

Agenda

**Notice is hereby given of
a Chief Executive's Performance Review
Committee Meeting**

Tuesday 25 March 2025

9:30 AM

Council Chamber
Waimate District Council
125 Queen Street
Waimate

www.waimatedc.govt.nz

Notice is hereby given that a meeting of the Chief Executive's Performance Review Committee will be held in the Council Chamber, Waimate District Council, 125 Queen Street, Waimate, on Tuesday 25 March 2025, commencing at 9:30 AM.

Committee Membership

Sharyn Cain	Deputy Mayor (Chair)
Craig Rowley	Mayor
Tom O'Connor	Councillor
Colin Pankhurst	Councillor

Quorum – no less than three members

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OPENING

The Chair to welcome members to the meeting.

1 PUBLIC FORUM

Public Forum is not offered.

2 APOLOGIES

3 VISITORS

4 CONFLICTS OF INTEREST

5 IDENTIFICATION OF MAJOR (URGENT) OR MINOR ITEMS NOT ON THE AGENDA

MINUTES

6 CONFIRMATION OF MINUTES

**6.1 MINUTES OF THE CHIEF EXECUTIVE'S PERFORMANCE REVIEW COMMITTEE
MEETING HELD ON 10 DECEMBER 2024**

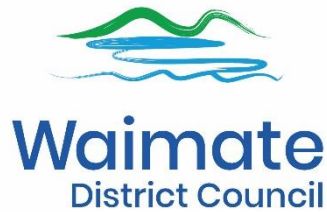
Author: Karalyn Reid, Committee Secretary and PA to the Mayor
Authoriser: Tina Stevenson, Corporate Services Group Manager
Attachments: 1. Minutes of the Chief Executive's Performance Review Committee Meeting held on 10 December 2024

PURPOSE

To present the unconfirmed Minutes of the Chief Executive's Performance Review Committee Meeting held on 10 December 2024 for adoption.

RECOMMENDATION

That the Minutes of the Chief Executive's Performance Review Committee Meeting held on 10 December 2024 be adopted as a true and correct record.



MINUTES

Chief Executive's Performance Review Committee Meeting

10 December 2024

**MINUTES OF WAIMATE DISTRICT COUNCIL
CHIEF EXECUTIVE'S PERFORMANCE REVIEW COMMITTEE MEETING
HELD AT THE MEETING ROOM, WAIMATE EVENT CENTRE, PAUL STREET, WAIMATE
ON TUESDAY 10 DECEMBER 2024 COMMENCING AT 9:00AM**

PRESENT: Deputy Mayor Sharyn Cain, Mayor Craig Rowley, Cr Tom O'Connor, Cr Colin Pankhurst

IN ATTENDANCE: Stuart Duncan (Chief Executive) from 10.30am, Andrea Bankier (Sheffield Consultant) via Microsoft teams.

Cr John Begg, Cr Rick Stevens, Cr Lisa Small.

OPENING

1 PUBLIC FORUM

Nil

2 APOLOGIES

Nil

3 VISITORS

Nil

4 CONFLICTS OF INTEREST

Nil

5 IDENTIFICATION OF MAJOR (URGENT) OR MINOR ITEMS NOT ON THE AGENDA

Nil

REPORTS

6 CORPORATE SERVICES GROUP REPORT

6.1 MINUTES OF THE CHIEF EXECUTIVE'S PERFORMANCE REVIEW COMMITTEE MEETING HELD ON 20 JULY 2023

COMMITTEE RESOLUTION 2024/1

Moved: Cr Colin Pankhurst

Seconded: Cr Tom O'Connor

That the Minutes of the Chief Executive's Performance Review Committee Meeting held on 20 July 2023 be adopted as a true and correct record.

CARRIED

PUBLIC EXCLUDED

7 EXCLUSION OF THE PUBLIC REPORT

RESOLUTION TO EXCLUDE THE PUBLIC

COMMITTEE RESOLUTION 2024/2

Moved: Cr Tom O'Connor
Seconded: Cr Craig Rowley

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<p>7.1 - Public Excluded Minutes of the Chief Executive's Performance Review Committee Meeting held on 20 July 2023</p>	<p>s6(a) - the making available of the information would be likely to prejudice the maintenance of the law, including the prevention, investigation, and detection of offences, and the right to a fair trial</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
<p>7.2 - Chief Executive's Performance Review</p>	<p>s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>

CARRIED

8 RE-ADMITTANCE OF THE PUBLIC REPORT

COMMITTEE RESOLUTION 2024/3

Moved: Cr Tom O'Connor
Seconded: Cr Craig Rowley

That Council moves out of Closed Council into Open Council.

CARRIED

MEETING CLOSURE

There being no further business, the Chair closed the meeting at 12.35pm.

The Minutes of this meeting will be confirmed at the next meeting of the Chief Executive's Performance Review Committee.

.....
CHAIRPERSON

PUBLIC EXCLUDED

7 EXCLUSION OF THE PUBLIC REPORT

RESOLUTION TO EXCLUDE THE PUBLIC

RECOMMENDATION

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<p>7.2 - Chief Executive's Performance Review</p>	<p>s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p> <p>s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of any local authority</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>

**8 RE-ADMITTANCE OF THE PUBLIC REPORT
MEETING CLOSURE**