



MINUTES

Extraordinary Council Meeting

27 June 2024

**MINUTES OF WAIMATE DISTRICT COUNCIL
EXTRAORDINARY COUNCIL MEETING
HELD AT THE THE FUNCTION ROOM, WAIMATE EVENT CENTRE, 15 PAUL STREET,
WAIMATE ON THURSDAY, 27 JUNE 2024, COMMENCING AT 2:00PM**

PRESENT: Mayor Craig Rowley, Deputy Mayor Sharyn Cain, Cr John Begg, Cr Peter Collins, Cr Sandy McAlwee, Cr Tom O'Connor, Cr Lisa Small, Cr Rick Stevens

APOLOGY: Cr Colin Pankhurst

IN ATTENDANCE: Stuart Duncan (Chief Executive), Carolyn Johns (Community and Strategy Group Manager), Michelle Jones (Executive Support Manager), Dan Mitchell (Asset Group Manager), Dylan Murray (Regulatory and Compliance Group Manager), Tina Stevenson (Corporate Services Group Manager), Melissa Thomson (Accountant), Karalyn Reid (Committee Secretary)

OPENING

1 OPENING

There was no Opening Ceremony offered at this meeting.

2 PUBLIC FORUM

There was no Public Forum taken at this meeting.

3 APOLOGIES

RESOLUTION 2024/99

Moved: Deputy Mayor Sharyn Cain

Seconded: Cr Tom O'Connor

That apologies from Cr Colin Pankhurst be received and accepted.

CARRIED

4 VISITORS

Nil

5 CONFLICTS OF INTEREST

The Chair called for Conflicts of Interests. There were no Conflicts of Interest identified.

6 IDENTIFICATION OF MAJOR (URGENT) OR MINOR ITEMS NOT ON THE AGENDA

There were no major/minor items identified.

REPORTS

7 GENERAL REPORTS

7.1 ADOPTION OF WAIMATE DISTRICT COUNCIL ENHANCED ANNUAL PLAN 2024/25

Council considered the adoption of the Waimate District Council enhanced Annual Plan for the 2024/25 financial year.

RESOLUTION 2024/100

Moved: Mayor Craig Rowley

Seconded: Cr Rick Stevens

1. That the Adoption of the Waimate District Council enhanced Annual Plan 2024/25 report is accepted; and
2. That Council resolves to permit an unbalanced budget in accordance with Section 100 of the Local Government Act 2002 and Schedule 2 Part 8 Section 52 of the Water Services Acts Repeal Bill 2024 for the year 1 July 2024 to 30 June 2025; and
3. That the Annual Plan 2024/25 is adopted in accordance with Section 93 of the Local Government Act 2002 and Schedule 2 Part 8 Sections 48-52 of the Water Services Acts Repeal Bill 2024.

CARRIED

7.2 RESOLUTION TO SET RATES FOR 2024/25

Council considered setting and assessing rates, and the due dates for payment, for the 2024/25 financial year commencing 1 July 2024 and ending 30 June 2025.

RESOLUTION 2024/101

Moved: Mayor Craig Rowley

Seconded: Cr Tom O'Connor

1. That the Resolution to Set Rates for 2024/25 report be accepted; and
2. Waimate District Council resolves to set and assess rates under the Local Government (Rating) Act 2002, on rating units in the district for the financial year commencing 1 July 2024 and ending 30 June 2025, as follows; and

District Rates 2024/25

Note:

- a Values (such as Capital Value and units) use estimates for 2024/25 as close as possible to 30 June 2024.
- b All monetary values throughout the tables within this resolution are GST inclusive.

Council is setting rates for the 2024/25 rating year in accordance with the Annual Plan 2024/25 and the Funding Impact Statement as follows:

	Annual Plan 2024/25
General Rates	
1. General Rates	\$2,898,327
	\$2,898,327
Targeted Services	
2. Civic Amenities Rate - Targeted differential	4,533,166
3. Roading and Footpaths	3,735,023
4. Civil Defence	234,587
5. Sewer	976,466
6. St Andrews Sewer	11,013
7. Waste Collection	1,324,666
8. Recycling Drop-off	139,050
9. Rural Water Schemes (excluding Downlands)	2,409,100
10. Urban Water	1,438,386
11. Downlands Rural Water Supply	504,358
	\$15,305,814
Targeted Community Rates	
12. Waimate Event Centre	219,906
13. Community Halls	63,521
	\$283,427
Total Rates	\$18,487,568

Total rates of \$18,487,568 will be payable in four equal instalments.

General Rate

A general rate is set as a rate in the dollar on the capital value of every Urban, Rural 1, Rural 2, Electricity generators and other transmission providers, and Forestry operators and forest blocks rating unit in accordance with the Rating Boundary Map for the Waimate District, assessed on a differential basis. The differential is based on land use for Electricity generators and other transmission providers, and Forestry operators and forest blocks or, for Urban, Rural 1, and Rural 2, where the land is situated and is classified as either Urban, Rural 1, or Rural 2. The Rating Boundary Map is available for inspection at the Council office, 125 Queen Street, Waimate.

Differential

The General Rates required from each differential sector is calculated on an activity-by-activity basis as described in the Funding Needs Analysis.

The object of including a differential in the General Rate is to achieve a fair and equitable distribution of the general rate between categories of land having regard to meeting the current and future needs of the community for good-quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses by providing infrastructure, services, and performance that are: efficient, and effective, and appropriate to present and anticipated future circumstances.

A component of the general rate requirement is funded by investment returns. In the case of negative differential, the activities' funding requirement is less than the investment returns applicable to that type of land use.

General Rate	Differential Factor	General Rate Per Dollar of Capital Value for	Revenue 2024/25 (GST Inclusive)
Urban	1.00	\$0.0010441	\$ 994,718
Rural 1	0.41	\$0.0004258	\$ 1,615,614
Rural 2	0.37	\$0.0003869	\$ 261,956
Electricity generators and other transmission providers	0.06	\$0.0000640	\$ 26,039
Total Revenue			\$ 2,898,327

Targeted Rates

Civic Amenities Rate

The Civic Amenities Rate contributes towards the funding of the following activities:

- . Community Representation
- . Community Property (Public Toilets)
- . Library
- . Cemeteries
- . Parks and Public Spaces
- . Swimming
- . Waste Management (Resource Recovery Park Operation)

The Civic Amenities Rate is set and assessed, for Electricity generators and other transmission providers, and Forestry operators and forest blocks, on land use, for Business 1 and Business 2 rating units, as defined in the Waimate District Plan, or for Urban, Rural 1, and Rural 2 on each separately used or inhabited parts of a rating unit (as defined above).

Differential

The Civic Amenities Rate is assessed on a differential basis. The differential is based on land use for Electricity generators and other transmission providers, Large Industrials, and Forestry operators and forest blocks, definition of Business 1 or Business 2 within the Waimate District Plan or, for Urban, Rural 1, and Rural 2, where the land is situated and is classified as either Urban, Rural 1, or Rural 2. The Civic Amenities Rates required from each differential sector is calculated on an activity-by-activity basis as described in the Funding Needs Analysis.

The object of including a differential in the Civic Amenities Rate is to achieve a fair and equitable distribution of the targeted rate between categories of land having regard to meeting the current and future needs of the community for good-quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses by providing infrastructure, services, and performance that are: efficient, and effective, and appropriate to present and anticipated future circumstances.

Civic Amenities Rate	Differential Factor	Civic Amenities Rate for 2024/25 (GST)	Revenue 2024/25 (GST Inclusive)
Urban (On SUIP)	1.00	\$ 1,179.50	\$ 2,134,914
Rural 1 (On SUIP)	0.93	\$ 1,095.70	\$ 1,929,479
Rural 2 (On SUIP)	0.89	\$ 1,048.10	\$ 300,796
Business 1 and Business 2 (On per rating unit)	0.34	\$ 396.10	\$ 32,479
Electricity generators and other transmission providers (On capital value)	0.0000002	\$0.0002884	\$ 117,338
Large Industrials (On capital value)	0.0000001	\$0.0001273	\$ 15,366
Forestry operators and forest blocks (On capital value)	0.0000001	\$0.0001073	\$ 2,794
Total Revenue			\$ 4,533,166

Roading and Footpaths Rate

The Roothing and Footpaths targeted rate is set as a rate in the dollar on the capital value of every Urban, Rural 1, Rural 2, Electricity generators and other transmission providers, and Forestry operators and forest blocks rating unit in accordance with the Rating Boundary Map for the Waimate District, assessed on a differential basis. The differential is based on land use for Electricity generators and other transmission providers, and Forestry operators and forest blocks or, for Urban, Rural 1, and Rural 2, where the land is situated and is classified as either Urban, Rural 1, or Rural 2.

Differential

The Targeted Rates required from each differential sector is calculated on an activity-by-activity basis as described in the Funding Needs Analysis.

The object of including a differential in the Roothing and Footpaths Rate is to achieve a fair and equitable distribution of the targeted rate between categories of land having regard to meeting the current and future needs of the community for good-quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses by providing infrastructure, services, and performance that are: efficient, and effective, and appropriate to present and anticipated future circumstances.

	Differential Factor	Targeted Rate for 2024/25 (GST Inclusive)	Revenue 2024/25 (GST Inclusive)
Roothing and Footpaths Targeted Rate			
Urban	1.00	\$0.0003862	\$ 367,938
Rural 1	1.60	\$0.0006172	\$ 2,341,728
Rural 2	1.45	\$0.0005595	\$ 378,771
Electricity generators and other transmission providers	2.93	\$0.0011310	\$ 460,202
Forestry operators and forest blocks	18.54	\$0.0071584	\$ 186,384
Total Revenue			\$ 3,735,023

Civil Defence Rate

The Civil Defence targeted rate is set as a rate in the dollar on the capital value of every Urban, Rural 1, Rural 2, and Electricity generators and other transmission providers rating unit in accordance with the Rating Boundary Map for the Waimate District, assessed on a differential basis. The differential is based on land use for Electricity generators and other transmission providers or, for Urban, Rural 1, and Rural 2, where the land is situated and is classified as either Urban, Rural 1, or Rural 2.

Differential

The Targeted Rates required from each differential sector is calculated on an activity-by-activity basis as described in the Funding Needs Analysis.

The object of including a differential in the Civil Defence Rate is to achieve a fair and equitable distribution of the targeted rate between categories of land having regard to meeting the current and future needs of the community for good-quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses by providing infrastructure, services, and performance that are: efficient, and effective, and appropriate to present and anticipated future circumstances.

	Differential Factor	Rate for 2024/25 (GST Inclusive)	Revenue 2024/25 (GST Inclusive)
Civil Defence Targeted Rate			
Urban	1.00	\$0.0000256	\$ 24,397
Rural 1	1.61	\$0.0000411	\$ 156,000
Rural 2	1.46	\$0.0000374	\$ 25,288
Electricity generators and other transmission providers	2.77	\$0.0000710	\$ 28,901
Total Revenue			\$ 234,587

Sewer Rate

The Sewer targeted rate is set based on the provision or availability of service provided to the rating unit. The Sewer targeted rate is differentiated based on the connection or the number of water closets available and contributes towards the funding of the Sewerage and Sewage activity as follows:

- a) Serviced - The number of connections (within each rating unit) to the Council's sewer reticulation system
- b) Unserviced - Rating units not connected to the Waimate sewer scheme but where the service is available/provided
- c) Number of water closets within a Rating Unit (with more than 2 but less than 11 water closets) per water closet
- d) Number of water closets within a Rating Unit (11 or more water closets) per water closet

Sewer Targeted Rate	Category	Differential Factor	Sewer Rate for 2024/25 (GST Inclusive)	Revenue 2024/25 (GST Inclusive)
Sewer Serviced	a) Serviced - The number of water closets and urinals (for a residential unit or with 2 or less within each rating unit) to the Council's sewer reticulation system	1.00	\$ 469.10	\$ 841,595
Sewer Unserviced	b) Unserviced - Rating units not connected to the Waimate sewer scheme but where the service is available/provided	0.50	\$ 234.60	\$ 27,912
Sewer Multi 1	c) Number of water closets and urinals within a Rating Unit (with more than 2 but less than 11 water closets and urinals) per water closet and urinal	0.80	\$ 375.30	\$ 64,175
Sewer Multi 2	d) Number of water closets and urinals within a Rating Unit (11 or more water closets and urinals) per water closet and urinal	0.60	\$ 281.50	\$ 42,783
Total Revenue				\$ 976,466

St Andrews Sewer Rate

The St Andrews Sewer targeted rate is set based on the service provided to the rating unit and charged per applicable rating unit. A list of applicable rating units is available for inspection at the Council office, 125 Queen Street, Waimate. The St Andrews Sewer targeted rate contributes towards the funding of the Sewerage and Sewage activity as follows:

St Andrews Sewer Rate	Category	Sewer Rate for 2024/25 (GST Inclusive)	Revenue 2024/25 (GST Inclusive)
St Andrews Sewer	Extent of provision of service	\$ 196.70	\$ 11,013
Total Revenue			\$ 11,013

Waste Collection Rate

The Waste Collection targeted rate is set based on the provision of service provided to the rating unit and contributes towards the funding of the Waste Management activity as follows:

- a) Standard set of bins consisting of: 240 litre organics bin collected weekly, 240 litre recycling bin collected fortnightly, 140 litre rubbish bin collected fortnightly and 45 litre glass recycling crate collected weekly to those rating units receiving the service.
- b) Large set of bins consisting of: 240 litre organics bin collected weekly, 240 litre recycling bin collected fortnightly, 240 litre rubbish bin collected fortnightly and 45 litre glass recycling crate collected weekly to those rating units receiving the service.

A map of the mandatory waste collection areas is available for inspection at the Council office, 125 Queen Street, Waimate.

Waste Collection Targeted Rate	Category	Differential Factor	Rate for 2024/25 (GST Inclusive)	Revenue 2024/25 (GST Inclusive)
Waste Collection - Standard	a) Serviced Rating Units	1.00	\$ 458.70	\$ 1,254,086
Waste Collection - Large	b) Serviced Rating Units	1.17	\$ 538.70	\$ 47,406
Additional Organic Bin (240 lt)	Upon request to serviced rating units	0.28	\$ 130.00	\$ 2,470
Additional Recycling Bin (240 lt)	Upon request to serviced rating units	0.13	\$ 60.00	\$ 2,820
Additional Rubbish Bin (140 lt)	Upon request to serviced rating units	0.33	\$ 152.00	\$ 1,824
Additional Glass Recycling Crate (45 lt)	Upon request to serviced rating units	0.06	\$ 27.00	\$ 81
Additional Rubbish Bin (240 lt)	Upon request to serviced rating units	0.51	\$ 232.00	\$ 15,080
Glass Recycling Bin (240 lt)	Upon request to serviced rating units	0.13	\$ 60.00	\$ 900
Total Revenue				\$ 1,324,666

Recycling Drop-off Service Rate

The Recycling targeted rate is set according to the provision or availability of service provided to the rating unit for any SUIPs not receiving a Waste Collection Service and contributes towards the funding of the Waste Management activity as follows:

SUIP not receiving a Waste Collection Service but provided with a recycling drop off point.

Recycling Drop-off Service Rate	Category	Differential Factor	Rate for 2024/25 (GST Inclusive)	Revenue 2024/25 (GST Inclusive)
Recycling Drop-off Service	SUIP not receiving a Waste Collection Service but provided with a recycling drop off point.	1.00	\$ 114.40	\$ 139,050
Total Revenue				\$ 139,050

Rural Water Rate

The Rural Water supply targeted rates are set based on the water allocation provided to each rating unit. The rate is assessed on a per litre of water supplied per day and contributes towards the funding of the water supplied to the Cannington-Motukaika, Hook-Waituna, Lower Waihao, Otaio-Makikihi, Waihaorunga and Waikakahi rural water schemes included in the Rural Water activity as follows:

	Targeted Rate Per Litre for 2024/25 (GST Inclusive)	Revenue 2024/25 (GST Inclusive)
Rural Water Scheme		
Cannington-Motukaika	\$ 0.3268	\$ 130,027
Lower Waihao normal supply	\$ 0.5042	\$ 479,904
Otaio-Makikihi	\$ 0.4181	\$ 427,080
Waihaorunga	\$ 0.7223	\$ 222,706
Waikakahi	\$ 0.5720	\$ 627,545
Hook-Waituna domestic supply	\$ 0.3218	\$ 513,099
Hook-Waituna irrigation supply (55%)	\$ 0.1770	\$ 8,739
Total Revenue		\$ 2,409,100

Urban Water Rate

The Urban Water targeted rate is set based on the provision or availability of service provided to the rating unit in the township of Waimate. The Urban Water targeted rate is differentiated based on the connection and contributes towards the funding of the Urban Water activity as follows:

- a) Serviced - The number of connections (within each rating unit) to the Council's urban water reticulation system
- b) Unserviced - Rating units not connected to the Waimate urban water scheme but where the urban water reticulation is available for connection

Targeted Rate	Category	Differential Factor	Targeted Rate for 2024/25 (GST Inclusive)	Revenue 2024/25 (GST Inclusive)
Water Scheme Urban	a) Serviced - The number of connections (within each rating unit) to the Council's urban water reticulation system	1.00	\$ 690.90	\$ 1,410,752
Water Scheme Urban Vacant	b) Unserviced - Rating units not connected to the Waimate urban water scheme but where the urban water reticulation is available for connection	0.50	\$ 345.40	\$ 27,635
Total Revenue				\$ 1,438,386

Downlands Rural Water Supply Rate

The Downlands water scheme is a Joint Operation between Timaru, MacKenzie and Waimate District Councils. The scheme is managed by Timaru District Council who determine the charge per connection type. Each Council sets the rate for the connections within its district and collects the revenue on behalf of the Joint Operation. The connections are differentiated by location of the rating unit whether within the St Andrews township where a Domestic charge is rated, as opposed to outside the township where a Service charge on the number of connections and Unit/Point charge on the units of water is charged as follows:

	Rate for 2024/25 (GST Inclusive)	Revenue 2024/25 (GST Inclusive)
Targeted Rate		
Domestic	\$ 1,010.00	\$ 69,690
Unit/Point	\$ 289.00	\$ 242,616
Service	\$ 722.00	\$ 192,052
Total Revenue		\$ 504,358

Waimate Event Centre Rate

The Waimate Event Centre targeted rate is set on a uniform basis and is assessed on the district wide number of separately used or inhabited parts of a rating unit (as defined above) and funds principal and interest repayments for the Waimate Event Centre loan as follows:

Targeted Rate	Category	2024/25 (GST Inclusive)	2024/25 (GST Inclusive)
Waimate Event Centre	Charged per separately used or inhabited parts of a rating unit	\$ 57.00	\$ 219,906
Total Revenue			\$ 219,906

NOTE: Refer to Council's Rates Remission Policy, Remission 11 as published in the Long Term Plan 2021-31 for remissions applicable to the Waimate Event Centre targeted rate.

Community Halls Rate

The Hall rates are set on an SUIP basis and are based on where the land is situated in relation to each hall. A map of SUIP's relative to each hall is available for inspection at the Council office, 125 Queen Street, Waimate.

Community Hall	Targeted Rate for 2024/25 (GST)	Revenue 2024/25 (GST Inclusive)
St Andrews Hall	\$ 40.00	\$ 6,440
Ikawai Memorial Hall	\$ 40.30	\$ 4,232
Arno Hall	\$ 28.80	\$ 3,168
Waihaorunga Hall	\$ 51.10	\$ 3,117
Glenavy Hall	\$ 46.00	\$ 10,856
Hunter Hall	\$ 50.00	\$ 4,000
Southburn Hall	\$ 60.00	\$ 4,800
Studholme Hall	\$ 28.80	\$ 1,901
Hook Hall	\$ 57.50	\$ 3,623
Kurow Memorial Hall	\$ 25.00	\$ 3,025
Willowbridge Hall	\$ 34.50	\$ 2,036
Waituna Creek Hall	\$ 35.00	\$ 4,690
Makikihi Hall	\$ 52.00	\$ 2,964
Lyalldale Hall	\$ 35.00	\$ 1,190
Bluecliffs Hall	\$ 46.00	\$ 2,346
Maungati Hall	\$ 45.00	\$ 2,835
Cattle Creek Hall	\$ 50.00	\$ 2,300
Total Revenue		\$ 63,521

Rating Base

Number of rating units at end of preceding year	4,382
Total capital value of rating units at end of preceding year	\$ 5,920,083,750
Total land value of rating units at end of preceding year	\$ 3,801,488,000

3. That Council set the following due dates for each instalment, of an equal amount:

	Instalment Period	Instalment Due Date
Instalment 1	1 July 2024 – 30 September 2024	30-Aug-2024
Instalment 2	1 October 2024 – 31 December 2024	29-Nov-2024
Instalment 3	1 January 2025 – 31 March 2025	28-Feb-2025
Instalment 4	1 April 2025 – 30 June 2025	30-May-2025

Payment of Rates

Rates shall be payable by cash, or eftpos at the Local Government Centre, 125 Queen Street, Waimate or electronically via the Council website online payment gateway or through the use of Direct Debit, internet or phone banking facilities.

CARRIED

7.3 2024/25 RATES PENALTIES RESOLUTION

Council considered authorising the Rates Penalties regime for the 2024/25 financial year.

RESOLUTION 2024/102

Moved: Mayor Craig Rowley

Seconded: Cr Rick Stevens

1. That the report 2024/25 Rates Penalties Resolution is accepted; and
2. That Council resolves to authorise the Rates Penalties regime for the 2024/25 financial year:

(a) An Additional Charge

An additional charge under section 58(1)(a) of 10% of any amount of an instalment that remains unpaid after the due date of that instalment will be added on, or after, 2 September 2024, 2 December 2024, 3 March 2025, and 3 June 2025 (respectively for each instalment).

(b) Further Additional Charges

A further additional charge under section 58(1)(b) and 58(1)(c) of 10% of any amount of rates that remain unpaid from previous financial years will be added on or after 5 July 2024 and 5 January 2025 if unpaid by then.

CARRIED

MEETING CLOSURE

There being no further business, the Chair declared the meeting closed at 2.09pm.

The Minutes of this Meeting were confirmed at the Extraordinary Council Meeting held on 23 July 2024.

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CHAIRPERSON