



# **MINUTES**

## **Chief Executive's Performance Review Committee Meeting**

**18 May 2021**

**MINUTES OF WAIMATE DISTRICT COUNCIL  
CHIEF EXECUTIVE'S PERFORMANCE REVIEW COMMITTEE MEETING  
HELD AT THE CLUBROOMS, WAIMATE EVENT CENTRE, PAUL STREET, WAIMATE  
ON TUESDAY 18 MAY 2021 COMMENCING AT 9:00AM**

**PRESENT:** Mayor Craig Rowley, Cr Colin Pankhurst  
**APOLOGIES:** Deputy Mayor Sharyn Cain, Cr Tom O'Connor  
**IN ATTENDANCE:** Stuart Duncan (Chief Executive), Fiona Hester-Smith (Human Resources Manager), Karalyn Reid (Committee Secretary)

**OPENING**

**1 PUBLIC FORUM**

Nil

**2 APOLOGIES**

**APOLOGY**

**COMMITTEE RESOLUTION 2021/1**

Moved: Mayor Craig Rowley

Seconded: Cr Colin Pankhurst

That the apology received from Cr Sharyn Cain and Cr Tom O'Connor be accepted.

**CARRIED**

**3 VISITORS**

Nil

**4 CONFLICTS OF INTEREST**

Nil

**5 IDENTIFICATION OF MAJOR (URGENT) OR MINOR ITEMS NOT ON THE AGENDA**

Nil

## PUBLIC EXCLUDED

### 6 EXCLUSION OF THE PUBLIC REPORT

#### RESOLUTION TO EXCLUDE THE PUBLIC

##### COMMITTEE RESOLUTION 2021/2

Moved: Mayor Craig Rowley

Seconded: Cr Colin Pankhurst

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
6.1 - Chief Executive's Performance Review	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons  s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

**CARRIED**

### 7 RE-ADMITTANCE OF THE PUBLIC REPORT

##### COMMITTEE RESOLUTION 2021/3

Moved: Mayor Craig Rowley

Seconded: Cr Colin Pankhurst

That Council moves out of Closed Council into Open Council.

**CARRIED**

## MEETING CLOSURE

There being no further business, the Chair closed the meeting at 9.07am.

The Minutes of this meeting will be confirmed at the Chief Executive's Performance Review Committee Meeting to be held on 29 June 2021.

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**CHAIRPERSON**