

Agenda

**Notice is hereby given of
an Environmental Services and Finance
Committee Meeting**

Tuesday 4 June 2019

Commencing at 9.30am to follow Public Forum

Council Chamber
Waimate District Council
125 Queen Street
Waimate

www.waimatedc.govt.nz

Notice is hereby given that a meeting of the Environmental Services and Finance Committee will be held in the Council Chamber, Waimate District Council, 125 Queen Street, Waimate, on Tuesday 4 June 2019, commencing at 9.30am to follow the Public Forum.

Committee Membership

Sharyn Cain	Chairperson
Jakki Guilford	Deputy Chairperson
Craig Rowley	Mayor
David Anderson	Councillor
Peter Collins	Councillor
Miriam Morton	Councillor
Tom O'Connor	Councillor
David Owen	Council Rep
Sheila Paul	Councillor

Quorum – no less than five members

Significance Consideration

Evaluation: Council officers, in preparing these reports have had regard to Council's Significance and Engagement Policy. Council and Committee members will make the final assessment on whether the subject under consideration is to be regarded as being significant or not. Unless Council or Committee explicitly determines that the subject under consideration is to be deemed significant then the subject will be deemed as not being significant.

Decision Making

The Council, in considering each matter, must be:

- i. Satisfied that it has sufficient information about the practicable options and their benefits, costs and impacts, bearing in mind the significance of the decision;
- ii. Satisfied that it knows enough about and will give adequate consideration to the views and preferences of affected and interested parties bearing in mind the significance of the decisions to be made.

Stuart Duncan
Chief Executive

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OPENING

1 PUBLIC FORUM

2 APOLOGIES

3 VISITORS

Nil

4 CONFLICTS OF INTEREST

As per the Local Authorities (Members' Interests) Act 1968 (as below), the Chair will enquire if there are any Conflicts of Interest to be declared on any item on the agenda, and if so, for any member to declare this interest.

Local Authorities (Members' Interests) Act 1968

Councillors are reminded that if they have a pecuniary interest in any item on the agenda, then they must declare this interest and refrain from discussing or voting on this item and are advised to withdraw from the meeting table.

5 IDENTIFICATION OF MAJOR (URGENT) OR MINOR ITEMS NOT ON THE AGENDA

1. The Chair will call for any major (urgent business) or minor items not on the agenda to be raised according to Standing Orders, as below:

a. Standing Orders 3.7.5 – Major Items

An item not on the agenda for a meeting may be dealt with at the meeting if the local authority by resolution so decides, and the presiding member explains at the meeting at a time when it is open to the public –

- i. The reason why the item was not listed on the agenda; and
- ii. The reason why discussion of the item cannot be delayed until a subsequent meeting.

b. Standing Orders 3.7.6 – Minor Items

An item not on the agenda for a meeting may be dealt with at the meeting if –

- i. That item is a minor matter relating to the general business of the local authority; and
- ii. The presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- iii. No resolution, decision, or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.

MINUTES

6 CONFIRMATION OF MINUTES

6.1 MINUTES OF THE ENVIRONMENTAL SERVICES AND FINANCE COMMITTEE MEETING HELD ON 30 APRIL 2019
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Author: Karalyn Reid, Committee Secretary and PA to the Mayor

Authoriser: Tina Stevenson, Corporate Services Group Manager

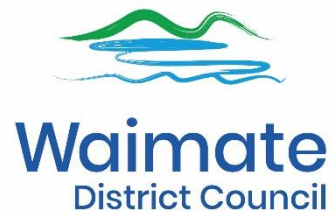
Attachments: 1. Minutes of the Environmental Services and Finance Committee
Meeting held on 30 April 2019

PURPOSE

To present the unconfirmed Minutes of the Environmental Services and Finance Committee Meeting held on 30 April 2019 for confirmation.

RECOMMENDATION

That the Minutes of the Environmental Services and Finance Committee Meeting held on 30 April 2019 be accepted as a true and correct record.
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MINUTES

Environmental Services and Finance Committee Meeting

30 April 2019

**MINUTES OF WAIMATE DISTRICT COUNCIL
ENVIRONMENTAL SERVICES AND FINANCE COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, WAIMATE DISTRICT COUNCIL, 125 QUEEN STREET,
WAIMATE ON TUESDAY 30 APRIL 2019, COMMENCING AT 9.30AM**

PRESENT: Chair Sharyn Cain, Cr Jakki Guilford, Mayor Craig Rowley, Cr Miriam Morton, Cr Tom O'Connor

APOLOGIES: Cr David Anderson, Cr Peter Collins, Cr David Owen and Cr Sheila Paul

IN ATTENDANCE: Stuart Duncan (Chief Executive), Paul Cooper (Regulatory and Compliance Group Manager), Carolyn Johns (Community and Strategy Group Manager), Michelle Jones (Executive Support Manager), Dan Mitchell (Asset Group Manager), Tina Stevenson (Corporate Services Group Manager), Melissa Thomson (Accountant), Karalyn Reid (Committee Secretary)

OPENING

1 PUBLIC FORUM

Nil

2 APOLOGIES

COMMITTEE RESOLUTION 2019/25

Moved: Cr Miriam Morton

Seconded: Mayor Craig Rowley

That apologies from Cr David Anderson, Cr Peter Collins, Cr David Owen and Cr Sheila Paul be received and accepted.

CARRIED

3 VISITORS

10.00am – Lower Waitaki SCC Zone Committee Annual Report presentation

10.30am – OTOP Zone Committee Annual Report presentation

4 CONFLICTS OF INTEREST

There were no conflicts of interest declared.

5 IDENTIFICATION OF MAJOR (URGENT) OR MINOR ITEMS NOT ON THE AGENDA

Nil

MINUTES

6 CONFIRMATION OF MINUTES

**6.1 MINUTES OF THE ENVIRONMENTAL SERVICES AND FINANCE COMMITTEE
MEETING HELD ON 12 MARCH 2019**

COMMITTEE RESOLUTION 2019/26

Moved: Mayor Craig Rowley

Seconded: Cr Miriam Morton

That the Minutes of the Environmental Services and Finance Committee Meeting held on 12 March 2019 be accepted and the recommendations therein be adopted.

CARRIED

**6.2 MINUTES OF THE WAIMATE DISTRICT COUNCIL APPEAL PANEL COMMITTEE
MEETING HELD ON 5 APRIL 2019**

COMMITTEE RESOLUTION 2019/27

Moved: Mayor Craig Rowley

Seconded: Chair Sharyn Cain

That the Minutes of the Waimate District Council Appeal Panel Committee Meeting held on 5 April 2019 be accepted and the recommendations therein be adopted.

CARRIED

7 RECEIPT OF MINUTES

**7.1 MINUTES OF THE WAIMATE COMMUNITY ANZAC GROUP COMMITTEE MEETING
HELD ON 26 FEBRUARY 2019**

COMMITTEE RESOLUTION 2019/28

Moved: Cr Jakki Guilford

Seconded: Mayor Craig Rowley

That the confirmed minutes of the Waimate Community ANZAC Group Committee Meeting held on 26 February 2019 be received.

CARRIED

**7.2 MINUTES OF THE WAIMATE DISTRICT CIVIC AWARDS COMMITTEE MEETING
HELD ON 12 FEBRUARY 2019**

COMMITTEE RESOLUTION 2019/29

Moved: Mayor Craig Rowley

Seconded: Chair Sharyn Cain

That the unconfirmed minutes of the Waimate District Civic Awards Committee Meeting held on 12 February 2019 be received.

CARRIED

7.3 MINUTES OF THE LOWER WAITAKI SOUTH COASTAL CANTERBURY ZONE COMMITTEE MEETING HELD ON 20 MARCH 2019

COMMITTEE RESOLUTION 2019/30

Moved: Cr Jakki Guilford
Seconded: Cr Tom O'Connor

That the confirmed minutes of the Lower Waitaki South Coastal Canterbury Zone Committee Meeting held on 20 March 2019 be received.

CARRIED

7.4 MINUTES OF THE ORARI-TEMUKA-OPIHI-PAREORA ZONE COMMITTEE MEETING HELD ON 1 APRIL 2019

COMMITTEE RESOLUTION 2019/31

Moved: Cr Jakki Guilford
Seconded: Mayor Craig Rowley

That the confirmed minutes of the Orari-Temuka-Opihi-Pareora Zone Committee Meeting held on 1 April 2019 be received.

CARRIED

REPORTS

8 REGULATORY AND COMPLIANCE GROUP REPORT

8.1 REGULATORY AND COMPLIANCE GROUP REPORT

COMMITTEE RESOLUTION 2019/32

Moved: Mayor Craig Rowley
Seconded: Cr Jakki Guilford

That the Regulatory and Compliance Group Manager's report is accepted.

CARRIED

Note:

Civil Defence: The Committee asked for a presentation in the near future from Council's Emergency Management Officer that includes creating a local disaster plan that incorporates the issues of the Waimate District's potential isolation in a Civil Defence Event.

9 CORPORATE SERVICES GROUP REPORT

9.1 CORPORATE SERVICES GROUP REPORT

COMMITTEE RESOLUTION 2019/33

Moved: Mayor Craig Rowley

Seconded: Cr Jakki Guilford

That the Corporate Services Group Management Report is accepted.

CARRIED

Note:

The recent Interim Audit went well. When the report is received it will be presented to the 10 June Audit and Risk Committee.

There was a good turnout and positive comments from staff and councillors who attended the recent Fraud Awareness training.

The public notice sent with the latest rates invoices to encourage ratepayers to take up the option to have their invoices emailed has had a good response already.

9.2 FINANCE REPORT - FOR THE 8 MONTHS ENDED 28 FEBRUARY 2019

COMMITTEE RESOLUTION 2019/34

Moved: Chair Sharyn Cain

Seconded: Mayor Craig Rowley

That the Finance Report for the 8 months ended 28 February 2019 be accepted.

CARRIED

10 GENERAL REPORTS

10.1 LOWER WAITAKI SOUTH COASTAL CANTERBURY ZONE COMMITTEE ANNUAL REPORT PRESENTATION - 10.00AM

The Environmental Services and Finance Committee received the Lower Waitaki South Coastal Canterbury (LWSCC) Zone Committee 2018 Annual Report.

Chair of the LWSCC Zone Committee, Kate White and Environment Canterbury Zone Manager Chris Eccleston and Zone Facilitator Dave Moore were in attendance.

COMMITTEE RESOLUTION 2019/35

Moved: Chair Sharyn Cain

Seconded: Cr Jakki Guilford

That the Lower Waitaki South Coastal Canterbury Zone Committee 2018 - Annual Report is received.

CARRIED

Note:

Chair Kate White expressed her thanks to Council for being the lead Council for the Lower Waitaki South Coastal Canterbury Zone Committee and providing Cr Jakki Guilford as Council Representative, the Waimate Event Centre as the venue and the Minute Secretary.

Mayor Rowley thanked the Zone Committee for the decision to investigate the augmentation of Lake Wainono, and offered to be part of the conversation with Environment Canterbury, the Runanga, stakeholders and the community.

10.2 ORARI TEMUKA OPIHI PAREORA ZONE COMMITTEE ANNUAL REPORT PRESENTATION - 10.30AM

The Environmental Services and Finance Committee received the Orari Temuka Opihi Pareora (OTOP) Zone Committee 2018 Annual Report.

Environment Canterbury Zone Manager Chris Eccleston and Zone Facilitator Dave Moore were in attendance.

COMMITTEE RESOLUTION 2019/37

Moved: Chair Sharyn Cain

Seconded: Mayor Craig Rowley

That the Orari Temuka Opihi Pareora Zone Committee 2018 Annual Report is received.

CARRIED

The Committee adjourned at 10.07am for morning tea.

The Committee reconvened at 10.20am.

PUBLIC EXCLUDED

11 EXCLUSION OF THE PUBLIC REPORT

RESOLUTION TO EXCLUDE THE PUBLIC

COMMITTEE RESOLUTION 2019/38

Moved: Cr Tom O'Connor

Seconded: Cr Miriam Morton

That the public be excluded from the following parts of the proceedings of this meeting. The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
11.1 - Public Excluded Minutes of the Environmental Services and Finance Committee Meeting held on 12 March 2019	s6(a) - the making available of the information would be likely to prejudice the maintenance of the law, including the prevention, investigation, and detection of offences, and the right to a fair trial	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

11.2 - Alpine Energy Shareholders Report - February 2019	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
11.3 - Alpine Energy Draft Statement of Corporate Intent 31 March 2020-2022	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>

CARRIED

12 RE-ADMITTANCE OF THE PUBLIC REPORT

COMMITTEE RESOLUTION 2019/39
Moved: Cr Miriam Morton
Seconded: Cr Jakki Guilford
That Council moves out of Closed Council into Open Council.
CARRIED

MEETING CLOSURE

There being no further business, the Chair closed the meeting at 10.50am.

The minutes of this meeting are to be confirmed at the Environmental Services and Finance Committee Meeting to be held on 4 June 2019.

.....
CHAIRPERSON

7 RECEIPT OF MINUTES

7.1 MINUTES OF THE WAIMATE COMMUNITY ANZAC GROUP COMMITTEE MEETING HELD ON 16 APRIL 2019

Author: Karalyn Reid, Committee Secretary and PA to the Mayor

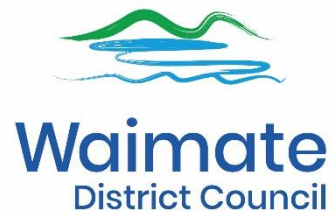
Authoriser: Tina Stevenson, Corporate Services Group Manager

Attachments: 1. Minutes of the Waimate Community ANZAC Group Committee Meeting held on 16 April 2019

PURPOSE

For the confirmed minutes of the Waimate Community ANZAC Group Committee Meeting held on 16 April 2019 to be presented for the information of the Environmental Services and Finance Committee.

<p>RECOMMENDATION</p> <p>That the confirmed minutes of the Waimate Community ANZAC Group Committee Meeting held on 16 April 2019 be received.</p>
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MINUTES

Waimate Community ANZAC Group Committee Meeting

16 April 2019

**MINUTES OF THE WAIMATE COMMUNITY ANZAC GROUP COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, WAIMATE DISTRICT COUNCIL, 125 QUEEN STREET,
WAIMATE ON TUESDAY 16 APRIL 2019, COMMENCING AT 10.00AM**

PRESENT: Chair - Mayor Craig Rowley, Rotary Rep Edward Fletcher, Red Cross Rep Toni Jespersen, Cr David Owen, Waimate High School Rep Janette Packman, RSA Representative Richard Welsh

APOLOGIES: Waimate High School Rep David Shea, RSA Representative Doug Morris, Minister's Association Rep Paul Kuriger

IN ATTENDANCE: Karalyn Reid (Committee Secretary)

OPENING

1 APOLOGIES

1.1 APOLOGIES

COMMITTEE RESOLUTION

Moved: Cr David Owen
Seconded: Mayor Craig Rowley

That apologies from David Shea, Doug Morris and Paul Kuriger be accepted.

CARRIED

2 VISITORS

Calvary Chapel Pastor Jim de Lor, Peter Vendetti, Deputy Mayor Sharyn Cain

3 CONFLICTS OF INTEREST

Nil

MINUTES

4 CONFIRMATION OF MINUTES

**4.1 MINUTES OF THE WAIMATE COMMUNITY ANZAC GROUP COMMITTEE MEETING
HELD ON 26 FEBRUARY 2019**

COMMITTEE RESOLUTION 2019/5

Moved: Mayor Craig Rowley
Seconded: Rotary Rep Edward Fletcher

That the Minutes of the Waimate Community ANZAC Group Committee Meeting held on 26 February 2019 be accepted as a true and correct record.

CARRIED

REPORTS

5 FINANCIALS

5.1 FINANCIAL REPORT (APRIL 2019)

That the financial report is accepted.

There has been no change in the financial status, being \$1,088.46.

It was noted that the annual grant from Council is \$2,000, but owing to the deficit from last year's expenses this is at a lower level.

6 GENERAL BUSINESS

6.1 ARRANGEMENTS FOR THE 2019 ANZAC CIVIC SERVICE

The Committee looked through the check list and amendments were made:

- The MC will be Peter Vendetti, with a run sheet provided for him, and Richard Welsh to MC the Clock Tower part of the service
- The programme to be amended as instructed and 300 copies printed
- Sturdier black chairs from the function room will also be set out amongst the guest seating (and about 6 placed in the public area) on carpet tiles.
- The Hall to be set up at 9.00am
- Jim de Lor offered to try and find a sound system for the Clock Tower, and Rotary for the Event Centre
- The CE will be asked to open up Council at 9am to put out chairs and cord for sound system at the clock tower
- Deputy Mayor Sharyn Cain to collect the wreaths
- Richard Welsh to look after the guest speaker Captain Hayward
- Richard Welsh to try and contact the ATC
- An email was sent to the St John (Lynda). It had only gone to Bridget.

6.2 CORRESPONDENCE

The correspondence was noted.

MEETING CLOSURE

There being no further business, the Chair closed the meeting at 10.34am.

The minutes of this meeting are to be confirmed at the next Waimate Community ANZAC Group Committee Meeting.

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CHAIRPERSON

REPORTS

8 CORPORATE SERVICES GROUP REPORT

8.1 FINANCE REPORT - FOR THE 10 MONTHS ENDED 30 APRIL 2019

Author: Melissa Thomson, Accountant

Authoriser: Tina Stevenson, Corporate Services Group Manager

Attachments: Nil

PURPOSE

- To present the Finance Report to the Environmental Services and Finance Committee.

Waimate District Council Statement of Financial Performance For the 10 months ended 30 April 2019

	Variance Note	Actual \$000	Year to date Budget \$000	Variance \$000	% Var.	Full Year Budget Including carry forwards
Operating Revenue						
Rates (net of remissions)		\$ 9,858	\$ 9,873	\$ (15)	(0%)	\$ 9,873
Development and Financial Contributions		68	51	17	33%	61
NZ Transport Agency Subsidy	3	2,786	2,628	158	6%	3,107
Fees and Charges		893	888	5	1%	1,015
Interest Revenue		71	85	(14)	(16%)	119
Other Revenue	4	1,742	1,766	(24)	(1%)	2,147
Total Operating Revenue		15,418	15,291	127	1%	16,322
Operating Expenditure						
Employment Benefit Expenses	5	3,295	3,511	216	6%	4,213
Depreciation and Amortisation		3,951	3,988	37	1%	4,786
Roading Expenses	6	2,309	2,001	(308)	(15%)	2,448
Finance Costs	7	88	136	48	35%	182
Other Expenses	8	3,485	4,499	1,014	23%	5,515
Total Operating Expenditure		13,128	14,135	1,007	7%	17,144
Total Surplus/(Deficit)		\$ 2,290	\$ 1,156	\$ 1,134	98%	\$ (822)

- For the 10 months ended 30 April 2019, Council recorded a surplus of \$2.29m compared to a budgeted surplus of \$1.156m; therefore, Council are tracking \$1.134m favourable to budget.

MAJOR VARIANCES TO BUDGET

- NZ Transport Agency subsidy income has exceeded budget, mainly due to the timing of capital works and receipt of the emergency works subsidy claim.
- Other Revenue includes forestry sales of \$75,000 for the final Joint Venture payment received in July 2018.
- Employment Benefit Expenses are favourable to budget due to vacant positions and timing of replacements.
- Roading expenses have exceeded budget mainly due to emergency works (April 2019: \$408,071) following large rain events.
- Finance costs are favourable due to increased cash reserves and the timing of capital works.
- Other Expenses are favourable to budget due to reduced consultancy and legal expenditure (\$164,000 favourable), timing of Economic Development and Council Initiatives expenditure (\$118,000 favourable), reduced training and seminar costs (\$70,000 favourable), timing of promotions and rebranding expenditure (\$82,000 favourable), timing of grants expenditure (\$51,000 favourable), reduced utilities pump, line and operational maintenance (\$89,000

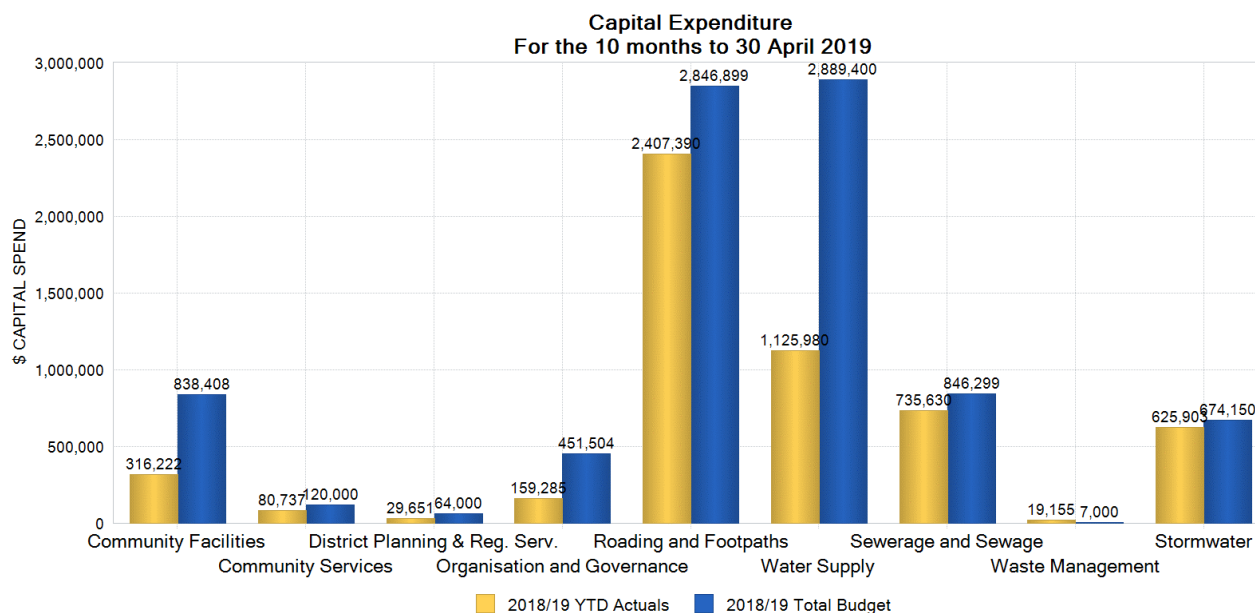
favourable), and general expenses (\$171,000 favourable). As the Annual Plan 2019/20 does not require auditing due to no significant changes from the Long Term Plan 2018-28 and therefore no obligation to consult, the budget provided will not be spent resulting in a favourable variance of \$82,000.

Waimate District Council
Statement of Financial Position
As at 30 April 2019

	Movement Note	Actual April 2019 \$000	Actual 30 June 2018 \$000	Movement \$000
Assets				
Current Assets				
Cash and cash equivalents	9	2,851	4,200	(1,348)
Trade and other receivables	10	3,844	1,796	2,048
Inventories		84	96	(12)
Other financial assets		6	6	-
Total Current Assets		6,784	6,097	687
Non Current Assets				
Property, plant and equipment		402,595	402,029	567
Forestry assets		1,653	1,727	(74)
Intangible assets		308	260	47
Other financial assets	11	17,101	15,615	1,486
Total Non Current Assets		421,657	419,631	2,026
Total Assets		428,441	425,728	2,713
Liabilities				
Current Liabilities				
Trade and other payables		2,293	1,747	547
Borrowings		33	33	-
Provisions		6	6	-
Employment Benefit Expenses		295	363	(68)
Derivative financial instruments		-	-	-
Total Current Liabilities		2,627	2,149	478
Non Current Liabilities				
Provisions		60	60	-
Borrowings		2,644	2,704	(60)
Total Non Current Liabilities		2,704	2,764	(60)
Equity				
Public Equity		86,896	84,664	2,232
Reserves		336,214	336,151	63
Total Equity		423,109	420,815	2,295
Total Liabilities and Equity		428,441	425,728	2,713

9. Cash and Cash Equivalents have reduced following increased capital works, including resealing during March and April.
10. Trade and Other Receivables includes Instalment 4 of Rates, which are due for payment in May 2019.
11. Non-Current Other Financial Assets have increased due to \$1.5m in term deposits.

TOTAL CAPITAL EXPENDITURE BY GROUP



Note: Year to date Actuals (yellow) includes capital work in progress at 30 June 2018. The Total Budget (blue) includes carry forward budgets as reported at the Environmental Services and Finance Committee meeting held on 6 November 2018.

12. Totals:	Spend to date (including WIP at 30 June 2018)	\$5,499,953
	Work In Progress carried forward from 30 June 2018	<u>\$ -891,888</u>
	Total spend to 30 April 2019	\$4,608,065
	2018/19 Long Term Plan Budget	\$6,869,798
	Budget carry forwards from 2017/18	<u>\$1,867,856</u>
	2018/19 Total Budget (including Carry Forwards)	\$8,737,654
	% of total budget spent	53%

13. Capital Expenditure Update:

2018/19 Total Budget (including Carry Forwards) \$8,737,654

Projects not likely to proceed:

Cannington Water Scheme - Drinking Water Compliance upgrade
(Project deferred at this stage) \$ (700,000)

Hook / Waituna Water Scheme – Drinking Water Compliance upgrade
(Project deferred at this stage) \$ (400,000)

Public Toilets – New Town Toilets (carried forward)
(This project was carried forward from the 2017/18 financial year,
however is not likely to be completed this year) \$ (200,000)

New items identified since the last report:

Vehicle replacements
(A budgeted vehicle (\$32,000) was purchased early in 2017/18, another
is to be deferred (\$32,000), and following a review and assessment of the
vehicle fleet a reduction in spend (\$25,000) has been identified. \$ (89,000)

Camping – Victoria Park Camp driveway reseal
(Project not likely to be completed this financial year) \$ (25,000)

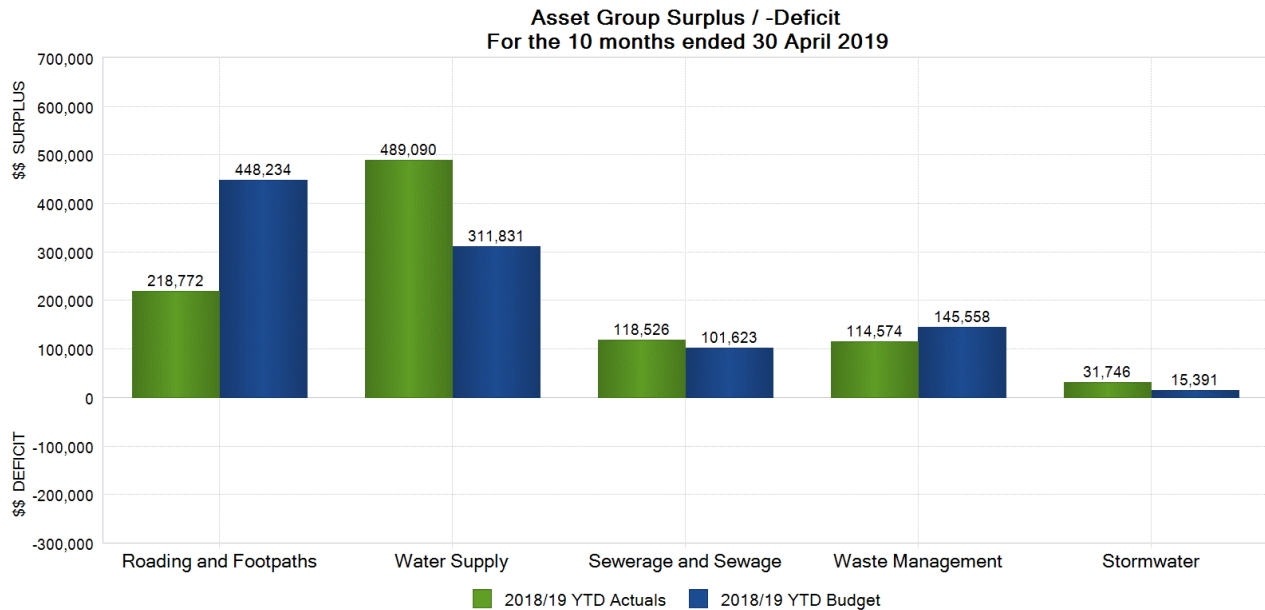
Parks and Public Spaces – Knottingley Park driveway reseal
(Project not likely to be completed this financial year) \$ (25,000)

Adjusted capital expenditure forecast \$7,298,654

Total spend to 30 April 2019 \$4,608,065

% of forecast budget spent 63%

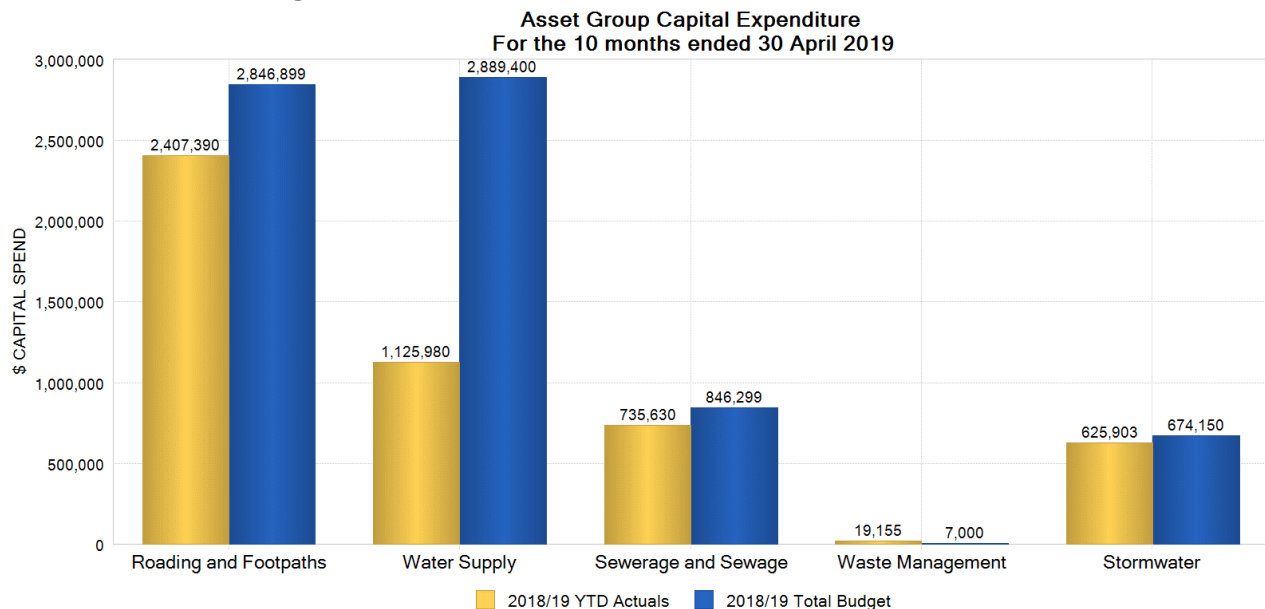
ASSET GROUP



VARIANCE ANALYSIS – DAN MITCHELL

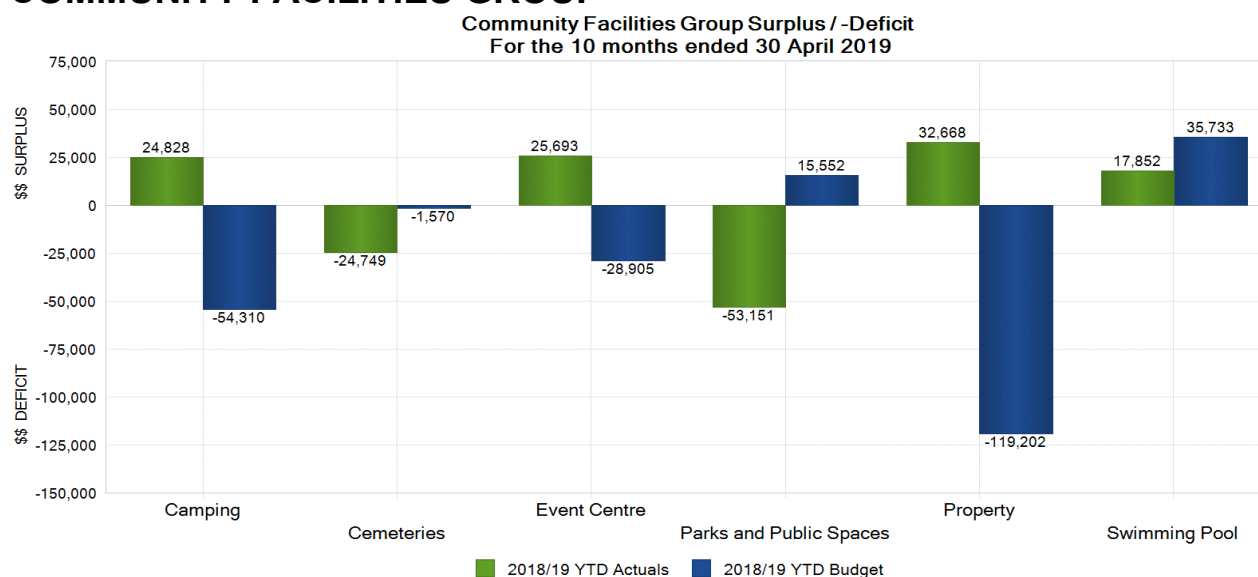
14. Roding and Footpaths – The surplus of \$218,772 is unfavourable (Budget: \$448,234 Surplus) due to increased expenditure for emergency works following large rainfall events.
15. Water Supply – The surplus of \$489,090 is favourable (Budget: \$311,831 Surplus) due to reduced expenditure on Asset Management Plans, line maintenance and reduced depreciation costs.

CAPITAL EXPENDITURE



16. Roding and Footpaths – The capital works program is on target for completion by year-end.
17. Water Supply – The Urban Water capital works program is on target. The Rural Water capital programme will only be partially completed at year-end due to the Cannington and Hook/Waituna Water Scheme upgrades being deferred.
18. Sewerage and Sewage – The capital works program is on target.

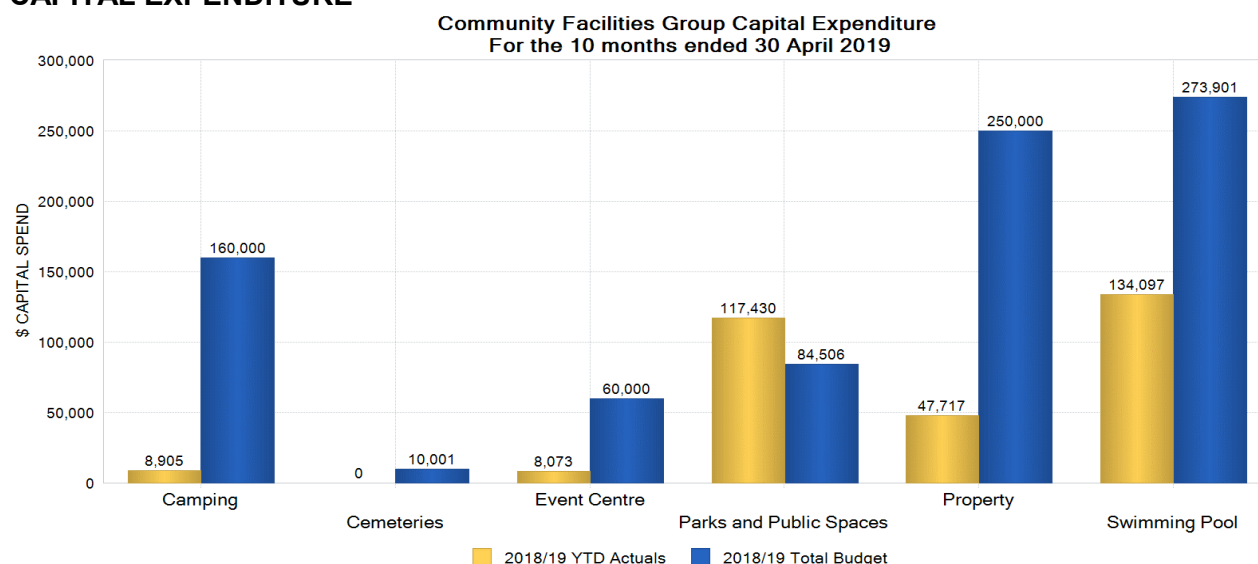
COMMUNITY FACILITIES GROUP



VARIANCE ANALYSIS – DAN MITCHELL

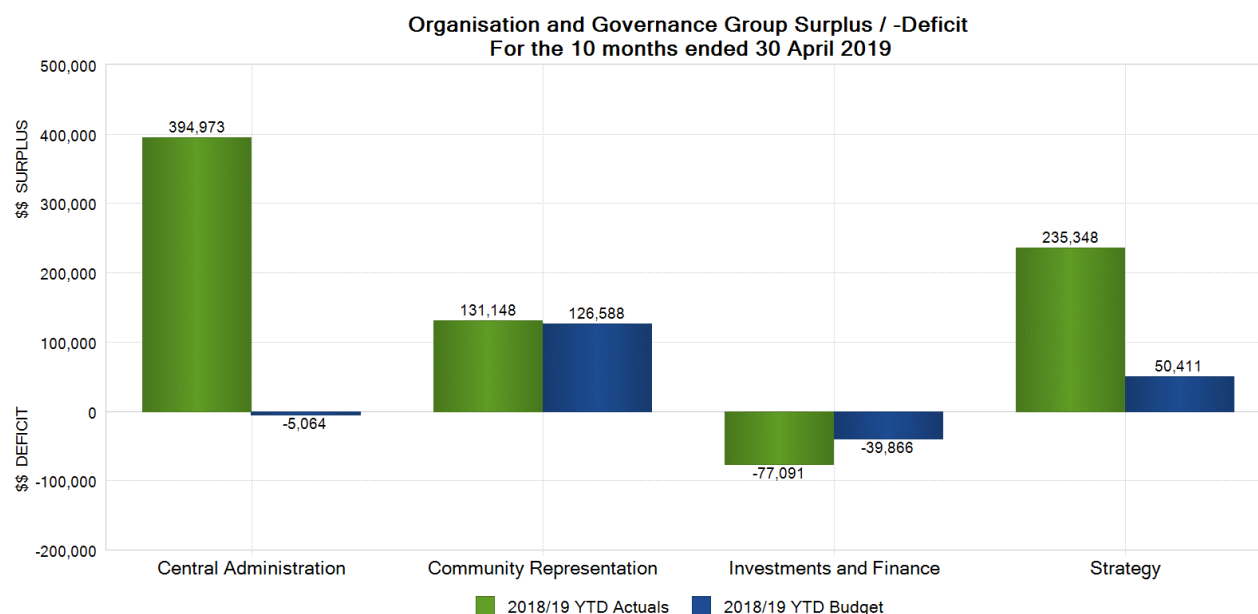
19. Camping - The surplus of \$24,828 is favourable (Budget: \$54,310 Deficit) due to camping fees at the Waitaki Lakes exceeding budget.
20. Event Centre – The surplus of \$25,693 is favourable (Budget: \$28,905 Deficit) due to reduced employment benefit and depreciation expenses.
21. Parks and Public Spaces – The deficit of \$53,151 is unfavourable (Budget: \$15,552 Surplus) due to extensive maintenance works at the Morven Reserve lease block and Steward Park. Morven Reserve is a non-rateable activity and does not affect rates.
22. Property – The surplus of \$32,668 is favourable (Budget: \$119,202 Deficit) due to lower than budgeted repairs and maintenance expenses and internal time allocations.

CAPITAL EXPENDITURE



23. Camping – The Victoria Park Camp driveway reseal (\$25,000) is not likely to be completed. Following a review and assessment of the vehicle fleet a reduction in spend (Budget \$32,000 vs proposed spend \$7,000 = \$25,000 reduction) has been identified.
24. Parks and Public Spaces – Year to date Actuals includes a mower purchased in July (budgeted in the 2017/18 financial year).
25. Property – The Public Toilets project (\$200,000) is not likely to be completed.
26. Swimming Pool – The capital works program is on target.

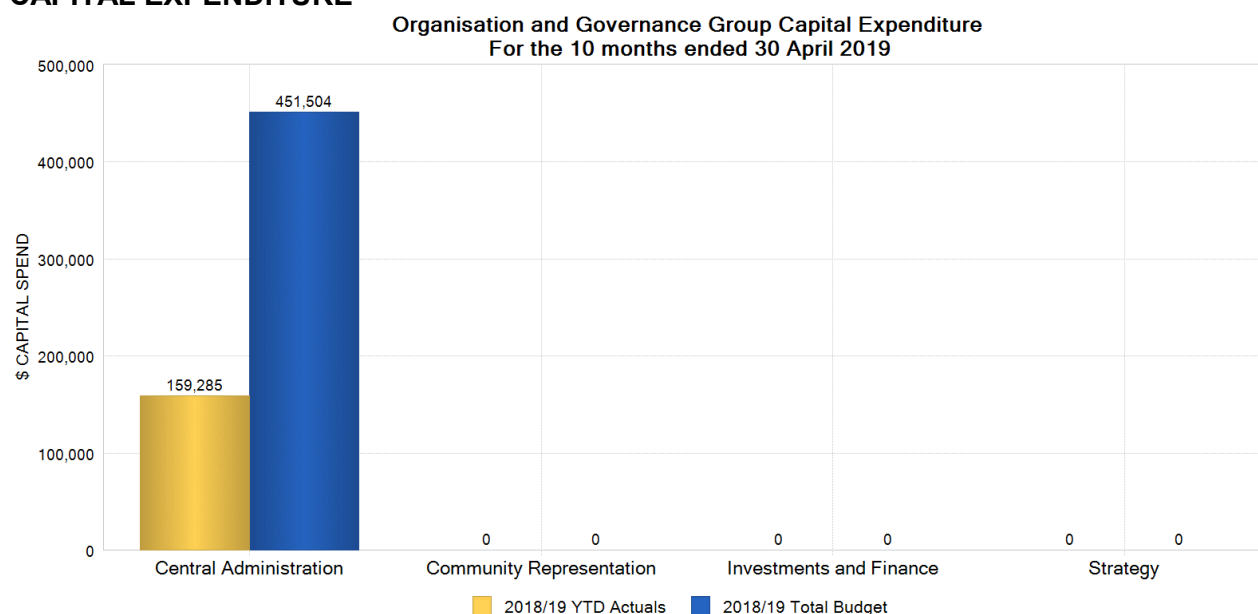
ORGANISATION AND GOVERNANCE GROUP



VARIANCES ANALYSIS – TINA STEVENSON AND CAROLYN JOHNS

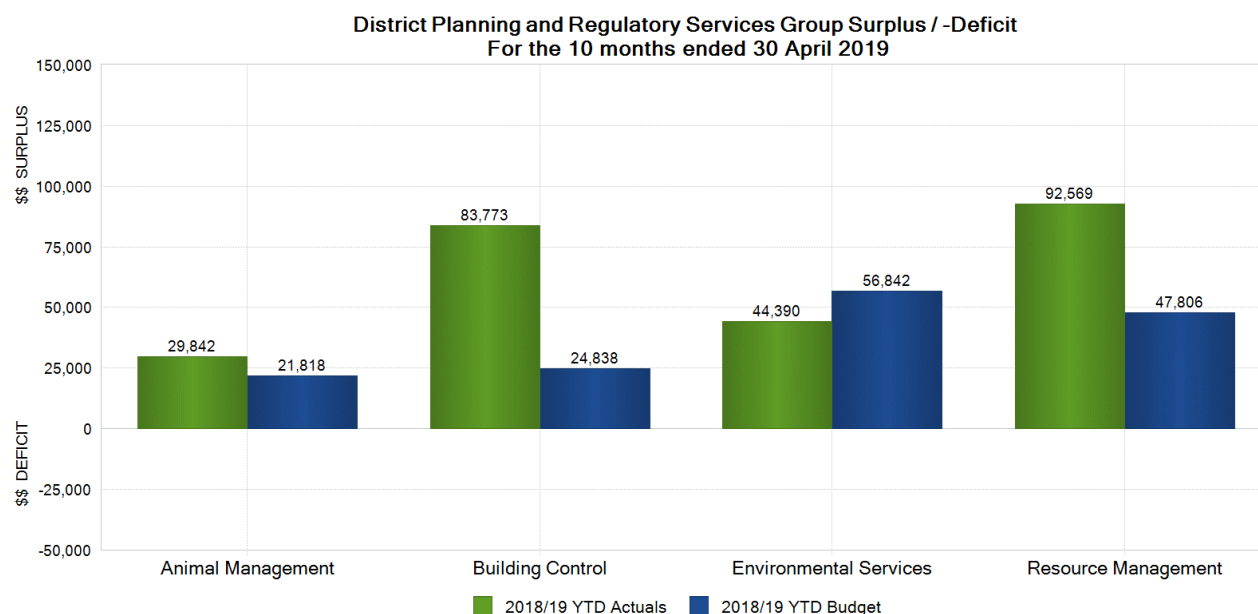
27. Central Administration – The surplus of \$394,973 is favourable (Budget: \$5,064 Deficit) due to reduced employment benefit expenses, training and seminars, depreciation, consultancy and legal expenditure.
28. Strategy – The surplus of \$235,348 is favourable (Budget: \$50,411 Surplus) due to reduced consultancy and general expenditure. As the Annual Plan 2019/20 does not require auditing due to no significant changes from the Long Term Plan 2018-28 and therefore no obligation to consult, the budget provided will not be spent resulting in a favourable variance of \$82,000.

CAPITAL EXPENDITURE



29. Central Administration – The capital works program includes vehicle replacements of \$238,000. Of this budget \$32,000 was expended early in the 2017-18 financial year and a further \$32,000 is to be delayed following a review and assessment of the vehicle fleet and requirements. The balance of \$174,000 is expected to be incurred.

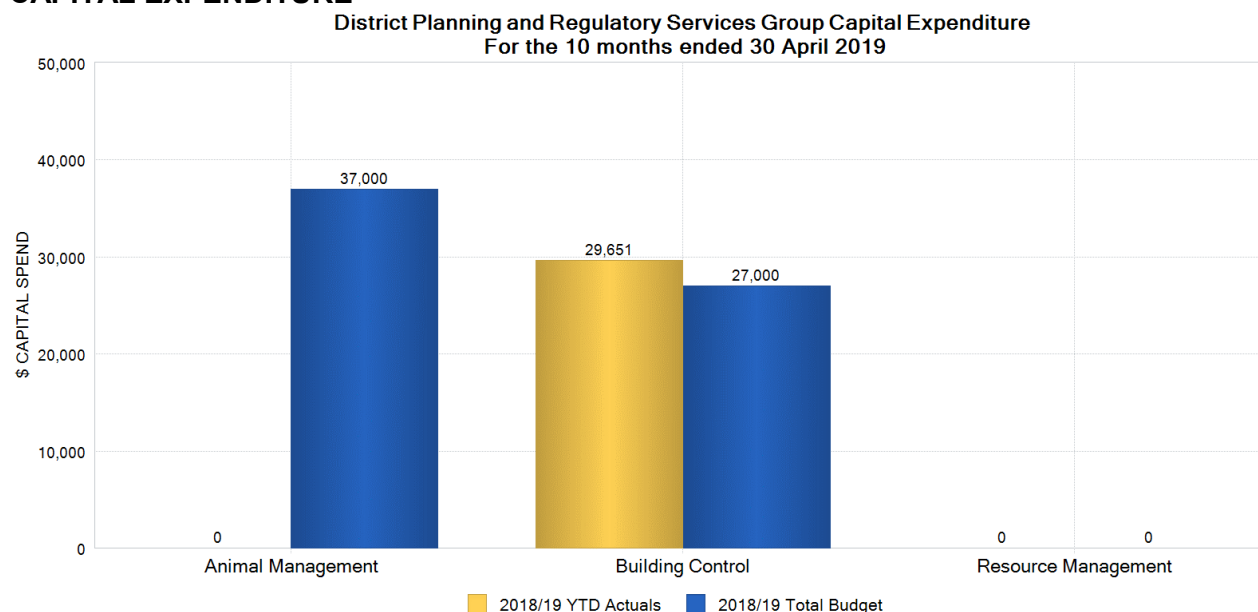
DISTRICT PLANNING AND REGULATORY SERVICES GROUP



VARIANCE ANALYSIS – PAUL COOPER

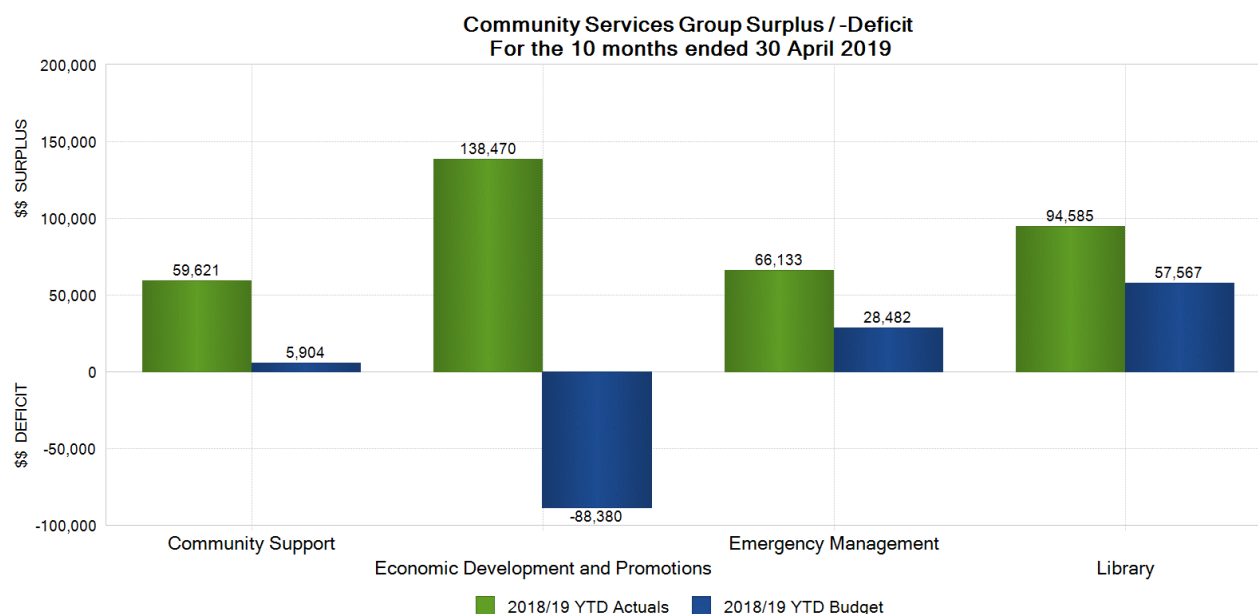
30. Building Control – The surplus of \$83,773 is favourable (Budget: \$24,838 Surplus) due to increased building consent income in addition to reduced accreditation expenditure.
31. Resource Management - The surplus of \$92,569 is favourable (Budget: \$47,806 Surplus) due to reduced consent monitoring expenditure.

CAPITAL EXPENDITURE



32. Animal Management – The capital budget allows for a vehicle replacement, which is due to be purchased by the end of the financial year.

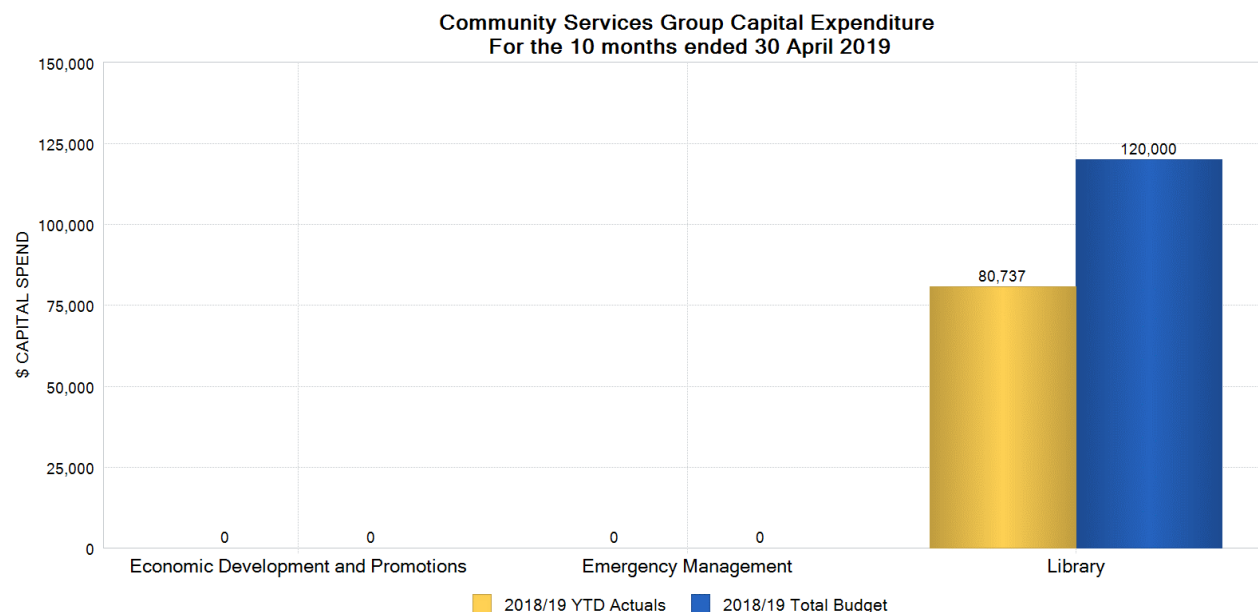
COMMUNITY SERVICES GROUP



VARIANCE ANALYSIS – CAROLYN JOHNS AND MICHELLE JONES

33. Economic Development & Promotions - The surplus of \$138,470 is favourable (Budget: \$88,380 Deficit) due to the timing of expenditure. The budget will not be spent by year-end and will be carried over into the 2019/20 financial year.

CAPITAL EXPENDITURE



34. Library – The Library Books capital purchases are on target. The Self Service and Item Security software project (Budget \$60,000) was procured in March 2019 at a cost of \$53,531.

RECOMMENDATION

That the Finance Report for the 10 months ended 30 April 2019 be accepted.

PUBLIC EXCLUDED

9 EXCLUSION OF THE PUBLIC REPORT

RESOLUTION TO EXCLUDE THE PUBLIC

RECOMMENDATION

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
9.1 - Public Excluded Minutes of the Environmental Services and Finance Committee Meeting held on 30 April 2019	s6(a) - the making available of the information would be likely to prejudice the maintenance of the law, including the prevention, investigation, and detection of offences, and the right to a fair trial	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
9.2 - Alpine Energy Shareholders Report - March 2019	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

10 RE-ADMITTANCE OF THE PUBLIC REPORT

MEETING CLOSURE