



MINUTES

District Infrastructure Committee Meeting

4 June 2019

**MINUTES OF WAIMATE DISTRICT COUNCIL
DISTRICT INFRASTRUCTURE COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, WAIMATE DISTRICT COUNCIL, 125 QUEEN STREET,
WAIMATE ON TUESDAY 4 JUNE 2019, COMMENCING AT 9.55AM**

PRESENT: Chair Miriam Morton, Cr Tom O'Connor, Mayor Craig Rowley, Cr Sharyn Cain, Cr David Anderson, Cr Peter Collins, Cr Jakki Guilford, Cr Sheila Paul

APOLOGY: Cr David Owen (arrived at 11.07am)

IN ATTENDANCE: Stuart Duncan (Chief Executive), Paul Cooper (Regulatory and Compliance Group Manager), Carolyn Johns (Community and Strategy Group Manager), Michelle Jones (Executive Support Manager), Dan Mitchell (Asset Group Manager), Tina Stevenson (Corporate Services Group Manager), Karalyn Reid (Committee Secretary)

**PARTIAL
ATTENDANCE:** Graeme Watts

OPENING

1 PUBLIC FORUM

There was no public forum held at this meeting.

2 APOLOGIES

Nil

3 VISITORS

Nil

4 CONFLICTS OF INTEREST

Nil

5 IDENTIFICATION OF MAJOR (URGENT) OR MINOR ITEMS NOT ON THE AGENDA

Nil

MINUTES

6 CONFIRMATION OF MINUTES

6.1 MINUTES OF THE DISTRICT INFRASTRUCTURE COMMITTEE MEETING HELD ON 30 APRIL 2019

COMMITTEE RESOLUTION 2019/19

Moved: Cr Sharyn Cain

Seconded: Mayor Craig Rowley

That the Minutes of the District Infrastructure Committee Meeting held on 30 April 2019 be accepted as a true and correct record

CARRIED

7 RECEIPT OF MINUTES**7.1 MINUTES OF THE WAITAKI SHORELINES AUTHORITIES COMMITTEE MEETING HELD ON 18 APRIL 2019****COMMITTEE RESOLUTION 2019/20**

Moved: Mayor Craig Rowley

Seconded: Cr Sharyn Cain

That the unconfirmed minutes of the Waitaki Shorelines Authorities Committee Meeting held on 18 April 2019 be received.

CARRIED

REPORTS**8 ASSET GROUP REPORT****8.1 MANAGEMENT REPORT - PARKS & RESERVES****COMMITTEE RESOLUTION 2019/21**

Moved: Cr Jakki Guilford

Seconded: Cr Sharyn Cain

That the Management Report – Parks and Reserves is accepted.

CARRIED

Note:

Council asked for the Requests for Action register to be updated in relation to the draft Reserve Management Plan and draft General Reserve Policies which has been provided to this meeting.

8.2 MANAGEMENT REPORT - ROADING**COMMITTEE RESOLUTION 2019/22**

Moved: Cr David Anderson

Seconded: Mayor Craig Rowley

That the Management Report – Roading is accepted.

CARRIED

Notes:

Council asked for an update on Street Lighting Extension work and the LED swap out.

Council congratulated Roading Technician Shelley Wilson who recently graduated with a New Zealand Diploma in Civil Engineering from the Western Institute of Technology at Taranaki; and Utilities Supervisor Dion Glenie who won the Mentor of the Year Award through the Water Industry Operators Group.

8.3 MANAGEMENT REPORT - 3 WATERS AND SOLID WASTE**COMMITTEE RESOLUTION 2019/23**

Moved: Cr Peter Collins

Seconded: Mayor Craig Rowley

That the Management Report – 3 Waters and Solid Waste is accepted.

CARRIED

The meeting was adjourned for morning tea at 10.25am.

The meeting was reconvened at 10.44am

9 GENERAL REPORTS**9.1 DRAFT GENERAL RESERVE POLICIES AND DRAFT KNOTTINGLEY PARK AND ARBORETUM RESERVE MANAGEMENT PLAN**

The District Infrastructure Committee reviewed the Draft General Reserve Policies and the Draft Knottingley Park and Arboretum Reserve Management Plan.

Parks & Reserves Manager Graeme Watts and Victoria van der Spek were in attendance for this item in the agenda.

The completed schedules of the reserves will be circulated to members.

Cr Owen entered the meeting at 11.00am.

COMMITTEE RESOLUTION 2019/24

Moved: Cr Sharyn Cain

Seconded: Cr Tom O'Connor

1. That the Draft General Reserve Policies and Draft Knottingley Park and Arboretum Reserve Management Plan report is accepted; and
2. That the District Infrastructure Committee recommend to Council that a notice be prepared advising that the Draft General Reserve Policies and Draft Knottingley Park and Arboretum Reserve Management Plan are available for viewing and that submissions are being accepted until 30 August 2019.

CARRIED

Note:

Council congratulated staff on the content of the policies and plan.

Any minor amendments to the documents are to be forwarded to the Asset Manager.

At 11:07 am, Cr David Owen entered the meeting.

9.2 APOLOGY FOR LATENESS**COMMITTEE RESOLUTION 2019/25**

Moved: Mayor Craig Rowley

Seconded: Cr David Anderson

That an apology for lateness fro Cr David Owen be accepted.

CARRIED

9.2 ROAD STOPPING PROPOSAL - HILLARY STREET, WAIMATE

The District Infrastructure Committee considered the reduction of the legal width of Hillary Street between Queen Street and Naylor Street (i.e. opposite Victoria Park).

COMMITTEE RESOLUTION 2019/26

Moved: Cr Sharyn Cain

Seconded: Cr Tom O'Connor

1. That the Road Stopping Proposal – Hillary Street, Waimate report is received, and
2. That the Item 9.2: Road Stopping Proposal – Hillary Street, Waimate lie on the table awaiting further information until the Council Meeting scheduled on 25 June 2019.

CARRIED

PUBLIC EXCLUDED

10 EXCLUSION OF THE PUBLIC REPORT

RESOLUTION TO EXCLUDE THE PUBLIC

COMMITTEE RESOLUTION 2019/27

Moved: Cr Sharyn Cain

Seconded: Cr Jakki Guilford

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
10.1 - Public Excluded Minutes of the District Infrastructure Committee Meeting held on 30 April 2019	s6(a) - the making available of the information would be likely to prejudice the maintenance of the law, including the prevention, investigation, and detection of offences, and the right to a fair trial	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

CARRIED

11 RE-ADMITTANCE OF THE PUBLIC REPORT

COMMITTEE RESOLUTION 2019/28

Moved: Cr Jakki Guilford

Seconded: Mayor Craig Rowley

That Council moves out of Closed Council into Open Council.

CARRIED

MEETING CLOSURE

There being no further business, the Chair closed the meeting at 11.25am.

The minutes of this meeting are to be confirmed at the District Infrastructure Committee Meeting scheduled on 30 July 2019.

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CHAIRPERSON