



# **MINUTES**

## **Ordinary Council Meeting**

**16 February 2021**

**MINUTES OF WAIMATE DISTRICT COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE FUNCTION ROOM, WAIMATE EVENT CENTRE, PAUL STREET, WAIMATE  
ON TUESDAY 16 FEBRUARY 2021 COMMENCING AT 9.30AM**

- PRESENT:** Chair Craig Rowley, Cr Fabia Fox, Cr Sandy McAlwee, Cr Miriam Morton, Cr Tom O'Connor, Cr David Owen, Cr Colin Pankhurst, Cr Sheila Paul
- APOLOGIES:** Deputy Mayor Sharyn Cain
- IN ATTENDANCE:** Stuart Duncan (Chief Executive), Paul Cooper (Regulatory and Compliance Group Manager), Carolyn Johns (Community and Strategy Group Manager), Michelle Jones (Executive Support Manager), Tina Stevenson (Corporate Services Group Manager), Karalyn Reid (Committee Secretary)

## OPENING

### 1 COUNCIL PRAYER

Rev Phil Bettany, of Knox Church, opened the Council Meeting with a prayer and lit the Ministers' Association candle.

### 2 PUBLIC FORUM

There were no speakers at the Public Forum.

### 3 APOLOGIES

#### **APOLOGY**

#### **RESOLUTION 2021/21**

Moved: Cr Miriam Morton

Seconded: Cr Sheila Paul

That the apology received from Cr Sharyn Cain be accepted.

**CARRIED**

### 4 VISITORS

11.00am – Centrecare Waimate

### 5 CONFLICTS OF INTEREST

THE CHAIR CALLED FOR CONFLICTS OF INTERESTS. CR OWEN DECLARED A PERCEIVED NON-PECUNIARY CONFLICT OF INTEREST IN THE PUBLIC EXCLUDED SECTION OF THE AGENDA 'WAIMATE 50 MOTORSPORT EVENT – REQUEST FOR FUNDING'.

### 6 IDENTIFICATION OF MAJOR (URGENT) OR MINOR ITEMS NOT ON THE AGENDA

Cr Tom O'Connor declared he would like to discuss the Climate Change Workshop he attended on 10 February as a minor item at the end of the open section of the agenda.

## MINUTES

### 7 CONFIRMATION OF MINUTES

#### 7.1 MINUTES OF THE COUNCIL MEETING HELD ON 26 JANUARY 2021

##### RESOLUTION 2021/22

Moved: Cr Fabia Fox  
Seconded: Cr Colin Pankhurst

That the Minutes of the Council Meeting held on 26 January 2021 be adopted as a true and correct record.

**CARRIED**

### 8 RECEIPT OF MINUTES

Nil

## REPORTS

### 9 MAYOR'S REPORT

#### 9.1 MAYOR'S REPORT

##### RESOLUTION 2021/23

Moved: Chair Craig Rowley  
Seconded: Cr Tom O'Connor

That the Mayor's Report is accepted.

**CARRIED**

### 10 DEPUTY MAYOR'S REPORT

Nil

### 11 COUNCILLORS' REPORTS

#### 11.1 COUNCILLORS' REPORT

##### RESOLUTION 2021/24

Moved: Cr Miriam Morton  
Seconded: Cr Tom O'Connor

That the Councillors' Report is accepted.

**CARRIED**

##### Note:

Cr McAlwee noted the passing of long-time resident of St Andrews, and war veteran Bill Cox.

Cr Fox updated Council on the newly established Regional Biodiversity Group, and was asked to circulate the group's Terms of Reference when they are available.

**12 CHIEF EXECUTIVE'S REPORT****12.1 AFFIXING OF THE COMMON SEAL****RESOLUTION 2021/25**

Moved: Cr Fabia Fox

Seconded: Cr David Owen

That the following documents be executed under the Common Seal of Council:

1. Warrant of Appointment (Animal Control Officer) – Nathan Mark Tangney dated 10 February 2021
2. Warrant of Appointment (Noise Control Officer) – Nathan Mark Tangney dated 10 February 2021

**CARRIED****13 COUNCIL ACTIONS REPORT****13.1 OUTSTANDING COUNCIL ACTIONS REPORT - PUBLIC****RESOLUTION 2021/26**

Moved: Chair Craig Rowley

Seconded: Cr Sheila Paul

That the Outstanding Council Actions Report – Public is accepted.

**CARRIED****Note:**

The Chief Executive provided a verbal update on the action 'Library redevelopment'.

**14 HUMAN RESOURCES REPORT****14.1 HUMAN RESOURCES REPORT****RESOLUTION 2021/27**

Moved: Cr Sheila Paul

Seconded: Cr Tom O'Connor

That the Human Resources Manager's report is accepted.

**CARRIED****15 HEALTH AND SAFETY REPORT**

Nil

**16 AUDIT AND RISK COMMITTEE REPORT**

Nil

**17 GENERAL REPORTS****17.1 RATES REMISSION AND POSTPONEMENT POLICY 407**

Council considered the reviewed draft of the Rates Remission and Postponement Policy 407, for the purpose of inclusion in the Waimate District Council Long Term Plan 2021-2031 consultation, and to implement an operational framework for providing rates relief through remissions.

**RESOLUTION 2021/28**

Moved: Cr Tom O'Connor

Seconded: Cr Sandy McAlwee

1. That the Rates Remission and Postponement Policy 407 report is accepted, and
2. That Council approves the Rates Remission and Postponement Policy 407 for consultation, with minor amendments.

**CARRIED****Amendments:**

That each category's objectives include the wording 'to meet community outcomes'.

6.3: Waituna Creek Hall

**17.2 WAIHAO COMMUNITY RESTORATION PROJECT**

Council considered the Waihao River Community Restoration Project request for support.

**RESOLUTION 2021/29**

Moved: Cr Tom O'Connor

Seconded: Cr Fabia Fox

1. That the Waihao Community Restoration Project report is accepted; and
2. That Council authorise the Chief Executive to draft a Memorandum of Understanding between the Waimate District Council and the Waihao Wainono Community Catchment Group.

**CARRIED****Note:**

Cr Pankhurst expressed an interest in the group, being the Hakataramea-Waihaorunga Ward Councillor.

Cr Paul voted against the motion.

**18 CONSIDERATION OF MINOR ITEMS NOT ON THE AGENDA**

Cr Tom O'Connor discussed the Climate Change Workshop he attended on 10 February, and Council agreed to further discuss climate change impact at a future workshop. Cr O'Connor's report had been circulated via email prior to the meeting.

**NEW STAFF**

Council welcomed new staff members: Parks and Reserves Manager Alison Banks, Regulatory Support Officer Michaela Hollyer, Employment Coordinator Lisa Dobson, Community Engagement Librarian Julie Price, Digital Librarian Emily Hanson, and Emergency Management / Health & Safety Advisor Nick Fazakerley.

Council adjourned the meeting for morning tea at 10.30am.

Council reconvened the meeting at 10.55am.

**17.3 ANNUAL GRANT PRESENTATION: CENTRECARE WAIMATE - 11.00AM**

Manager of Centrecare, Sam Roebeck, gave an annual grant presentation to Council.

**Note:**

The Mayor agreed to write a letter of support on behalf of Centrecare Waimate to the Minister of Health seeking additional funding for their essential service.

**POLICING PRESENTATION**

Sergeant Bryan Ennis gave a high level overview on police activity in the Waimate District.

**PUBLIC EXCLUDED****19 EXCLUSION OF THE PUBLIC REPORT****RESOLUTION TO EXCLUDE THE PUBLIC****RESOLUTION 2021/30**

Moved: Cr Miriam Morton

Seconded: Cr Sheila Paul

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under section 48 for the passing of this resolution</b>
<b>19.1 - Public Excluded Minutes of the Council Meeting held on 26 January 2021</b>	s6(a) - the making available of the information would be likely to prejudice the maintenance of the law, including the prevention, investigation, and detection of offences, and the right to a fair trial	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>19.2 - Waimate 50 Motorsport Event - Request for Funding</b>	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

	s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of any local authority	
<b>CARRIED</b>		

## 20 RE-ADMITTANCE OF THE PUBLIC REPORT

### RESOLUTION 2021/31

Moved: Cr Sheila Paul

Seconded: Cr Miriam Morton

That Council moves out of Closed Council into Open Council.

**CARRIED**

## ITEMS FROM PUBLIC EXCLUDED SECTION OF THE AGENDA

### 19.2 WAIMATE 50 MOTORSPORT EVENT - REQUEST FOR FUNDING

Council considered a funding request from the Waimate 50 Motorsport Inc. (Note: the request for funding was considered at the 26 January 2021 Council Meeting; however the decision was deferred until further information was received).

Cr David Owen declared he is a life member of Waimate 50 Motorsport Inc, but that he did not have a pecuniary interest, and has no voting rights.

### RESOLUTION 2021/32

Moved: Chair Craig Rowley

Seconded: Cr Tom O'Connor

1. That the Waimate 50 Motorsport Event – Request for Funding report is accepted; and
2. That Council agreed to provide a grant of \$9,000 (GST exclusive) to Waimate 50 Motorsport Inc on the condition that the 2021 Waimate 50 event proceeds; and
3. That the decision be taken into public section of the agenda.

**CARRIED**

## MEETING CLOSURE

There being no further business, the Chair declared the meeting closed at 12.03pm.

The Minutes of this meeting are to be confirmed at the Ordinary Council Meeting scheduled on 30 March 2021.

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**CHAIRPERSON**