



MINUTES

Chief Executive's Performance Review Committee Meeting

25 March 2025

**MINUTES OF WAIMATE DISTRICT COUNCIL
CHIEF EXECUTIVE'S PERFORMANCE REVIEW COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, WAIMATE DISTRICT COUNCIL, QUEEN STREET,
WAIMATE ON TUESDAY 25 MARCH 2025, COMMENCING AT 9:30AM**

PRESENT: Deputy Mayor Sharyn Cain, Mayor Craig Rowley, Cr Tom O'Connor
APOLOGIES: Cr Colin Pankhurst
IN ATTENDANCE: Cr Rick Stevens, Cr Lisa Small, Cr Peter Collins, Cr Sandy McAlwee
Stuart Duncan (Chief Executive)

OPENING

1 PUBLIC FORUM

Nil

2 APOLOGIES

APOLOGY

COMMITTEE RESOLUTION 2025/1

Moved: Cr Tom O'Connor

Seconded: Mayor Craig Rowley

That the apology received from Cr Colin Pankhurst be accepted.

CARRIED

3 VISITORS

Nil

4 CONFLICTS OF INTEREST

Nil

**5 IDENTIFICATION OF MAJOR (URGENT) OR MINOR ITEMS NOT ON THE
AGENDA**

Nil

MINUTES

6 CONFIRMATION OF MINUTES

6.1 MINUTES OF THE CHIEF EXECUTIVE'S PERFORMANCE REVIEW COMMITTEE MEETING HELD ON 10 DECEMBER 2024

COMMITTEE RESOLUTION 2025/2

Moved: Deputy Mayor Sharyn Cain

Seconded: Mayor Craig Rowley

That the Minutes of the Chief Executive's Performance Review Committee Meeting held on 10 December 2024 be adopted as a true and correct record.

CARRIED

PUBLIC EXCLUDED

7 EXCLUSION OF THE PUBLIC REPORT

RESOLUTION TO EXCLUDE THE PUBLIC

COMMITTEE RESOLUTION 2025/3

Moved: Deputy Mayor Sharyn Cain

Seconded: Cr Tom O'Connor

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
7.1 - Public Excluded Minutes of the Chief Executive's Performance Review Committee Meeting held on 10 December 2024	s6(a) - the making available of the information would be likely to prejudice the maintenance of the law, including the prevention, investigation, and detection of offences, and the right to a fair trial	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
7.2 - Chief Executive's Performance Review	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of any local authority	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

CARRIED

8 RE-ADMITTANCE OF THE PUBLIC REPORT

COMMITTEE RESOLUTION 2025/4

Moved: Cr Tom O'Connor

Seconded: Mayor Craig Rowley

That Council moves out of Closed Council into Open Council.

CARRIED

MEETING CLOSURE

There being no further business, the Chair closed the meeting at 12.33pm.

The Minutes of this meeting will be confirmed at the next meeting of the Chief Executive's Performance Review Committee Meeting.

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CHAIRPERSON