



MINUTES

Extraordinary Council Meeting

31 October 2024

**MINUTES OF WAIMATE DISTRICT COUNCIL
EXTRAORDINARY COUNCIL MEETING
HELD AT THE FUNCTION ROOM, WAIMATE EVENTS CENTRE, PAUL STREET, WAIMATE
ON THURSDAY, 31 OCTOBER 2024, COMMENCING AT 1:00 PM**

PRESENT: Mayor Craig Rowley (Chair), Deputy Mayor Sharyn Cain, Cr John Begg, Cr Peter Collins, Cr Sandy McAlwee, Cr Tom O'Connor, Cr Colin Pankhurst, Cr Lisa Small, Cr Rick Stevens

IN ATTENDANCE: Stuart Duncan (Chief Executive), Rachel Holley-Dellow (Human Resources Manager), Carolyn Johns (Community and Strategy Group Manager), Michelle Jones (Executive Support Manager), Dan Mitchell (Asset Group Manager), Dylan Murray (Regulatory and Compliance Group Manager), Tina Stevenson (Corporate Services Group Manager), Melissa Thomson (Accountant)

Jacqueline Michael (Accounting Assistant), Shey Taylor (Strategic Planner/Policy Analyst), Karalyn Reid (Committee Secretary)

OPENING

1 OPENING

Mayor Rowley welcomed members to the Extraordinary Council Meeting.

2 PUBLIC FORUM

There was no Public Forum offered at this Extraordinary Council Meeting.

3 APOLOGIES

Nil

4 VISITORS

Audit NZ Director Rudie Tomlinson attended the meeting via Microsoft teams.

5 CONFLICTS OF INTEREST

The Chair called for Conflicts of Interests. There were no Conflicts of Interest identified.

6 IDENTIFICATION OF MAJOR (URGENT) OR MINOR ITEMS NOT ON THE AGENDA

There were no major/minor items identified.

REPORTS

7 GENERAL REPORTS

7.1 ANNUAL REPORT FOR YEAR ENDED 30 JUNE 2024

Council considered the information necessary to adopt the Annual Report for the Year Ended 30 June 2024.

Council's Corporate Services Group Manager and Accountant presented the Annual Report for the Year Ended 30 June 2024. Council's Audit Director Rudie Tomlinson attended the meeting remotely.

It was noted that Council had been emailed earlier in the day by the Corporate Services Manager

A summary of amendments (and the relevant updated pages) to the Annual Report, as well as the unqualified Audit Opinion were circulated, as advised, to Council prior to the meeting and tabled.

The Summary of the Annual Report will be published by the end of November, once the audit opinion has been received.

The Corporate Services Group Manager and Mayor both thanked key staff members for their work to produce the Annual Report within the statutory timeline despite many challenges in the last twelve months.

Council asked that appropriately worded media statements are prepared in order to give members of the public a better understanding of Council's financial results.

RESOLUTION 2024/167

Moved: Mayor Craig Rowley

Seconded: Cr Rick Stevens

1. That the Annual Report for the Year Ended 30 June 2024 report is accepted; and
2. That Council adopts its Annual Report for the Year Ended 30 June 2024, in accordance with the Local Government Act 2002; and
3. That the Chief Executive be provided with the authority to make typographical or formatting changes and corrections necessary for publishing the document.

CARRIED

MEETING CLOSURE

There being no further business, the Chair declared the meeting closed at 1.30pm.

The Minutes of this meeting will be confirmed at the Ordinary Council Meeting to be held on 19 November 2024.

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CHAIRPERSON