



MINUTES

Ordinary Council Meeting

22 June 2021

**MINUTES OF WAIMATE DISTRICT COUNCIL
ORDINARY COUNCIL MEETING
HELD IN THE FUNCTION ROOM, WAIMATE EVENT CENTRE, PAUL STREET, WAIMATE
ON TUESDAY 22 JUNE 2021, COMMENCING AT 9:30AM**

PRESENT: Chair Craig Rowley, Deputy Mayor Sharyn Cain, Cr Fabia Fox, Cr Sandy McAlwee, Cr Miriam Morton, Cr Tom O'Connor, Cr David Owen, Cr Colin Pankhurst, Cr Sheila Paul

APOLOGIES: Nil

IN ATTENDANCE: Stuart Duncan (Chief Executive), Fiona Hester-Smith (Human Resources Manager), Carolyn Johns (Community and Strategy Group Manager), Michelle Jones (Executive Support Manager), Tina Stevenson (Corporate Services Group Manager), Jonts McKerrow (Regulatory and Compliance Group Manager), Karalyn Reid (Committee Secretary)

OPENING

1 COUNCIL PRAYER

Rev Indrea Alexander of Waimate District Cooperating Venture opened the Council Meeting with a prayer and lit the Ministers' Association candle.

2 PUBLIC FORUM

There were no speakers at the Public Forum.

3 APOLOGIES

Nil

4 VISITORS

Nil

5 CONFLICTS OF INTEREST

The Chair called for Conflicts of Interests. Cr Fabia Fox declared she is a member of the Civic Financial Services in relation to 19.5 Civic Financial Services.

6 IDENTIFICATION OF MAJOR (URGENT) OR MINOR ITEMS NOT ON THE AGENDA

An item *Chief Executive's Draft Report on Government's Three Waters Reform* was identified as a major item for the public excluded section of the meeting. The reason it wasn't on the agenda was because it has only been compiled, and it cannot be delayed until the next meeting because the Council asked for an urgent update on the Three Waters Reform.

The reason it needs to be taken in the public excluded is:

- a. s7(2)(f)(i) free and frank expression of opinions by or between or to members or officers or employees of any local authority; and
- b. S7(2)(h) the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities.

IDENTIFICATION OF MAJOR/MINOR ITEM NOT ON THE AGENDA**RESOLUTION 2021/77**

Moved: Chair Craig Rowley

Seconded: Deputy Mayor Sharyn Cain

That the Major/Minor item *Chief Executive's Draft Report on Government's Three Waters Reform* is taken at the end of the public excluded section of the meeting.

CARRIED

Note:

Cr Fabia Fox voted against the motion.

MINUTES**7 CONFIRMATION OF MINUTES****7.1 MINUTES OF THE COUNCIL MEETING HELD ON 11 MAY 2021****RESOLUTION 2021/78**

Moved: Deputy Mayor Sharyn Cain

Seconded: Cr Tom O'Connor

That the Minutes of the Council Meeting held on 11 May 2021 be adopted as a true and correct record.

CARRIED

Amendment:

17.5 Orari-Temuka-Opihi-Pareora Zone Committee 2020 Progress Report: Correction to Note – that Council requested the Orari-Temuka-Opihi-Pareora Committee be invited to a future Council Workshop in order to discuss specific issues further.

7.2 MINUTES OF THE CHIEF EXECUTIVE'S PERFORMANCE REVIEW COMMITTEE MEETING HELD ON 18 MAY 2021**RESOLUTION 2021/79**

Moved: Chair Craig Rowley

Seconded: Cr Colin Pankhurst

That the Minutes of the Chief Executive's Performance Review Committee Meeting held on 18 May 2021 be adopted as a true and correct record.

CARRIED

7.3 MINUTES OF THE EXTRAORDINARY COUNCIL MEETING HELD ON 1 JUNE 2021**RESOLUTION 2021/80**

Moved: Cr Sheila Paul
Seconded: Cr Miriam Morton

That the Minutes of the Extraordinary Council Meeting held on 1 June 2021 be adopted as a true and correct record.

CARRIED**8 RECEIPT OF MINUTES****8.1 MINUTES OF THE CANNINGTON–MOTUKAIKA RURAL WATER COMMITTEE MEETING HELD ON 5 MAY 2021****RESOLUTION 2021/81**

Moved: Cr Sandy McAlwee
Seconded: Deputy Mayor Sharyn Cain

That the unconfirmed minutes of the Cannington–Motukaika Rural Water Committee Meeting held on 5 May 2021 be received.

CARRIED**8.2 MINUTES OF THE COMMUNITY AND SPORTS GRANTS COMMITTEE MEETING HELD ON 23 NOVEMBER 2020****RESOLUTION 2021/82**

Moved: Deputy Mayor Sharyn Cain
Seconded: Chair Craig Rowley

That the confirmed minutes of the Community and Sports Grants Committee Meeting held on 23 November 2020 be received.

CARRIED**8.3 MINUTES OF THE LOWER WAITAKI SOUTH COASTAL CANTERBURY ZONE COMMITTEE MEETING HELD ON 21 APRIL 2021****RESOLUTION 2021/83**

Moved: Cr Fabia Fox
Seconded: Cr Colin Pankhurst

That the confirmed minutes of the Lower Waitaki South Coastal Canterbury Zone Committee Meeting held on 21 April 2021 be received.

CARRIED

8.4 MINUTES OF THE WAIMATE COMMUNITY ANZAC GROUP MEETING HELD ON 10 MARCH 2021**RESOLUTION 2021/84**

Moved: Cr David Owen

Seconded: Chair Craig Rowley

That the confirmed minutes of the Waimate Community ANZAC Group Meeting held on 10 March 2021 be received.

CARRIED**REPORTS****9 MAYOR'S REPORT****9.1 MAYOR'S REPORT****RESOLUTION 2021/85**

Moved: Chair Craig Rowley

Seconded: Cr Tom O'Connor

That the Mayor's Report is accepted.

CARRIED**10 DEPUTY MAYOR'S REPORT****10.1 DEPUTY MAYOR'S REPORT****RESOLUTION 2021/86**

Moved: Deputy Mayor Sharyn Cain

Seconded: Chair Craig Rowley

That the Deputy Mayor's Report is accepted.

CARRIED**11 COUNCILLORS' REPORTS****11.1 COUNCILLORS' REPORT****RESOLUTION 2021/87**

Moved: Cr Sheila Paul

Seconded: Cr Miriam Morton

That the Councillors' Report is accepted.

CARRIED

12 CHIEF EXECUTIVE'S REPORT**12.1 CHIEF EXECUTIVE ACTIVITY REPORT****RESOLUTION 2021/88**

Moved: Chair Craig Rowley

Seconded: Cr Colin Pankhurst

That the Chief Executive Activity Report is accepted.

CARRIED**12.2 AFFIXING OF THE COMMON SEAL****RESOLUTION 2021/89**

Moved: Chair Craig Rowley

Seconded: Cr David Owen

1. That the Affixing of the Common Seal report be accepted; and
2. That the following documents be executed under the Common Seal of Council:
 - a. Deed of Grant for Stock Underpass on Hannaton Road between Waimate District Council and Studholme Park Limited, dated 11 June 2021; and
 - b. Deed of Lease of Land (part of 3322 Hakataramea Valley Road, part of 39 Pentland Hills Road) between Waimate District Council and Fire and Emergency New Zealand, dated 14 June 2021.

CARRIED**13 COUNCIL ACTIONS REPORT****13.1 COUNCIL ACTIONS REPORT**

Moved: Mayor Craig Rowley

Seconded: Cr Tom O'Connor

RECOMMENDATION

That the Council Actions Report is accepted.

CARRIED**Note:**

13.1 Library Redevelopment: Council asked the Chief Executive to develop a draft project plan and timeline on the Library/Council building redevelopment as a separate agenda item for the next meeting.

14 HUMAN RESOURCES REPORT**14.1 HUMAN RESOURCES REPORT****RESOLUTION 2021/90**

Moved: Cr Tom O'Connor

Seconded: Cr Fabia Fox

That the Human Resources Manager's report is accepted.

CARRIED**15 HEALTH AND SAFETY REPORT**

Nil

16 AUDIT AND RISK COMMITTEE REPORT**16.1 AUDIT AND RISK COMMITTEE CHAIR'S REPORT****RESOLUTION 2021/91**

Moved: Chair Craig Rowley

Seconded: Cr Sheila Paul

That the Audit and Risk Committee Chair's Report is accepted.

CARRIED**17 GENERAL REPORTS****17.1 CIVIL DEFENCE EMERGENCY MANAGEMENT OPERATIONAL REPORT****RESOLUTION 2021/92**

Moved: Cr Sheila Paul

Seconded: Cr Miriam Morton

That the Civil Defence Emergency Management Operational Report is accepted.

CARRIED

17.2 SHARED PATHWAY LINKING WAIMATE TOWN TO THE STUDHOLME BUSH CARPARK FUNDING

Council considered partially funding a shared footpath linking Waimate Town to the Studholme Bush carpark from the Subdivision Contributions Reserve.

RESOLUTION 2021/93

Moved: Deputy Mayor Sharyn Cain

Seconded: Cr Colin Pankhurst

1. That the Shared Pathway linking Waimate Town to the Studholme Bush Carpark Funding report is accepted; and
2. That the Council approves the \$40,000 contribution towards the shared pathway from the Subdivision Contributions Reserve.

CARRIED

Note:

Council discussed the need for clear guidelines around the Subdivision Contributions Reserve Fund, with the Chief Executive to bring a report back to Council for consideration.

The meeting was adjourned at 10.45am for morning tea.

The meeting was reconvened at 11.00am.

17.3 WASTE MANAGEMENT FEES AND CHARGES

Council considered extending the use of the 2020/21 Waste Management Fees and Charges at the Waimate Resource Recovery Park, until the new weighbridge has been installed and is operational.

RESOLUTION 2021/94

Moved: Chair Craig Rowley

Seconded: Cr Fabia Fox

1. That the Waste Management Fees and Charges report is accepted; and
2. That Council approves the continued use of the Waste Management Fees and Charges 2020/21 from 1 July 2021, until the proposed weighbridge is commissioned; and
3. That Council reverts to the previously adopted Waste Management Fees and Charges 2021/22 once the new weighbridge is commissioned.

CARRIED

17.4 WAIMATE DISTRICT COUNCIL REVISED MEETING SCHEDULE 2021

Council considered a revised Council Meeting schedule for the remainder of the 2021 year.

RESOLUTION 2021/95

Moved: Cr Miriam Morton

Seconded: Cr Tom O'Connor

1. That the Waimate District Council Revised Meeting Schedule 2021 report is accepted, and
2. That the Waimate District Council Revised Meeting Schedule 2021 is adopted.

CARRIED

Note:

Council were concerned some of the former agenda content provided at the Committee meetings is now not being supplied, and asked that the Committee Chairs go through their agendas, and email the Mayor any reporting they would like to continue.

Council's meeting structure will undergo a review later this year.

18 CONSIDERATION OF MAJOR (URGENT) OR MINOR ITEMS NOT ON THE AGENDA

Nil

PUBLIC EXCLUDED**19 EXCLUSION OF THE PUBLIC REPORT****RESOLUTION TO EXCLUDE THE PUBLIC****RESOLUTION 2021/96**

Moved: Cr Sheila Paul

Seconded: Cr Miriam Morton

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
19.1 - Public Excluded Minutes of the Council Meeting held on 11 May 2021	s6(a) - the making available of the information would be likely to prejudice the maintenance of the law, including the prevention, investigation, and detection of offences, and the right to a fair trial	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
19.2 - Public Excluded Minutes of the Chief Executive's Performance Review Committee Meeting held on 18 May 2021	s6(a) - the making available of the information would be likely to prejudice the maintenance of the law, including the prevention, investigation, and detection of offences, and the right to a fair trial	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

19.3 - Long Term Plan 2021-31 - Rates Assessment and Invoicing	s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of any local authority s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
19.4 - Alpine Energy Shareholders Report - April 2021	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
19.5 - Civic Financial Services Limited	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
19.6 - Chief Executive's Draft Report on Government Three Waters Reform	s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of any local authority s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
CARRIED		

20 RE-ADMITTANCE OF THE PUBLIC REPORT**RESOLUTION 2021/97**

Moved: Cr Tom O'Connor

Seconded: Cr Sheila Paul

That Council moves out of Closed Council into Open Council.

CARRIED

MEETING CLOSURE

There being no further business, the Chair declared the meeting closed at 12.44pm.

The minutes of this meeting are to be confirmed at the Ordinary Council Meeting scheduled on 28 July 2021.

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CHAIRPERSON