



MINUTES

Extraordinary Council Meeting

1 April 2025

**MINUTES OF WAIMATE DISTRICT COUNCIL
EXTRAORDINARY COUNCIL MEETING
HELD AT THE FUNCTION ROOM, WAIMATE EVENT CENTRE, 15 PAUL STREET, WAIMATE
ON TUESDAY, 1 APRIL 2025, COMMENCING AT 11:00AM**

PRESENT: Mayor Craig Rowley, Deputy Mayor Sharyn Cain, Cr John Begg, Cr Peter Collins, Cr Sandy McAlwee, Cr Tom O'Connor, Cr Lisa Small, Cr Rick Stevens

ABSENT: Cr Colin Pankhurst

IN ATTENDANCE: Stuart Duncan (Chief Executive), Rachel Holley-Dellow (Human Resources Manager), Carolyn Johns (Community and Strategy Group Manager), Michelle Jones (Executive Support Manager), Dan Mitchell (Asset Group Manager), Dylan Murray (Regulatory and Compliance Group Manager), Tina Stevenson (Corporate Services Group Manager), Shey Taylor (Strategic Planner/Policy Analyst), Melissa Thomson (Accountant),
Karalyn Reid (Committee Secretary)

OPENING

1 OPENING MEETING

There was no formal opening of the Extraordinary Council Meeting.

2 PUBLIC FORUM

THERE WAS NO PUBLIC FORUM OFFERED AT THIS EXTRAORDINARY COUNCIL MEETING.

3 APOLOGIES

Nil

4 VISITORS

Nil

5 CONFLICTS OF INTEREST

The Chair called for Conflicts of Interests. There were no Conflicts of Interest identified.

6 IDENTIFICATION OF MAJOR (URGENT) OR MINOR ITEMS NOT ON THE AGENDA

There were no major/minor items identified.

REPORTS

7 GENERAL REPORTS

7.1 LONG TERM PLAN 2025-2034 CONSULTATION DOCUMENT

Council considered the supporting information and the unsigned Audit Opinion on the draft Consultation Document for the Long Term Plan 2025-2034 (LTP) as presented.

The consolidated Consultation Document was tabled to Council upon receipt of the signed Audit opinion, and will be attached to the minutes.

RESOLUTION 2025/45

Moved: Mayor Craig Rowley

Seconded: Cr Rick Stevens

1. That Council accepts the Long Term Plan 2025-2034 Consultation Document report; and
2. That Council approves the supporting information for inclusion in the Long Term Plan 2025-2034 consultation; and
3. That Council receives the Audit Opinion on the Consultation Document for the Long Term Plan 2025-2034; and
4. That Council adopts the Consultation Document, including the Audit Opinion, for the Long Term Plan 2025-2034 for public consultation; and
5. That, if necessary, the Chief Executive be authorised to make any minor and non-material corrections to the Long Term Plan Consultation Document before the Long Term Plan Consultation Document is publicly notified.

CARRIED

Note:

Both the Chief Executive and Council thanked Group Managers and their teams for the extensive work involved in producing the final 'no-frills' Long Term Plan for public consultation within the required deadlines.

There will be printed copies of the document provided at community chat sessions around the district, however online (electronic) submissions are preferred. A computer will also be set up in the library.

Staff will make a limited number of printed documents available to Ward Councillors to circulate to rural places such as schools or stores.

MEETING CLOSURE

There being no further business, the Chair declared the meeting closed at 11.43am.

The minutes of this meeting were confirmed at the Extraordinary Council Meeting held on 15 April 2025.

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CHAIRPERSON