



MINUTES

Ordinary Council Meeting

30 January 2024

**MINUTES OF WAIMATE DISTRICT COUNCIL ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBER, WAIMATE DISTRICT COUNCIL, 125 QUEEN STREET,
WAIMATE, ON TUESDAY 30 JANUARY 2024, COMMENCING AT 9:30 AM**

PRESENT: Mayor Craig Rowley, Deputy Mayor Sharyn Cain, Cr Peter Collins, Cr Sandy McAlwee, Cr Tom O'Connor, Cr Colin Pankhurst, Cr Lisa Small, Cr Rick Stevens

APOLOGIES: Cr John Begg

IN ATTENDANCE: Stuart Duncan (Chief Executive), Carolyn Johns (Community and Strategy Group Manager), Michelle Jones (Executive Support Manager), Dan Mitchell (Asset Group Manager), Dylan Murray (Regulatory and Compliance Group Manager), Tina Stevenson (Corporate Services Group Manager), Karalyn Reid (Committee Secretary)

OPENING

1 OPENING

Cr Lisa Small introduced Linda Schofield who opened the Council Meeting with a reading and donated a candle.

2 PUBLIC FORUM

There were no speakers at the Public Forum.

3 APOLOGIES

RESOLUTION 2024/1

Moved: Cr Rick Stevens

Seconded: Cr Tom O'Connor

That apologies from Cr John Begg be received and accepted.

CARRIED

4 VISITORS

Nil.

5 CONFLICTS OF INTEREST

The Chair called for Conflicts of Interests. There were no Conflicts of Interest identified.

6 IDENTIFICATION OF MAJOR (URGENT) OR MINOR ITEMS NOT ON THE AGENDA

There were no major/minor items identified.

MINUTES**7 CONFIRMATION OF MINUTES****7.1 MINUTES OF THE COUNCIL MEETING HELD ON 12 DECEMBER 2023****RESOLUTION 2024/2**

Moved: Cr Tom O'Connor
Seconded: Cr Colin Pankhurst

That the Minutes of the Council Meeting held on 12 December 2023 be adopted as a true and correct record.

CARRIED**8 RECEIPT OF MINUTES****8.1 MINUTES OF THE ORARI-TEMUKA-OPIHI-PAREORA ZONE COMMITTEE MEETING HELD ON 6 NOVEMBER 2023****RESOLUTION 2024/3**

Moved: Cr Peter Collins
Seconded: Cr Rick Stevens

That the unconfirmed Minutes of the Orari-Temuka-Opihi-Pareora Zone Committee Meeting held on 6 November 2023 be received.

CARRIED**8.2 MINUTES OF THE WAIMATE DISTRICT CIVIC AWARDS COMMITTEE MEETING HELD ON 11 SEPTEMBER 2023****RESOLUTION 2024/4**

Moved: Mayor Craig Rowley
Seconded: Cr Peter Collins

That the confirmed Minutes of the Waimate District Civic Awards Committee Meeting held on 11 September 2023 be received.

CARRIED

REPORTS**9 MAYOR'S REPORT****9.1 MAYOR'S REPORT****RESOLUTION 2024/5**

Moved: Mayor Craig Rowley

Seconded: Cr Lisa Small

That the Mayor's Report is accepted.

CARRIED**10 DEPUTY MAYOR'S REPORT****10.1 DEPUTY MAYOR'S REPORT****RESOLUTION 2024/6**

Moved: Deputy Mayor Sharyn Cain

Seconded: Cr Lisa Small

That the Deputy Mayor's Report is accepted.

CARRIED**11 COUNCILLORS' REPORT****11.1 COUNCILLORS' REPORT****RESOLUTION 2024/7**

Moved: Deputy Mayor Sharyn Cain

Seconded: Cr Tom O'Connor

That the Councillors' Report is accepted.

CARRIED**12 CHIEF EXECUTIVE'S REPORT**

Nil

13 COUNCIL ACTIONS REPORT**13.1 OUTSTANDING COUNCIL ACTIONS REPORT - PUBLIC****RESOLUTION 2024/8**

Moved: Deputy Mayor Sharyn Cain

Seconded: Cr Tom O'Connor

That the Outstanding Council Actions Report – Public is accepted.

CARRIED

14 HUMAN RESOURCES REPORT

Nil

15 AUDIT AND RISK COMMITTEE REPORT

Nil

16 GENERAL REPORTS**16.1 QUARTERLY TREASURY DASHBOARD REPORT 31 DECEMBER 2023****RESOLUTION 2024/9**

Moved: Cr Rick Stevens

Seconded: Cr Sandy McAlwee

That the Quarterly Treasury Dashboard Report for the period ended 31 December 2023 is received.

CARRIED**16.2 CIVIC FINANCIAL SERVICES - STATEMENT OF INTENT 2024****RESOLUTION 2024/10**

Moved: Cr Lisa Small

Seconded: Deputy Mayor Sharyn Cain

That the Civic Financial Services – Statement of Intent 2024 report is accepted.

CARRIED**16.3 RISKPOOL: UPDATE ON WINDING UP**

Council considered the Riskpool winding up progress and advice of a call on its members.

RESOLUTION 2024/11

Moved: Deputy Mayor Sharyn Cain

Seconded: Mayor Craig Rowley

1. That the Riskpool: Update on Winding Up report is received, and
2. That Council note the payment of an unbudgeted call of \$57,346 excl. GST.

CARRIED**Note:**

Council expressed disappointment of the unbudgeted expense and discussed the potential risk and status of other organisations that could call upon Council for funds in the event of closure, and asked staff to constantly review and ensure the benefits outweigh the risk. The Asset Group Manager will circulate details on the Local Authority Protection Programme (LAPP).

17 CONSIDERATION OF MAJOR (URGENT) OR MINOR ITEMS NOT ON THE AGENDA

Nil

PUBLIC EXCLUDED

18 EXCLUSION OF THE PUBLIC REPORT

RESOLUTION TO EXCLUDE THE PUBLIC

RESOLUTION 2024/12

Moved: Cr Tom O'Connor

Seconded: Cr Lisa Small

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
18.1 - Public Excluded Minutes of the Council Meeting held on 12 December 2023	s6(a) - the making available of the information would be likely to prejudice the maintenance of the law, including the prevention, investigation, and detection of offences, and the right to a fair trial	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
18.2 - Outstanding Council Actions Report - Public Excluded	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

CARRIED

19 RE-ADMITTANCE OF THE PUBLIC REPORT

RESOLUTION 2024/13

Moved: Cr Rick Stevens

Seconded: Cr Sandy McAlwee

That Council moves out of Closed Council into Open Council.

CARRIED

MEETING CLOSURE

There being no further business, the Chair declared the meeting closed at 9.57am.

The Minutes of this meeting are to be confirmed at the Ordinary Council Meeting scheduled on 27 February 2024.

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CHAIRPERSON