



Agenda

**Notice is hereby given of
an Ordinary Council Meeting**

Tuesday 27 April 2021

Commencing at 9.30am

Clubrooms
Waimate Event Centre
Paul Street
Waimate

www.waimatedc.govt.nz

Notice is hereby given that a meeting of the Council will be held in the Clubrooms, Waimate Event Centre, Paul Street, Waimate, on Tuesday 27 April 2021, commencing at 9.30am.

Elected Members

Craig Rowley	Chairperson
Sharyn Cain	Deputy Chairperson
Fabia Fox	Councillor
Sandy McAlwee	Councillor
Miriam Morton	Councillor
Tom O'Connor	Councillor
David Owen	Waimate Councillor
Colin Pankhurst	Councillor
Sheila Paul	Councillor

Quorum – no less than five members

Significance Consideration

Evaluation: Council officers, in preparing these reports have had regard to Council's Significance and Engagement Policy. Council and Committee members will make the final assessment on whether the subject under consideration is to be regarded as being significant or not. Unless Council or Committee explicitly determines that the subject under consideration is to be deemed significant then the subject will be deemed as not being significant.

Decision Making

The Council, in considering each matter, must be:

- i. Satisfied that it has sufficient information about the practicable options and their benefits, costs and impacts, bearing in mind the significance of the decision;
- ii. Satisfied that it knows enough about and will give adequate consideration to the views and preferences of affected and interested parties bearing in mind the significance of the decisions to be made.

Stuart Duncan
Chief Executive

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OPENING

THE CHAIR WILL CALL FOR A MINUTE'S SILENCE IN MEMORY OF HIS ROYAL HIGHNESS, PRINCE PHILIP.

1 COUNCIL PRAYER

CR MIRIAM MORTON WILL OPEN THE MEETING WITH A PRAYER.

2 PUBLIC FORUM

3 APOLOGIES

The Chair will call for any apologies.

4 VISITORS

COMMUNITY LINK ANNUAL GRANT PRESENTATION – 11.00AM

5 CONFLICTS OF INTEREST

As per the Local Authorities (Members' Interests) Act 1968 (as below), the Chair will enquire if there are any Conflicts of Interest to be declared on any item on the agenda, and if so, for any member to declare this interest.

Local Authorities (Members' Interests) Act 1968

Councillors are reminded that if they have a pecuniary interest in any item on the agenda, then they must declare this interest and refrain from discussing or voting on this item and are advised to withdraw from the meeting table.

6 IDENTIFICATION OF MAJOR (URGENT) OR MINOR ITEMS NOT ON THE AGENDA

1. The Chair will call for any major (urgent business) or minor items not on the agenda to be raised according to Standing Orders, as below:

- a. **Standing Orders 3.7.5 – Major Items**

An item not on the agenda for a meeting may be dealt with at the meeting if the local authority by resolution so decides, and the presiding member explains at the meeting at a time when it is open to the public –

- i. The reason why the item was not listed on the agenda; and
 - ii. The reason why discussion of the item cannot be delayed until a subsequent meeting.

- b. **Standing Orders 3.7.6 – Minor Items**

An item not on the agenda for a meeting may be dealt with at the meeting if –

- i. That item is a minor matter relating to the general business of the local authority; and
 - ii. The presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
 - iii. No resolution, decision, or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.

MINUTES**7 CONFIRMATION OF MINUTES****7.1 MINUTES OF THE COUNCIL MEETING HELD ON 30 MARCH 2021**

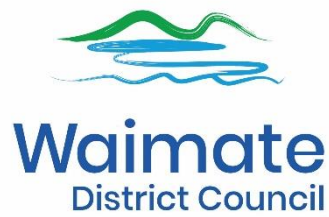
Author: Karalyn Reid, Committee Secretary and PA to the Mayor
Authoriser: Tina Stevenson, Corporate Services Group Manager
Attachments: 1. Minutes of the Council Meeting held on 30 March 2021

PURPOSE

To present the unconfirmed Minutes of the Council meeting held on 30 March 2021 for confirmation.

RECOMMENDATION

That the Minutes of the Council Meeting held on 30 March 2021 be adopted as a true and correct record.



MINUTES

Ordinary Council Meeting

30 March 2021

**MINUTES OF WAIMATE DISTRICT COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE CLUBROOMS, WAIMATE EVENT CENTRE, PAUL STREET, WAIMATE
ON TUESDAY 30 MARCH 2021 COMMENCING AT 9.30AM**

- PRESENT:** Chair Craig Rowley, Deputy Mayor Sharyn Cain, Cr Fabia Fox, Cr Sandy McAlwee, Cr Miriam Morton, Cr Tom O'Connor, Cr David Owen, Cr Colin Pankhurst, Cr Sheila Paul
- APOLOGIES:** Nil
- IN ATTENDANCE:** Stuart Duncan (Chief Executive), Paul Cooper (Regulatory and Compliance Group Manager), Carolyn Johns (Community and Strategy Group Manager), Michelle Jones (Executive Support Manager), Tina Stevenson (Corporate Services Group Manager), Karalyn Reid (Committee Secretary)
- PARTIAL ATTENDANCE:** Melissa Thomson (Accountant), Helen Strachan (Corporate Services Assistant)

OPENING

1 COUNCIL PRAYER

Pastor Paul Kuriger of Connect Church opened the meeting with a prayer and lit the Ministers' Association candle.

2 PUBLIC FORUM

There were no speakers at the Public Forum.

3 APOLOGIES

There were no apologies.

4 VISITORS

11.30am – Alpine Energy Joint Council Representative

5 CONFLICTS OF INTEREST

The Chair called for Conflicts of Interests. There were no Conflicts of Interest identified.

6 IDENTIFICATION OF MAJOR (URGENT) OR MINOR ITEMS NOT ON THE AGENDA

There were no major/minor items identified.

MINUTES

7 CONFIRMATION OF MINUTES

7.1 MINUTES OF THE COUNCIL MEETING HELD ON 16 FEBRUARY 2021**RESOLUTION 2021/33**

Moved: Cr Miriam Morton

Seconded: Cr Sheila Paul

That the Minutes of the Council Meeting held on 16 February 2021 be adopted as a true and correct record.

CARRIED**7.2 MINUTES OF THE EXTRAORDINARY COUNCIL MEETING HELD ON 2 MARCH 2021****RESOLUTION 2021/34**

Moved: Deputy Mayor Sharyn Cain

Seconded: Cr Colin Pankhurst

That the Minutes of the Extraordinary Council Meeting held on 2 March 2021 be adopted as a true and correct record.

CARRIED**8 RECEIPT OF MINUTES**

Nil

REPORTS**9 MAYOR'S REPORT****9.1 MAYOR'S REPORT****RESOLUTION 2021/35**

Moved: Chair Craig Rowley

Seconded: Cr Tom O'Connor

That the Mayor's Report is accepted.

CARRIED**10 DEPUTY MAYOR'S REPORT**

The Deputy Mayor gave a verbal update. She attended the Water Loss Seminar on 25 February 2021, has been meeting regularly with Council's Mayor's Taskforce for Jobs (MTFJ) Employment Coordinator, and highlighted the good economic benefit to the district from large conferences and events which have been held recently in Waimate.

11 COUNCILLORS' REPORTS**11.1 COUNCILLORS' REPORT****RESOLUTION 2021/36**

Moved: Cr Miriam Morton

Seconded: Cr David Owen

That the Councillors' Report is accepted.

CARRIED**Note:**

Cr Morton also attended a CentreCare Meeting on 17 February. She commented the Mayor's letter of support to the Minister of Health seeking urgent funding support is having positive results.

12 CHIEF EXECUTIVE'S REPORT

Nil

13 COUNCIL ACTIONS REPORT**13.1 OUTSTANDING COUNCIL ACTIONS REPORT - PUBLIC****RESOLUTION 2021/37**

Moved: Cr Fabia Fox

Seconded: Cr Tom O'Connor

That the Outstanding Council Actions Report – Public is accepted.

CARRIED**14 HUMAN RESOURCES REPORT****14.1 HUMAN RESOURCES REPORT****RESOLUTION 2021/38**

Moved: Cr Colin Pankhurst

Seconded: Cr David Owen

That the Human Resources Manager's report is accepted.

CARRIED**15 HEALTH AND SAFETY REPORT**

Nil

16 AUDIT AND RISK COMMITTEE REPORT**16.1 AUDIT AND RISK COMMITTEE CHAIR'S REPORT****RESOLUTION 2021/39**

Moved: Chair Craig Rowley

Seconded: Cr Sheila Paul

That the Audit and Risk Committee Chair's Report is accepted.

CARRIED**17 GENERAL REPORTS****17.1 FINANCE REPORT - FOR THE 7 MONTHS ENDED 31 JANUARY 2021****RESOLUTION 2021/40**

Moved: Cr Tom O'Connor

Seconded: Cr Colin Pankhurst

That the Finance Report for the 7 months ended 31 January 2021 be accepted.

CARRIED**17.2 EXPENDITURE VARIATION REPORT FOR THE 6 MONTHS ENDED 31 DECEMBER 2020****RESOLUTION 2021/41**

Moved: Cr Tom O'Connor

Seconded: Cr Miriam Morton

That the Expenditure Variation Report for the 6 months ended 31 December 2020 is accepted.

CARRIED**Note:**

5: Monitoring closed landfills - Council discussed the status of known and unknown closed landfills close to the coast and waterways, and asked staff to look at mitigation funding when the opportunity arises.

17.3 FEES AND CHARGES 2021/22

To adopt the Waimate District Council's Fees and Charges for 2021/22.

RESOLUTION 2021/42

Moved: Cr Tom O'Connor

Seconded: Cr David Owen

1. That the Fees and Charges 2021/22 report is accepted; and
2. That Council adopts the Fees and Charges 2021/22 with amendments, effective 1 July 2021.

CARRIED

Note:

Page 39: Discretion: Vehicle mileage: At current IRD rates, add 'or where variation is identified'.

Page 39: Urban Water, Sewage and Stormwater: Network Application Fees - Supply of water, sewer and stormwater until annual targeted rate: the words 'part year' be included for clarification.

Page 55: Liquor Licensing – Note: Applicants can apply to the secretary of the Liquor Licensing Committee for a reduction of one fee category for Low Risk events – the words 'only for special licenses' be included.

Page 59: Camping: Victoria Park Motor Camp – Non-power sites: Adult per night be amended to \$16 to be consistent with other camping areas.

Page 62: Victoria and Knottingley Park and Reserves, Seddon Square/Boland Park – Commercial Hire \$250 that 'Commercial' is defined 'as any event that has exclusive use of the space and charges an entry fee for access to the site'

17.4 APPOINTMENT OF COUNCILLOR OBSERVER FOR ROAD NETWORK CONTRACT EVALUATION

Council considered appointing a Councillor Observer for the Tender Evaluation of Road Network Operation and Maintenance Contract 20-1.

RESOLUTION 2021/43

Moved: Chair Craig Rowley

Seconded: Deputy Mayor Sharyn Cain

1. That Council accepts the Appointment of Councillor Observer for Road Network Contract Evaluation report; and
2. That Council appoints Cr Miriam Morton as Councillor Observer for the Procurement of Road Network Operation and Maintenance Contract 20-1.

CARRIED

The meeting was adjourned at 10.34am for morning tea.

The meeting reconvened at 10.54am.

17.6 REVENUE AND FINANCING POLICY 401

Council were presented with the reviewed draft of the Revenue and Financing Policy 401, for the purpose of inclusion in the Waimate District Council (WDC) Long Term Plan 2021-2031 supporting information for consultation.

RESOLUTION 2021/44

Moved: Chair Craig Rowley

Seconded: Deputy Mayor Sharyn Cain

1. That the Revenue and Financing Policy 401 report is accepted, and
2. That Council approves the reviewed Revenue and Financing Policy 401 for the Long Term Plan 2021-2031 consultation, with minor amendments.

CARRIED**17.5 MEET AND GREET: ALPINE ENERGY JOINT COUNCIL REPRESENTATIVE LINDA ROBERTSON - 11.30AM**

Waimate and Mackenzie District Councils' Joint Representative on the Alpine Energy Board, Linda Robertson gave a high-level overview of Alpine Energy and the electricity sector, and the role of governance and management of the organisation.

17.7 LIABILITY MANAGEMENT POLICY 402

Council were presented with the reviewed draft of the Liability Management Policy 402, for the purpose of inclusion in the Waimate District Council (WDC) Long Term Plan 2021-2031.

RESOLUTION 2021/45

Moved: Deputy Mayor Sharyn Cain

Seconded: Cr Sandy McAlwee

1. That the Liability Management Policy 402 report is accepted, and
2. That Council approves the reviewed Liability Management Policy 402 as supporting information for the Long Term Plan 2021-2031, with minor amendments.

CARRIED**Note:**

Page 87: 3 Responsibility - that the words Chief Executive be removed from the bullet points.

Page 94: Specific Borrowing Limits – bullet point 'Debt to be no more than 5% of property, plant and equipment' – that the reference of 5% of property, plant and equipment be improved on to clarify this is a reported value, i.e., annual report, annual plan etc.

Item - 17.5 Meet and Greet: Alpine Energy Joint Council Representative Linda Robertson - has been moved to another part of the document.

Item - 17.6 Revenue and Financing Policy 401 - has been moved to another part of the document.

Item - 17.7 Liability Management Policy 402 - has been moved to another part of the document.

17.8 INVESTMENT POLICY 403

Council were presented with the reviewed draft of the Investment Policy 403, for the purpose of inclusion in the Waimate District Council (WDC) Long Term Plan 2021-2031.

RESOLUTION 2021/46

Moved: Chair Craig Rowley

Seconded: Cr Fabia Fox

1. That the Investment Policy 403 report is accepted, and
2. That Council approves the reviewed Investment Policy 403 as supporting information for the Long Term Plan 2021-2031, with minor amendments.

CARRIED

Note:

Page 104: Financial Investments - Incorporate carbon credits

Page 105: Objectives for Management of Financial Investments - Reference to who makes up that team.

17.9 FINANCIAL CONTRIBUTIONS POLICY 404

Council were presented with the reviewed draft of the Financial Contributions Policy 404, for the purpose of inclusion in the Waimate District Council (WDC) Long Term Plan 2021-2031 supporting information for consultation.

RESOLUTION 2021/47

Moved: Cr Fabia Fox

Seconded: Chair Craig Rowley

1. That the Financial Contributions Policy 404 report is accepted, and
2. That Council approves the reviewed Financial Contributions Policy 404 for the Long Term Plan 2021-2031 consultation, subject to the inclusion of 'capital expenditure for growth' information.

CARRIED

17.10 FRIENDS OF KNOTTINGLEY PARK THANK YOU BARBEQUE AND UNVEILING - 12.30PM

Due to the predicted unsuitable weather forecasted, the call was made at 2pm on Monday 29 March to cancel the planned thank you event. The Friends of Knottingley Park have instead been invited to a thank you afternoon tea function planned for Wednesday 14 April 2021, at 3pm in the Waimate Event Centre function room.

18 CONSIDERATION OF MAJOR (URGENT) OR MINOR ITEMS NOT ON THE AGENDA

Nil

PUBLIC EXCLUDED**19 EXCLUSION OF THE PUBLIC REPORT****RESOLUTION TO EXCLUDE THE PUBLIC****RESOLUTION 2021/48**

Moved: Deputy Mayor Sharyn Cain

Seconded: Cr Fabia Fox

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
19.1 - Public Excluded Minutes of the Council Meeting held on 16 February 2021	s6(a) - the making available of the information would be likely to prejudice the maintenance of the law, including the prevention, investigation, and detection of offences, and the right to a fair trial	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
19.3 - Alpine Energy Shareholders Report - January 2021	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

CARRIED**20 RE-ADMITTANCE OF THE PUBLIC REPORT****RESOLUTION 2021/49**

Moved: Deputy Mayor Sharyn Cain

Seconded: Cr Sheila Paul

That Council moves out of Closed Council into Open Council.

CARRIED

MEETING CLOSURE

There being no further business, the Chair declared the meeting closed at 12.58pm.

The Minutes of this meeting are to be confirmed at the Ordinary Council Meeting scheduled on 27 April 2021.

.....
CHAIRPERSON

7.2 MINUTES OF THE EXTRAORDINARY COUNCIL MEETING HELD ON 13 APRIL 2021

Author: Karalyn Reid, Committee Secretary and PA to the Mayor

Authoriser: Tina Stevenson, Corporate Services Group Manager

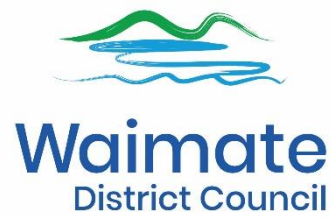
Attachments: 1. Minutes of the Extraordinary Council Meeting held on 13 April 2021

PURPOSE

To present the unconfirmed Minutes of the Extraordinary Council Meeting held on 13 April 2021.

RECOMMENDATION

That the Minutes of the Extraordinary Council Meeting held on 13 April 2021 be adopted as a true and correct record.



MINUTES

Extraordinary Council Meeting

13 April 2021

**MINUTES OF WAIMATE DISTRICT COUNCIL
EXTRAORDINARY COUNCIL MEETING
HELD AT THE CLUBROOMS, WAIMATE EVENT CENTRE, PAUL STREET, WAIMATE
ON TUESDAY, 13 APRIL 2021 AT COMMENCING AT 9.30AM**

PRESENT: Chair Craig Rowley, Deputy Mayor Sharyn Cain, Cr Fabia Fox, Cr Sandy McAlwee, Cr Miriam Morton, Cr Tom O'Connor, Cr David Owen, Cr Colin Pankhurst, Cr Sheila Paul

IN ATTENDANCE: Stuart Duncan (Chief Executive), Paul Cooper (Regulatory and Compliance Group Manager), Carolyn Johns (Community and Strategy Group Manager), Michelle Jones (Executive Support Officer), Tina Stevenson (Corporate Services Group Manager), Karalyn Reid (Committee Secretary)

OPENING

1 COUNCIL PRAYER

There was no Council Prayer at this meeting.

2 PUBLIC FORUM

There was no Public Forum held at this meeting.

3 APOLOGIES

Nil

4 VISITORS

Nil

5 CONFLICTS OF INTEREST

The Chair called for Conflicts of Interests. There were no Conflicts of Interest identified.

6 IDENTIFICATION OF MAJOR (URGENT) OR MINOR ITEMS NOT ON THE AGENDA

There were no major/minor items identified.

REPORTS

7 GENERAL REPORTS

7.1 2021-2051 DRAFT INFRASTRUCTURE STRATEGY

Council considered the 2021-2051 Draft Infrastructure Strategy for inclusion as part of the 2021-2031 Long Term Plan consultation.

RESOLUTION 2021/50

Moved: Chair Craig Rowley

Seconded: Cr Sheila Paul

1. That the 2021-2051 Draft Infrastructure Strategy report is accepted; and
2. That Council approves the 2021-2051 Draft Infrastructure Strategy for inclusion as part of the 2021-2031 Long Term Plan, with minor amendments.

CARRIED**Amendments:**

That the Executive Summary narrative be amended to reference Section 7 in order to highlight Council's priorities.

7.2 FINANCIAL STRATEGY 2021-31

Council considered the reviewed draft of the Financial Strategy, for the purpose of inclusion in the Waimate District Council (WDC) Long Term Plan 2021-2031.

RESOLUTION 2021/51

Moved: Cr Fabia Fox

Seconded: Cr Sheila Paul

1. That the Financial Strategy 2021-31 report is accepted, and
2. That Council approves the reviewed Financial Strategy as supporting information for the Long Term Plan 2021-2031, as presented.

CARRIED**MEETING CLOSURE**

There being no further business, the Chair declared the meeting closed at 10.29am.

The Minutes of this meeting were confirmed at the Ordinary Council Meeting scheduled for 27 April 2021.

.....
CHAIRPERSON

8 RECEIPT OF MINUTES**8.1 MINUTES OF THE CREATIVE COMMUNITIES SCHEME COMMITTEE MEETING HELD ON 30 SEPTEMBER 2020**

Author: Karalyn Reid, Committee Secretary and PA to the Mayor

Authoriser: Tina Stevenson, Corporate Services Group Manager

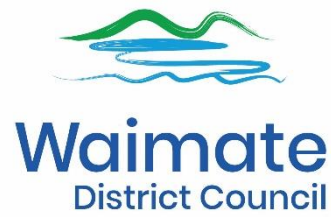
Attachments: 1. Minutes of the Creative Communities Scheme Committee Meeting held on 30 September 2020

PURPOSE

For the confirmed Minutes of the Creative Communities Scheme Committee Meeting held on 30 September 2020 be presented for the information of the Council.

RECOMMENDATION

That the confirmed Minutes of the Creative Communities Scheme Committee Meeting held on 30 September 2020 be received.



MINUTES

Creative Communities Scheme Committee Meeting

30 September 2020

**MINUTES OF WAIMATE DISTRICT COUNCIL
CREATIVE COMMUNITIES SCHEME COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, WAIMATE DISTRICT COUNCIL, 125 QUEEN STREET,
WAIMATE ON WEDNESDAY 30 SEPTEMBER 2020, COMMENCING AT 1.00 PM**

PRESENT: Mayor Craig Rowley, Cr Miriam Morton, Ms Clare Saunders-Tack, Mr Alistair Boot, Ms Sharon Stace, Ms Cheryl Vaughn

APOLOGIES: Chair Hazel Fish

IN ATTENDANCE: Helen Strachan

OPENING

1 APOLOGIES

COMMITTEE RESOLUTION 2020/4

Moved: Mr Alistair Boot

Seconded: Ms Sharon Stace

That apologies from Chair Hazel Fish be received and accepted.

CARRIED

2 VISITORS

Nil

3 CONFLICTS OF INTEREST

Alistair Boot & Sharon Stace – members of Waimate Theatre Company Inc, but not actively involved the project for application

MINUTES

4 CONFIRMATION OF MINUTES

4.1 MINUTES OF THE CREATIVE COMMUNITIES SCHEME COMMITTEE MEETING HELD ON 3 JUNE 2020

COMMITTEE RESOLUTION 2020/5

Moved: Ms Cheryl Vaughn

Seconded: Mr Alistair Boot

That the Minutes of the Creative Communities Scheme Committee Meeting held on 3 June 2020 be adopted as a true and correct record.

CARRIED

REPORTS

5 GENERAL BUSINESS

5.1 NOMINATION OF CHAIR

COMMITTEE RESOLUTION 2020/6

Moved: Mayor Craig Rowley

Seconded: Ms Sharon Stace

That Clare Saunders-Tack be appointed Chair for this financial year.

CARRIED

COMMITTEE RESOLUTION 2020/7

Moved: Mayor Craig Rowley

Seconded: Ms Clare Saunders-Tack

That Sharon Stace be appointed Deputy Chair for this financial year.

CARRIED

Clare Saunders-Tack was elected unopposed and subsequently took the Chair.

5.2 CONSIDERATION OF APPLICATIONS

COMMITTEE RESOLUTION 2020/8

Moved: Ms Clare Saunders-Tack

Seconded: Mr Alistair Boot

That the following funding applications be accepted.

1. Waimate Theatre Company Inc - \$ 2,000
2. Southern Canterbury A & P - \$ 2,000
3. Helen Strachan - \$ 5,000

CARRIED

Helen Strachan left the meeting during discussion of her application.

Sharon Stace approached Mandy Tangney regarding applying to this fund for the Christmas Parade – they don't have anything that will fit the criteria, but will apply WDC Community Grant.

The Waimate Strawberry Fare has been cancelled this year. The Backyard Skiffle Show will contact the Grants Administrator to roll their funding over to December next year.

MEETING CLOSURE

There being no further business, the Chair closed the meeting at 1:43 pm.

The minutes of this meeting are to be confirmed at the Creative Communities Scheme Committee Meeting scheduled on 14 April 2021.

.....
CHAIRPERSON

**8.2 MINUTES OF THE LOWER WAITAKI SOUTH COASTAL CANTERBURY ZONE
COMMITTEE MEETING HELD ON 17 MARCH 2021**

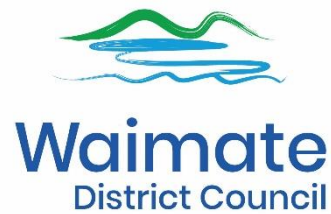
Author: Karalyn Reid, Committee Secretary and PA to the Mayor
Authoriser: Tina Stevenson, Corporate Services Group Manager
Attachments: 1. Minutes of the Lower Waitaki South Coastal Canterbury Zone
Committee Meeting held on 17 March 2021

PURPOSE

For the confirmed Minutes of the Lower Waitaki South Coastal Canterbury Zone Committee Meeting held on 17 March 2021 to be presented for the information of the Council.

RECOMMENDATION

That the confirmed Minutes of the Lower Waitaki South Coastal Canterbury Zone Committee Meeting held on 17 March 2021 be received.



MINUTES

Lower Waitaki South Coastal Canterbury Zone Committee Meeting

17 March 2021

**MINUTES OF WAIMATE DISTRICT COUNCIL
LOWER WAITAKI SOUTH COASTAL CANTERBURY ZONE COMMITTEE MEETING
HELD AT THE WAIMATE EVENT CENTRE, 15 PAUL STREET, WAIMATE
ON WEDNESDAY 17 MARCH 2021, COMMENCING AT 3.07PM**

- PRESENT:** Chair Bruce Murphy, Waihao Rūnaka Representative Suzanne Eddington, Waimate Cr Fabia Fox, Waitaki Cr Jim Hopkins, Community Member Barney Hoskins, Cr Nicole Marshall, Community Member Brent Packman, Community Member Kate White
- APOLOGIES:** Arowhenua Rūnaka Representative Michael Mcmillan and Moeraki Rūnaka Representative Keiran Whyte, Deputy Chairperson Jared Ross, Community Member Daniel Isbister
- IN ATTENDANCE:** Peter Burt (Zone Committee Lead), Dave Moore (Zone Facilitator), Karalyn Reid (Committee Secretary),

OPENING

Chair Bruce Murphy welcomed members and asked Dave Moore to perform a karakia. Committee Members Kate White, Bruce Murphy and Sue Eddington and visitor John Benn of DOC, commented on the wisdom, knowledge, humbleness and mana of former rūnaka representative, John Wilkie who passed away 27 February 2021.

1 APOLOGIES,

COMMITTEE RESOLUTION 2021/7

Moved: Cr Jim Hopkins

Seconded: Suzanne Eddington

That apologies from Michael Mcmillan, Keiran Whyte, Daniel Isbister and Jared Ross be received and accepted.

CARRIED

2 VISITORS

John Benn (DOC), Fraser Walker-Pearce (ECan Comms)

3 DECLARATIONS OF INTEREST

As below

MINUTES

4 CONFIRMATION OF MINUTES

**4.1 MINUTES OF THE LOWER WAITAKI SOUTH COASTAL CANTERBURY ZONE
COMMITTEE MEETING HELD ON 17 FEBRUARY 2021**

COMMITTEE RESOLUTION 2021/8

Moved: Chair Bruce Murphy

Seconded: Kate White

That the Minutes of the Lower Waitaki South Coastal Canterbury Zone Committee Meeting held on 17 February 2021 be adopted as a true and correct record, with the below amendments.

CARRIED

Amendments:

Resolution 5.8: That the word 'Manawhenua' be omitted.

Correction 5.4: Consideration of Immediate Steps Projects – Notes: Te mana o te wai communications/signage – delete the word 'to'.

REPORTS

CHAIR'S REPORT – BRUCE MURPHY

Kate White reported spraying work is currently being undertaken on the Waitaki River.

The Chair presented at the WIC Forum on Monday on the Lower Waitaki Zone Committee and upcoming Committee Refresh. His key takeaway was a consensus between all irrigation schemes to come up with one environmental standard. This is to be discussed further with management of each scheme to see if we can get it to a practical level.

The Chair, Zone Facilitator and Zone Lead had a positive meeting with Janet Gregory from MPI about facilitator funding. MPI are looking at funding budgets for the 2021/22 financial year and were interested in our thoughts and needs. The scale and availability of funding being provided to MPI will be confirmed in July. They indicated interest in applications which combined funding and see the value in catchment coordination.

The Chair talked to John Benn (DOC), who put us onto Brad Edwards as a contact to understand DOC's position in the Braided River Revival Plan.

The Chair updated members on a letter Mayor of Hurunui wrote to the Hurunui Zone Committee Chairman on shared priorities and will seek advice from Ken Hughey, Chairman of Hurunui Zone on what they did and progress. There are some strong similarities between Hurunui and Lower Waitaki Zone Committee priorities.

Barney Hoskins left the meeting at 3.33pm

5 GENERAL BUSINESS

5.1 DECLARATION OF INTERESTS REGISTER

COMMITTEE RESOLUTION 2021/9

Moved: Waitaki Cr Jim Hopkins

Seconded: Chair Bruce Murphy

The Declaration of Interests Register was accepted as presented, with no amendments.

CARRIED

5.2 TE REO WORDS

Suzanne Eddington led a discussion on the importance of Mātauranga/Mātauraka (Ngāi tahu dialect) Maori

5.3 CORRESPONDENCE REPORT

As presented.

5.4 REGIONAL COUNCIL UPDATE – NICOLE MARSHALL

- The Long Term Plan (LTP) is open for consultation until 11 April. She noted ECan does have funding opportunities in the LTP and may look more favourability on funding applications demonstrating support from other agencies and achievable outcomes.
- Cr Fabia Fox commented WDC passed a resolution at their meeting on 16 February 2021 to support the Waihao River Community Restoration Project, with a MOU to be created between Council and the Waihao Wainono Community Catchment Group.

5.5 ACTION PLANNING WORKSHOP OUTCOMES

The Zone Committee reviewed and discussed the workshop action planning held earlier.

COMMITTEE RESOLUTION 2021/10

Moved: Cr Jim Hopkins

Seconded: Kate White

That the Action Planning Workshop Outcomes report be received; and

That the Lower Waitaki South Coastal Canterbury Zone Committee adopts the draft Action Plan 2021-2023 with the agreed amendments, and develops a programme of Zone Committee actions to support the Plan's 10 objectives.

CARRIED

5.5 MOTION: ACTION PLANNING WORKSHOP OUTCOMES

COMMITTEE RESOLUTION 2021/11

Moved: Cr Nicole Marshall

Seconded: Cr Fabia Fox

That before the next meeting, an approach be made by the Chair or Facilitator to the Waihao Wainono Catchment Group to ascertain interest in assisting the Lower Waitaki Zone Committee with its action plan.

CARRIED

FACILITATORS REPORT

COMMITTEE RESOLUTION 2021/12

Moved: Cr Jim Hopkins

Seconded: Suzanne Eddington

That the Facilitator's Report is received.

CARRIED

MEETING CLOSURE

There being no further business, Dave Moore closed the meeting with a karakia at 4.00pm.

The Minutes of this meeting are to be confirmed at the Lower Waitaki South Coastal Canterbury Zone Committee Meeting scheduled on 15 April 2021.

.....
CHAIRPERSON

**8.3 MINUTES OF THE ORARI-TEMUKA-OPIHI-PAREORA ZONE COMMITTEE MEETING
HELD ON 7 DECEMBER 2020**

Author: Karalyn Reid, Committee Secretary and PA to the Mayor

Authoriser: Tina Stevenson, Corporate Services Group Manager

Attachments: 1. Minutes of the Orari-Temuka-Opihi-Pareora Zone Committee Meeting held on 7 December 2020

PURPOSE

For the confirmed Minutes of the Orari-Temuka-Opihi-Pareora Zone Committee Meeting held on 7 December 2020 to be presented for the information of Council.

RECOMMENDATION

That the confirmed Minutes of the Orari-Temuka-Opihi-Pareora Zone Committee Meeting held on 7 December 2020 be received.

MINUTES

Orari-Temuka-Opihi-Pareora Zone Committee Meeting

7 December 2020

**Minutes of Timaru District Council
Orari-Temuka-Opihi-Pareora Water Zone Committee Meeting
Held in the Council Chamber, Council Building, King George Place, Timaru
on Monday, 7 December 2020 at 9.30am**

Present: Lucy Millar (Chairperson), Phil Driver (Deputy Chairperson), Suzanne Eddington, Cr Anne Munro, Cr Elizabeth McKenzie, Luke Reihana, Glen Smith, Cr Tom O'Connor

In Attendance: Bailey Lissington, Janine Roux (Facilitator), Lesley Woudberg (Team Leader Zone Facilitator), Brad Waldon-Gibbons (Tangata Whenua Facilitator), Shirley Hayward (Senior Water Quality Scientist), Chris Eccleston (ECan Southern Zone Manager), Kate Doran (ECan), Kerry Stevens (Territorial Local Authorities Regional Committee Representative), John Benn (Department of Conservation), John De Witt (public)

1 Opening Karakia

The meeting opened with a karakia from Luke Reihana.

2 Apologies

Resolution 2020/21

Moved: Cr Tom O'Connor

Seconded: Cr Anne Munro

That the apologies received from Cr Gilchrist and John Henry be accepted, and leave of absence granted.

Carried

3 Public Forum

Canterbury Regional Water Committee Structure Review

Kerry Stevens, local district councils' representative on the CWMS Regional Committee, brought to OTOP's attention, the current review of the structure of the Regional Committee. The issue will be considered at the Regional Committee meeting on 8 December and by Environment Canterbury on 10 December. The proposal is to reduce the size of the Committee by removing local authority and zone committee representation, ie all regional representation. Kerry Stevens sought feedback from the OTOP Committee on that proposal. He has also sought feedback from the Mayors of Timaru, Waitaki, Mackenzie and Waimate District Councils. The Regional Committee would then comprise an independent chairperson, community representatives (with relevant knowledge and expertise), runanga representatives, District Health Board representative and an ECan councillor. Part of the reason for the proposed change is to place more emphasis on an independent regional committee which could hold ECan to account.

OTOP members felt that the current large membership of 30 is unwieldy but if there is no territorial local authority representation, there would need to be improved communication to the zone committees. Communication could be provided by zone committee chairpersons regularly meeting prior to the regional committee meetings and the chairperson of that group being on the Regional Committee.

It was agreed that the OTOP chairperson write a letter to the CWMS Regional Committee representing the committee's views, with a copy to OTOP members for information.

The role of monitoring the CWMS programme was also raised but it was pointed out that while monitoring is crucial, it is a separate issue to the size and representation on the Regional Committee.

Stokell's Smelt

John De Witt expressed concern at the serious decline in Stokell's Smelt in Canterbury rivers and what that decline may indicate about the health of the ecosystem in the rivers and possible links to irrigation and reduction in flushing flows. He referred to Dr Trollove's research on this and suggested more monitoring should be carried out.

Shirley Hayward, ECan Senior Water Quality Scientist, informed the meeting that ECan is undertaking a study, based around the concerns from fishermen and people near the hapua, about the decline in this fish community. There is some historic data and there will be an attempt to replicate that. The study will look at what has changed and what the drivers to that change are. Staff are involved in a collaborative process with iwi, Fish and Game and other relevant agencies. The first sweep of the fish survey has been done, then a follow up study will be undertaken in late summer. It could be some time before the data is then analysed and the results known.

4 Identification of Items of Urgent Business

The Committee agreed to discuss Phil Driver's paper on the possibility of revisiting those elements of the ZIPA that previously were not unanimously agreed, in particular flows and allocations.

5 Identification of Matters of a Minor Nature

There were no minor nature items.

6 Declaration of Conflicts of Interest

There were no additional conflicts of interest declared.

7 Chairperson's Report

The Chairperson gave a brief report on the progress with the combined catchment groups incorporated society.

8 Confirmation of Minutes

8.1 Minutes of the Orari-Temuka-Opihi-Pareora Water Zone Committee Meeting held on 7 September 2020

Resolution 2020/23

Moved: Anne Munro

Seconded: Tom O'Connor

That the Minutes of the Orari-Temuka-Opihi-Pareora Water Zone Committee Meeting held on 7 September 2020 be confirmed as a true and correct record of that meeting and that the Chairperson's electronic signature be attached.

Carried

8.2 Minutes of the Orari-Temuka-Opihi-Pareora Water Zone Committee Meeting held on 2 November 2020

Resolution 2020/24

Moved: Suzanne Eddington

Seconded: Glen Smith

That the Minutes of the Orari-Temuka-Opihi-Pareora Water Zone Committee Meeting held on 2 November 2020 be confirmed as a true and correct record of that meeting and that the Chairperson's electronic signature be attached.

Carried

9 Reports

9.1 Updates for Committee

Committee members updated the meeting on activities they have been involved in over the last month that contribute to the implementation of the CWMS in the OTOP zone, including –

- Biodiversity champions – Cr Gilchrist is the biodiversity champion for Timaru District Council, Cr Munro is the Mackenzie District Council biodiversity champion and Cr Fabia Fox is the Waimate District Council biodiversity champion.
- Slow Water – Phil Driver is drafting a paper soon on this.
- Biosecurity – work is continuing on a strategy for wallaby control.
- Fresh Water – information is being collated and discussions are taking place with District Health Boards.

9.2 Swimming Water Quality Update

The Committee considered more detailed information from the summary report on Canterbury water quality monitoring for primary contact recreation, following consideration of an initial report from Senior Water Quality Scientist Shirley Hayward, at the OTOP meeting on 2 November 2020.

Shirley highlighted aspects of the report and answered questions including the drivers for cyanobacteria.

A request was made for the Pareora Catchment Group to be advised (via Cr Tom O'Connor) when monitoring on the Pareora is being carried out.

The Committee agreed to ask ECan to review Recommendation 4.8.4 in the OTOP ZIPA to continue to support resources being applied to ongoing research on cyanobacteria.

4.8.4 Recommendation: *Phormidium*

- i. *Environmental flow regimes, including those that are managed, will consider the potential impact on Phormidium blooms.*
- ii. *Regional council completes further locally relevant research on Phormidium controls for future decision.*

Recommendation

That Recommendation 4.8.4 of the OTOP Zone Implementation Programme Addendum around water quality in terms of swimmable rivers be checked and OTOP continues to support resources being applied to cyanobacteria research and monitoring.

9.3 Water Management - The Changing Context

The Committee considered a report by the Team Leader Zone Facilitator informing the Committee of the changes to water management that are underway across New Zealand, Canterbury and the OTOP zone so that members can help their community navigate what is going to be a complex and uncertain environment for the next couple of years.

The Committee agreed that it would be useful to promote the role of Land Management Advisors, the work they do and the assistance they can provide to farmers, catchment groups, and other groups.

9.4 Facilitator's Update

The Facilitator presented an update on actions from previous OTOP meetings, covering Waitarakao/Washdyke stormwater, Immediate Steps projects, Pareora Catchment and the role and purpose of the committee going forward.

Revised Terms of Reference for Zone Committees have been confirmed by the Mayors and are going to the Regional Council later this week.

The Zone Committee refresh process commences in March 2021, later than usual due to the Terms of Reference still to be confirmed.

In regard to the Immediate Steps process, the Ohapi Creek and Spider Lagoon projects have been referred to the runanga for review, no response has been received as yet, but this will be followed up.

The Committee noted the information on the sprays to be used on the various IMS projects.

Resolution 2020/25

Moved: Phil Driver

Seconded: Lucy Millar

That the Facilitator's report be received and noted, and the Committee accepts ECan's advice that the sprays indicated are the best options to apply in these Immediate Steps projects.

Carried

10 Consideration of Urgent Business Items

Flow and Allocation

There was discussion around potential conflicts of interest in respect of flows and allocations, with differing viewpoints expressed.

While not declaring an interest, the Chairperson opted to step back from the table. A discussion ensued on whether the OTOP Committee should revisit flows and allocations in the zone. Some Committee members are aware of concerns raised in the community around flow and allocation and in response to these concerns, there was some suggestion that the Committee should revisit the ZIPA.

Phil Driver presented his paper referring to aspects of the ZIPA that were not unanimously agreed on, and felt the ZIPA should be updated regularly, especially on flow and allocation.

It was suggested that the Committee awaits the outcome of Plan Change 7, although there was some suggestion that the PC 7 process does not prevent the Committee from working on the ZIPA as it has value in its own right.

As a way forward, it was proposed that the Committee discusses flow and allocation at the first meeting in 2021 where a full complement of the refreshed Committee is present. At this point the Terms of Reference will be available and the Committee will have some understanding of its direction.

Motion

Resolution 2020/26

Moved: Elizabeth McKenzie

Seconded: Tom O'Connor

That the Committee discusses flows and allocations at the first meeting in 2021 where there is a full complement of the refreshed Committee.

Carried

Lucy Millar resumed the chair.

11 Consideration of Minor Nature Matters

There were no minor nature items to consider.

12 Closure Karakia

The Meeting closed at 11.15am with a karakia from Luke Reihana.

8.4 MINUTES OF THE WAIMATE COMMUNITY ANZAC GROUP MEETING HELD ON 24 NOVEMBER 2020

Author: Karalyn Reid, Committee Secretary and PA to the Mayor

Authoriser: Tina Stevenson, Corporate Services Group Manager

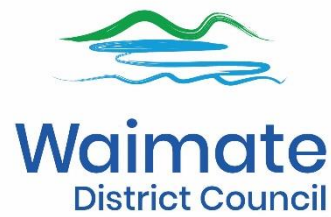
Attachments: 1. Minutes of the Waimate Community ANZAC Group Meeting held on 24 November 2020

PURPOSE

For the confirmed Minutes of the Waimate Community ANZAC Group Meeting held on 24 November 2020 to be presented for the information of the Council.

RECOMMENDATION

That the confirmed Minutes of the Waimate Community ANZAC Group Meeting held on 24 November 2020 be received.



MINUTES

Waimate Community ANZAC Group Meeting

24 November 2020

**MINUTES OF WAIMATE DISTRICT COUNCIL
WAIMATE COMMUNITY ANZAC GROUP MEETING
HELD AT THE COMMITTEE ROOM, WAIMATE DISTRICT COUNCIL, 125 QUEEN STREET,
WAIMATE ON TUESDAY 24 NOVEMBER 2020, COMMENCING AT 10.00AM**

PRESENT: Mayor Craig Rowley, Rotary Representative Edward Fletcher, Red Cross Representative Jeannie Hogarth, Cr David Owen, Waimate High School Deputy Principal David Shea

APOLOGIES: RSA representative Rob Boswell, Waimate High School Principal Janette Packman, Minister's Association Representative Paul Kuriger

IN ATTENDANCE: Karalyn Reid (Committee Secretary)

OPENING

1 APOLOGIES

COMMITTEE RESOLUTION 2020/6

Moved: Cr David Owen

Seconded: Edward Fletcher

That apologies from Rob Boswell, Janette Packman and Paul Kuriger be received and accepted.

CARRIED

2 VISITORS

Nil

3 CONFLICTS OF INTEREST

Nil

MINUTES

4 CONFIRMATION OF MINUTES

4.1 MINUTES OF THE WAIMATE COMMUNITY ANZAC GROUP MEETING HELD ON 16 JANUARY 2020

COMMITTEE RESOLUTION 2020/7

Moved: David Shea

Seconded: Edward Fletcher

That the Minutes of the Waimate Community ANZAC Group Meeting held on 16 January 2020 be adopted as a true and correct record.

CARRIED

REPORTS

5 FINANCIALS

5.1 FINANCIAL REPORT

COMMITTEE RESOLUTION 2020/8

Moved: Mayor Craig Rowley

Seconded: Cr David Owen

That the financial report be accepted.

CARRIED

Note:

The group noted the small balance that has been rolled over for the Civic Service, commenting it was fortunate that Whitestone Roothing has in the past two years carried out the traffic management as a gift to the community, but noted this may not always be the case.

6 GENERAL BUSINESS

6.1 ELECTION OF OFFICERS

COMMITTEE RESOLUTION 2020/9

Moved: David Shea

Seconded: Jeannie Hogarth

That Mayor Craig Rowley be elected as Chair for the Waimate Community Anzac Group.

There were no other nominations, so Mayor Craig Rowley was duly elected.

Moved: Mayor Craig Rowley

Seconded: Cr David Owen

That David Shea be elected as Deputy Chair of the Waimate Community Anzac Group.

There were no other nominations so David Shea was duly elected.

CARRIED

6.2 WAIMATE DISTRICT ANZAC GROUP - TERMS OF REFERENCE

COMMITTEE RESOLUTION 2020/10

Moved: Cr David Owen

Seconded: Rotary representative Edward Fletcher

That the Waimate District Anzac Group Terms of Reference, as presented, be accepted.

CARRIED

6.3 2021 WAIMATE DISTRICT ANZAC CIVIC SERVICE PLANNING**COMMITTEE RESOLUTION 2020/11**

Moved: Mayor Craig Rowley

Seconded: Rotary representative Edward Fletcher

That the arrangements for the 2021 Civic Service, as below, are accepted.

CARRIED

Note:

Covid-19: Note if there is a change in levels, we would abide by the regulations

Date: Sunday 25 April 2021, starting at **10.30am**. This will allow extra time to get back from the St Andrews Service

Venue: Waimate Event Centre

Speaker: Mike Downes to be approached again as he was confirmed as the speaker for 2020.

MC: Paul Kuriger if he is available.

Programme: Same

Parade: Same

Kapa Haka/Community Choir: Koha to both

Gun Salute: To be decided at the next meeting

Donations: \$100 ATC, \$200 Pipe Band, Guest speaker: gift, Koha to Kapa Haka & Choir

Morning Tea: Donation to the RSA for morning tea be discussed at the next meeting

Traffic Management: Write to Whitestone requesting their services as a community gift

Promotion: Council to advertise and promote all services in the District as advised by the RSA as in past years

School children & flag bearers: Invite to Friday 23, 3.30pm February practice

Head Boy and Girl be invited to February meeting, along with Event Centre Manager

Set up: Sunday 25 April, from 9am

Clock Tower: Sam. Seats, Connect or Rotary sound system

RSA: to run the Parade

MEETING CLOSURE

There being no further business, the Chair closed the meeting at 10.30am.

The Minutes of this meeting are to be confirmed at the Waimate Community ANZAC Group Meeting scheduled on Tuesday 10 March 2021.

.....
CHAIRPERSON

REPORTS**9 MAYOR'S REPORT****9.1 MAYOR'S REPORT**

Author: Karalyn Reid, Committee Secretary and PA to the Mayor

Authoriser: Tina Stevenson, Corporate Services Group Manager

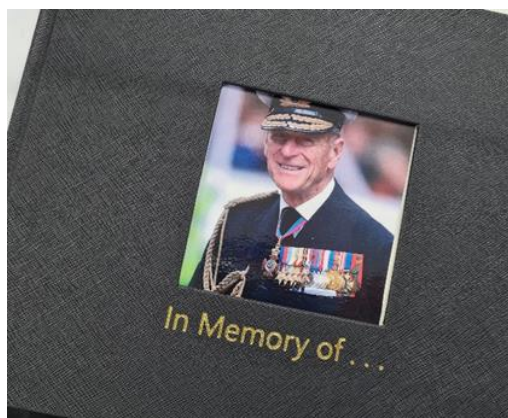
Attachments: Nil

WAIMATE COMMUNITY LEADERSHIP BREAKFAST

1. It was good to be able to welcome around 50 leaders of our district to the third annual Waimate Community Leadership Breakfast held at the Waimate Event Centre and hosted by the Waimate Ministers Association. This year's guest speaker was Fairlie farmer Mark Adams who spoke about the importance of community.

FRIENDS OF KNOTTINGLEY PARK THANK YOU AFTERNOON TEA

2. We were delighted to officially thank the members of the former group *Friends of Knottingley Park*, and acknowledge their contribution over many years over an afternoon tea. The vision and hard work of this group has certainly helped make Knottingley Park and Arboretum the fabulous community asset we have today.

HIS ROYAL HIGHNESS PRINCE PHILIP'S MEMORIAL

3. Following the passing of HRH, Prince Philip, a memorial book was purchased and has been available in the library for members of the public to record their condolences. The book was taken to the 11.00am Community Service on Saturday 17 April, and will remain in the library for the next week or two before being sent to the Governor General's office.

EXTERNAL MEETINGS & FUNCTIONS ATTENDED BY THE MAYOR

4. Outside of Waimate District Council meetings and general business – from 20 March 2021 to 17 April 2021.

Date	Meetings and Functions
22 March 2021	South Canterbury & North Otago Mayoral Forum – Fairlie
22 March 2021	Essential Freshwater Steering Group Meeting – via Zoom
23 March 2021	Three Waters Reform Steering Committee Zone 5 Workshop – Christchurch
25 March 2021	Mayor's Taskforce for Jobs (MTFJ) Core Group Meeting – via Zoom
27 March 2021	Lions Convention 20/21 – A & P Showgrounds
27 March 2021	Southern Zone Committee Mayors & Chairs Hui – Waimate Event Centre
29 March 2021	MTFJ Employment Coordinator Fortnightly Catch Up – Council
29 March 2021	Community Trust Mid & South Canterbury Board – Waimate Event Centre
12 April 2021	MTFJ Employment Coordinator Fortnightly Catch Up – Council
13 April 2021	RSA Meeting – HRH Prince Philip Memorial Service Planning – Council
14 April 2021	Waimate Community Leadership Breakfast – Waimate Event Centre
14 April 2021	Mayor's Open Forum – Waimate Event Centre
14 April 2021	Creative Communities Grant meeting – Waimate Event Centre
14 April 2021	Friends of Knottingley Park 'Thank You' Afternoon Tea – Waimate Event Centre
15 April 2021	Waitaki Lakes Shorelines Authorities Committee Meeting – Waimate Event Centre
17 April 2021	His Royal Highness Prince Philip's Tribute – Waimate

RECOMMENDATION

That the Mayor's Report is accepted.

10 DEPUTY MAYOR'S REPORT**10.1 DEPUTY MAYOR'S REPORT**

Author: Karalyn Reid, Committee Secretary and PA to the Mayor

Authoriser: Tina Stevenson, Corporate Services Group Manager

Attachments: Nil

**EXTERNAL MEETINGS & FUNCTIONS ATTENDED BY THE DEPUTY MAYOR**

1. Outside of Waimate District Council meetings and general business – from 20 March 2021 to 17 April 2021.

Date	Meetings and Functions
24 March 2021	ANZ Star Foundation – via phone
8 April 2021	Alpine Energy Shareholders Briefing and Workshop – Timaru (on behalf of Mayor)
9 April 2021	Waimate Savage Club Opening Korero – Waimate (on behalf of Mayor)
10 April 2021	Waihao Wainono Catchment Community Group Planting Day
14 April 2021	Friends of Knottingley Park 'Thank You' Afternoon Tea – Waimate Event Centre

RECOMMENDATION

That the Deputy Mayor's Report is accepted.

11 COUNCILLORS' REPORTS**11.1 COUNCILLORS' REPORT**

Author: Karalyn Reid, Committee Secretary and PA to the Mayor

Authoriser: Tina Stevenson, Corporate Services Group Manager

Attachments: Nil

PURPOSE

To present for the information of Council a register of external meetings and functions attended by Councillors outside of Waimate District Council meetings and general business from 20 March 2021 to 17 April 2021.

Cr Fabia Fox	
Date	Meetings and Functions
29 March 2021	Canterbury Biodiversity Champions Catch-up – via Zoom

Cr Sandy McAlwee	
Date	Meetings and Functions
23 March 2021	Three Waters Reform Steering Committee Zone 5 Workshop – Christchurch

Cr Miriam Morton	
Date	Meetings and Functions
23 March 2021	Opened AF8 Roadshow – Waimate (on behalf of Mayor)
1 April 2021	Roading Maintenance and Operations Contract Tender Evaluation Session (as Council's observer)
6 April 2021	Roading Maintenance and Operations Contract Tender Evaluation Session (as Council's observer)
14 April 2021	Waimate Community Leadership Breakfast – Waimate Event Centre
14 April 2021	Creative Communities Grants Scheme Committee Meeting – Waimate Event Centre
14 April 2021	Friends of Knottingley Park 'Thank You' Afternoon Tea – Waimate Event Centre
15 April 2021	Waitaki Lakes Shorelines Authorities Meeting – Waimate (as observer)
15 April 2021	Economic Development Steering Group Meeting with Equestrian and A & P Parties – Waimate
17 April 2021	His Royal Highness Prince Philip's Tribute – Waimate

Cr David Owen	
Date	Meetings and Functions
14 April 2021	Waimate Community Leadership Breakfast – Waimate Event Centre
15 April 2021	Waitaki Lakes Shorelines Authorities Meeting – Waimate
17 April 2021	His Royal Highness Prince Philip's Tribute – Waimate

Cr Colin Pankhurst	
Date	Meetings and Functions
14 April 2021	Waimate Community Leadership Breakfast – Waimate Event Centre
15 April 2021	Economic Development Steering Group Meeting with Equestrian and A & P Parties – Waimate

Cr Sheila Paul	
Date	Meetings and Functions
23 March 2021	Three Waters Reform Steering Committee Zone 5 Workshop – Christchurch

RECOMMENDATION

That the Councillors' Report is accepted.

12 CHIEF EXECUTIVE'S REPORT

Nil

13 COUNCIL ACTIONS REPORT**13.1 OUTSTANDING COUNCIL ACTIONS REPORT - PUBLIC**

Author: Karalyn Reid, Committee Secretary and PA to the Mayor

Authoriser: Tina Stevenson, Corporate Services Group Manager

Attachments: 1. Outstanding Council Actions Report - Public [↓](#) 

PURPOSE

For the Outstanding Council Actions Report – Public to be presented for the information of Council.

RECOMMENDATION

That the Outstanding Council Actions Report – Public is accepted.

Meeting	Officer/Director	Section	Subject
Council 31-May-18	Duncan, Stuart	General Reports	Library Redevelopment
RESOLUTION 2018/40			
That Council proceed with the plan for the redevelopment of the Library including the whole Council building, and fund the investigation and scoping report to the sum of \$100,000 from the 2130 Property Reserve in the year 2020/21.			
Note:			
The recommendations from the scoping exercise will go out to full public consultation before incurring further expenditure.			
<i>20 April 2021: Work on the Local Government Centre has commenced. A verbal update will be provided at the meeting.</i>			

14 HUMAN RESOURCES REPORT

Nil

15 HEALTH AND SAFETY REPORT

Nil

16 AUDIT AND RISK COMMITTEE REPORT

Nil

17 GENERAL REPORTS**17.1 MULTI PARTY FUNDING AGREEMENT FOR RESEALING**

Author: Rob Moffat, Roding Manager

Authoriser: Dan Mitchell, Asset Group Manager

Attachments: 1. Multi Party Funding Agreement for Resealing 2021-23 [↓](#) 

PURPOSE

1. The purpose of this report is to present Council with a recommendation to approve the Multi Funding Agreement for Resealing.

BACKGROUND

2. Resealing is completed every summer as part of road maintenance renewals programme. A reseal is the addition of a thin chip and bitumen surface layer on an existing seal surface to repair surface defects, waterproof and reduce the rate of further deterioration.
3. Timaru District Council, Mackenzie District Council and Waimate District Council are parties to an agreement to collaborate on Road Management and Operation. As part of the agreement, at three joint resurfacing contracts have been successfully completed for the last six resealing seasons.

PROPOSAL

4. It is proposed to continue with a joint resurfacing contract with just with the Timaru District Council for the 2021-23 years, with the potential of a one-year extension (2+1). For the new contract, Timaru and Waimate District Council will procure jointly. Mackenzie District is undertaking a separate process for their road maintenance contract, and have indicated they may include road resurfacing with this.
5. A Multi Party Funding Agreement between Timaru District Council and Waimate District Council in respect of road resurfacing contract for the period of 1 July 2021 to 30 June 2024 is attached to this report.

Options

6. Continue with the joint contract, or let a stand-alone contract.

ASSESSMENT OF SIGNIFICANCE

7. This matter is not considered significant in accordance with Council's Significance and Engagement Policy.

CONSIDERATIONS

8. A contract must be let to ensure resealing is completed by 15 March 2022.

FINANCIAL

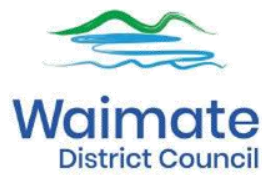
9. Budget Holding Manager is the Roding Manager, Activity Description Maintenance Chip seals code 4110481.
10. Budget \$1,244,400 (excluding GST).
11. Completion of the programmed reseal length is considered a priority. A contract price above the budget can be accommodated by reduction in expenditure in other roading renewal codes.
12. The final payment will vary from the tendered price due to cost fluctuation adjustment and actual quantities of bitumen applied to the road.

Cost-effectiveness

13. The joint contract is considered to be the best cost-effected option.

RECOMMENDATION

1. That the report Multi Party Funding Agreement for Resealing is accepted; and
2. That Council enters into to the Multi Party Funding Agreement between Timaru District Council and Waimate District Council, in respect of road resurfacing contract for the period 1 July 2021 to 30 June 2024; and
3. That the Chief Executive be given delegated authority to advise Timaru District Council Council's acceptance of the preferred tender from the tender evaluation process.



Multi Party Funding Agreement (MPFA)

Between

Timaru District Council

And

Waimate District Council

In Respect of Road Resurfacing Contract

For Period 1 July 2021 to 30 June 2023

1.0 Date of Agreement

- 1.1 This Agreement is made on: 3 May 2021

2.0 Funding Parties

- 2.1 Timaru District Council (TDC) a territorial authority constituted under the Local Government Act 2002 and an approved organisation and road controlling authority under the Land Transport Management Act 2003.
- 2.2 Waimate District Council (WDC) a territorial authority constituted under the Local Government Act 2002 and an approved organisation and road controlling authority under the Land Transport Management Act 2003.

3.0 Recitals

- 3.1 Section 3.11 of New Zealand Transport Agency's Programme and Funding Manual stipulates that multi-party projects involving more than one road controlling authority or approved organisation receiving financial assistance from New Zealand Transport Agency for the activity is conditional on the Funding Partners entering into a formal funding agreement.
- 3.2 Timaru District Council and Waimate District Council being road controlling authorities that are party to a collaborative road resurfacing contract arrangement in South Canterbury and receiving New Zealand Transport Agency financial assistance for the activity, have agreed to enter into a formal funding agreement and wish to record the terms of that agreement.

4.0 Scope

- 4.1 The activity comprises of the resurfacing of roads in Timaru and Waimate Districts through a Timaru District Council contract titled **Contract 2522: Road Resurfacing 2021-23 - Timaru and Waimate District Councils**.

5.0 Activity Funding and Costs

- 5.1 The contract is a measure and value contract with one combined schedule of prices with separable portions for years one and two. Work in each District is identified in separate work schedules and each District agrees to pay for all work completed on their own road network.
- 5.2 The tender evaluation for this contract will be completed using the total contract price with conforming tenders only considered.
- 5.3 Each district will be responsible for seeking New Zealand Transport Agency's financial assistance funding for the work completed in their district and any associated project management costs.
- 5.4 Awarding of the contract will require acceptance by Timaru and Waimate District Councils as joint funding parties.

6.0 Project Management

- 6.1 It is recognised that Timaru District Council, as the lead authority, has responsibility for the overall management of the contract.

Road Resurfacing Contract Multi Party Funding Agreement 2

- 6.2 It is also recognised that each district will coordinate, supervise and certify completion of contract works within their own road network.
- 6.3 It is acknowledged that Waimate District Council are partners with Timaru District Council in achieving efficiency gains of a joint road resurfacing contract.
- 6.4 The Engineer to the Contract nominated in the contract document is:
Adam Ward
Road Network Team Leader
Timaru District Council
PO Box 522
Timaru
Tel: 03 687 7459
Fax: 03 687 7206
Email: adam.ward@timdc.govt.nz
- 6.5 Each District will appoint a separate Engineer's representative to manage the contract works on roads in their district.
- 6.6 Timaru District Council as the lead agency shall keep Waimate District Council fully informed of progress and any issues during the contract and agreement period.

7.0 Cost Sharing

- 7.1 Each District is responsible to fund and claim NZTA financial assistance for work done in their District.
- 7.2 Each District shall arrange direct payment to the Contractor of the certified contract payment certificates and buyer created invoices for the work completed in their district as certified by the Engineer.
- 7.3 Where any amount expressed in this Agreement is stated to exclude GST, GST shall be added to any invoice rendered by one party to the other where it is payable.
- 7.4 This Agreement does not and is not intended to offer any benefit or create any obligation enforceable at the suit of any person not a party to this Agreement.
- 7.5 The Timaru District Council shall keep Waimate District Council's fully informed of the Contractor's progress and programme during the agreement period.
- 7.6 The Contract cost escalations as specified in the contract document, shall be apportioned based on the actual escalation cost relating to the timing and work completed in each district.

8.0 Activity Change Reporting to NZ Transport Agency

- 8.1 Each party, as it may affect them, will make requests for changes to the activity funding as and when necessary.

9.0 Termination

- 9.1 This Multi Party Funding Agreement (MPFA) may be terminated:
- 9.1.1 If any of the parties to this Agreement cannot obtain sufficient funds from NZ Transport Agency then that party may terminate this Agreement immediately. The costs for work up to that time relating to the terminating party including any contract penalty payments applicable shall be met by that party.
- 9.1.2 If the Project Cost shall at any time exceed the funding available to any of the Parties which is unable to obtain the necessary additional funds to meet the excess cost, then it may immediately terminate this Agreement. The costs for work up to that time relating to the terminating party including any contract penalty payments applicable shall be met by that party.
- 9.2 This Agreement will terminate on 30 June 2023 and the completion by each party of its obligations under this Agreement.
- 9.3 Should any of the Parties terminate this Agreement, then the remaining Funding Partners may resolve to continue the relationship specified in this Agreement without the terminating party by entering into a new Agreement.
- 9.4 Amendments to this Agreement shall only be effective if agreed by all the Funding Partners in writing.

10.0 Protection of Parties Separate Interests

- 10.1 Nothing in the Agreement is intended to create or be construed as creating the relationship of partnership, principal and agent, or joint venture between the parties and neither party has fiduciary duties to the other.
- 10.2 Each party recognises that the other has statutory accountabilities and obligations, including reporting obligations, that each must perform without improper influence of or consideration for the other.
- 10.3 A waiver of any provision of this Agreement shall not be effective unless given in writing, and then it shall be effective only to the extent that is expressly stated to be given. A failure, delay or indulgence by any of the Parties in exercising any power or right shall not operate as a waiver of that power or right.

11.0 Invalidity

- 11.1 If any part of this Agreement or its application to any person, organisation or circumstance is or becomes invalid or unenforceable the remaining provisions remain valid and enforceable fully permitted by law; but the parties agree to negotiate in good faith to achieve a similar economic effect for each party.

12.0 Disputes

- 12.1 All differences and disputes between the parties concerning this Agreement shall be dealt with as follows:

12.1.1 The parties shall meet and discuss in good faith any dispute between them arising out of this Agreement.

12.1.2 If the discussions referred to in 12.1.1 fail to be resolved within 30 days of first being raised in writing, the issues shall be elevated to a meeting between the Chief Executives or their nominees to reach an agreed position.

12.1.3 If the discussions referred to in 12.1.1 and 12.1.2 above fail to resolve the relevant dispute within 60 days of first being raised in writing, either party may {by written notice to the other party} require that the dispute be submitted for mediation by a single mediator agreed between the parties. In the event of any such submission to mediation:

(a) the mediator shall be deemed to be not acting as an expert or as an arbitrator;

(b) the mediator shall determine the procedure and timetable for the mediation; and

(c) the cost of the mediation shall be shared equally between the parties.

12.1.4 Neither party may issue any legal proceedings {other than for urgent interlocutory relief}, in respect of any such dispute, unless that party has first taken all reasonable steps to comply with clauses 12.1.1 and 12.1.2.

13.0 Publicity

13.1 Notwithstanding the right for the media to report on any public meeting, all parties, prior to release, will agree to any media release.

13.2 In all public statements and in any written publications relating to Road Resurfacing Contract activities, Timaru District Council and Waimate District Council shall be identified as cost contributing partners.

14.0 Signing

- 14.1 IN WITNESS WHEREOF this Multi Party Funding Agreement has been executed as at the date first written above.

Signed for **Timaru District Council** by:

Andrew Dixon

Infrastructure Group Manager

Signed for **Waimate District Council** by:

Stuart Duncan

Chief Executive

17.2 OPEN SPACE AND RECREATION DEVELOPMENT CONTRIBUTIONS

Author: Paul Cooper, Regulatory and Compliance Group Manager

Authoriser: Paul Cooper, Regulatory and Compliance Group Manager

Attachments: Nil

PURPOSE

1. A report for Council to consider the appropriateness of how we charge subdivision resource consent applicants (developers) for open space and recreation development contributions, given the significant changes in market conditions that have taken place in recent years.

BACKGROUND**Current Situation**

2. Our current District Plan requires that developers when subdividing must pay an open space and recreation development contribution. The revenue (or land of equivalent value) generated by this contribution must be used within district to provide reserve areas and parks for new subdivision developments, or for improving opportunities for passive and active recreation across the district, or for improving visual amenity.
3. In Chapter 10 of the District Plan, Objective 5 on page 5 states that the objective is “A conveniently distributed and accessible range of public open space and recreational areas and facilities to meet the diverse needs of residents and visitors to the District”.
4. At page 30 more detail about the contribution is provided where it states that the open space and recreation development contribution can be by way of land or a cash payment. Each subdivision application is assessed based on its own particular merits and the context at that time in terms of District wider needs to achieve the District Plan objective.
5. If land is the option taken it should be the same value as if the cash formula had been used, its acquisition must comply with Council policy – namely the Property or Land Sale, Purchase and Lease Policy, and the procedures that sit beneath that policy.
6. Traditionally Council’s planning approach has been to consider land before cash, in terms of preference, but generally to take cash if possible (there have been several exceptions). This approach has been arrived at after many years of dealing with smaller subdivision developments. There has been little pressure from subdivision developments of 20 sections or more, so any negative impacts of taking land in the new environment has been minimal up until more recently (giving land has been the preference of several developers in recent years).

District Plan Formula for Establishing Contributions

7. The Waimate District Plan dictates that the formula for establishing the open space and recreation development contribution is 5% of the average value of each new section within the proposed subdivision in the application, or an amount of land with the same value.

Therefore:

$(\text{Section values added} \div \text{number of sections}) \times 5\% = \text{contribution (or equivalent in land)}$

8. The formula is consistent with most of our neighbouring Councils, with the exception of Timaru District Council, which has a fixed charge of \$500 per section as a contribution.
9. Hypothetically if the average section value is \$100,000 in a 15 section proposed subdivision, the amount of open space and recreation development contribution for each of the Councils considered for the purpose of this report would be as follows:
 - i. Waimate District Council - \$5,000 per section (total for subdivision \$70,000)
 - ii. Mackenzie District Council - \$5,000 per section (total for subdivision \$70,000)

- iii. Waitaki District Council - \$7,500 per section (total for subdivision \$105,000)
 - iv. Timaru District Council - \$500 per section (total for subdivision \$7,000)
 - v. Ashburton District Council - \$7,500 per section (total for subdivision \$105,000)
10. It is not inconceivable that Council will be approached with an application for a staged subdivision for a higher number of sections within it, for example 80 sections. If we take a more realistic value for these sections at a conservative figure of \$160,000 each in the current market, the District Plan formula requires the developer to give an open space and recreation development contribution of close to \$632,000 (or 4 sections). In cases such as this developers will likely go to considerable effort to persuade Council to take land.

The Market

- 11. Pressure from subdivision development in the Waimate District has not existed with any degree of significance for many years, certainly since before the current District Plan became operative in 2014.
- 12. As has been inferred by the Population Growth Projections report by Rationale (August 2020), and from several developers spoken to as stakeholders in the early stages of the District Plan Review process, the Waimate District is unlikely to see subdivision development pressure from light and medium industry. These commercial sites that are available tend to remain vacant for long periods and market demand for land for this purpose is low according to land owners. It is more likely that Waimate can experience growth by attracting families to the District to live.
- 13. Comparatively speaking in the current market there is now a significant demand for residential subdivision, with prices in the market on the increase making subdivision more viable as an investment for developers.
- 14. The buoyant residential subdivision market that places development pressure on the Waimate District is across most of the regions in New Zealand, with a number of factors driving it. Factors include Kiwis returning from overseas due to COVID-19, people re-evaluating the importance of living in a larger centre in such a connected age, and property prices in the larger centres growing beyond the reach of many Kiwi families. As a result Resource Consents for subdivision are on the rise in many districts, including the Waimate District.
- 15. The shift in the market has allowed larger subdivision developments (20 or more sections) to become more viable as an investment locally and currently our planners are discussing several potential new larger subdivision projects with developers.

Other Factors to Consider

- 16. The current District Plan formula for establishing the open space and recreation development contribution for an application is not as equitable as it first appears when applied to all situations.
- 17. An example of its inequity is a subdivision in a rural setting (Residential 2 Zone or Rural Zone) that may involve larger lots of high value lifestyle blocks. These lots with a higher value, which impacts the District Plan formula, makes the contribution higher. The people who will eventually live on that lot are less likely to use centralised open spaces for recreation purposes and yet proportionally may pay a higher contribution. To generalise, it is more likely that their main “weekend hobby” for recreation purposes will be their own lifestyle block, because they had a reason for choosing that lifestyle on a larger lot, ordinarily a hobby predominantly for recreation purposes.
- 18. The continuous acquisition of recreational land for reserves through the subdivision process causes unbudgeted and long term operational costs as the new space with each subdivision application requires Council to maintain it.

19. As our applications for larger subdivisions increase in the current market, Council has little control if it acquires piecemeal small urban sized sections of land in amongst new subdivisions that have little value or utility to the community. These ad-hoc acquisitions will add considerable costs to operational budgets for ongoing maintenance.
20. Land can provide for visual amenity and physical utility in some cases within a subdivision, but in other cases seems beyond what Council would ordinarily take on i.e. more than is needed in a particular location.
21. An example of this might be a new subdivision adjacent to a park or open space, or subdivision that occurs in a more rural setting. The acquisition of land in these cases can create an ongoing burden on rates that Council may not have envisaged or in fact wanted. The residential areas of Waimate are generally speaking close to open space by virtue of the size and rural character of the District.
22. The current formula for establishing the size of a contribution in this current market, may make the Waimate District less attractive to a developer, whose profit margins are increased in Districts where greater land values exist. This is a view expressed by several developers to the writer on several occasions – ordinarily accompanied by a question asking what Council can do about it.
23. It is a matter for Council to decide how to position itself in what is a reasonably competitive market for attracting new people. The land values in Waimate both makes us desirable to people who might choose to live in the Waimate District (comparatively cheaper land values than our neighbours and also experiencing a rise in value) and less desirable to developers, as the margins remain better in other neighbouring districts.
24. An inducement for developers to make a cash contribution instead of giving land may enable Council to be more considered in how it gives effect to the objective of the District Plan in relation to open spaces and recreation. It may also make us more attractive to developers seeking opportunities for residential subdivision across South Canterbury and North Otago.
25. A reduced (fixed amount per section) cash contribution as an option against the land of the value determined by the District Plan formula for example, would have the benefit of making Waimate District more attractive to developers, in terms of maximising our advantage in this competitive market for attracting people. This method will also allow a more controlled and targeted District wide approach to open space and recreation by encouraging a cash contribution that could be used with greater strategy behind it.
26. Greater strategy around the spend of revenue generated by cash contributions could be used in such a way to benefit more of the community and our visitors – for example projects could include:
 - i. A network of cycle lanes on our roads that connect key recreational assets.
 - ii. A *Learn to Ride* area for Victoria Park.
 - iii. Improved facilities at existing parks such as covered BBQ areas.
27. Legal advice has been sought and provided guidance that Council is permitted by resolution to provide a mechanism that would reduce costs to developers for open space and recreation development contributions, without changing the current District Plan. If agreement cannot be reached between parties over a particular subdivision application, then the default position will always remain the current formula provided by the District Plan.

PROPOSAL

28. It is proposed that Council consider changing the current method of establishing the open space and recreation development contribution for subdivision applications, in order to make the Waimate District more competitive with its neighbouring districts, in terms of attracting families to the District to live. This change also seeks to enable Council to improve strategy on how it plans for meeting the objective of the District Plan in relation to open spaces and recreation.

Options

29. Option 1 – Fix a cash amount to be paid “per section” that is large enough to contribute to the objective of the District Plan for open space and recreation development contributions, but small enough in order to induce developers to prefer a cash payment, over the land value as determined by the current District Plan formula (an example might be \$2,000 per section). Where agreement can’t be reached between parties, the District Plan formula is used by default.
30. Option 2 – Continue with the current formula applied to all subdivision applications.

ASSESSMENT OF SIGNIFICANCE

31. The issue is not significant in terms of the Significance and Engagement Policy.

CONSIDERATIONS

32. Any change in fees would require an amendment to our fees and charges.

Legislation

33. Resource Management Act 1991
34. Local Government Act 2002

Territorial or Regional Council Regulations, Plans or Bylaws

35. Waimate District Plan

Risk

36. As stated previously in this report, legal advice has been sought and stated that Council is permitted to reduce costs by resolution (not increase). Given the short term financial benefit is for the subdivision applicant, it is unlikely that Council will be legally challenged. For this reason the legal risk associated with the proposed change is low.
37. There is a risk that Waimate District misses an opportunity to maximise its attractiveness to families who might move to the District in what is a buoyant market for the regions. We offer a great lifestyle and cheaper land that enables a better standard of living for those who are able to work here, and increasingly for those who commute north or south for work. How Council approaches this topic in determining its position on the issue sends a message to those in the sector responsible for driving residential subdivision projects. A positive message to those individuals through a relatively small shift in approach, might assist to open up residential development opportunities and attract more families to the Waimate District. A potential risk in maintaining the status quo is that those same people work harder to open up land for development opportunities in neighbouring districts in order to maximise their margins, and the Waimate District misses out on attracting some families.
38. There is a risk, should the proposal be adopted, that reduced revenue from this activity could impact on Council’s ability to keep up with demand for open spaces for recreation as the Waimate population grows. As stated previously in this report, there are many benefits to a more targeted and controlled use of revenue from this activity. It is a matter for Council to decide if those benefits outweigh the risk described.

FINANCIAL

39. See the risk section.

RECOMMENDATION

1. That the Open Space and Recreation Development Contributions report is accepted; and
2. That Council consider changing the current method of establishing the open space and recreation development contribution for subdivision resource consent applications ; and approves:
 - a. Option 1: That Council fix a cash amount of \$XXXX to be paid per section, an amount that is large enough to contribute to the objective of the District Plan for open space and recreation development contributions, but small enough in order to induce developers to prefer a cash payment, over the land value as determined by the current District Plan formula. Where agreement can't be reached between the Council and developer, the District Plan formula is used by default; or
 - b. Option 2: That Council continue with the current formula applied to all subdivision applications (status quo)

17.3 ANNUAL GRANT PRESENTATION: COMMUNITY LINK - 11.00AM

Author: Karalyn Reid, Committee Secretary and PA to the Mayor
Authoriser: Carolyn Johns, Community and Strategy Group Manager
Attachments: Nil

PURPOSE

The Waimate District Resource Trust Inc, trading as Community Link are a recipient of an annual grant from Council, this year receiving of \$16,101.71 + GST.

Operations Manager Jakki Guildford and Trust member and financial overseer Michael Downes will present to Council on their annual report.

18 CONSIDERATION OF MAJOR (URGENT) OR MINOR ITEMS NOT ON THE AGENDA

Nil

PUBLIC EXCLUDED

19 EXCLUSION OF THE PUBLIC REPORT

RESOLUTION TO EXCLUDE THE PUBLIC

RECOMMENDATION

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
19.1 - Public Excluded Minutes of the Council Meeting held on 30 March 2021	s6(a) - the making available of the information would be likely to prejudice the maintenance of the law, including the prevention, investigation, and detection of offences, and the right to a fair trial	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
19.2 - Alpine Energy Shareholders Report - February 2021	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
19.3 - Alpine Energy Draft Statement of Corporate Intent - 2022-2024	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
19.4 - Award of Road Network Operations and Maintenance Contract 20-1	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

	<p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	
19.5 - Draft Long Term Plan 2031-2031 Consultation Document for Audit	<p>s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>

**20 RE-ADMITTANCE OF THE PUBLIC REPORT
MEETING CLOSURE**