								
Sewerage & Sewage	100%	0%	63%	37%	63%	37%	85%	15%
Stormwater Drainage	100%	0%	100%	0%	40%	60%	47%	53%
Waste Management - Urban Refuse	100%	0%	91%	9%	87%	13%	91%	9%
Waste Management - Resource Recovery Park	75%	25%	81%	19%	82%	18%	77%	23%
Rural Water Supply	100%	0%	75%	25%	56%	44%	85%	15%
Urban Water Supply	100%	0%	81%	19%	76%	24%	89%	11%

2026/27 PROPOSED FEES AND CHARGES

Discretion

The Chief Executive is authorised to reduce deposits or fees in cases of reduced staff input being required, or in special circumstances. Where Council charges are based on the recovery of Council costs, these will be calculated as follows:

- Officers: At Council charge-out labour rates
- Expenses: At the actual costs incurred by Council
- Vehicle mileage: At current IRD rates or where variation is identified

Miscellaneous Fees

Other consents, certificates, authorities, services or inspections not specially provided to be charged at the cost of time and disbursements.
 Credit Card Fee: Payments made by credit card will incur a surcharge fee to 2%, with a minimum service fee of \$1.00 per transaction.

The non-statute fees below are those approved by Council as at _____, but have not been advertised in terms of the Local Government Act 2002 or individual specific Acts.

All fees and charges are GST inclusive

WATER SUPPLY	2022/23	2023/24	2024/25	2025/26	Proposed 2026/27	Increase / Decrease \$	Reviewed by	Reason for Proposed Change and/or Retaining Current Fee
URBAN WATER, SEWAGE AND STORMWATER								
Any new service connection to the urban water supply or sewer network, made part way through the rating year, will be invoiced a part year water or sewer charge (as specified in the Rating Information) for the months remaining in that year from the time of connection. Thereafter it will be charged at an annual targeted rate, on the property rates. For those water service connections regarded as "Extraordinary Supply" with a flow meter, please see section "Extra Ordinary Water Supply"								
Part year supply of water, sewage and stormwater based on annual targeted rate	Part year portion of targeted rates	-						
Network Application Fees								
Application for Connections, Alterations, Disconnections – per valuation number, lot or dwelling, for a primary application for one (1) three water service (i.e. Urban water, or sewer, or storm water).	\$ 200.00	\$ 250.00	\$ 275.00	\$ 280.00	\$ 285.00	5.00	DDM	Recovery of staff time supporting user pays philosophy
Application for Connections, Alterations, Disconnections – connected to a primary application for a single valuation number, lot or dwelling, for each additional three water service required (i.e. Urban water, or sewer, or storm water).	\$ 100.00	\$ 125.00	\$ 140.00	\$ 145.00	\$ 150.00	5.00	DDM	Recovery of staff time supporting user pays philosophy
Additional works over and above a standard Application	Actual Cost	-						
Hydraulic Modelling — per connection (as required)	\$ 600.00 plus difference to cover actual costs	\$ 600.00 plus difference to cover actual costs	\$ 600.00 plus difference to cover actual costs	\$ 630.00 plus difference to cover actual costs	\$ 660.00 plus difference to cover actual costs	30.00	DDM	Expect external consultants to increase costs
Engineers Fees								
Pre- Application Meeting	First (1) hour free	-						
Application Meetings and Site Inspections								
Asset Group Manager, per hour	\$ 150.00	\$ 150.00	\$ 150.00	\$ 160.00	\$ 165.00	5.00	DDM	Recovery of staff time supporting user pays philosophy
Project Manager Assistant Engineer, per hour	\$ 120.00	\$ 120.00	\$ 120.00	\$ 130.00	\$ 130.00	-	DDM	Changed title
Three Waters Manager, per hour	\$ 120.00	\$ 120.00	\$ 120.00	\$ 130.00	\$ 135.00	5.00	DDM	Recovery of staff time supporting user pays philosophy
Utility Physical Works								
Urban Water, Sewer, Stormwater	Actual Cost	-						
Capital Contribution								
For a newly created lot due to subdivision, or an existing parcel of land within the newly designated urban/business zone for the Waimate Township that previously have not paid any vacant rates for utilities. Capital Contributions are also required for additional connections/services requested for an existing Lot/property.								
Urban Water - Connection 15 - 20mm ID nominal bore (≤ 400m ³ per year usage)	\$ 2,800.00	\$ 3,480.00	\$ 4,030.00	\$ 4,030.00	\$ 4,030.00	-	DDM	To be reviewed prior to June 2027 - Development Contribution Policy
Urban Water - Connection greater than (>) 20mm ID nominal bore			\$ 6,045.00	\$ 6,045.00	\$ 6,045.00	-	DDM	To be reviewed prior to June 2027 - Development Contribution Policy
Stormwater	\$ 2,110.00	\$ 2,650.00	\$ 2,520.00	\$ 2,520.00	\$ 2,520.00	-	DDM	To be reviewed prior to June 2027 - Development Contribution Policy
Sewer — Urban	\$ 5,710.00	\$ 7,630.00	\$ 8,150.00	\$ 8,150.00	\$ 8,150.00	-	DDM	To be reviewed prior to June 2027 - Development Contribution Policy
Sewer — High Street Extension - Gravity Main	\$ 5,259.05	\$ 5,932.21	\$ 6,691.53	\$ 6,691.53	\$ 8,514.20	1,822.67	DDM	To be reviewed by June 2027 to standardise all catchments fees
Sewer — High Street Extension - Pumped Main	\$ 7,635.19	\$ 8,612.50	\$ 9,714.90	\$ 9,714.90	\$ 12,361.08	2,646.18	DDM	To be reviewed by June 2027 to standardise all catchments fees
Sewer — Timaru Road Extension	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	-	DDM	To be reviewed by June 2027 to standardise all catchments fees
Sewer — Mill Road Extension	\$ 15,425.00	\$ 16,845.00	\$ 16,845.00	\$ 16,845.00	\$ 18,395.14	1,550.14	DDM	To be reviewed by June 2027 to standardise all catchments fees

WATER SUPPLY	2022/23	2023/24	2024/25	2025/26	Proposed 2026/27	Increase / Decrease \$	Reviewed by	Reason for Proposed Change and/or Retaining Current Fee
Sewer — King Street Extension	\$ 14,394.22	\$ 16,236.68	\$ 18,314.97	\$ 18,314.97	\$ 23,303.67	4,988.70	DDM	To be reviewed by June 2027 to standardise all catchments fees
Extraordinary Water Supply								
Properties in excess of one hectare, or all other purposes for which water is supplied other than Ordinary Supply, shall be deemed to be an Extraordinary Supply and may be subject to conditions and limitations. Such purposes include: spa or swimming pool in excess of 10m ³ , commercial business, trade/industrial, fire protection systems. Conditions include water metering and volumetric charging.								To be reviewed by June 2027 for universal water meter rating. Includes ordinary and extraordinary consumers.
Any water used in excess of 200m ³ within a six month period is charged at the specified rate.	\$1.49 per m ³	\$1.49 per m ³	\$1.93 per m ³	\$2.00 per m ³	\$2.00 per m ³	-	DDM	To be reviewed by June 2027 for universal water meter rating. Includes ordinary and extraordinary consumers.
Urban Water Backflow Preventer								
Backflow inspection and testing	\$ 150.00	\$ 160.00	\$ 160.00	\$ 170.00	\$ 175.00	5.00	DDM	Recovery of staff time supporting user pays philosophy. Review as part of Backflow Policy (dependant on asset ownership)
Tradewaste Consent (Wastewater)								
Application for Tradewaste, Consent Alterations, Disconnections – per valuation number, lot or building.			\$ 275.00	\$ 280.00	\$ 288.00	8.00	DDM	Recovery of staff time supporting user pays philosophy
Inspection / Re-inspection fee for non-compliant works or missing information (per inspection)			\$ 275.00	\$ 280.00	\$ 288.00	8.00	DDM	Recovery of staff time supporting user pays philosophy
Charge for works that are not remedied after non-compliant inspection. Monthly Fee per site -			\$ 100.00	\$ 110.00	\$ 115.00	5.00	DDM	Recovery of staff time supporting user pays philosophy
Additional works over and above a standard Application or inspection			Actual Cost	Actual Cost	Actual Cost	-		
Other Fees								
Water meter reading on request outside of the normal cycle (including Final reading)	\$ 80.00	\$ 80.00	\$ 85.00	\$ 90.00	\$ 90.00	-	DDM	Appropriate given remote readings now possible
Application is required to take bulk water from the Urban supply. Bulk water will be charged at per m ³ take. Council will provide a metered, double checked stand pipe with conditions of use.	\$6.00 per m ³	-	DDM	Higher costs likely to lead to illegal take points.				
Pipeline Location for Minor project (≤ 4 hours total) and notification of works around the water supply network infrastructure	No Charge	-	DDM	Asset protection				
Pipeline Location for Major projects (> 4 hours total) and notification of works around the water supply network infrastructure	Actual Cost	-	DDM					
Unauthorised actions, resulting in damage to the network supply infrastructure, and or contamination to the Urban water supply	Actual Cost	-	DDM					
Unauthorised water tampering or take from the Urban supply	\$2,000.00 plus actual cost	-	DDM	Improvements in record keeping will allow for this to be more readily applied				
RURAL WATER SUPPLY								
Any new point of supply connection, or increase to a water allocation, from a rural water supply made part way through the rating year will be charged the per litre charge (as specified in the Rating Information) for the months remaining in that year from the time of connection. Thereafter it will be charged at an annual targeted rate, on the property rates.								Will require review at conclusion of Point Of Entry outcome and may require new rating item to depreciate private asset. (Invoice or rate?)
Part year supply of water based on annual targeted rate	Part year portion of targeted rates	-						
Application Fees								
Connection, Alteration, or Disconnection (primary application)	\$ 200.00	\$ 250.00	\$ 275.00	\$ 280.00	\$ 288.00	8.00	DDM	Recovery of staff time supporting user pays philosophy
Additional Connections, Alterations, or Disconnections (Connected to primary application)	\$ 100.00	\$ 125.00	\$ 140.00	\$ 145.00	\$ 150.00	5.00	DDM	Recovery of staff time supporting user pays philosophy
Additional works over and above a standard Application	Actual Cost	-						
Hydraulic Modelling — per connection (as required)	\$ 600.00 plus difference to cover actual costs	\$ 600.00 plus difference to cover actual costs	\$ 600.00 plus difference to cover actual costs	\$ 630.00 plus difference to cover actual costs	\$ 660.00 plus difference to cover actual costs	30.00	DDM	Expect external consultants to increase costs
Engineers Fees								
Pre- Application Meeting	First (1) hour free	-						
Application Meetings, Engineering review and Site Inspections								
Asset Group Manager, per hour	\$ 150.00	\$ 150.00	\$ 150.00	\$ 160.00	\$ 165.00	5.00	DDM	Recovery of staff time supporting user pays philosophy
Project Manager-Assistant Engineer , per hour	\$ 120.00	\$ 120.00	\$ 120.00	\$ 130.00	\$ 130.00	-	DDM	Changed title
Three Waters Manager, per hour	\$ 120.00	\$ 120.00	\$ 120.00	\$ 130.00	\$ 135.00	5.00	DDM	
Utility Physical Works								
Rural Water	Actual Cost	-						
Capital Contribution								
Capital Contribution for all rural water schemes	\$2.00 per litre per day	\$2.30 per litre per day	\$2.55 per litre per day	\$2.55 per litre per day	\$2.55 per litre per day	-	DDM	To be reviewed by June 2027 to standardise all catchments fees

WATER SUPPLY	2022/23	2023/24	2024/25	2025/26	Proposed 2026/27	Increase / Decrease \$	Reviewed by	Reason for Proposed Change and/or Retaining Current Fee
Water Connections								
Glenavy Developments - Bignall Lane, Cherry Lane, Stocker Lane (Note: allocation 1000L per day)	Capital Contributions paid at time of Resource Consent	Capital Contributions paid at time of Resource Consent	Capital Contributions paid at time of Resource Consent	Capital Contributions paid at time of Resource Consent	Capital Contributions paid at time of Resource Consent			
Willowbridge Water Extension	\$ 2,719.75	\$ 2,719.75	\$ 2,719.75	\$ 2,719.75	\$ 2,719.75	-	DDM	To be reviewed by June 2027 to standardise all catchments fees
Other Fees								
Restrictor Frost Plug (available at Waimate District Council Office)	No Charge	-	DDM					
Restrictor Screen (available at Waimate District Council Office)	No Charge	-	DDM					
Installation of Restrictor Frost Plug	\$ 80.00	\$ 90.00	\$ 95.00	\$ 100.00	\$ 105.00	5.00	DDM	Recovery of staff time supporting user pays philosophy
Installation of Restrictor Screen	\$ 90.00	\$ 100.00	\$ 405.00	\$ 110.00	\$ 115.00	5.00	DDM	Recovery of staff time supporting user pays philosophy
Replacement of Restrictor Face Plate (for reasons other than fair wear and tear)	\$ 130.00	\$ 140.00	\$ 147.00	\$ 150.00	\$ 155.00	5.00	DDM	Recovery of staff time supporting user pays philosophy
Replace Point of Supply — Restrictor unit and associated fittings (for reasons other than fair wear and tear)	Minimum \$300.00 plus difference to cover actual cost	Minimum \$340.00 plus difference to cover actual cost	Minimum \$357.00 plus difference to cover actual cost	Minimum \$392 plus difference to cover actual cost	Minimum \$410 plus difference to cover actual cost	18.00	DDM	Increase in replacement costs
Pipeline Location (Minor project ≤ 4 hours total) and notification of works around water scheme network infrastructure	No Charge	-	DDM					
Pipeline Location (Major project > 4 hours total) and notification of works around water scheme network infrastructure	Actual Cost	-	DDM					
Unauthorised actions, resulting in damage to the water scheme network infrastructure and or contamination to the Rural water supplies	Actual Cost	-	DDM					
Staff Charge Out Fees	Actual Cost	-	DDM					
Unauthorised Water Tampering or take from the Rural supplies	\$2,000.00 plus actual cost	-	DDM					
Emergency Additional Supply								
Business Hours (8.00am - 4.30pm Mon — Fri)	\$ 270.00	\$ 280.00	\$ 300.00	\$ 310.00	\$ 320.00	10.00	DDM	Recovery of staff time supporting user pays philosophy
After Hours, Weekends and Public Holidays	\$ 370.00	\$ 380.00	\$ 400.00	\$ 415.00	\$ 425.00	10.00	DDM	Recovery of staff time supporting user pays philosophy
Temporary Water Allocation								
Temporary water allocation is charged at three times the normal scheme rate plus re-jetting fees	Temporary water allocation is charged at three times the normal scheme rate plus re-jetting fees of \$110 per visit (two visits required)	Temporary water allocation is charged at three times the normal scheme rate plus re-jetting fees of \$120 per visit (two visits required)	Temporary water allocation is charged at three times the normal scheme rate plus re-jetting fees of \$120 per visit (two visits required)	Temporary water allocation is charged at three times the normal scheme rate plus re-jetting fees of \$125 per visit (two visits required)	Temporary water allocation is charged at three times the normal scheme rate plus re-jetting fees of \$125 per visit (two visits required)	-		
Waste water								
Effluent disposal into Waimate Waste Water Treatment Plant at the grit trap on Racecourse Road	\$13.00 per m ³	\$15.00 per m ³	\$17.00 per m ³	\$17.00 per m ³	\$20.00 per m ³	3.00	DDM	Currently the cheapest local authority disposal site so vulnerable to receiving trade waste from out of district. Poor site oversight, needs new location and monitoring. Costs recoverable by carrier.

2026/27 PROPOSED FEES AND CHARGES

Discretion

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- Officers: At Council charge-out labour rates
- Expenses: At the actual costs incurred by Council
- Vehicle mileage: At current IRD rates or where variation is identified

Miscellaneous Fees

Other consents, certificates, authorities, services or inspections not specially provided to be charged at the cost of time and disbursements.
 Credit Card Fee: Payments made by credit card will incur a surcharge fee to 2%, with a minimum service fee of \$1.00 per transaction.

The non-statute fees below are those approved by Council as at _____, but have not been advertised in terms of the Local Government Act 2002 or individual specific Acts.

All fees and charges are GST inclusive

WASTE MANAGEMENT	2022/23	2023/24	2024/25	2025/26	Proposed 2026/27	Increase / Decrease \$	Reviewed by	Reason for Proposed Change and/or Retaining Current Fee
Multi Bin (Refuse, Recycling, Organics and Glass) Kerbside Collection								
Multi bin set can be allocated to a property during the financial year and will be payable in advance based on months remaining and thereafter it will be charged on your rates.							Stacey	
Application relating to a Multi Bin set (Refuse, Recycling, Organics and Glass)	\$ 50.00	\$ 60.00	\$ 60.00	\$ 70.00	\$ 70.00	-	Stacey	
Application relating to additional or large size bins (Refuse, Recycling, Organics and Glass)	\$ 50.00	\$ 60.00	\$ 60.00	\$ 70.00	\$ 70.00	-	Stacey	
Additional or large size bins can be allocated to a property during the financial year and will be payable in advance based on months remaining and thereafter it will be charged on your rates. <i>Note: an appointment may need to be made with Envirowaste Services Limited to discuss options and sizes, before allocating bins.</i>							Stacey	
Special event bins set — four 240L bins (Refuse, Recycling, Organics and Glass)	Actual cost	-	Stacey					
Bin Lid Clip		\$ 12.00	\$ 12.00	\$ 12.00	\$ 12.00	-	Stacey	Actual cost of this to us in September 2022 was \$10.80 inclusive of GST. Selling better with recent advertising and the wind events this year. Best to keep price as low as possible.
Bin Towbar Attachment		\$ 18.00	\$ 18.00	\$ 18.00	\$ 18.00	-	Stacey	Actual cost of this to us in September 2022 was \$17.11 inclusive of GST. Still don't sell particularly well even with recent advertising. Best to keep price as low as possible.
Resource Recovery Park								
Refuse (Rubbish)								
Refuse — Rubbish (All loads, including Timber)	\$10.00 Minimum charge \$ 278/tonne (\$0.29/kg)	\$11.00 Minimum charge \$ 325/tonne (\$0.32/kg)	\$12.00 Minimum charge \$ 429/tonne (\$0.43/kg)	\$12.00 Minimum charge \$ 439/tonne (\$0.44/kg)	\$12.00 Minimum charge \$ 449/tonne (\$0.45/kg)	10.00	Stacey	Increase based off TDC costs increasing by 3% (same as last year). Will need reassessed when TDC confirms 2026/27 Fees and Charges so we can hopefully minimise this increase. Would be more comfortable increasing to \$445/tonne to reflect the proposed \$5 plus GST Class One waste levy increase as at 1 July 2026.
Greenwaste or Hardfill								
Green Waste only — NO FOOD WASTE (All loads)	\$10.00 Minimum charge \$ 132/tonne (\$0.13/kg)	\$11.00 Minimum charge \$ 146/tonne (\$0.15/kg)	\$12.00 Minimum charge \$ 175/tonne (\$0.18/kg)	\$12.00 Minimum charge \$ 181/tonne (\$0.18/kg)	\$12.00 Minimum charge \$ 184/tonne (\$0.18/kg)	4.00	Stacey	Increase based off TDC costs increasing by 3% (same as last year). Will need reassessed when TDC confirms 2026/27 Fees and Charges.
Cleanfill — Virgin Excavated Natural Material (VENM) (All loads) <i>(e.g. clay, soil, rock)</i>				\$12.00 Minimum charge \$80/tonne (\$0.08/kg)	\$12.00 Minimum charge \$80/tonne (\$0.08/kg)	-	Stacey	No need to increase, no levy incurred on cleanfill.
Cleanfill — Hardfill (All loads) <i>(e.g. bricks, blocks, concrete)</i>	\$10.00 Minimum charge \$45/tonne (\$0.04/kg)	\$11.00 Minimum charge \$75/tonne (\$0.08/kg)	\$12.00 Minimum charge \$90/tonne (\$0.09/kg)	\$12.00 Minimum charge \$90/tonne (\$0.09/kg)	\$12.00 Minimum charge \$98/tonne (\$0.10/kg)	8.00	Stacey	Hardfill levy is \$15 plus GST until 1 July 2027. Difference between the cleanfill and hardfill amounts should be the hardfill waste levy so this amount needs to increase to reflect this (\$17.25 inclusive of GST rounded up to \$18.00 inclusive of GST).
Recyclables and Escrap								

WASTE MANAGEMENT	2022/23	2023/24	2024/25	2025/26	Proposed 2026/27	Increase / Decrease \$	Reviewed by	Reason for Proposed Change and/or Retaining Current Fee
Recyclables (Glass [clear, brown, green], Cans [aluminium, tin/steel], Plastic, Paper & Cardboard)	No Charge	-	Stacey	Leave as no charge. Incentive for customers to recycle appropriately as much more expensive to send to landfill. Majority of recycling is disposed of via kerbside collections so is covered by targeted rates.				
Unique Recyclables								
• Commercial mixed recyclables — <i>delivered to the RRP</i>	\$10.00 Minimum charge \$ 195/tonne (\$0.20/kg)	\$10.00 Minimum charge \$ 195/tonne (\$0.20/kg)	\$12.00 Minimum charge \$ 221/tonne (\$0.22/kg)	\$12.00 Minimum charge \$ 226/tonne (\$0.23/kg)	\$12.00 Minimum charge \$ 229/tonne (\$0.23/kg)	3.00	Stacey	Increase based off TDC costs increasing by 3% (same as last year). Will need reassessed when TDC confirms 2026/27 Fees and Charges.
• Polystyrene	No Charge	-	Stacey	Leave as no charge as an incentive to keep these items from being disposed of as rubbish.				
• Car Seat	\$ 5.00	\$ 5.00	\$ 6.00	\$ 8.00	\$ 8.00	-	Stacey	Cost aligned with TDC. Will need reassessed when TDC confirms 2026/27 Fees and Charges.
Esrap — all items excluding charged items listed below	No Charge	-	Stacey	Leave as no charge as an incentive to keep these items from being disposed of as rubbish.				
• Televisions	\$ 15.00	\$ 15.00	\$ 15.00	\$ 20.00	\$ 20.00	-	Stacey	Reluctant to increase price any further in an attempt to minimise fly tipping.
• Computer monitors	\$ 15.00	\$ 15.00	\$ 15.00	\$ 18.00	\$ 18.00	-	Stacey	Reluctant to increase price any further in an attempt to minimise fly tipping.
• Whiteware (dropped off) — General	\$ 17.00	\$ 18.00	\$ 18.00	\$ 30.00	\$ 30.00	-	Stacey	Reluctant to increase price any further in an attempt to minimise fly tipping.
• Whiteware (dropped off) — Fridges, and Freezers and Heat Pumps				\$ 35.00	\$ 35.00	-	Stacey	Reluctant to increase price any further in an attempt to minimise fly tipping.
Tyres — Tyres will not be accepted if they are still on the wheel rims (NB. Wheel rims are "Recyclables") <i>A maximum of five (5) tyres can be disposed of at a time.</i>								
• Light Vehicle Tyres, <u>without wheel rim</u> — Motorbike, car, 4x4, light truck and any other small motorised vehicle tyres	\$ 8.50	\$ 9.00	\$ 9.00	\$ 10.00	No Charge	-	Stacey	Waimate Resource Recovery Park is going to be a registered Tyrewise Public Collection Site by 1 July 2026. Under the Tyrewise scheme, tyres can be disposed of by the public for free.
• Heavy Vehicle Tyres, <u>without wheel rim</u> — Heavy Truck	\$ 18.50	\$ 19.00	\$ 19.00	\$ 30.00	No Charge	-	Stacey	Waimate Resource Recovery Park is going to be a registered Tyrewise Public Collection Site by 1 July 2026. Under the Tyrewise scheme, tyres can be disposed of by the public for free.
• Heavy Plant Tyres, <u>without wheel rim</u> — Tractor, Forklift, Loader, Digger	\$ 77.50	\$ 78.00	\$ 78.00	\$ 100.00	No Charge	-	Stacey	Waimate Resource Recovery Park is going to be a registered Tyrewise Public Collection Site by 1 July 2026. Under the Tyrewise scheme, tyres can be disposed of by the public for free.
Hazardous Waste								
Waste oil	No Charge	-	Stacey	Leave as no charge as an incentive to keep these items from being disposed of as rubbish. Disposal funded using Waste Levy funding.				
Gas Bottles	No Charge	-	Stacey	Leave as no charge as an incentive to keep these items from being disposed of as rubbish.				
Vehicle Batteries	No Charge	-	Stacey	Leave as no charge as an incentive to keep these items from being disposed of as rubbish.				
Household Batteries (Alkaline & Lithium)	No Charge	-	Stacey	Leave as no charge as an incentive to keep these items from being disposed of as rubbish. Disposal to be funded using Waste Levy funding.				
Hazardous waste such as: • Chemicals • Paint • Medical waste Are NOT accepted at the Waimate Resource Recovery Park. Please Contact Redruth Resource Recovery Park (03 687 7200) for disposal of Hazardous Waste (domestic quantities).								
Public Weigh								
Public access and use of weigh bridge during opening hours	\$ 9.50	\$ 9.50	\$ 9.50	\$ 10.00	\$ 10.00	-	Stacey	No change.
Administration Fees								
Drive Off Administration Fee				\$ 50.00	\$ 50.00	-	Stacey	No need to increase as haven't had to use this since implementing (working as a deterrant).

2026/27 PROPOSED FEES AND CHARGES

Discretion

The Chief Executive is authorised to reduce deposits or fees in cases of reduced staff input being required, or in special circumstances. Where Council charges are based on the recovery of Council costs, these will be calculated as follows:

- Officers: At Council charge-out labour rates
- Expenses: At the actual costs incurred by Council
- Vehicle mileage: At current IRD rates or where variation is identified

Miscellaneous Fees

Other consents, certificates, authorities, services or inspections not specially provided to be charged at the cost of time and disbursements.
 Credit Card Fee: Payments made by credit card will incur a surcharge fee to 2%, with a minimum service fee of \$1.00 per transaction.

The non-statute fees below are those approved by Council as at _____, but have not been advertised in terms of the Local Government Act 2002 or individual specific Acts.

All fees and charges are GST inclusive

ROADING & FOOTPATHS	2022/23	2023/24	2024/25	2025/26	Proposed 2026/27	Increase / Decrease \$	Reviewed by	Reason for Proposed Change and/or Retaining Current Fee
Access to the Road Corridor for Utilities and Private Services								
Private and Utility Corridor access request for Minor work and temporary road closure in berm and footpath	\$ 100.00	\$ 150.00	\$ 161.00	\$ 166.00	\$ 207.00	41.00	R Moffat	Review of admin time
<ul style="list-style-type: none"> • Less than 14 days from commencement to final reinstatement and Works completion notice lodgement. • Work in road berm up to 6m² and/or 20m length. • Work in footpath than 1m². • Temporary Traffic Management road closure Excludes Temporary Traffic Management • Work in road pavement less than 1m² • Single Road Crossing sealed road using trenchless method. 								
Private & Utility Corridor access request for Standard work and temporary road closure	\$ 250.00	\$ 400.00	\$ 420.00	\$ 433.00	\$ 460.00	27.00	R Moffat	Review of staff time
<ul style="list-style-type: none"> • Less than 14 days from commencement to final reinstatement and Works completion notice lodgement. • Work in road berm less than 500m length • Work in footpath less than 20m² • Work in road sealed pavement less than 20m² • Temporary Traffic Management road closure Excludes Temporary Traffic Management • Single Road trench crossing 	plus actual cost of additional work	plus actual cost of additional work incurred						
Global CAR and TMP request for minor work multiple sites (no road closures). Not required for inspection activities.		\$ 600.00	\$ 632.50	\$ 651.00	\$ 1,035.00	384.00	R Moffat	Review of staff time and user requirements
Private & Utility Corridor access request for Major Work	\$ 500.00	\$ 600.00	\$ 632.50	\$ 651.00	\$ 713.00	62.00	R Moffat	
<ul style="list-style-type: none"> • Less than 28 days from commencement to final reinstatement and Works completion notice lodgement. • Multiple Road trench crossing • Work in road berm more than 500m length. • Pipe size greater than 225 mm • Global request for minor work on multiple sites 	plus actual cost of additional work	plus actual cost of additional work incurred						
Private & Utility Corridor access request for Project work.	\$ 1,000.00	\$ 1,500.00	\$ 1,575.50	\$ 1,623.00	\$ 1,725.00	102.00	R Moffat	Review of staff time
<ul style="list-style-type: none"> • Greater than 28 days from commencement to final reinstatement and Works completion notice lodgement. • For project work, which have a duration greater than 56 days from commencement to final reinstatement the Council Corridor manager may choose to issue approvals for separable potations of the work • Projects may incur additional charges for inspections and monitoring, depending on the complexity of the project. • Projects which have not submitted preliminary notification may incur additional processing fee if approval is required in less than 28 days 	plus actual cost of additional work	plus actual cost of additional work incurred						
Utility corridor access request for Project Works Preliminary Notification <i>Required for all projects</i>	No charge	No charge	No charge	No charge	No charge	-	R Moffat	No Change
Additional weekly fee where works exceed the stated period or surface restoration is not completed by the agreed date.	\$ 150.00	\$ 200.00	\$ 200.00	\$ 206.00	\$ 206.00	-	R Moffat	No Change
Seal Opening reseal texturing per m ²			\$ 25.00	\$ 26.00	\$ 26.00	-	R Moffat	No Change
Water pipe or cable installed through road culvert annual fee			\$ 172.50	\$ 178.00	\$ 178.00	-	R Moffat	No Change
Temporary Traffic Management Plan And Road Closure Approval For Road Works								

ROADING & FOOTPATHS	2022/23	2023/24	2024/25	2025/26	Proposed 2026/27	Increase / Decrease \$	Reviewed by	Reason for Proposed Change and/or Retaining Current Fee
Temporary Traffic Management plan application (includes Road Closure for work on the Road)					\$ 250.00		R Moffat	Temporary Traffic Management Fee introduced to cover staff time in processing and inspecting TTM for private and utility operators' activities on the road.
Additional charge for complex plans					Actual Cost		R Moffat	Temporary Traffic Management Fee introduced to cover staff time in processing and inspecting TTM for private and utility operators' activities on the road.
Extension for Traffic Management and/or CAR					\$ 150.00		R Moffat	Temporary Traffic Management Fee introduced to cover staff time in processing and inspecting TTM for private and utility operators' activities on the road.
Traffic Overweight Permit								
Traffic Overweight Permit	\$ 100.00	\$ 130.00	\$ 138.00	\$ 142.00	\$ 172.50	30.50	R Moffat	Review of staff time
Structural checking and inspections where required	Actual cost	-	R Moffat	No Change				
Applications Fees and Licences								
Regular Dairy Stock Crossing Licence (5 yearly)	\$ 500.00	\$ 900.00	\$ 943.00	\$ 971.00	\$ 971.00	-	R Moffat	No Change
Road Encroachment, Cattle Stop, Gate	\$ 300.00	\$ 400.00	\$ 420.00	\$ 433.00	\$ 433.00	-	R Moffat	No Change
Approval for private services in the road reserve (eg Deed of Grant)					\$ 433.00		R Moffat	Fee introduced to cover staff time in processing and inspecting for private services in the road reserve. We propose introducing a new fee for granting permission to install a private service within the road reserve. This fee relates specifically to documenting and administering the long-term agreement that allows the service to remain in the road reserve. It is separate from the Corridor Access Request (CAR) fee, which applies to the physical works involved in installing the service, reinstating the road, and monitoring the maintenance period following construction.
Complex private services applications					Actual cost		R Moffat	Fee introduced to cover staff time in processing and inspecting for private services in the road reserve
Bond — for Asset Protection, new build <i>This bond will only be refunded on demonstration that there has not been any damage or interference with any works or property owned, constructed, acquired or used by Waimate District Council.</i>	\$ 1,650.00	\$ 3,000.00	\$ 3,150.00	\$ 3,245.00	\$ 3,245.00	-	R Moffat	No Change
Vehicle Access								
Urban residential kerb & channel and footpath crossing single 4m wide, construction application fee	\$ 2,400.00	\$ 3,100.00	\$ 3,254.50	\$ 3,352.00			R Moffat	Removed this fee. The amount of work varies at each location depending on Kerb and Footpath type. It is more appropriate to provide a price for each site or allow the owner to engage their own approved contractor. Only used once in last 12 months.
Urban residential kerb & channel and footpath crossing double 6m wide, construction application fee	\$ 3,400.00	\$ 4,350.00	\$ 4,565.50	\$ 4,702.00			R Moffat	Removed this fee. The amount of work varies at each location depending on Kerb and Footpath type. It is more appropriate to provide a price for each site or allow the owner to engage their own approved contractor. Only used once in last 12 months.
Kerb and Channel and footpath crossing construction excluding application fee					Actual cost + application fee		R Moffat	Review to allow applicants to engage their own approved contractor if they desired
Rural and urban vehicle access, application fee	\$ 150.00	\$ 300.00	\$ 315.00	\$ 324.00	\$ 324.00	-	R Moffat	No Change
RAPID numbers								
District RAPID number book	\$ 200.00	\$ 200.00	\$ 200.00	\$ 206.00	\$ 206.00		R Moffat	Not Required
District RAPID number book for Emergency Services	No Charge		R Moffat	Not Required				
RAPID number set up new location and supply plate	\$ 60.00	\$ 60.00	\$ 100.00	\$ 103.00	\$ 103.00	-	R Moffat	No Change
RAPID number plates — replacement or additional supply only	\$ 40.00	\$ 40.00	\$ 40.00	\$ 41.00	\$ 41.00	-	R Moffat	No Change
Development Contributions Footpaths								
Urban Residential 1 footpath contribution per metre of Frontage	\$ 103.50	\$ 130.00	\$ 165.00	\$ 170.00	\$ 170.00	-	R Moffat	No Change
Temporary Road Closures for Events								
Application fee for administering the Road Closure of any kind for non-commercial or not-for-profit Community Events where no consultation required.	\$ 150.00	\$ 200.00	\$ 245.00	\$ 224.00	\$		R Moffat	Community Support, charge has been incorporated below.
Application fee for administering the Road Closure. Per event and group of roads up to 10km. Additional staff time will be charged for events over 10km based on actual cost. Administering the Road Closure of any kind for non-commercial or not-for-profit Community Events where no consultation required.	\$ 500.00	\$ 600.00	\$ 632.50	\$ 651.00	\$ 690.00	39.00	R Moffat	No fee will be charged for road closures associated with non-commercial or not-for-profit community events where no formal consultation process is required. This applies to small-scale local events such as the temporary closure of Goldsmith Street to enable the adjoining Seddon Square and Boland Park to be combined for community use, or minor events held at the fire station. This exemption recognises the community benefit of these events and supports local organisations while ensuring closures remain low-impact and straightforward to administer.
<i>This does not include Advertising and Traffic Management for these are at the event organisers cost.</i>								
Abandoned Vehicle Recovery								

ROADING & FOOTPATHS	2022/23	2023/24	2024/25	2025/26	Proposed 2026/27	Increase / Decrease \$	Reviewed by	Reason for Proposed Change and/or Retaining Current Fee
Waimate Urban Area	\$ 200.00	\$ 350.00	\$ 385.00	\$ 397.00	\$ 397.00		R Moffat	Not Required
All other Areas	\$ 350.00	\$ 350.00	\$ 450.00	\$ 464.00	\$ 464.00		R Moffat	Not Required
Administration fee vehicle recovery					\$ 150.00		R Moffat	Costs of removal of vehicles varies greatly, new fee introduced in place of
Removal Cost					Actual cost		R Moffat	Costs of removal of vehicles varies greatly, new fee introduced in place of
All Applications								
Additional fee for administration of unauthorised or non notification of activities in the road reserve	\$ 300.00	\$ 300.00	\$ 315.00	\$ 324.00	\$ 324.00	-	R Moffat	No change
Non-compliance fee inspection fee per hour (minimum charge 1 hour)	\$ 150.00	\$ 150.00	\$ 160.00	\$ 165.00	\$ 165.00	-		Compare with \$180 per hour or part thereof for RMA non-compliance
Council may charge at cost for the repair and inspection fee for any damage to a Road, Street, footpath or berm incurred as a result of house relocation, building, demolition or other activities.	Actual Cost	-						
Roading Staff per hour for additional inspections and administration					\$ 165.00		R Moffat	An hourly staff rate has been introduced to enable Council to accurately recover staff time associated with specific activities and services. This charge provides a transparent and consistent mechanism for calculating costs where staff input is required beyond standard fee provisions. It ensures that costs are fairly recovered from the party responsible, rather than being subsidised by general ratepayers. The hourly rate may be applied in situations including, but not limited to, Recovery of costs associated with damage or vandalism to the roading network, Additional inspections and monitoring requirements, On-compliance investigations and follow-up inspections, Assessment of complex services applications. The introduction of this fee ensures equitable cost recovery and reflects the actual resources required to manage and protect Council's roading assets.
External advertising	Actual Cost	-	R Moffat	No change				

2026/27 PROPOSED FEES AND CHARGES

Discretion

The Chief Executive is authorised to reduce deposits or fees in cases of reduced staff input being required, or in special circumstances. Where Council charges are based on the recovery of Council costs, these will be calculated as follows:

- Officers: At Council charge-out labour rates
- Expenses: At the actual costs incurred by Council
- Vehicle mileage: At current IRD rates or where variation is identified

Miscellaneous Fees

Other consents, certificates, authorities, services or inspections not specially provided to be charged at the cost of time and disbursements.
 Credit Card Fee: Payments made by credit card will incur a surcharge fee to 2%, with a minimum service fee of \$1.00 per transaction.

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All fees and charges are GST inclusive

ORGANISATION & GOVERNANCE	2022/23	2023/24	2024/25	2025/26	Proposed 2026/27	Increase / Decrease \$	Reviewed by	Reason for Proposed Change and/or Retaining Current Fee
INFORMATION SERVICES								
Specific requests for copies of records or information held under the Local Government Official Information and Meetings Act 1987	First 60 minutes no charge	First 60 minutes no charge	First 60 minutes no charge	First 60 minutes no charge	First 60 minutes no charge	-	Tina	As per Charging Guidelines, referred to below.
Labour charge rate (in excess of the first hour). A charge may be applied for the searching for relevant material, abstracting and collating, copying, transcribing and supervising access for time spent by staff once a decision to release information has been made. Copying fees for information are at published rates. A deposit may be required if a fee applies.	\$38.00 per 30 mins plus disbursements	\$38.00 per 30 mins plus disbursements	\$38.00 per 30 mins plus disbursements (\$76.00 per hour)	\$38.00 per 30 mins plus disbursements (\$76.00 per hour)	\$38.00 per 30 mins plus disbursements (\$76.00 per hour)	-	Tina	Government charging guidelines for OIA requests represent what the Government regards as reasonable charges for the purposes of the Official Information Act and should be followed in all cases unless good reason exists for not doing so. Council's charges follow this guidance (section 3.1 of the Ministry of Justice, Charging Guidelines for Official Information Act 1982 Requests). It is noted that this guidance was prepared in 2002 so values are perceivably outdated. Complementary to this however, it is noted that Waimate District Council has not made a charge for a request to the memory of current staff i.e. the request is often refined to what can reasonably be provided within the free hour. The core principle of transparency of Local Government is front of mind in considering this fee, with a desire to ensure cost does not hinder transparency.
Council Document Reproduction (e.g. Annual Plan, Annual Report, Meeting Agenda)								
Printing/Photocopying per A4 page/black and white	\$ 0.30	\$ 0.30	\$ 0.30	\$ 0.30	\$ 0.30	-	Tina	No increase in the cost to print or copy. Requires alignment across the organisation i.e. the library copying charges should be the same.
Printing/Photocopying per A4 page/colour	\$ 2.50	\$ 2.50	\$ 2.50	\$ 2.50	\$ 2.50	-	Tina	No increase in the cost to print or copy. Requires alignment across the organisation i.e. the library copying charges should be the same.
Full document — Inc. binding. Organisations and individuals who request copies will be charged this fee. Note: These documents are available from the Waimate District Council website at no cost.	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	-	Tina	With electronic documents, this fee is becoming obsolete, but retaining for now, just in case.

2026/27 PROPOSED FEES AND CHARGES

Discretion

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- Officers: At Council charge-out labour rates
- Expenses: At the actual costs incurred by Council
- Vehicle mileage: At current IRD rates or where variation is identified

Miscellaneous Fees

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All fees and charges are GST inclusive

PLANNING AND REGULATORY	2022/23	2023/24	2024/25	2025/26	Proposed 2026/27	Increase / Decrease \$	Reviewed by	Reason for Proposed Change and/or Retaining Current Fee
BUILDING								
Building Consents								
Building consent fees excludes BRANZ Levy, DBH Levy and Building Consent Authority Accreditation Levy charges. Travel charges (based on district rating zones) and inspection fees are listed under Additional Building Consent Fees. NOTE: Building Research Association New Zealand (BRANZ) and Ministry of Business, Innovation and Employment (MBIE) levies, are to be paid in addition to the total fee, as set by statute and may be subject to change.								
Objective Build Fees - Building Consent and PIM Application (No charge if issued with building consent)								
Estimated Value of Work / 2026-27								
-\$1 \$0 - \$124,999				\$ 92.00	\$ 92.00	-	MURRAY & CHAPMAN	New software and process with set fees.
\$125,000 - \$499,999				\$ 431.25	\$ 431.25	-	MURRAY & CHAPMAN	New software and process with set fees.
\$500,000 - \$999,999				\$ 862.50	\$ 862.50	-	MURRAY & CHAPMAN	New software and process with set fees.
\$1,000,000 - \$2,499,000				\$ 1,293.75	\$ 1,293.75	-	MURRAY & CHAPMAN	New software and process with set fees.
\$2,500,000 and Over				\$ 2,156.25	\$ 2,156.25	-	MURRAY & CHAPMAN	New software and process with set fees.
Project Information Memorandum (PIM) ONLY				\$ 92.00	\$ 92.00	-	MURRAY & CHAPMAN	New software and process with set fees.
Certificate of Acceptance Application (COA)								
Value of work equal to or less than \$124,999				\$ 92.00	\$ 92.00	-	MURRAY & CHAPMAN	No change required. S101 balance depends on variable demand rather than solely F&C. To be revised with next LTP.
Value of work greater than \$125,000				\$ 402.50	\$ 402.50	-	MURRAY & CHAPMAN	No change required. S101 balance depends on variable demand rather than solely F&C. To be revised with next LTP.
Amendment Applications								
\$0 - \$124,999				\$ 92.00	\$ 92.00	-	MURRAY & CHAPMAN	No change required. S101 balance depends on variable demand rather than solely F&C. To be revised with next LTP.
\$125,000 - \$499,999				\$ 431.25	\$ 431.25	-	MURRAY & CHAPMAN	No change required. S101 balance depends on variable demand rather than solely F&C. To be revised with next LTP.
\$500,000 - \$999,999				\$ 862.50	\$ 862.50	-	MURRAY & CHAPMAN	No change required. S101 balance depends on variable demand rather than solely F&C. To be revised with next LTP.
\$1,000,000 - \$2,499,000				\$ 1,293.75	\$ 1,293.75	-	MURRAY & CHAPMAN	No change required. S101 balance depends on variable demand rather than solely F&C. To be revised with next LTP.
\$2,500,000 and Over				\$ 2,156.25	\$ 2,156.25	-	MURRAY & CHAPMAN	No change required. S101 balance depends on variable demand rather than solely F&C. To be revised with next LTP.
<i>Note: A negative fee (reduction in the value of work) will have a \$92 fixed fee associated to the amendment application</i>								
Supporting Applications								
Application for Code Compliance Certificate				No Charge	No Charge	-	MURRAY & CHAPMAN	No change required. S101 balance depends on variable demand rather than solely F&C. To be revised with next LTP.
Application for Certificate for Public Use				\$ 92.00	\$ 92.00	-	MURRAY & CHAPMAN	No change required. S101 balance depends on variable demand rather than solely F&C. To be revised with next LTP.
Other Applications								
Extension of Time				No Charge	No Charge	-	MURRAY & CHAPMAN	No change required. S101 balance depends on variable demand rather than solely F&C. To be revised with next LTP.
Application for an Exemption to a Building Consent				\$ 92.00	\$ 92.00	-	MURRAY & CHAPMAN	No change required. S101 balance depends on variable demand rather than solely F&C. To be revised with next LTP.
Building Consent Processing Fees								
Log Fire — includes Project Information Memorandum (PIM), Code Compliance Certificate (CCC), Processing. Excludes inspections.	\$ 322.00	\$ 174.00	\$ 201.00	\$ 201.00	\$ 201.00	-	MURRAY & CHAPMAN	No change required. S101 balance depends on variable demand rather than solely F&C. To be revised with next LTP.
Project Value \$0.00 - \$5,000 (Carports etc.) — includes PIM, CCC, Processing. Excludes inspections.	\$ 380.00	\$ 84.00	\$ 111.00	\$ 111.00	\$ 111.00	-	MURRAY & CHAPMAN	No change required. S101 balance depends on variable demand rather than solely F&C. To be revised with next LTP.
Project Value \$5,001 - \$15,000 (Minor Alterations, Additions, Garage, Farm Buildings) — includes PIM, CCC, Processing. Excludes inspections.	\$ 797.70	\$ 353.70	\$ 380.70	\$ 380.70	\$ 380.70	-	MURRAY & CHAPMAN	No change required. S101 balance depends on variable demand rather than solely F&C. To be revised with next LTP.

PLANNING AND REGULATORY	2022/23	2023/24	2024/25	2025/26	Proposed 2026/27	Increase / Decrease \$	Reviewed by	Reason for Proposed Change and/or Retaining Current Fee
Project Value \$15,001 - \$25,000 (Sleepout, Alteration, Additions, Farm Buildings) — includes PIM, CCC, Processing. Excludes inspections.	Residential: \$993.15	Residential: \$ 549.15	Residential: \$ 576.15	Residential: \$ 576.15	Residential: \$ 576.15	-	MURRAY & CHAPMAN	No change required. S101 balance depends on variable demand rather than solely F&C. To be revised with next LTP.
	Commercial/ Industrial: \$1,080.15	Commercial/ Industrial: \$ 636.15	Commercial/ Industrial: \$ 663.15	Commercial/ Industrial: \$663.15	Commercial/ Industrial: \$663.15	-	MURRAY & CHAPMAN	No change required. S101 balance depends on variable demand rather than solely F&C. To be revised with next LTP.
Project Value \$25,001 - \$50,000 (Large Alterations, Additions, Commercial) — includes PIM, CCC, Processing. Excludes inspections.	Residential: \$ 1,327.75	Residential: \$ 587.75	Residential: \$ 641.75	Residential: \$ 641.75	Residential: \$ 641.75	-	MURRAY & CHAPMAN	No change required. S101 balance depends on variable demand rather than solely F&C. To be revised with next LTP.
	Commercial/ Industrial: \$ 1,474.75	Commercial/ Industrial: \$ 734.75	Commercial/ Industrial: \$ 788.75	Commercial/ Industrial: \$788.75	Commercial/ Industrial: \$788.75	-	MURRAY & CHAPMAN	No change required. S101 balance depends on variable demand rather than solely F&C. To be revised with next LTP.
Project Value \$50,001 - \$100,000 (Large Alterations, Additions, Farm Buildings, Commercial, Industry) — includes PIM, CCC, Processing. Excludes inspections.	Residential: \$ 2,601.00	Residential: \$ 1,269.00	Residential: \$ 1,323.00	Residential: \$ 1,323.00	Residential: \$ 1,323.00	-	MURRAY & CHAPMAN	No change required. S101 balance depends on variable demand rather than solely F&C. To be revised with next LTP.
	Commercial/ Industrial: \$ 2,748.00	Commercial/ Industrial: \$ 1,416.00	Commercial/ Industrial: \$ 1,470.00	Commercial/ Industrial: \$1,470.00	Commercial/ Industrial: \$1,470.00	-	MURRAY & CHAPMAN	No change required. S101 balance depends on variable demand rather than solely F&C. To be revised with next LTP.
Project Value \$100,001 - \$300,000 (New Dwelling, Commercial, Industrial, Processing) — includes PIM, CCC, Processing. Excludes inspections.	Residential: \$ 3,638.00	Residential: \$ 1,714.00	Residential: \$ 1,822.00	Residential: \$ 1,822.00	Residential: \$ 1,822.00	-	MURRAY & CHAPMAN	No change required. S101 balance depends on variable demand rather than solely F&C. To be revised with next LTP.
	Commercial/ Industrial: \$ 3,785.00	Commercial/ Industrial: \$ 1,861.00	Commercial/ Industrial: \$ 1,969.00	Commercial/ Industrial: \$1,969.00	Commercial/ Industrial: \$1,969.00	-	MURRAY & CHAPMAN	No change required. S101 balance depends on variable demand rather than solely F&C. To be revised with next LTP.
Project Value \$300,001 - \$500,000 (New Dwelling, Commercial Industrial, Processing) — includes PIM, CCC, Processing. Excludes inspections.	Residential: \$ 4,268.00	Residential: \$ 2,344.00	Residential: \$ 2,452.00	Residential: \$ 2,452.00	Residential: \$ 2,452.00	-	MURRAY & CHAPMAN	No change required. S101 balance depends on variable demand rather than solely F&C. To be revised with next LTP.
	Commercial/ Industrial: \$ 4,415.00	Commercial/ Industrial: \$ 2,491.00	Commercial/ Industrial: \$ 2,599.00	Commercial/ Industrial: \$ 2,599.00	Commercial/ Industrial: \$ 2,599.00	-	MURRAY & CHAPMAN	No change required. S101 balance depends on variable demand rather than solely F&C. To be revised with next LTP.
Project Value \$500,001 - \$1,000,000 (New Dwelling, Commercial Industrial, Processing) — includes PIM, CCC, Processing. Excludes inspections.	Residential: \$ 4,898.00	Residential: \$ 2,974.00	Residential: \$ 3,082.00	Residential: \$ 3,082.00	Residential: \$ 3,082.00	-	MURRAY & CHAPMAN	No change required. S101 balance depends on variable demand rather than solely F&C. To be revised with next LTP.
	Commercial/ Industrial: \$ 5,045.00	Commercial/ Industrial: \$ 3,121.00	Commercial/ Industrial: \$ 3,229.00	Commercial/ Industrial: \$ 3,229.00	Commercial/ Industrial: \$ 3,229.00	-	MURRAY & CHAPMAN	No change required. S101 balance depends on variable demand rather than solely F&C. To be revised with next LTP.
Project Value greater than \$1,000,001 (New Dwelling, Commercial Industrial, Processing) — includes PIM, CCC, Processing. Excludes inspections.	\$ 5,045.00	\$ 3,121.00	\$ 3,229.00	\$ 3,229.00	\$ 3,229.00	-	MURRAY & CHAPMAN	No change required. S101 balance depends on variable demand rather than solely F&C. To be revised with next LTP.
	plus actual hours processing at \$200.00 per hour	plus actual hours processing at \$200.00 per hour	plus actual hours processing at \$200.00 per hour	plus actual hours processing at \$200.00 per hour	plus actual hours processing at \$200.00 per hour	-	MURRAY & CHAPMAN	No change required. S101 balance depends on variable demand rather than solely F&C. To be revised with next LTP.
Building Consent Fees								
Additional fee, where processing time has exceeded 3 hours					\$ 200.00 per hour		MURRAY & CHAPMAN	New fee that can be used to recover cost of additional processing time cost above allocated time
Inspection Fee, (plus applicable travel charge)	\$ 148.00	\$ 148.00	\$ 195.00	\$ 195.00	\$ 195.00	-	MURRAY & CHAPMAN	No change required. S101 balance depends on variable demand rather than solely F&C. To be revised with next LTP.
Travel Charges, as per rating zones — Zone 1	\$ 32.70	\$ 32.70	\$ 38.45	\$ 38.45	\$ 38.45	-	MURRAY & CHAPMAN	No change required. S101 balance depends on variable demand rather than solely F&C. To be revised with next LTP.
— Zone 2	\$ 60.80	\$ 60.80	\$ 66.55	\$ 66.55	\$ 66.55	-	MURRAY & CHAPMAN	No change required. S101 balance depends on variable demand rather than solely F&C. To be revised with next LTP.
— Zone 3	\$ 115.00	\$ 115.00	\$ 120.75	\$ 120.75	\$ 120.75	-	MURRAY & CHAPMAN	No change required. S101 balance depends on variable demand rather than solely F&C. To be revised with next LTP.
Septic Tank								
Septic tank & effluent field only and travel charge	\$ 615.00	\$ 615.00	\$ 615.00	\$ 615.00	\$ 615.00	-	MURRAY & CHAPMAN	No change required. S101 balance depends on variable demand rather than solely F&C. To be revised with next LTP.
Project Information Memorandum (PIM) Costs								
Log Fire	\$ 30.00	\$ 30.00	\$ 30.00	\$ 30.00	\$ 30.00	-	MURRAY & CHAPMAN	No change required. S101 balance depends on variable demand rather than solely F&C. To be revised with next LTP.
Under \$15,000 (Garage, carports, minor alterations, additions)	\$ 50.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	-	MURRAY & CHAPMAN	No change required. S101 balance depends on variable demand rather than solely F&C. To be revised with next LTP.
Over \$15,000 (All residential dwellings, alterations, garages, farm buildings)	\$ 260.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 450.00	50.00	MURRAY & CHAPMAN	Increase fee for processing PIM Applications

PLANNING AND REGULATORY	2022/23	2023/24	2024/25	2025/26	Proposed 2026/27	Increase / Decrease \$	Reviewed by	Reason for Proposed Change and/or Retaining Current Fee
All commercial & industrial work (new and alterations)	\$ 400.00	\$ 450.00	\$ 450.00	\$ 450.00	\$ 450.00	-	MURRAY & CHAPMAN	No change required. S101 balance depends on variable demand rather than solely F&C. To be revised with next LTP.
PIM for 70sqm Non-Consented Small Standalone Dwelling plus:					\$ 450.00		MURRAY & CHAPMAN	New PIM receiving and processing fee
Administration fee for receiving and recording documentation at 2 yrs for 70sqm Non-Consented Small Standalone Dwelling					\$ 150.00		MURRAY & CHAPMAN	New administration fee for receiving and storing information and certificates relating to the construction of a 70sqm Non-Consented Small Standalone Dwelling
Extension application fee for 70sqm Non-Consented Small Standalone Dwelling PIM where work not completed within 2 years					\$ 200.00		MURRAY & CHAPMAN	New administration fee for processing extension application for 70sqm Non-Consented Small Standalone Dwelling PIM when work not completed within 2 years
Certificate of Acceptance								
Lodging and administration	\$ 350.00	\$ 350.00	\$ 350.00	\$ 350.00	\$ 350.00	-	MURRAY & CHAPMAN	No change required. S101 balance depends on variable demand rather than solely F&C. To be revised with next LTP.
Technical process — per hour	\$ 270.00	\$ 270.00	\$ 270.00	\$ 270.00	\$ 270.00	-	MURRAY & CHAPMAN	No change required. S101 balance depends on variable demand rather than solely F&C. To be revised with next LTP.
Inspection (plus applicable travel charge)	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	-	MURRAY & CHAPMAN	No change required. S101 balance depends on variable demand rather than solely F&C. To be revised with next LTP.
Other Fees								
Marquees over 100m ² (plus applicable travel charge)	\$ 297.50	\$ 297.50	\$ 297.50	\$ 297.50	\$ 297.50	-	MURRAY & CHAPMAN	No change required. S101 balance depends on variable demand rather than solely F&C. To be revised with next LTP.
Processing Fees — Plan check/amended plans — per hour	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	-	MURRAY & CHAPMAN	No change required. S101 balance depends on variable demand rather than solely F&C. To be revised with next LTP.
Processing Fee - Plan check / Variation Application Approval - Per 1/2 hr					\$ 100.00		MURRAY & CHAPMAN	New fee to recover the cost of processing variation applications
Scanning Fee — per Building Consent Application	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	-	MURRAY & CHAPMAN	No change required. S101 balance depends on variable demand rather than solely F&C. To be revised with next LTP.
Scanning Fee - Hard copy PIM application - 70sqm Non-Consented Small Standalone Dwelling					\$ 75.00		MURRAY & CHAPMAN	New fee for scanning hard copy PIM applications
Compliance schedule (includes Compliance Schedule Statement)	\$ 300.00	\$ 300.00	\$ 350.00	\$ 350.00	\$ 350.00	-	MURRAY & CHAPMAN	No change required. S101 balance depends on variable demand rather than solely F&C. To be revised with next LTP.
Compliance schedule amendments	\$ 150.00	\$ 150.00	\$ 225.00	\$ 225.00	\$ 225.00	-	MURRAY & CHAPMAN	No change required. S101 balance depends on variable demand rather than solely F&C. To be revised with next LTP.
Warrant of Fitness reminders/acknowledgement of receipt	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	-	MURRAY & CHAPMAN	No change required. S101 balance depends on variable demand rather than solely F&C. To be revised with next LTP.
Warrant of Fitness audit plus travel zone charge	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	-	MURRAY & CHAPMAN	No change required. S101 balance depends on variable demand rather than solely F&C. To be revised with next LTP.
Dangerous or Insanitary Building Notice preparation	Actual cost	-	MURRAY & CHAPMAN	No change required. S101 balance depends on variable demand rather than solely F&C. To be revised with next LTP.				
Dangerous or Insanitary Building - Investigation			\$ 200.00 per hour	\$ 200.00 per hour	\$ 200.00 per hour	-	MURRAY & CHAPMAN	No change required. S101 balance depends on variable demand rather than solely F&C. To be revised with next LTP.
Dangerous or Insanitary Building - Site inspection plus travel fee			\$ 200.00 per hour	\$ 200.00 per hour	\$ 200.00 per hour	-	MURRAY & CHAPMAN	No change required. S101 balance depends on variable demand rather than solely F&C. To be revised with next LTP.
Statistical reports — per year	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	-	MURRAY & CHAPMAN	No change required. S101 balance depends on variable demand rather than solely F&C. To be revised with next LTP.
Statistical report — one off	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	-	MURRAY & CHAPMAN	No change required. S101 balance depends on variable demand rather than solely F&C. To be revised with next LTP.
Reports and advisory functions	Actual cost	-	MURRAY & CHAPMAN	No change required. S101 balance depends on variable demand rather than solely F&C. To be revised with next LTP.				
Fire and Emergency New Zealand — section 46 notice. (plus any FENZ charges)	Current NZ Fire Service Charge	-	MURRAY & CHAPMAN	No change required. S101 balance depends on variable demand rather than solely F&C. To be revised with next LTP.				
Notice to Fix — preparation	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	-	MURRAY & CHAPMAN	No change required. S101 balance depends on variable demand rather than solely F&C. To be revised with next LTP.
Notice to Fix — investigations, plus travel charge	\$ 200.00 per hour	-	MURRAY & CHAPMAN	No change required. S101 balance depends on variable demand rather than solely F&C. To be revised with next LTP.				
Notice to Fix — site inspection, plus travel charge	\$ 200.00 per hour	-	MURRAY & CHAPMAN	No change required. S101 balance depends on variable demand rather than solely F&C. To be revised with next LTP.				
Certificate under Sale and Supply of Alcohol Act 2012	\$ 170.00	\$ 170.00	\$ 170.00	\$ 170.00	\$ 170.00	-	MURRAY & CHAPMAN	No change required. S101 balance depends on variable demand rather than solely F&C. To be revised with next LTP.
Application to extend time for which a building consent is valid	\$ 130.00	\$ 130.00	\$ 130.00	\$ 130.00	\$ 130.00	-	MURRAY & CHAPMAN	No change required. S101 balance depends on variable demand rather than solely F&C. To be revised with next LTP.
Property file access and view records:	\$ 35.00	\$ 35.00	\$ 40.00	\$ 40.00	\$ 40.00	-	MURRAY & CHAPMAN	Fee is now being replaced with the two below.
Owner					\$ 15.00		MURRAY & CHAPMAN	New fee to cover administration cost
Non-owner					\$ 45.00		MURRAY & CHAPMAN	New fee to cover administration cost
Pool fencing modification plus additional inspection fee and travel charge	\$ 260.00	\$ 260.00	\$ 260.00	\$ 260.00	\$ 260.00	-	MURRAY & CHAPMAN	No change required. S101 balance depends on variable demand rather than solely F&C. To be revised with next LTP.
Monitoring pool fencing	\$ 180.00	\$ 180.00	\$ 195.00	\$ 195.00	\$ 195.00	-	MURRAY & OUDEMANS	At the beginning of a 3 year reinspection cycle. Leave until 2028-29.
Re-inspection pool fencing	\$ 180.00	\$ 180.00	\$ 195.00	\$ 195.00	\$ 195.00	-	MURRAY & OUDEMANS	At the beginning of a 3 year reinspection cycle. Leave until 2028-29.
Investigation of illegal building work plus additional inspection fee and travel charge	Actual cost	-	MURRAY & CHAPMAN	No change required. S101 balance depends on variable demand rather than solely F&C. To be revised with next LTP.				
Section 1(2) Territorial Authority Exemption Change (Additional \$195.00 per hour may be charged for more than 1 hour processing)	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	-	MURRAY & CHAPMAN	No change required. S101 balance depends on variable demand rather than solely F&C. To be revised with next LTP.
Section 37 - Certificate if Resource Consent required					\$ 200.00		MURRAY & CHAPMAN	New fee for preparing Section 37 Certificate where Resource Consent required but not granted
Section 73 – Building on land subject to Natural Hazard	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	-	MURRAY & CHAPMAN	No change required. S101 balance depends on variable demand rather than solely F&C. To be revised with next LTP.

PLANNING AND REGULATORY	2022/23	2023/24	2024/25	2025/26	Proposed 2026/27	Increase / Decrease \$	Reviewed by	Reason for Proposed Change and/or Retaining Current Fee
Section 77 — Construction of building on 2 or more allotments	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	-	MURRAY & CHAPMAN	No change required. S101 balance depends on variable demand rather than solely F&C. To be revised with next LTP.
Certificate of Public Use plus inspection and travel charge	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	-	MURRAY & CHAPMAN	No change required. S101 balance depends on variable demand rather than solely F&C. To be revised with next LTP.
Certificate of Public Use — second application for the same building consent plus inspection and travel charge	\$ -	\$ 800.00	\$ 800.00	\$ 800.00	\$ 800.00	-	MURRAY & CHAPMAN	No change required. S101 balance depends on variable demand rather than solely F&C. To be revised with next LTP.
Certificate of Public Use — third and subsequent application for same building consent plus inspection and travel charge	\$ -	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	-	MURRAY & CHAPMAN	No change required. S101 balance depends on variable demand rather than solely F&C. To be revised with next LTP.
Record of Title	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	\$35.00	15.00	MURRAY & CHAPMAN	Increase fee to cover administration costs
Waiver/Modification — Application	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	-	MURRAY & CHAPMAN	No change required. S101 balance depends on variable demand rather than solely F&C. To be revised with next LTP.
Waiver/Modification — processing	\$ 200.00 per hour	-	MURRAY & CHAPMAN	No change required. S101 balance depends on variable demand rather than solely F&C. To be revised with next LTP.				
Waiver/Modification — site inspection, plus travel charge	\$ 200.00 per hour	-	MURRAY & CHAPMAN	No change required. S101 balance depends on variable demand rather than solely F&C. To be revised with next LTP.				
Change of Use — Extension of life - Subdivision of building (Assessment and Record)	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	-	MURRAY & CHAPMAN	No change required. S101 balance depends on variable demand rather than solely F&C. To be revised with next LTP.
Change of Use — processing	\$ 200.00 per hour	-	MURRAY & CHAPMAN	No change required. S101 balance depends on variable demand rather than solely F&C. To be revised with next LTP.				
Change of Use — site inspection, plus travel charge	\$ 200.00 per hour	-	MURRAY & CHAPMAN	No change required. S101 balance depends on variable demand rather than solely F&C. To be revised with next LTP.				
Earthquake Prone Buildings — Registration and maintenance of Earthquake Prone Buildings registrations per building in National Database	\$ 420.00	\$ 420.00	\$ 420.00	\$ 420.00	\$ 420.00	-	MURRAY & CHAPMAN	No change required. S101 balance depends on variable demand rather than solely F&C. To be revised with next LTP.
If technical assessments or reviews are required in addition to above fee, this additional time will be charges at \$150 per hour.			\$150.00 per hour	\$150.00 per hour	\$150.00 per hour	-	MURRAY & CHAPMAN	No change required. S101 balance depends on variable demand rather than solely F&C. To be revised with next LTP.
Contractors and Consultants — Council requires some applications to be referred to Contractors or Consultants for specialised checking and comment. The fees charged by these contractors/consultants are in addition to any other fees charges in relation to that application and will be charged to the Applicant.	Actual cost	-	MURRAY & CHAPMAN	No change required. S101 balance depends on variable demand rather than solely F&C. To be revised with next LTP.				
Levies								
BRANZ Levy exemption up to \$20,000	No Charge	-	MURRAY	Set by Building Research Levy Act 1969				
BRANZ Levy on value over the exemption amount of \$19,999.99	\$1.00 per \$1,000 of project value	-	MURRAY	Set by Building Research Levy Act 1969				
MBIE Levy exemption up to \$65,000.00 \$20,444	No Charge	-	MURRAY	Set by Building Research Levy Act 1969				
MBIE Levy on value over the exemption amount of \$64,999.99 \$20,444 (including GST)	\$1.75 per \$1,000 of project value	-	MURRAY	Set by Building Research Levy Act 1969				
Building Consent Authority Accreditation Levy (minimum charge \$1.00)	\$1.00 per \$1,000 of project value	\$1.75 per \$1,000 of project value	-	MURRAY	Set by Building Research Levy Act 1969			
RESOURCE MANAGEMENT								
The Lodgement Fee will be required to accompany the Resource Consent Application. An invoice will be sent for additional fees. The Lodgement Fee is a deposit only and may not be the complete charge. There may be additional fees or a part refund as explained above.								
If applications for resource consent and applications to change or cancel conditions are not processed within the statutory time frames, discounts shall be paid on administrative charges. The discounts shall be in accordance with the Regulations to the Resource Management Act 1991.								
Section 36 of the Resource Management Act 1991 enables Council to charge additional fees to recover actual and reasonable costs where the Lodgement Fee is inadequate.								
When the total cost to process an application exceeds the Lodgement Fee, Charge Out Rates may apply.								
Council also reserves its discretion to refund part of the fixed fee if the work required to process the application is less than usual.								
These fees will not be refunded if the application is declined or withdrawn.								
For Financial Contributions please see the Waimate District Council Financial Contributions Policy or the Waimate District Plan.								
For any fee requiring a deposit, there is a threshold either side of the final cost whereby the amount to be refunded or recovered is less than \$100, it will be absorbed to cover the processing cost								
Resource Consent Applications								
Notified Consent	\$4,000.00 deposit	\$4,000.00 deposit	\$4,000.00 deposit	\$5,000.00 deposit	\$5,000.00 deposit	-	Macdonald	No change to RMA fees until next LTP, RMA fees must go through SCP.
Limited Notified (service only) Consent	\$3,000.00 deposit	\$3,000.00 deposit	\$3,000.00 deposit	\$4,000.00 deposit	\$4,000.00 deposit	-	Macdonald	No change to RMA fees until next LTP, RMA fees must go through SCP.
Non-notified Subdivision Consent	\$1,200.00 deposit	\$1,200.00 deposit	\$1,200.00 deposit	\$1,500.00 deposit	\$1,500.00 deposit	-	Macdonald	No change to RMA fees until next LTP, RMA fees must go through SCP.
Non-notified Land Use Consent	\$1,000.00 deposit	\$1,000.00 deposit	\$1,000.00 deposit	\$1,250.00 deposit	\$1,250.00 deposit	-	Macdonald	No change to RMA fees until next LTP, RMA fees must go through SCP.
Non-notified Land Use Consent (small scale, full plans present at submission)	\$600.00 deposit	\$600.00 deposit	\$600.00 deposit	\$700.00 deposit	\$700.00 deposit	-	Macdonald	No change to RMA fees until next LTP, RMA fees must go through SCP.

PLANNING AND REGULATORY	2022/23	2023/24	2024/25	2025/26	Proposed 2026/27	Increase / Decrease \$	Reviewed by	Reason for Proposed Change and/or Retaining Current Fee
Non-notified Subdivision Consent — Change to flats plan or unit title	\$660.00 deposit	\$660.00 deposit	\$660.00 deposit	\$700.00 deposit	\$700.00 deposit	-	Macdonald	No change to RMA fees until next LTP, RMA fees must go through SCP.
Consent compliance monitoring — paid at time of grant of a Resource Consent application which requires monitoring	\$ 200.00	\$ 200.00	\$ 200.00	\$ 270.00	\$ 270.00	-	Macdonald	No change to RMA fees until next LTP, RMA fees must go through SCP.
Additional monitoring of resource consents and monitoring of non-compliance with the Waimate District Plan or the Resource Management Act 1991 — per hour or part thereof	\$ 150.00	\$ 150.00	\$ 150.00	\$ 180.00	\$ 180.00	-	Macdonald	No change to RMA fees until next LTP, RMA fees must go through SCP.
Lodgements								
Revocation of Easements (not included in Subdivision Consent)	\$ 460.00	\$ 460.00	\$ 460.00	\$ 500.00	\$ 500.00	-	Macdonald	No change to RMA fees until next LTP, RMA fees must go through SCP.
Existing Allotments Section 226 Certificate (new titles created)	\$ 400.00	\$ 400.00	\$ 400.00	\$ 500.00	\$ 500.00	-	Macdonald	No change to RMA fees until next LTP, RMA fees must go through SCP.
Section 223 Certificate (subdivision sealing completion)	\$ 250.00	\$ 250.00	\$ 250.00	\$ 500.00	\$ 500.00	-	Macdonald	No change to RMA fees until next LTP, RMA fees must go through SCP.
Section 224(c) Certificate including Section 223 Certificate	\$ 250.00	\$ 250.00	\$ 250.00	\$ 700.00	\$ 700.00	-	Macdonald	No change to RMA fees until next LTP, RMA fees must go through SCP.
Removal of building line restriction	\$ 460.00	\$ 460.00	\$ 460.00	\$ 500.00	\$ 500.00	-	Macdonald	No change needed
Certificates of Compliance	\$ 460.00	\$ 460.00	\$ 460.00	\$ 500.00	\$ 500.00	-	Macdonald	No change to RMA fees until next LTP, RMA fees must go through SCP.
Permitted Boundary Activity	\$400.00 deposit	\$400.00 deposit	\$400.00 deposit	\$500.00 deposit	\$500.00 deposit	-	Macdonald	No change to RMA fees until next LTP, RMA fees must go through SCP.
Permitted Marginal or Temporary Activity	\$400.00 deposit	\$400.00 deposit	\$400.00 deposit	\$500.00 deposit	\$500.00 deposit	-	Macdonald	No change to RMA fees until next LTP, RMA fees must go through SCP.
Permitted Activity Compliance Monitoring – paid at time of grant of an application which requires monitoring	\$ 100.00	\$ 100.00	\$ 100.00	\$ 180.00	\$ 180.00	-	Macdonald	No change to RMA fees until next LTP, RMA fees must go through SCP.
Change or cancellation of conditions	\$400.00 deposit	\$400.00 deposit	\$400.00 deposit	\$700.00 deposit	\$700.00 deposit	-	Macdonald	No change to RMA fees until next LTP, RMA fees must go through SCP.
Existing use rights and existing use certificate	\$ 460.00	\$ 460.00	\$ 460.00	\$ 500.00	\$ 500.00	-	Macdonald	No change to RMA fees until next LTP, RMA fees must go through SCP.
Extension of time	\$400.00 deposit	\$400.00 deposit	\$400.00 deposit	\$500 deposit	\$500 deposit	-	Macdonald	No change to RMA fees until next LTP, RMA fees must go through SCP.
Charge Out Rates								
Pre-application advice — after the first hour of staff time (per hour or part thereof)	\$ 150.00	\$ 150.00	\$ 150.00	\$ 180.00	\$ 180.00	-	Macdonald	No change to RMA fees until next LTP, RMA fees must go through SCP.
Staff time charge out rate — per hour or part thereof	\$ 150.00	\$ 150.00	\$ 150.00	\$ 180.00	\$ 180.00	-	Macdonald	No change to RMA fees until next LTP, RMA fees must go through SCP.
Public Notices	Actual cost	Actual cost	Actual cost	Actual cost	Actual cost	-	Macdonald	No change to RMA fees until next LTP, RMA fees must go through SCP.
Other Applications								
Outline Plan & Outline Plan Waiver	\$400.00 deposit	\$400.00 deposit	\$400.00 deposit	\$500.00 deposit	\$500.00 deposit	-	Macdonald	No change to RMA fees until next LTP, RMA fees must go through SCP.
Alteration to a designation	\$1,000.00 deposit	\$1,000.00 deposit	\$1,000.00 deposit	\$1,500.00 deposit	\$1,500.00 deposit	-	Macdonald	No change to RMA fees until next LTP, RMA fees must go through SCP.
Extension of time to a designation	\$1,000.00 deposit	\$1,000.00 deposit	\$1,000.00 deposit	\$1,500.00 deposit	\$1,500.00 deposit	-	Macdonald	No change to RMA fees until next LTP, RMA fees must go through SCP.
Private Plan change	\$5,000.00 deposit	\$5,000.00 deposit	\$5,000.00 deposit	\$12,500.00 deposit	\$12,500.00 deposit	-	Macdonald	No change to RMA fees until next LTP, RMA fees must go through SCP.
Notice of requirements for designations	\$3,000.00 deposit	\$3,000.00 deposit	\$3,000.00 deposit	\$5,000.00 deposit	\$5,000.00 deposit	-	Macdonald	No change to RMA fees until next LTP, RMA fees must go through SCP.
Right of Way Approval (not included in Subdivision Consent)	\$ 460.00	\$ 460.00	\$ 460.00	\$ 500.00	\$ 500.00	-	MURRAY & Macdonald	No change required.
Certificates for Licensed Motor Vehicle Dealer (LMVD)	\$ 175.00	\$ 175.00	\$ 175.00	\$ 175.00	\$ 175.00	-	MURRAY & Macdonald	No change required.
Certificates under the Sale and Supply of Alcohol Act 2012	\$ 175.00	\$ 175.00	\$ 175.00	\$ 175.00	\$ 175.00	-	MURRAY & Macdonald	No change required.
Other application type, not specified elsewhere				\$1,000.00 deposit	\$1,000.00 deposit	-	Macdonald	To the extent this related to other RMA fees, No change to RMA fees until next LTP, RMA fees must go through SCP.
Disbursements								
Consultants/Legal Advice	Actual cost	Actual cost	Actual cost	Actual cost	Actual cost	-	Macdonald	No change to RMA fees until next LTP, RMA fees must go through SCP.
Commissioning Special Reports	Actual cost	Actual cost	Actual cost	Actual cost	Actual cost	-	Macdonald	No change to RMA fees until next LTP, RMA fees must go through SCP.
Hearing Fees								
Hearing Fee per hour or part thereof (minimum charge-out of one hour)	\$620.00	\$620.00	\$620.00	\$620.00	\$620.00	-	Macdonald	No change to RMA fees until next LTP, RMA fees must go through SCP.
Commissioner or hearing members	Actual cost	Actual cost	Actual cost	Actual cost	Actual cost	-	Macdonald	No change to RMA fees until next LTP, RMA fees must go through SCP.
ENVIRONMENTAL SERVICES								
Licensing								
Camping Grounds	\$ 350.00	\$ 350.00	\$ 375.00	\$ 390.00	\$ 400.00	10.00	MURRAY	Increase in line with TDC Environmental Health Services contract cost
Hairdressers	\$ 160.00	\$ 160.00	\$ 230.00	\$ 230.00	\$ 230.00		MURRAY	Hairdressers no longer require health registration

PLANNING AND REGULATORY	2022/23	2023/24	2024/25	2025/26	Proposed 2026/27	Increase / Decrease \$	Reviewed by	Reason for Proposed Change and/or Retaining Current Fee
Offensive Trades	\$ 310.00	\$ 310.00	\$ 300.00	\$ 312.00	\$ 320.00	8.00	MURRAY	Increase in line with TDC Environmental Health Services contract cost
Annual Mobile shop or stall permit/public trader	\$ 155.00	\$ 155.00	\$ 185.00	\$ 192.00	\$ 192.00	-	MURRAY & OUDEMANS	No change required.
Annual Multiple Mobile shop outlets for same produce/same trader			\$185 for first unit + 25% for each additional unit	\$185 for first unit + 25% for each additional unit	\$185 for first unit + 25% for each additional unit	-	MURRAY & OUDEMANS	No change required.
Monthly Mobile Shop or stall permit/public trader			\$ 125.00	\$ 130.00	\$ 130.00	-	MURRAY & OUDEMANS	No change required.
One Day Mobile Shop/Stall or Hawkers permit/public trader	\$ 30.00	\$ 30.00	\$ 50.00	\$ 52.00	\$ 52.00	-	MURRAY & OUDEMANS	No change required.
Boarding House	\$ 200.00	\$ 200.00	\$ 210.00	\$ 218.00	\$ 225.00	7.00	MURRAY	Increase in line with TDC Environmental Health Services contract cost
Circus	\$ 200.00	\$ 200.00	\$ 210.00	\$ 218.00	\$ 225.00	7.00	MURRAY	Increase in line with TDC Environmental Health Services contract cost
Funeral Directors	\$ 205.00	\$ 205.00	\$ 300.00	\$ 312.00	\$ 320.00	8.00	MURRAY	Increase in line with TDC Environmental Health Services contract cost
Transfer Fee of Health Licence (i.e. following sale of business)	\$ 100.00	\$ 100.00	\$ 135.00	\$ 140.00	\$ 145.00	5.00	MURRAY	Increase in line with TDC Environmental Health Services contract cost
Stereo Seizures	\$100.00 plus recovery of actual seizure costs	\$100.00 plus recovery of actual seizure costs	\$150.00 plus recovery of actual seizure costs	\$150.00 plus recovery of actual seizure costs	\$150.00 plus recovery of actual seizure costs	-	MURRAY & OUDEMANS	Still appropriate and consistent. Very few seizures per year.
Re-inspection for non-compliance — by-laws, health, liquor, dangerous goods, roading	\$160.00 per hour	\$160.00 per hour	\$180 per hour	\$187 per hour	\$187 per hour	-	MURRAY	No change. Will be reviewed via full public consultation with next LTP.
Verification audit / site audit (food control plans)	\$160.00 per hour	\$160.00 per hour	\$360 fixed fee + \$90 per half hour after first 2 hours	\$360 fixed fee + \$90 per half hour after first 2 hours	\$360 fixed fee + \$90 per half hour after first 2 hours	-	MURRAY	No change. Will be reviewed via full public consultation with next LTP.
Special Inspections	Hourly rate plus mileage	Hourly rate plus mileage	Hourly rate plus mileage	Hourly rate plus mileage	Hourly rate plus mileage	-	MURRAY	No change
Water samples — Labour plus hospital testing minimum	Actual cost	Actual cost	Actual cost	Actual cost	Actual cost	-	MURRAY	No change
Keeping of Animal Permits	\$ 80.00	\$ 80.00	\$ 80.00	\$ 83.00	\$ 85.00	2.00	MURRAY & OUDEMANS	Increase in line with TDC Environmental Health Services contract cost
Public Health - Low Risk (Beauty Therapists (make-up only)) - non-transferable			\$ 200.00	\$ 208.00	\$ 215.00	7.00	MURRAY	Increase in line with TDC Environmental Health Services contract cost
Public Health - High Risk (Skin Piercing, Tattoos etc) - non-transferable			\$ 300.00	\$ 312.00	\$ 320.00	8.00	MURRAY	Increase in line with TDC Environmental Health Services contract cost
Footpath Dining — Licence to Occupy	\$ 130.00	\$ 130.00	\$ 200.00	\$ 208.00	\$ 215.00	7.00	MURRAY	Increase in line with TDC Environmental Health Services contract cost
Food Act 2014								
New Registration								
Payment of application fees is upon application and any other fees are payable within 20 days from invoice date.						-		
Food Control Plan — Single Site	\$ 150.00 plus \$ 80.00 per half hour after first hour	\$ 150.00 plus \$ 80.00 per half hour after first hour	\$ 150.00 plus \$ 80.00 per half hour after first hour	\$180 fixed fee + \$ 90.00 per half hour after first hour	\$180 fixed fee + \$ 90.00 per half hour after first hour	-	MURRAY	No change. Will be reviewed via full public consultation with next LTP.
Food Control Plan — Multi-Site	\$225.00 plus \$ 80.00 per half hour after first hour	\$225.00 plus \$ 80.00 per half hour after first hour	\$225.00 plus \$ 80.00 per half hour after first hour	\$270 fixed fee + \$ 90.00 per half hour after first hour	\$270 fixed fee + \$ 90.00 per half hour after first hour	-	MURRAY	No change. Will be reviewed via full public consultation with next LTP.
National Programme	\$ 150.00 plus \$ 80.00 per half hour after first hour	\$ 150.00 plus \$ 80.00 per half hour after first hour	\$ 150.00 plus \$ 80.00 per half hour after first hour	\$180 fixed fee + \$ 90.00 per half hour after first hour	\$180 fixed fee + \$ 90.00 per half hour after first hour	-	MURRAY	No change. Will be reviewed via full public consultation with next LTP.
Optional Consultancy — new business set up assistance / pre-opening visit	\$ 160.00 per hour	\$ 160.00 per hour	\$ 160.00 per hour	\$ 180.00 per hour	\$ 180.00 per hour	-	MURRAY	No change. Will be reviewed via full public consultation with next LTP.
Optional Food Plan Control Mentoring	\$ 310.00	\$ 310.00	\$ 310.00	\$ 360.00	\$ 360.00	-	MURRAY	No change. Will be reviewed via full public consultation with next LTP.
Registration Renewal								
Food Control Plan — Single Site — 12 month renewal	\$ 150.00 plus \$ 80.00 per half hour after first hour	\$ 150.00 plus \$ 80.00 per half hour after first hour	\$ 150.00 plus \$ 80.00 per half hour after first hour	\$180 fixed fee + \$ 80.00 per half hour after first hour	\$180 fixed fee + \$ 80.00 per half hour after first hour	-	MURRAY	No change. Will be reviewed via full public consultation with next LTP.
Food Control Plan — Multi-Site — 12 month renewal	\$ 225.00 plus \$ 80.00 per half hour after first hour	\$ 225.00 plus \$ 80.00 per half hour after first hour	\$ 225.00 plus \$ 80.00 per half hour after first hour	\$270.00 fixed fee + \$ 80.00 per half hour after first hour	\$270.00 fixed fee + \$ 80.00 per half hour after first hour	-	MURRAY	No change. Will be reviewed via full public consultation with next LTP.
National Programme — 24 month renewal	\$ 150.00 plus \$ 80.00 per half hour after first hour	\$ 150.00 plus \$ 80.00 per half hour after first hour	\$ 150.00 plus \$ 80.00 per half hour after first hour	\$270.00 fixed fee + \$ 80.00 per half hour after first hour	\$270.00 fixed fee + \$ 80.00 per half hour after first hour	-	MURRAY	No change. Will be reviewed via full public consultation with next LTP.

PLANNING AND REGULATORY	2022/23	2023/24	2024/25	2025/26	Proposed 2026/27	Increase / Decrease \$	Reviewed by	Reason for Proposed Change and/or Retaining Current Fee
Food Control Plan Mentoring	\$ 310.00	\$ 310.00	\$ 310.00	\$ 360.00	\$ 360.00	-	MURRAY	No change. Will be reviewed via full public consultation with next LTP.
Compliance and Monitoring								
Food Control Plan — Annual (including those Food Control Plans registered before 1 March 2016)	\$ 75.00	\$ 75.00	\$ 75.00	\$ 90.00	\$ 90.00	-	MURRAY	No change. Will be reviewed via full public consultation with next LTP.
National Programme — 24 month	\$ 150.00	\$ 150.00	\$ 150.00	\$ 180.00	\$ 180.00	-	MURRAY	No change. Will be reviewed via full public consultation with next LTP.
Verification (Audit)								
Food Control Plan — Single Site Audit	\$ 300.00 plus \$ 80.00 per half hour after first two hours	\$ 300.00 plus \$ 80.00 per half hour after first two hours	\$ 300.00 plus \$ 80.00 per half hour after first two hours	\$ 360.00 plus \$ 90.00 per half hour after first two hours	\$ 360.00 plus \$ 90.00 per half hour after first two hours	-	MURRAY	No change. Will be reviewed via full public consultation with next LTP.
Food Control Plan — Multi-Site Audit	\$ 300.00 plus \$ 80.00 per half hour after first two hours	\$ 300.00 plus \$ 80.00 per half hour after first two hours	\$ 300.00 plus \$ 80.00 per half hour after first two hours	\$ 360.00 plus \$ 90.00 per half hour after first two hours	\$ 360.00 plus \$ 90.00 per half hour after first two hours	-	MURRAY	No change. Will be reviewed via full public consultation with next LTP.
Food Control Plan Audit Close-out over 15 minutes	\$ 160.00 per hour	\$ 160.00 per hour	\$ 160.00 per hour	\$ 180.00 per hour	\$ 180.00 per hour	-	MURRAY	No change. Will be reviewed via full public consultation with next LTP.
National Programme 1 — Check (one-off)	\$ 160.00 per hour	\$ 160.00 per hour	\$ 160.00 per hour	\$ 180.00 per hour	\$ 180.00 per hour	-	MURRAY	No change. Will be reviewed via full public consultation with next LTP.
National Programme 2 — Audit (three-yearly)	\$ 160.00 per hour	\$ 160.00 per hour	\$ 160.00 per hour	\$ 180.00 per hour	\$ 180.00 per hour	-	MURRAY	No change. Will be reviewed via full public consultation with next LTP.
National Programme 3 — Audit (two-yearly)	\$ 160.00 per hour	\$ 160.00 per hour	\$ 160.00 per hour	\$ 180.00 per hour	\$ 180.00 per hour	-	MURRAY	No change. Will be reviewed via full public consultation with next LTP.
Complaint Driven Investigation								
Complaint resulting in issue of improvement notice by Food Safety Officer and its review	\$ 160.00 per hour plus actual mileage and disbursements	\$ 160.00 per hour plus actual mileage and disbursements	\$ 160.00 per hour plus actual mileage and disbursements	\$ 180.00 per hour plus actual mileage and disbursements	\$ 180.00 per hour plus actual mileage and disbursements	-	MURRAY	No change. Will be reviewed via full public consultation with next LTP.
Exemption								
Application and Assessment	\$ 160.00 per hour	\$ 160.00 per hour	\$ 160.00 per hour	\$ 180.00 per hour	\$ 180.00 per hour	-	MURRAY	No change. Will be reviewed via full public consultation with next LTP.
Travel Charges								
Fixed Charge for Waimate District	\$ 30.00	\$ 30.00	\$ 30.00	\$ 50.00	\$ 50.00	-	MURRAY	No change. Will be reviewed via full public consultation with next LTP.
Miscellaneous Fees								
Re-inspection for Non Compliance — All licences	\$ 160.00 per hour	\$ 160.00 per hour	\$ 160.00 per hour	\$ 180.00 per hour	\$ 180.00 per hour	-	MURRAY	No change. Will be reviewed via full public consultation with next LTP.
Environmental Health Regulatory Functions and Enforcement	\$ 160.00 per hour	\$ 160.00 per hour	\$ 160.00 per hour	\$ 180.00 per hour	\$ 180.00 per hour	-	MURRAY	No change. Will be reviewed via full public consultation with next LTP.
Domestic Food Business Levy				\$ 78.77	\$ 111.84	34.71	MURRAY	Set by Ministry for Primary Industries
MPI Titiro Database license charge - per premises charged at time of verification				\$ 13.50	\$ 7.40	- 6.10	MURRAY	Overall Titiro fee has reduced. Now in line with TDC and MDC.
Gaming Venue Licensing								
Gaming Venue Relocation Licence.	\$ 250.00	\$ 250.00	\$ 400 plus \$180 per hour or part thereof	\$ 416 plus \$180 per hour or part thereof	\$ 416 plus \$180 per hour or part thereof	-	MURRAY	No change required.
Liquor Licensing								
As set by the sale and supply of Alcohol (Fees) Regulations 2013 — may be subject to change						-		
Note: Applicants can apply to the Secretary of the Liquor Licensing Committee for a reduction of one fee category for Low Risk events in Special Licence category.						-		
On Licence / Off Licence / Club Licence — Category								
Very low	\$ 368.00	\$ 368.00	\$ 368.00	\$ 368.00	\$ 368.00	-		Set by Sale and Supply of Alcohol (Fees) Regulations 2013
Low	\$ 609.50	\$ 609.50	\$ 609.50	\$ 609.50	\$ 609.50	-		Set by Sale and Supply of Alcohol (Fees) Regulations 2013
Medium	\$ 816.50	\$ 816.50	\$ 816.50	\$ 816.50	\$ 816.50	-		Set by Sale and Supply of Alcohol (Fees) Regulations 2013
High	\$ 1,023.50	\$ 1,023.50	\$ 1,023.50	\$ 1,023.50	\$ 1,023.50	-		Set by Sale and Supply of Alcohol (Fees) Regulations 2013
Very high	\$ 1,207.50	\$ 1,207.50	\$ 1,207.50	\$ 1,207.50	\$ 1,207.50	-		Set by Sale and Supply of Alcohol (Fees) Regulations 2013
Annual Licence Fees — Category								
Very low	\$ 161.00	\$ 161.00	\$ 161.00	\$ 161.00	\$ 161.00	-		Set by Sale and Supply of Alcohol (Fees) Regulations 2013
Low	\$ 391.00	\$ 391.00	\$ 391.00	\$ 391.00	\$ 391.00	-		Set by Sale and Supply of Alcohol (Fees) Regulations 2013
Medium	\$ 632.50	\$ 632.50	\$ 632.50	\$ 632.50	\$ 632.50	-		Set by Sale and Supply of Alcohol (Fees) Regulations 2013
High	\$ 1,035.00	\$ 1,035.00	\$ 1,035.00	\$ 1,035.00	\$ 1,035.00	-		Set by Sale and Supply of Alcohol (Fees) Regulations 2013
Very high	\$ 1,437.50	\$ 1,437.50	\$ 1,437.50	\$ 1,437.50	\$ 1,437.50	-		Set by Sale and Supply of Alcohol (Fees) Regulations 2013
Special Licence / Fees								
Class 3 — One or two small events	\$ 63.25	\$ 63.25	\$ 63.25	\$ 63.25	\$ 63.25	-		Set by Sale and Supply of Alcohol (Fees) Regulations 2013
Class 2 — Three to twelve small events, or one to three medium events	\$ 207.00	\$ 207.00	\$ 207.00	\$ 207.00	\$ 207.00	-		Set by Sale and Supply of Alcohol (Fees) Regulations 2013

PLANNING AND REGULATORY	2022/23	2023/24	2024/25	2025/26	Proposed 2026/27	Increase / Decrease \$	Reviewed by	Reason for Proposed Change and/or Retaining Current Fee
Class 1 — One large event; more than three medium events; more than twelve small events	\$ 575.00	\$ 575.00	\$ 575.00	\$ 575.00	\$ 575.00	-		Set by Sale and Supply of Alcohol (Fees) Regulations 2013
Other Application Fees								
Manager's Certificate Application and Renewals	\$ 316.25	\$ 316.25	\$ 316.25	\$ 316.25	\$ 316.25	-		Set by Sale and Supply of Alcohol (Fees) Regulations 2013
Temporary Authority	\$ 296.70	\$ 296.70	\$ 296.70	\$ 296.70	\$ 296.70	-		Set by Sale and Supply of Alcohol (Fees) Regulations 2013
Temporary Licence	\$ 296.70	\$ 296.70	\$ 296.70	\$ 296.70	\$ 296.70	-		Set by Sale and Supply of Alcohol (Fees) Regulations 2013
Appeal to ARLA (paid to ARLA)	\$ 517.50	\$ 517.50	\$ 517.50	\$ 517.50	\$ 517.50	-		Set by Sale and Supply of Alcohol (Fees) Regulations 2013
Extract of Register	\$ 57.50	\$ 57.50	\$ 57.50	\$ 57.50	\$ 57.50	-		Set by Sale and Supply of Alcohol (Fees) Regulations 2013
Permanent Club Charter	\$ 632.50	\$ 632.50	\$ 632.50	\$ 632.50	\$ 632.50	-		Set by Sale and Supply of Alcohol (Fees) Regulations 2013
Public notification administration fee	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	-		Set by Sale and Supply of Alcohol (Fees) Regulations 2013
DOG AND ANIMAL MANAGEMENT								
Registration Per Dog								
Registration — Non-Working Dogs	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 120.00	20.00	MURRAY & SHEFFORD	To encourage neutering and selected owner status
Registration — Neutered Non-Working Dogs and Dogs under 12 months	\$ 62.00	\$ 62.00	\$ 65.00	\$ 65.00	\$ 65.00	-	MURRAY & SHEFFORD	Aligns with neighbouring districts and S101 target.
Registration — Selected Owner	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	-	MURRAY & SHEFFORD	Aligns with neighbouring districts and S101 target.
Registration — Working Dogs and Farm Pets	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	-	MURRAY & SHEFFORD	Aligns with neighbouring districts and S101 target.
Classified Dangerous Dogs 150% of applicable fee	Applicable registration fee plus 50%	-	MURRAY & SHEFFORD	Aligns with neighbouring districts and S101 target.				
General								
Selected Owner Permit (SOP) Application fee including one inspection (apply once only)	\$ 60.00	\$ 60.00	\$ 60.00	\$ 60.00	\$ 60.00	-	MURRAY & SHEFFORD	Aligns with neighbouring districts and S101 target.
Licence to keep three or more dogs including one inspection (apply once only)	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	-	MURRAY & SHEFFORD	Aligns with neighbouring districts and S101 target.
Dual fee – Selected Owner Permit and Licence to keep three or more dogs	\$ 70.00	\$ 70.00	\$ 70.00	\$ 70.00	\$ 70.00	-	MURRAY & SHEFFORD	Aligns with neighbouring districts and S101 target.
SOP Re-inspection fee	\$ 30.00	\$ 30.00	\$ 30.00	\$ 30.00	\$ 30.00	-	MURRAY & SHEFFORD	Aligns with neighbouring districts and S101 target.
Replacement Tags	\$ 5.00	\$ 5.00	\$ 5.00	\$ 5.00	\$ 5.00	-	MURRAY & SHEFFORD	Aligns with neighbouring districts and S101 target.
Collars — Various Sizes	As per schedule	-	MURRAY & SHEFFORD	Aligns with neighbouring districts and S101 target.				
Penalties								
Late Registration Fee — Percentage of base fee	Applicable registration fee plus 50%	-	MURRAY & SHEFFORD	Aligns with neighbouring districts and S101 target.				
Drop-Off / Call-Out Fee (where dog is not impounded)	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	-	MURRAY & SHEFFORD	Aligns with neighbouring districts and S101 target.
Dog Impounding								
Seizure & custody (from private place)				\$ 50.00	\$ 50.00	-	MURRAY & SHEFFORD	Aligns with neighbouring districts and S101 target.
1st impoundment in 12 month period — per dog (from public place)								
Dog wearing tag	\$ 95.00	\$ 95.00	\$ 95.00	\$ 95.00	\$ 95.00	-	MURRAY & SHEFFORD	Aligns with neighbouring districts and S101 target.
Dog not wearing tag	\$ 130.00	\$ 130.00	\$ 130.00	\$ 130.00	\$ 130.00	-	MURRAY & SHEFFORD	Aligns with neighbouring districts and S101 target.
2nd impoundment in 12 month period — per dog (from public place)								
Dog wearing tag	\$ 110.00	\$ 110.00	\$ 110.00	\$ 110.00	\$ 110.00	-	MURRAY & SHEFFORD	Aligns with neighbouring districts and S101 target.
Dog not wearing tag	\$ 160.00	\$ 160.00	\$ 160.00	\$ 160.00	\$ 160.00	-	MURRAY & SHEFFORD	Aligns with neighbouring districts and S101 target.
3rd impoundment in 12 month period — per dog (from public place)								
Dog wearing tag	\$ 130.00	\$ 130.00	\$ 130.00	\$ 130.00	\$ 130.00	-	MURRAY & SHEFFORD	Aligns with neighbouring districts and S101 target.
Dog not wearing tag	\$ 160.00	\$ 160.00	\$ 160.00	\$ 160.00	\$ 160.00	-	MURRAY & SHEFFORD	Aligns with neighbouring districts and S101 target.
Infringement Fee	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	-	MURRAY & SHEFFORD	Aligns with neighbouring districts and S101 target.
Other Fees								
Daily sustenance	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	-	MURRAY & SHEFFORD	Aligns with neighbouring districts and S101 target.
Impounded dog microchipping	\$ 30.00	\$ 30.00	\$ 40.00	\$ 50.00	\$ 50.00	-	MURRAY & SHEFFORD	Aligns with neighbouring districts and S101 target.
Surrender	\$ 60.00	\$ 60.00	\$ 60.00	\$ 60.00	\$ 60.00	-	MURRAY & SHEFFORD	Aligns with neighbouring districts and S101 target.
Barking Collar Hire (including \$25.00 refundable bond)	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	-	MURRAY & SHEFFORD	Aligns with neighbouring districts and S101 target.
Impounding — other than dogs								
Animal Control Officers charge-out rate — per hour	\$ 120.00	\$ 120.00	\$ 120.00	\$ 140.00	\$ 140.00	-	MURRAY & SHEFFORD	Aligns with neighbouring districts and S101 target.
Administration fee for impounding	25% of total fee	-	MURRAY & SHEFFORD	Aligns with neighbouring districts and S101 target.				
Daily sustenance	\$10 per day	\$10 per day	\$10 per day per head	\$10 per day per head	\$10 per day per head	-	MURRAY & SHEFFORD	Aligns with neighbouring districts and S101 target.
Freight	Actual cost	-	MURRAY & SHEFFORD	Aligns with neighbouring districts and S101 target.				
PLANNING AND REGULATORY - GENERAL								
Record of Title	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 35.00	15.00	MURRAY & CHAPMAN	Increase to cover administration costs
Copy of By-Laws	\$ 70.00	\$ 70.00	\$ 75.00	\$ 75.00	\$ 80.00	5.00	MURRAY	Increase to cover administration costs
Waimate District Plan	\$ 200.00 plus postage	\$ 200.00 plus postage	\$ 210.00 plus postage	\$ 210.00 plus postage	\$ 215.00 plus postage	5.00	MURRAY	Increase to cover administration costs
Land Information Memorandum — Residential and Rural properties of less than 2.5 hectare	\$ 350.00	\$ 350.00	\$ 370.00	\$ 370.00	\$ 450.00	80.00	MURRAY & CHAPMAN	Increase administration costs for preparing LIM reports
Land Information Memorandum — Non-Residential and Rural properties greater than 2.5ha. Processing of LIM to a maximum of 4 hours. Charge out fee applies thereafter (\$150 per hour)	\$ 500.00	\$ 500.00	\$ 525.00	\$ 525.00	\$ 650.00	125.00	MURRAY & CHAPMAN	Increase administration costs for preparing LIM reports
Amusement Device (as set by legislation)	\$ 11.50	\$ 11.50	\$ 11.50	\$ 11.50	\$ 11.50	-		Set by Amusement Devices Regulations 1978

PLANNING AND REGULATORY	2022/23	2023/24	2024/25	2025/26	Proposed 2026/27	Increase / Decrease \$	Reviewed by	Reason for Proposed Change and/or Retaining Current Fee
Additional Amusement Device (as set by legislation)	\$ 2.30	\$ 2.30	\$ 2.30	\$ 2.30	\$ 2.30	-		Set by Amusement Devices Regulations 1978
Litter Infringement — As permitted under the Litter Act 1979	\$ 300.00	\$ 300.00	\$ 400.00	\$ 400.00	\$ 400.00	-	MURRAY & OUDEMANS	Maximum allowable by the Act
Clean-up relating to litter and illegal dumping	\$ 50.00 administration fee plus contractor's actual costs	\$ 50.00 administration fee plus contractor's actual costs	\$ 60.00 administration fee plus contractor's actual costs	\$ 60.00 administration fee plus contractor's actual costs	\$ 60.00 administration fee plus contractor's actual costs	-	MURRAY & OUDEMANS	No change required.
Consent Applications								
Note: All consents etc. with a deposit fee will be charged at time and cost.								
Upon completion of the application (i.e. when consent is either granted or declined) Council will render a final account for its services. This account may include charges for any or all of the following:								
<ul style="list-style-type: none"> Postage, photocopying, advertising, mileage (site visit and property identification), property identification (signage), pre-hearing meetings, consultant fees, legal cost, planning cost, engineering cost, environmental health cost, planning staff cost, hearing cost (proportion of cost for daily hearing), monitoring fee (dependant on conditions set). The deposit lodged with the application will be credited against this final account. Interim Account: In some cases, where completion of a consent is delayed, or takes a long time, an interim account may be rendered. 								

2026/27 PROPOSED FEES AND CHARGES

Discretion

The Chief Executive is authorised to reduce deposits or fees in cases of reduced staff input being required, or in special circumstances. Where Council charges are based on the recovery of Council costs, these will be calculated as follows:

- Officers: At Council charge-out labour rates
- Expenses: At the actual costs incurred by Council
- Vehicle mileage: At current IRD rates or where variation is identified

Miscellaneous Fees

Other consents, certificates, authorities, services or inspections not specially provided to be charged at the cost of time and disbursements.
 Credit Card Fee: Payments made by credit card will incur a surcharge fee to 2%, with a minimum service fee of \$1.00 per transaction.

The non-statute fees below are those approved by Council as at _____, but have not been advertised in terms of the Local Government Act 2002 or individual specific Acts.

All fees and charges are GST inclusive

COMMUNITY SERVICES	2022/23	2023/24	2024/25	2025/26	Proposed 2026/27	Increase / Decrease \$	Reviewed by	Reason for Proposed Change and/or Retaining Current Fee
LIBRARY								
Membership	No Charge							
Replacement Card (Adult & Children)	\$ 4.50	\$ 4.50	\$ 4.50	\$ 4.50	\$ 5.00	0.50	Nicole	Small charge increase with the increase of membership, lost cards will likely increase. Increase in line with inflation and staff time.
Borrowing								
New Fiction — per three weeks	\$ 1.50	\$ 2.00	\$ 2.00	\$ 2.50	\$ 2.50	-	Nicole	No change due to increase in new fiction borrowings. Would like to encourage this borrowing area.
Magazines — per two three weeks	\$ 1.00	\$ 1.00	\$ 1.00	\$ 1.00	\$ 1.50	0.50	Nicole	Magazines increase in cost. Increase in line with cost of magazines.
DVDs — per three days Childrens only (no adults)	\$ 4.00	\$ 4.00	\$ 4.00	\$ 4.00	No charge	-	Nicole	No adult dvds anymore, only childrens and not replacing when broken.
E-books	No Charge	-	Nicole	Dfficult to regulate on line without more cost than worth being at no charge				
Overdue Charges								
Adult Category 1-13 days overdue — per item	\$ 2.50	\$ 2.50	\$ 2.50	\$ 2.50	\$ 2.50	-	Nicole	Hold at current charges, deterrent cost working
Adult Category 14-20 days overdue — per item	\$ 4.00	\$ 4.00	\$ 4.00	\$ 4.00	\$ 4.00	-	Nicole	Hold at current charges, deterrent cost working
Adult Category 21 days overdue onwards — per item	\$ 5.00	\$ 5.00	\$ 5.00	\$ 5.00	\$ 5.00	-	Nicole	Hold at current charges, deterrent cost working
Child and Young Adult Category overdue	No Charge	-	Nicole	No change.				
Lost Items after 30 days	Replacement plus \$15.00 admin charge	-	Nicole	No change.				
Services								
Interloan (minimum charge)	\$ 7.00	\$ 8.00	\$ 8.00	\$ 9.00	\$ 10.00	1.00	Nicole	Anticipate increase in cost from other libraries. Helps to cover cost of increase postage.
	Plus any charges from lending library	-	Nicole	No change.				
Reserves (Adult and Children)	No Charge	-	Nicole	No change.				
Internet use	No Charge	-	Nicole	No change.				
Scanning — per scan	\$ 1.50	\$ 2.00	\$ 2.00	\$ 2.00	\$ 2.00	-	Nicole	No change.
Printing/Photocopying per A4 page/black and white	\$ 0.30	\$ 0.30	\$ 0.30	\$ 0.30	\$ 0.30	-	Nicole	No change.
Printing/Photocopying per A3 page/black and white	\$ 0.60	\$ 0.60	\$ 0.60	\$ 0.60	\$ 0.60	-	Nicole	No change.
Printing/Photocopying per A4 page/colour	\$ 2.50	\$ 2.50	\$ 2.50	\$ 2.50	\$ 2.50	-	Nicole	No change.
Printing/Photocopying per A3 page/colour	\$ 4.00	\$ 4.50	\$ 4.50	\$ 4.50	\$ 4.50	-	Nicole	No change.
<i>Note: No charge for school children's projects. Black and white copies, maximum 5 copies</i>						-	Nicole	No change.
ECONOMIC DEVELOPMENT – MARKETING								
Brochure Display — Waimate District Tourism Business	No Charge	-	Michelle	No change				
Brochure Display — non-Waimate District Tourism Business (except official visitor guides)	\$ 155.25	\$ 155.25	\$ 155.25	\$ 155.25	\$ 155.25	-	Michelle	No change
Website Business Directory Listing — per annum	-No charge	-	Michelle	No longer offering this service				

2026/27 PROPOSED FEES AND CHARGES

Discretion

The Chief Executive is authorised to reduce deposits or fees in cases of reduced staff input being required, or in special circumstances. Where Council charges are based on the recovery of Council costs, these will be calculated as follows:

- Officers: At Council charge-out labour rates
- Expenses: At the actual costs incurred by Council
- Vehicle mileage: At current IRD rates or where variation is identified

Miscellaneous Fees

Other consents, certificates, authorities, services or inspections not specially provided to be charged at the cost of time and disbursements.
 Credit Card Fee: Payments made by credit card will incur a surcharge fee to 2%, with a minimum service fee of \$1.00 per transaction.

The non-statute fees below are those approved by Council as at _____, but have not been advertised in terms of the Local Government Act 2002 or individual specific Acts.

All fees and charges are GST inclusive

COMMUNITY FACILITIES	2022/23	2023/24	2024/25	2025/26	Proposed 2026/27	Increase / Decrease \$	Reviewed by	Reason for Proposed Change and/or Retaining Current Fee
CAMPING								
Victoria Park Motor Camp								
Standard Cabins & Bunkroom								
Per person — per night	\$ 36.00	\$ 45.00	\$ 50.00	\$ 50.00	\$ 55.00	5.00	DDM	Note: A number of dollar values have been adjusted to assist with cash payments and honesty boxes. Cost escalation
Per child (under 12 years) per night	\$ 10.00	\$ 10.00	\$ 15.00	\$ 15.00	\$ 15.00	-	DDM	No Change . Additional costs added to single adult. Commensurate with other District Councils.
Single person — per week (conditions apply)	\$ 180.00	\$ 270.00	\$ 300.00	\$ 300.00	\$ 310.00	10.00	DDM	Cost escalation
Additional person — per week	\$ 80.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 105.00	5.00	DDM	Cost escalation
Ensuite Cabins								
Per night — up to 2 people	\$ 67.00	\$ 95.00	\$ 100.00	\$ 120.00	\$ 125.00	5.00	DDM	Cost escalation
Additional person — per night (greater than two people per night)	\$ 15.00	\$ 20.00	\$ 30.00	\$ 30.00	\$ 30.00	-	DDM	No Change . Additional costs added to single adult. Commensurate with other District Councils.
Per week — up to 2 people (conditions apply)	\$ 240.00	\$ 475.00	\$ 600.00	\$ 700.00	\$ 720.00	20.00	DDM	Cost escalation
Additional person — per week (greater than two people per week)	\$ 120.00	\$ 120.00	\$ 120.00	\$ 120.00	\$ 125.00	5.00	DDM	Cost escalation
Camping — Power Sites								
Per person — per night up to 6 nights	\$ 20.00	\$ 20.00	\$ 20.00	\$ 25.00	\$ 30.00	5.00	DDM	Cost escalation
Per child (under 12 years) — per night	\$ 5.00	\$ 5.00	\$ 5.00	\$ 6.00	\$ 5.00	- 1.00	SJ	Reduction in cost. Additional costs added to single adult. Commensurate with other District Councils.
Family Pass (2 adults and 2 dependent children over 5) per night		\$ 40.00	\$ 40.00	\$ 50.00	\$ 60.00	10.00	DDM	Cost escalation. Commensurate with othe District Councils
Approved Long Term Single adult — per week (conditions apply)	\$ 140.00	\$ 180.00	\$ 190.00	\$ 200.00	\$ 210.00	10.00	DDM	Cost escalation
Approved Long Term Two adults — per week (conditions apply)	\$ 180.00	\$ 210.00	\$ 240.00	\$ 250.00	\$ 260.00	10.00	DDM	Cost escalation
Camping — Non-power Sites								
Per person — per night	\$ 16.00	\$ 16.00	\$ 16.00	\$ 20.00	\$ 25.00	5.00	DDM	Cost escalation
Per child (under 12 years) — per night	\$ 5.00	\$ 5.00	\$ 5.00	\$ 6.00	\$ 5.00	- 1.00	SJ	Reduction in cost. Additional costs added to single adult. Commensurate with other District Councils.
Family Pass (2 adults and 2 dependent children over 5) per night		\$ 32.00	\$ 32.00	\$ 40.00	\$ 45.00	5.00	DDM	Cost escalation
Approved Long Term Single adult — per week (conditions apply)	\$ 103.00	\$ 110.00	\$ 110.00	\$ 120.00	\$ 125.00	5.00	DDM	Cost escalation
Approved Long Term Two adults — per week (conditions apply)	\$ 134.00	\$ 150.00	\$ 150.00	\$ 175.00	\$ 180.00	5.00	DDM	Cost escalation
Other Charges								
Shower — Non-campers, per person	\$ 5.00	\$ 5.00	\$ 5.00	\$ 6.00	\$ 7.00	1.00	DDM	Cost escalation
Knottingley Park								
Camping — Power Sites								
Per person — per night up to 6 nights	\$ 20.00	\$ 20.00	\$ 20.00	\$ 25.00	\$ 30.00	5.00	DDM	Cost escalation
Per child (under 12 years) — per night	\$ 5.00	\$ 5.00	\$ 5.00	\$ 6.00	\$ 5.00	- 1.00	SJ	Reduction in cost. Additional costs added to single adult. Commensurate with other District Councils.
Family Pass (2 adults and 2 dependent children over 5) per night		\$ 40.00	\$ 40.00	\$ 50.00	\$ 60.00	10.00	DDM	Cost escalation

COMMUNITY FACILITIES	2022/23	2023/24	2024/25	2025/26	Proposed 2026/27	Increase / Decrease \$	Reviewed by	Reason for Proposed Change and/or Retaining Current Fee
Approved Long Term Single adult — per week (conditions apply)	\$ 140.00	\$ 180.00	\$ 190.00	\$ 200.00	\$ 210.00	10.00	DDM	Cost escalation
Approved Long Term Two adults — per week (conditions apply)	\$ 180.00	\$ 210.00	\$ 240.00	\$ 250.00	\$ 260.00	10.00	DDM	Cost escalation
Camping — Non-power Sites								
Per person — per night	\$ 16.00	\$ 16.00	\$ 16.00	\$ 20.00	\$ 25.00	5.00	DDM	Cost escalation
Per child (under 12 years) — per night	\$ 5.00	\$ 5.00	\$ 5.00	\$ 6.00	\$ 5.00	- 1.00	SJ	Reduction in cost. Additional costs added to single adult. Commensurate with other District Councils.
Family Pass (2 adults and 2 dependent children over 5) per night		\$ 32.00	\$ 32.00	\$ 40.00	\$ 45.00	5.00	DDM	Cost escalation
Approved Long Term Single adult — per week (conditions apply)	\$ 110.00	\$ 110.00	\$ 110.00	\$ 120.00	\$ 125.00	5.00	DDM	Cost escalation
Approved Long Term Two adults — per week (conditions apply)	\$ 140.00	\$ 150.00	\$ 150.00	\$ 175.00	\$ 180.00	5.00	DDM	Cost escalation
Other Charges								
Shower — Non-camper, per person	\$ 5.00	\$ 5.00	\$ 5.00	\$ 6.00	\$ 7.00	1.00	DDM	Cost escalation
Dump Station	\$ 5.00	\$ 5.00	\$ 5.00	\$ 6.00	\$ 7.00	1.00	DDM	Cost escalation
Waimate Lakes								
Season Ticket								
Season Pass — two adults & two dependants 5 to 15 years old (under 5 free)	\$ 380.00	\$ 450.00	\$ 500.00	\$ 525.00	\$ 525.00	-	DDM	Winter income is being considered and will presented to Council in due course.
Half-season pass - two adults and two dependants 5 - 15 years (under 5 free) from 16 January 2027 to close of 26/27 season.					\$ 375.00		SJ	New 1/2 season pass commensurate with Waitaki DC.
Single person season ticket - single site for one adult for whole season for 26/27 season.					\$ 400.00		SJ	New single adult, single site season pass commensurate with Waitaki DC.
Additional dependant adult — per person (16 years and over)	\$ 15.00	\$ 15.00	\$ 15.00	\$ 20.00	\$ 25.00	5.00	SJ	Cost escalation. Commensurate with Waitaki DC Lakes camping
Additional dependant child — per child (5 to 15 years old)	\$ 5.00	\$ 5.00	\$ 5.00	\$ 6.00	\$ 5.00	- 1.00	SJ	Reduction in cost. Additional costs added to single adult. Commensurate with other District Councils.
Casual Campers								
Single or couple pass per night		\$ 15.00	\$ 15.00	\$ 20.00	\$ 20.00	20.00	SJ	No change. Commensurate with Waitaki DC Lakes camping fees.
Family pass-per night — two adults & two dependants 5 to 15 years old (under 5 free)	\$ 20.00	\$ 25.00	\$ 30.00	\$ 30.00	\$ 35.00	5.00	SJ	Cost escalation
Additional dependant adult camper — per person (16 years and over) — per night	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	-	SJ	No change. Commensurate with Waitaki DC costs.
Additional dependant child camper — per child (5 to 15 years old) — per night	\$ 5.00	\$ 5.00	\$ 5.00	\$ 6.00	\$ 6.00	-	SJ	No change. Commensurate with Waitaki DC costs.
Moored Yachts								
Waimate Lakes – Living on moored yachts same fees apply as to campers								
St Andrews Domain								
Camping — Power Sites								
Per person — per night up to 6 nights	\$ 20.00	\$ 20.00	\$ 20.00	\$ 25.00	\$ 25.00	-	SJ	Improvements are required before prices are increased
Per child (under 12 years) — per night	\$ 5.00	\$ 5.00	\$ 5.00	\$ 6.00	\$ 6.00	-	SJ	improvements are required before prices are increased
Family Pass (2 adults and 2 dependent children over 5) per night		\$ 40.00	\$ 40.00	\$ 50.00	\$ 50.00	-	SJ	improvements are required before prices are increased
Approved Long Term Single adult — per week (conditions apply)	\$ 140.00	\$ 140.00	\$ 150.00	\$ 200.00	\$ 200.00	-	SJ	improvements are required before prices are increased
Approved Long Term Two adults — per week (conditions apply)	\$ 180.00	\$ 180.00	\$ 200.00	\$ 250.00	\$ 250.00	-	SJ	improvements are required before prices are increased
Camping — Non-power Sites								
Per person — per night	\$ 16.00	\$ 16.00	\$ 16.00	\$ 20.00	\$ 20.00	-	SJ	improvements are required before prices are increased
Per child (under 12 years) — per night	\$ 5.00	\$ 5.00	\$ 5.00	\$ 6.00	\$ 6.00	-	SJ	improvements are required before prices are increased
Family Pass (2 adults and 2 dependent children over 5) per night		\$ 32.00	\$ 32.00	\$ 40.00	\$ 40.00	-	SJ	improvements are required before prices are increased
Approved Long Term Single adult — per week (conditions apply)	\$ 110.00	\$ 110.00	\$ 110.00	\$ 120.00	\$ 120.00	-	SJ	Improvements are required before prices are increased
Approved Long Term Two adults — per week (conditions apply)	\$ 140.00	\$ 140.00	\$ 140.00	\$ 175.00	\$ 175.00	-	SJ	Improvements are required before prices are increased
Other Charges								
Shower — Non-camper, per person	\$ 5.00	\$ 5.00	\$ 5.00	\$ 6.00	\$ 6.00	-	SJ	Improvements are required before prices are increased
Dump Station	\$ 5.00	\$ 5.00	\$ 5.00	\$ 6.00	\$ 6.00	-	SJ	Improvements are required before prices are increased
Morven Reserve Camping								
Powered and non-powered sites, per person — per night	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	-		Morven Reserve committee collects and manages fees.
<i>Morven Reserve committee collects and manages fees.</i>								
CEMETERIES (WAIMATE AND OTAIO CEMETERIES)								
Interments								
Ashes	\$ 310.00	\$ 325.50	\$ 345.00	\$ 350.00	\$ 355.00	5.00	SJ	Cost escalation

COMMUNITY FACILITIES	2022/23	2023/24	2024/25	2025/26	Proposed 2026/27	Increase / Decrease \$	Reviewed by	Reason for Proposed Change and/or Retaining Current Fee
Stillborn and Babies (up to 12 months)	\$ 260.00	\$ 273.00	\$ 273.00	\$ 280.00	\$ 285.00	5.00	SJ	Cost escalation
Children (1 - 12 years)	\$ 565.00	\$ 593.50	\$ 593.50	\$ 600.00	\$ 605.00	5.00	SJ	Cost escalation
Adult	\$ 1,130.00	\$ 1,186.50	\$ 1,256.50	\$ 1,300.00	\$ 1,310.00	10.00	SJ	Cost escalation
Extra Depth (double)	\$ 1,235.00	\$ 1,297.00	\$ 1,377.00	\$ 1,400.00	\$ 1,410.00	10.00	SJ	Cost escalation
Old Cemetery Plot Opening — Concrete Plot	\$ 515.00	\$ 541.00	\$ 576.00	\$ 585.00	\$ 590.00	5.00	SJ	Cost escalation
Plot Purchase (including concrete beam)								
Ash Plots	\$ 360.00	\$ 378.00	\$ 403.00	\$ 410.00	\$ 415.00	5.00	SJ	Cost escalation
Stillborn and Babies (up to 12 months)	\$ 345.00	\$ 362.50	\$ 362.50	\$ 370.00	\$ 375.00	5.00	SJ	Cost escalation
Children (1 - 12 years)	\$ 480.00	\$ 504.00	\$ 504.00	\$ 510.00	\$ 515.00	5.00	SJ	Cost escalation
Adult	\$ 1,130.00	\$ 1,186.50	\$ 1,200.00	\$ 1,250.00	\$ 1,255.00	5.00	SJ	Cost escalation
Additional Charges								
Interments — Saturdays, Sundays or Statutory Holidays, also Monday to Friday after 3.00pm May to September and after 4.00pm October to April	\$ 515.00	\$ 541.00	\$ 576.00	\$ 600.00	\$ 610.00	10.00	SJ	Cost escalation
Ashes Interments on Saturdays, Sundays or Statutory Holidays	\$ 460.00	\$ 483.00	\$ 513.00	\$ 525.00	\$ 530.00	5.00	SJ	Cost escalation
Dig Grave — Saturdays, Sundays or Statutory Holidays	\$ 460.00	\$ 483.00	\$ 513.00	\$ 525.00	\$ 530.00	5.00	SJ	Cost escalation
Ashes Dig Saturdays, Sundays or Statutory Holidays	\$ 255.00	\$ 268.00	\$ 285.00	\$ 295.00	\$ 300.00	5.00	SJ	Cost escalation
Triple Depth Plot — Old Cemetery only	\$ 720.00	\$ 750.00	\$ 800.00	\$ 850.00	\$ 855.00	5.00	SJ	Cost escalation
Record search (in excess of one per day)	\$ 20.00	\$ 21.00	\$ 25.00	\$ 30.00	\$ 32.00	2.00	SJ	Cost escalation
SWIMMING POOL								
Admission								
Adult — per swim	\$ 5.00	\$ 5.50	\$ 6.00	\$ 6.50	\$ 7.00	0.50	SJ	Cost escalation
Child — per swim	\$ 2.50	\$ 3.00	\$ 3.00	\$ 3.50	\$ 4.00	0.50	SJ	Cost escalation
Pre-School Child — per swim	No Charge							
65 to 79 years — per swim GOLD CARD			\$ 3.00	\$ 3.00	\$ 3.50	0.50	SJ	Cost escalation
65 to 79 years - Season Ticket GOLD CARD					\$ 85.00		SJ	New fee to align Gold Card users with adult season tickets.
80 years and over	No Charge							
Aqua-aerobics class — per class	\$ 7.00	\$ 7.50	\$ 7.50	\$ 8.50	\$ 9.00	0.50	SJ	Cost escalation
Family Season Ticket	\$ 175.00	\$ 180.00	\$ 180.00	\$ 185.00	\$ 190.00	5.00	SJ	Cost escalation
Adult Concessions — per 20 swims	\$ 72.00	\$ 75.00	\$ 75.00	\$ 80.00	\$ 90.00	10.00	SJ	Cost escalation. Note: even with a \$10 increase this is still a savings of \$50.
Child Concessions — per 20 swims	\$ 36.00	\$ 38.00	\$ 38.00	\$ 45.00	\$ 50.00	5.00	SJ	Cost escalation. Note: Even with a \$5 increase this is still a saving of \$30.
Gold Card Concessions - per 20 swims				\$ 50.00	\$ 50.00	-	SJ	Note: Pool/aerobics concession passes as a percentage of full fares are higher (greater savings) than Lakes and other concession passes. This is intended to bring more patrons to the site over the season. No change. Percentage saving is appropriate.
Aqua-aerobics Concessions — 5 classes	\$ 35.00	\$ 37.00	\$ 37.00	\$ 40.00	\$ 40.00	-	SJ	No change. Percentage saving is appropriate.
Aqua-aerobics Concessions — 10 classes	\$ 70.00	\$ 73.50	\$ 73.50	\$ 75.00	\$ 75.00	-	SJ	No change. Percentage saving is appropriate.
Adult Season Ticket	\$ 155.00	\$ 160.00	\$ 160.00	\$ 170.00	\$ 170.00	-	SJ	No change. Percentage saving is appropriate.
Child Season Ticket	\$ 77.00	\$ 80.00	\$ 80.00	\$ 85.00	\$ 85.00	-	SJ	No change. Percentage saving is appropriate.
Spectator/Guardian	No Charge	-	SJ					
Pool Hire								
Schools — per hour	\$ 52.00	\$ 54.50	\$ 54.50	\$ 60.00	\$ 60.00	-	SJ	No change. Commensurate with TDC.
Swimming Club — per hour	\$ 52.00	\$ 54.50	\$ 54.50	\$ 60.00	\$ 60.00	-	SJ	No change. Commensurate with TDC.
Non-profit — per 30 mins	\$ 26.00	\$ 27.00	\$ 27.00	\$ 30.00	\$ 30.00	-	SJ	No change. Commensurate with TDC.
Other — per hour	\$ 62.00	\$ 65.00	\$ 65.00	\$ 70.00	\$ 70.00	-	SJ	No change. Commensurate with TDC.
Provision of Life Guard — per hour (two may be required)	\$ 36.00	\$ 40.00	\$ 40.00	\$ 45.00	\$ 50.00	5.00	SJ	Cost escalation
PARKS								
Victoria and Knottingley Parks and Reserves								
Non-commercial — additional charges may apply depending on requirements	No Charge		DDM					
Commercial – does not include rubbish removal and/or electricity usage	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 255.00	5.00	DDM	Cost escalation

COMMUNITY FACILITIES	2022/23	2023/24	2024/25	2025/26	Proposed 2026/27	Increase / Decrease \$	Reviewed by	Reason for Proposed Change and/or Retaining Current Fee
<i>Commercial is defined as any event that has exclusive use of the space and charges an entry fee for access to the site.</i>								
Weddings	\$ 120.00	\$ 120.00	\$ 120.00	\$ 120.00	\$ 125.00	5.00	DDM	Cost escalation
Seddon Square / Boland Park								
Non-commercial — additional charges may apply depending on requirements	No Charge		DDM					
Commercial – does not include rubbish removal and/or electricity usage	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 255.00	5.00	DDM	Cost escalation
<i>Commercial is defined as any event that has exclusive use of the space and charges an entry fee for access to the site.</i>								
Power for Seddon Square — Charges will be fixed on individual requests taking usage into account.								
Parks and Reserves								
Charges may apply to some activities held on Parks and Reserves land dependant on activity type.	Price on request		DDM					
Special event bin set – four 240L bins (Refuse, Recycling, Organics and Glass)	Actual cost		DDM					
WAIMATE EVENT CENTRE								
The Waimate Event Centre reserves the right to adjust the final account based on increased level of use, additional services provided and any damage incurred.								
Casual Hire Primary & Secondary School Students								
Casual Hire - Per person per hour for badminton, basketball hoops, soccer, table tennis (Monday to Friday, 9am to 5pm only). If the terms of this fee are not met, the below charges apply.				\$ 2.00	\$ 2.00	-	Nicole	Introduction of new charge as per Council adoption 16 December as a trial until June 2026.
Casual Session								
Casual session - per person per session for Adults 18 years and over. Board games and recreational activities, includes and tea and coffee (Function Room and Courts only - Tuesday 10am to 12noon) If the terms of this fee are not met, the below charges apply.					\$ 2.00		Nicole	CE agreed to a temporary trial for Adults and Seniors-drop ins to the function room and court areas on Tuesday between 10am to 12noon only. \$2 per person per drop in session, For connection and movement.
Casual Hire								
Casual hire – per person per ½ hour for basketball hoops	\$ 4.00	\$ 4.00	\$ 4.00	\$ 4.50	\$ 4.50	-	Nicole	No change. Affordability issue with cost.
Casual hire - per person dropin session for Adults 18+ (Function Room and Courts only - Tuesday 10am to 12noon)					\$ 2.00		Nicole	CE agreed to a temporary trial for Adults and Seniors-drop ins to the function room and court areas on Tuesday between 10am to 12noon only. \$2 per person per drop in session.
Casual hire – per person per hour for badminton, netball shots, table tennis	\$ 8.00	\$ 8.00	\$ 8.00	\$ 9.00	\$ 9.00	-	Nicole	No change. Affordability issue with cost.
Court Hire – per court								
Per hour	\$ 45.00	\$ 45.00	\$ 45.00	\$ 50.00	\$ 50.00	-	Nicole	No change. Affordability issue with cost.
One session — up to four hours	\$ 160.00	\$ 160.00	\$ 160.00	\$ 180.00	\$ 180.00	-	Nicole	No change. Affordability issue with cost.
Two consecutive sessions — up to nine hours	\$ 320.00	\$ 320.00	\$ 320.00	\$ 350.00	\$ 350.00	-	Nicole	No change. Affordability issue with cost.
Three consecutive sessions — full day and evening	\$ 450.00	\$ 450.00	\$ 450.00	\$ 480.00	\$ 480.00	-	Nicole	No change. Affordability issue with cost.
Meeting Room, Club Room, Mezzanine Floor or Gallery (up to 20 people)								
Per hour	\$ 30.00	\$ 30.00	\$ 35.00	\$ 35.00	\$ 35.00	-	Nicole	No change. Affordability issue with cost.
One session — Up to four hours	\$ 100.00	\$ 100.00	\$ 110.00	\$ 120.00	\$ 120.00	-	Nicole	No change. Affordability issue with cost.
Two consecutive sessions — up to nine hours	\$ 180.00	\$ 180.00	\$ 190.00	\$ 200.00	\$ 200.00	-	Nicole	No change. Affordability issue with cost.
Three consecutive sessions — full day and evening	\$ 220.00	\$ 220.00	\$ 230.00	\$ 250.00	\$ 250.00	-	Nicole	No change. Affordability issue with cost.
Function Room Hire								
Per hour	\$ 45.00	\$ 45.00	\$ 45.00	\$ 50.00	\$ 50.00	-	Nicole	No change, affordability issue with cost
One session — Up to four hours	\$ 160.00	\$ 160.00	\$ 160.00	\$ 180.00	\$ 180.00	-	Nicole	No change, affordability issue with cost
Two consecutive sessions — up to nine hours	\$ 320.00	\$ 320.00	\$ 320.00	\$ 350.00	\$ 350.00	-	Nicole	No change, affordability issue with cost
Three consecutive sessions — full day and evening	\$ 450.00	\$ 450.00	\$ 450.00	\$ 450.00	\$ 450.00	-	Nicole	No change, affordability issue with cost
Cricket Pitch (up to 6 people in netted area)								
Casual per person per hour	\$ 8.00	\$ 8.00	\$ 8.00	\$ 10.00	\$ 10.00	-	Nicole	No change. Affordability issue with cost.
Per hour	\$ 26.00	\$ 26.00	\$ 30.00	\$ 30.00	\$ 30.00	-	Nicole	No change. Affordability issue with cost.
One session — Up to four hours	\$ 80.00	\$ 80.00	\$ 90.00	\$ 100.00	\$ 100.00	-	Nicole	No change. Affordability issue with cost.
Two consecutive sessions — up to nine hours	\$ 145.00	\$ 145.00	\$ 150.00	\$ 150.00	\$ 150.00	-	Nicole	No change. Affordability issue with cost.

COMMUNITY FACILITIES	2022/23	2023/24	2024/25	2025/26	Proposed 2026/27	Increase / Decrease \$	Reviewed by	Reason for Proposed Change and/or Retaining Current Fee
Three consecutive sessions — full day and evening	\$ 205.00	\$ 205.00	\$ 210.00	\$ 220.00	\$ 220.00	-	Nicole	No change. Affordability issue with cost.
Kitchen or Bar Hire								
Tea and Coffee per sitting i.e. morning tea, lunch, afternoon tea	\$ 14.00	\$ 15.00	\$ 20.00	\$ 22.00	\$ 22.00	-	Nicole	No change, affordability issue with cost
Per hour	\$ 30.00	\$ 30.00	\$ 30.00	\$ 35.00	\$ 35.00	-	Nicole	No change, affordability issue with cost
One session — Up to four hours	\$ 100.00	\$ 100.00	\$ 100.00	\$ 120.00	\$ 120.00	-	Nicole	No change, affordability issue with cost
Two consecutive sessions — up to nine hours	\$ 180.00	\$ 180.00	\$ 180.00	\$ 200.00	\$ 200.00	-	Nicole	No change, affordability issue with cost
Three consecutive sessions — full day and evening	\$ 220.00	\$ 220.00	\$ 220.00	\$ 250.00	\$ 250.00	-	Nicole	No change, affordability issue with cost
Offices-Downstairs								
Per-hour	\$ 12.00	\$ 12.00	\$ 15.00	\$ 15.00	\$ 15.00	-	Nicole	These spaces are no longer available for office hire.
Per-day	\$ 60.00	\$ 60.00	\$ 70.00	\$ 70.00	\$ 70.00	-	Nicole	These spaces are no longer available for office hire.
In-line Skating (approved skates required)								
Children (under 15 years) — per hour	\$ 9.00	\$ 9.00	\$ 9.00	\$ 10.00	\$ 10.00	-	Nicole	No change. Affordability issue with cost.
Adult — per hour	\$ 12.00	\$ 12.00	\$ 12.00	\$ 15.00	\$ 15.00	-	Nicole	No change. Affordability issue with cost.
Skate hire — per hour	\$ 3.00	\$ 3.00	\$ 3.00	\$ 3.00	\$ 4.00	1.00	Nicole	Slight increase to cover cost of repair or replacement.
Climbing Wall (minimum of 6 climbers)								
Children (under 15 years) — per hour	\$ 9.00	\$ 9.00	\$ 9.00	\$ 10.00	\$ 10.00	-	Nicole	No change. Affordability issue with cost.
Adult — per hour	\$ 12.00	\$ 12.00	\$ 12.00	\$ 15.00	\$ 15.00	-	Nicole	No change. Affordability issue with cost.
Family Pass (two adults, two children) — per hour	\$ 33.00	\$ 33.00	\$ 33.00	\$ 40.00	\$ 40.00	-	Nicole	No change. Affordability issue with cost.
Supervision fees — per hour, per supervisor (Where supervision is provided by Climbing Club and or Event Centre Staff)	\$ 45.00	\$ 45.00	\$ 45.00	\$ 50.00	\$ 50.00	-	Nicole	No change. Affordability issue with cost. Funds collected passed on to the Climbing Club.
Pre-approved supervision must be registered with Event Centre.								
School Groups and Birthday Parties (minimum 10)								
Climbing, skating or a combination of activities	Price on request	Nicole	No change. Costs no cheaper than base line for skate and hire of skates. Cost based on requirement of staff supervision.					
School Holiday Programmes (as scheduled — Contact Event Centre for details)								
Activities will be charged as advertised. Children under the age of 14 years are very welcome but must be accompanied by an adult/parent/guardian.							Nicole	Holding to 2025 prices due to affordability issues in the community.
Other Charges								
Public Holiday Surcharge	15%	15%	15%	15%	15%	-	Nicole	No change.
After Hours unlock/lock up (bookings outside of advertised opening hours i.e. before 9am and/or after 8pm Monday to Friday)	\$ 65.00	\$ 65.00	\$ 65.00	\$ 70.00	\$ 75.00	5.00	Nicole	Increase inline with staff costs.
After hours staff charge — per hour (for any booking outside of advertised opening hours)	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 55.00	5.00	Nicole	Increase inline with staff costs.
Cancellation of booking — charge may apply \$35 or 15% whichever is greater (within 30 days of the booking date)	\$ 30.00	\$ 30.00	\$ 30.00	\$ 30.00	\$ 35.00	5.00	Nicole	Increase inline with staff costs.
Additional cleaning — per hour minimum charge	\$ 45.00	\$ 45.00	\$ 50.00	\$ 50.00	\$ 55.00	5.00	Nicole	Increase inline with cost of cleaning consumables.
Event bond — may apply	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	-	Nicole	No change.
Tournament/Season Bond	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	-	Nicole	No change.
Damage to Event Centre	Actual Cost		Nicole	No change.				
Catering — A list of caterer provided upon request								
User clubs storage (per annum)	\$ 65.00	\$ 65.00	\$ 65.00	\$ 70.00	\$ 70.00	-	Nicole	No change. Affordability issue with cost.
Data Projector and Screen	\$ 12.00	\$ 12.00	\$ 12.00	\$ 15.00	\$ 15.00	-	Nicole	No change. Affordability issue with cost.
Television - day rate	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00	-	Nicole	No change. Affordability issue with cost.
Hire carpet tiles per court (does not include installation — hire only)	\$ 250.00	\$ 300.00	\$ 350.00	\$ 350.00	\$ 350.00	-	Nicole	No change. Affordability issue with cost.
Electronic Key Tag (for authorised Fitness Centre/Squash Club area)								
New or replacement electronic key tag	\$ 20.00	\$ 25.00	\$ 25.00	\$ 30.00	\$ 35.00	5.00	Nicole	Increase in line with increase cost of tags.
Note: key tags no longer required can be returned to Waimate District Council and a \$5.00-\$10.00 refund will be provided							Nicole	Increase in refund to make it worthwhile to return.
COMMUNITY HOUSING								
Single unit 1 person, per week	\$ 146.00	\$ 160.00	\$ 175.00	\$ 196.00	\$ 200.00	4.00	Nicole	Increase towards self funding activity
Double unit 1 person, per week	\$ 156.00	\$ 170.00	\$ 185.00	\$ 207.00	\$ 215.00	8.00	Nicole	Increase towards self funding activity
Double-unit Couples unit 2 people, per week	\$ 178.00	\$ 190.00	\$ 205.00	\$ 220.00	\$ 235.00	15.00	Nicole	Increase towards self funding activity

1.3 REVIEW OF PRESENTATIONS TO COUNCIL WORKSHOPS

Author: Karalyn Reid, Committee Secretary and PA to the Mayor
Authoriser: Tina Stevenson, Corporate Services Group Manager
Attachments: Nil

PURPOSE

1. For Council to consider stakeholders that currently present to Council on a regular basis, review and discuss the ongoing requirement and frequency of visits required, and consider the deletion and/or addition of other entities.

BACKGROUND

2. Council receives presentations from a variety of stakeholders, some of which are regular in frequency, while others are more ad hoc, as and when required.
3. Council also receives information through alternative routes, with Councillors appointed to identified organisations. The list of organisations where representation was viewed as desirable was last reviewed in January 2025.
4. Staff have analysed a schedule of presenters to bring relevant information to Council for consideration. Staff ask Council to consider the value and benefit of presentations from each of the following parties and to confirm the desired frequency of future presentations.
- 5.

Organisation	Relationship with Council	Last noted Presentation to Council	Frequency
Waimate District Resource Trust (Community Link)	Grant Recipient – Note Councillor Stevens is the appointed Councillor Representative	1/10/24	Annual, following finalization of Groups Annual Report/Financial Statement
Sport Canterbury (South Canterbury)	Grant Recipient	5/11/24	Annual, following finalization of Groups Annual Report/Financial Statement
Centrecare Counselling Waimate	Grant Recipient – Note Councillor Guilford is the appointed Councillor Representative	1/4/25	Annual, following finalization of Groups Annual Report/Financial Statement
Bushtown Waimate	Grant Recipient	6/5/25	Annual, following finalization of Groups Annual Report/Financial Statement
Waimate Strawberry Fare (Events Waimate)	Grant Recipient	6/8/24	Annual, following finalization of Groups Annual Report/Financial Statement
Waimate Police	Key Stakeholder	10/2/26	Annual?

South Canterbury Road Safety	Key Stakeholder	6/6/23	Annual or Bi-annual?
NZTA Waka Kotahi	Key Stakeholder	2/12/25	Annual?
ECan – Air Quality/Wallaby Programme etc	Key Stakeholder	2/12/25	Annual?
Waimate Ethics Committee Representative	Council Representative	18/2/25	Council requested the representative report back in 6 months time for the first update.

6. In addition to the above, there has historically been a number of presentations received, which we note below for the information of Council, along with staff comments for consideration. This is intended to provide examples of the types of entities that Council has seen benefit in receiving presentations from in the past.
7. Council can consider if regular presentations from any of the following is desirable and of benefit:
- a. Waimate Historical Society – This organisation presented to Council as a grant recipient up to 2018, when the relationship transferred to a contract for service. No formal presentations have been received since. It is noted that Councillor Stevens is the appointed Councillor Representative to this entity.
 - b. Sport Waimate – Ceased activity in 2024.
 - c. Waimate 50 – Received previous financial support from Council, has not presented to Council since 2021.
 - d. ANZ – The Chief Executive (CE) and Corporate Services Group Manager (CSGM) meet with our Account Manager regularly to maintain this operational relationship.
 - e. Insurance Brokers – While the operational management of insurance falls within the Corporate Services Department, the Audit & Risk Committee's Terms of Reference states that the Committee will review council's insurance arrangements and monitor claims. The Committee is therefore the appropriate forum for these presentations.
 - f. Aoraki Foundation – Presentations have been received by Council, primarily as requested by the Foundation.
 - g. Waimate District Charitable Foundation – The Foundation was created with the support of Council in 2012, but is independent to Council. The Foundation has presented to Council by invitation.
 - h. Audit NZ – While the operational relationship is maintained by the CE and CSGM, the Audit & Risk Committee's Terms of Reference states that the Committee will engage with the external auditor to confirm their appointment and engagement, develop a relationship, discuss audit recommendations and related matters, receive the audit reports and discuss any matters the auditor wishes to bring to the attention of the committee. Opportunities are provided to hear from Audit NZ through the Committee, with the Committee, through the Chair, having the ability to engage directly and independently of staff.
 - i. Zone Committees – The Zone Committee Annual Reports were previously presented to Council.
 - j. Waimate Trackways – The Committee presented to Council twice in 2017. It is noted Councillor Harrison is the appointed Councillor Representative.

- k. Environment Canterbury (ECan) Councillors – Councillors have presented to Council, often in conjunction with presentations by ECan staff on topics such as air quality. The last presentation from ECan Councillors was 2025.
 - l. SC Rural Fire – Presentations ceased following the transfer to FENZ in 2017.
 - m. Hunter Downs Irrigation – Ceased activity circa 2018.
 - n. Local Government Funding Agency – The CSGM manages the operational relationship. The CSGM liaises with the LGFA to present to Council as Governance related topics are identified.
 - o. Bancorp – The CSGM manages the operational relationship. Reports are provided to Council on a quarterly basis. The CSGM invites Bancorp to present as part of the Elected Member induction process, and as Governance related topics present.
 - p. Waihao-Wainono Community Catchment Group – Presented to Council in May 2025. Note Councillor Harrison is the appointed Councillor Representative.
 - q. Quotable Value – The CSGM manages the operational relationship. Presentations are in line with the triennial District General Revaluation, provided to Council in tandem with the release of revaluations to property owners.
 - r. Alpine Energy – The core operational relationship is managed through the CE and CSGM. From a Governance perspective, Council has requested presentations from it's jointly appointed Director, with the last occurring in March 2025.
 - s. Various Economists – As the CSGM becomes aware of opportunities for presentations by economists (often through our relationship with our bank), these are considered and arranged.
 - t. Forestry Manager – The CSGM manages the operational relationship. The CSGM invites our Forestry Manager to present when it is topical, often in conjunction with budget forecasting.
 - u. Downlands Water Scheme – Council has a jointly appointed representative in addition to Deputy Mayor McAlwee who is Council's appointed representative.
8. Council is asked to consider if there are any other organisations (not already listed in this report) it would like to hear from on a regular basis.
9. Regardless of clarification on the defined list of stakeholders to present to Council, staff will continue to identify opportunities for relevant presentations, and Council can continue to request additional presentations, from any entity, at any time, at Council's request.
10. Clarification on the expectations of Council will allow the CSGM and Governance team member to liaise with the various organisations and plan for their attendance at Council workshops as required.

OUTCOME

11. For Council to provide clarity on their requirements for presentations from various Council stakeholders, in order that the CSGM and Governance team member can monitor and co-ordinate.