



# **MINUTES**

## **Ordinary Council Meeting**

**27 April 2021**

**MINUTES OF WAIMATE DISTRICT COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE CLUBROOMS, WAIMATE EVENT CENTRE, PAUL STREET, WAIMATE  
ON TUESDAY 27 APRIL 2021 COMMENCING AT 9.30AM**

**PRESENT:** Chair Craig Rowley, Deputy Mayor Sharyn Cain, Cr Fabia Fox, Cr Sandy McAlwee, Cr Miriam Morton, Cr Tom O'Connor, Cr David Owen, Cr Colin Pankhurst, Cr Sheila Paul

**APOLOGIES:** Nil

**IN ATTENDANCE:** Stuart Duncan (Chief Executive), Paul Cooper (Regulatory and Compliance Group Manager), Carolyn Johns (Community and Strategy Group Manager), Michelle Jones (Executive Support Manager), Tina Stevenson (Corporate Services Group Manager), Karalyn Reid (Committee Secretary)

**PARTIAL ATTENDANCE:** Rob Moffat (Roading Manager), Melissa Thomson (Accountant)

## **OPENING**

### **1 COUNCIL PRAYER AND MINUTES SILENCE**

Cr Miriam Morton opened the Council Meeting with a prayer.

Council observed a minute's silence in memory of His Royal Highness Prince Philip.

### **2 PUBLIC FORUM**

There were no speakers at the Public Forum.

### **3 APOLOGIES**

Nil

### **4 VISITORS**

11.00am: Community Link Presentation

### **5 CONFLICTS OF INTEREST**

The Chair called for Conflicts of Interests. There were no Conflicts of Interest identified.

### **6 IDENTIFICATION OF MAJOR (URGENT) OR MINOR ITEMS NOT ON THE AGENDA**

There were no major/minor items identified.

**MINUTES****7 CONFIRMATION OF MINUTES****7.1 MINUTES OF THE COUNCIL MEETING HELD ON 30 MARCH 2021****RESOLUTION 2021/50**

Moved: Deputy Mayor Sharyn Cain  
Seconded: Cr Sheila Paul

That the Minutes of the Council Meeting held on 30 March 2021 be adopted as a true and correct record.

**CARRIED****7.2 MINUTES OF THE EXTRAORDINARY COUNCIL MEETING HELD ON 13 APRIL 2021****RESOLUTION 2021/51**

Moved: Deputy Mayor Sharyn Cain  
Seconded: Cr Sheila Paul

That the Minutes of the Extraordinary Council Meeting held on 13 April 2021 be adopted as a true and correct record.

**CARRIED****8 RECEIPT OF MINUTES****8.1 MINUTES OF THE CREATIVE COMMUNITIES SCHEME COMMITTEE MEETING HELD ON 30 SEPTEMBER 2020****RESOLUTION 2021/52**

Moved: Chair Craig Rowley  
Seconded: Cr Miriam Morton

That the confirmed minutes of the Creative Communities Scheme Committee Meeting held on 30 September 2020 be received.

**CARRIED****8.2 MINUTES OF THE LOWER WAITAKI SOUTH COASTAL CANTERBURY ZONE COMMITTEE MEETING HELD ON 17 MARCH 2021****RESOLUTION 2021/53**

Moved: Cr Fabia Fox  
Seconded: Cr Colin Pankhurst

That the confirmed minutes of the Lower Waitaki South Coastal Canterbury Zone Committee Meeting held on 17 March 2021 be received.

**CARRIED**

**8.3 MINUTES OF THE ORARI-TEMUKA-OPIHI-PAREORA ZONE COMMITTEE MEETING HELD ON 7 DECEMBER 2020****RESOLUTION 2021/54**

Moved: Cr Tom O'Connor  
Seconded: Chair Craig Rowley

That the confirmed minutes of the Orari-Temuka-Opihi-Pareora Zone Committee Meeting held on 7 December 2020 be received.

**CARRIED****8.4 MINUTES OF THE WAIMATE COMMUNITY ANZAC GROUP MEETING HELD ON 24 NOVEMBER 2020****RESOLUTION 2021/55**

Moved: Chair Craig Rowley  
Seconded: Cr David Owen

That the confirmed minutes of the Waimate Community ANZAC Group Meeting held on 24 November 2020 be received.

**CARRIED****REPORTS****9 MAYOR'S REPORT****9.1 MAYOR'S REPORT****RESOLUTION 2021/56**

Moved: Chair Craig Rowley  
Seconded: Cr Tom O'Connor

That the Mayor's Report is accepted.

**CARRIED****10 DEPUTY MAYOR'S REPORT****10.1 DEPUTY MAYOR'S REPORT****RESOLUTION 2021/57**

Moved: Deputy Mayor Sharyn Cain  
Seconded: Chair Craig Rowley

That the Deputy Mayor's Report is accepted.

**CARRIED**

**11 COUNCILLORS' REPORTS****11.1 COUNCILLORS' REPORT****RESOLUTION 2021/58**

Moved: Deputy Mayor Sharyn Cain

Seconded: Cr Sheila Paul

That the Councillors' Report is accepted.

**CARRIED****12 CHIEF EXECUTIVE'S REPORT**

Nil

**13 COUNCIL ACTIONS REPORT****13.1 OUTSTANDING COUNCIL ACTIONS REPORT - PUBLIC****RESOLUTION 2021/59**

Moved: Cr Colin Pankhurst

Seconded: Cr Tom O'Connor

That the Outstanding Council Actions Report – Public is accepted.

**CARRIED****14 HUMAN RESOURCES REPORT**

Nil

**15 HEALTH AND SAFETY REPORT**

Nil

**16 AUDIT AND RISK COMMITTEE REPORT**

Nil

**17 GENERAL REPORTS**

**17.1 MULTI PARTY FUNDING AGREEMENT FOR RESEALING**

Council considered the Multi Funding Agreement for Resealing.

**RESOLUTION 2021/60**

Moved: Chair Craig Rowley

Seconded: Cr Miriam Morton

1. That the report Multi Party Funding Agreement for Resealing is accepted; and
2. That Council enters into the Multi Party Funding Agreement between Timaru District Council and Waimate District Council, in respect of the road resurfacing contract for the period 1 July 2021 to 30 June 2024; and
3. That the Chief Executive be given delegated authority to advise Timaru District Council Council's acceptance of the preferred tender from the tender evaluation process.

**CARRIED**

**17.2 OPEN SPACE AND RECREATION DEVELOPMENT CONTRIBUTIONS**

Council considered the appropriateness of how subdivision resource consent applicants (developers) for open space and recreation development contributions are charged, given the significant changes in market conditions that have taken place in recent years.

**RESOLUTION 2021/61**

Moved: Deputy Mayor Sharyn Cain

Seconded: Cr David Owen

1. That the Open Space and Recreation Development Contributions report is accepted; and
2. That this item lie on the table pending a Council Workshop.

**CARRIED**

**RESOLUTION TO EXCLUDE THE PUBLIC****RESOLUTION**

Moved: Mayor Craig Rowley  
 Seconded: Cr Tom O'Connor

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under section 48 for the passing of this resolution</b>
<b>19.4 - Award of Road Network Operations and Maintenance Contract 20-1</b>	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

**CARRIED****RE-ADMITTANCE OF THE PUBLIC REPORT****RESOLUTION**

Moved Cr Paul  
 Seconded Cr Morton

That Council moves out of Closed Council into Open Council.

**CARRIED****17.3 ANNUAL GRANT PRESENTATION: COMMUNITY LINK - 11.00AM**

Waimate District Resource Trust Chairperson John Begg, Financial Overseer Mike Downes and Operations Manager Jakki Guilford presented to Council on Community Link's annual grant.

**18 CONSIDERATION OF MAJOR (URGENT) OR MINOR ITEMS NOT ON THE AGENDA**

Nil

## PUBLIC EXCLUDED

## 19 EXCLUSION OF THE PUBLIC REPORT

## RESOLUTION TO EXCLUDE THE PUBLIC

**RESOLUTION 2021/62**

Moved: Cr Miriam Morton

Seconded: Cr Sheila Paul

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<b>19.1 - Public Excluded Minutes of the Council Meeting held on 30 March 2021</b>	s6(a) - the making available of the information would be likely to prejudice the maintenance of the law, including the prevention, investigation, and detection of offences, and the right to a fair trial	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>19.2 - Alpine Energy Shareholders Report - February 2021</b>	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information  s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>19.3 - Alpine Energy Draft Statement of Corporate Intent - 2022-2024</b>	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information  s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>19.5 - Draft Long Term Plan 2031-2031 Consultation Document for Audit</b>	s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

**CARRIED**



**20 RE-ADMITTANCE OF THE PUBLIC REPORT**

**RESOLUTION 2021/63**

Moved: Deputy Mayor Sharyn Cain

Seconded: Cr Sheila Paul

That Council moves out of Closed Council into Open Council.

**CARRIED**

**MEETING CLOSURE**

There being no further business, the Chair declared the meeting closed at 12.05pm.

The Minutes of this meeting are to be confirmed at the Ordinary Council Meeting scheduled on 11 May 2021.

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**CHAIRPERSON**