



MINUTES

Ordinary Council Meeting

13 October 2020

**MINUTES OF WAIMATE DISTRICT COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBER, WAIMATE DISTRICT COUNCIL, 125 QUEEN STREET,
WAIMATE ON TUESDAY 13 OCTOBER 2020, COMMENCING AT 9.30AM**

PRESENT: Chair Craig Rowley, Deputy Mayor Sharyn Cain, Cr Sandy McAlwee, Cr Miriam Morton, Cr Tom O'Connor, Cr David Owen, Cr Colin Pankhurst, Cr Sheila Paul

APOLOGIES: Cr Fabia Fox

IN ATTENDANCE: Stuart Duncan (Chief Executive), Fiona Hester-Smith (Human Resources Manager), Carolyn Johns (Community and Strategy Group Manager), Michelle Jones (Executive Support Manager), Tina Stevenson (Corporate Services Group Manager), Karalyn Reid (Committee Secretary)

PARTIAL ATTENDANCE: Paul Cooper (Regulatory and Compliance Group Manager), Melissa Thomson (Accountant), Rob Moffat (Roading Manager)

OPENING

1 COUNCIL PRAYER

Reverend Indrea Alexander of Waimate District Cooperating Venture opened the Council Meeting with a prayer and lit the Ministers' Association candle.

2 PUBLIC FORUM

There was one speaker at the Public Forum.

Bern Somerfeld, President of the St Andrews Hall Committee, requested that Council review the water rate for the St Andrews Public Hall. The Chair thanked Mr Somerfeld and explained that Council will soon be reviewing rural halls and water charges, and he will be advised of the outcome.

3 APOLOGIES

RESOLUTION 2020/33

Moved: Cr Miriam Morton

Seconded: Cr Sheila Paul

That an apology from Cr Fabia Fox be received and accepted.

CARRIED

4 VISITORS

10.00am – Long Service Presentation: Graeme Watts (Wattie)

11.00am – Point Bush Ecosanctuary Presentation

5 CONFLICTS OF INTEREST

The Chair called for Conflicts of Interests. There were no Conflicts of Interest identified.

6 IDENTIFICATION OF MAJOR (URGENT) OR MINOR ITEMS NOT ON THE AGENDA

There were no major/minor items identified.

MINUTES**7 CONFIRMATION OF MINUTES****7.1 MINUTES OF THE COUNCIL MEETING HELD ON 18 AUGUST 2020****RESOLUTION 2020/34**

Moved: Cr Tom O'Connor

Seconded: Cr Sheila Paul

That the Minutes of the Council Meeting held on 18 August 2020 be adopted as a true and correct record.

CARRIED**7.2 MINUTES OF THE CHIEF EXECUTIVE'S PERFORMANCE REVIEW COMMITTEE MEETING HELD ON 3 MARCH 2020****RESOLUTION 2020/35**

Moved: Deputy Mayor Sharyn Cain

Seconded: Chair Craig Rowley

That the Minutes of the Chief Executive's Performance Review Committee Meeting held on 3 March 2020 be adopted as a true and correct record.

CARRIED**7.3 MINUTES OF THE CHIEF EXECUTIVE'S PERFORMANCE REVIEW COMMITTEE MEETING HELD ON 19 MARCH 2020****RESOLUTION 2020/36**

Moved: Deputy Mayor Sharyn Cain

Seconded: Chair Craig Rowley

That the Minutes of the Chief Executive's Performance Review Committee Meeting held on 19 March 2020 be adopted as a true and correct record.

CARRIED**8 RECEIPT OF MINUTES**

Nil

REPORTS**9 MAYOR'S REPORT****9.1 MAYOR'S REPORT****RESOLUTION 2020/37**

Moved: Chair Craig Rowley

Seconded: Cr Tom O'Connor

That the Mayor's Report is accepted.

CARRIED**10 DEPUTY MAYOR'S REPORT****10.1 DEPUTY MAYOR'S REPORT****RESOLUTION 2020/38**

Moved: Deputy Mayor Sharyn Cain

Seconded: Chair Craig Rowley

That the Deputy Mayor's Report is accepted.

CARRIED**11 COUNCILLORS' REPORTS****11.1 COUNCILLORS' REPORT****RESOLUTION 2020/39**

Moved: Cr Sheila Paul

Seconded: Cr David Owen

That the Councillors' Report is accepted.

CARRIED**Note:**

Councillors commented the Environment Canterbury (ECan) and Waimate District Council governance to governance meeting on 2 October was worthwhile, and it is good that there is currently open and effective communication between Council and ECan.

12 CHIEF EXECUTIVE'S REPORT**12.1 CHIEF EXECUTIVE'S REPORT**

Three Waters Reform: The Chief Executive gave a brief verbal report. The Mayor reported the Canterbury councils are funding an independent report of the implications and the likely look of the level of service. The Department of Internal Affairs are also preparing a data request that is expected to be available in the near future.

RESOLUTION 2020/40

Moved: Chair Craig Rowley

Seconded: Cr Miriam Morton

That the Chief Executive's Report is accepted.

CARRIED

13 COUNCIL ACTIONS REPORT**13.1 OUTSTANDING COUNCIL ACTIONS REPORT - PUBLIC****RESOLUTION 2020/41**

Moved: Chair Craig Rowley

Seconded: Cr Tom O'Connor

That the Outstanding Council Actions Report – Public is accepted.

CARRIED

The meeting was adjourned at 10.05am to take 17.1 Long Service Presentation Graeme Watts.

17.1 LONG SERVICE PRESENTATION: GRAEME WATTS - 10.00AM

Mayor Rowley acknowledged and thanked Graeme Watts (Wattie) for his long service in the Parks & Reserves Department, and Wattie and his guests joined Council for morning tea then went to Victoria Park to plant a tree to mark the occasion.

The meeting reconvened at 11.10am.

17.2 PRESENTATION: POINT BUSH ECOSANCTUARY - 11.00AM

Andrew Oliver and Ann and Gary Dennison presented to Council on the Eco Project and 90 hectare Point Bush Ecosanctuary, and requested that Council include the Ecosanctuary in their Long Term Plan as a heritage site.

14 HUMAN RESOURCES REPORT**14.1 HUMAN RESOURCES REPORT****RESOLUTION 2020/42**

Moved: Deputy Mayor Sharyn Cain

Seconded: Cr Sheila Paul

That the Human Resources Report is accepted.

CARRIED

15 HEALTH AND SAFETY REPORT

Nil

16 AUDIT AND RISK COMMITTEE REPORT**16.1 AUDIT AND RISK COMMITTEE CHAIR'S REPORT****RESOLUTION 2020/43**

Moved: Cr Colin Pankhurst

Seconded: Cr Sheila Paul

That the Audit and Risk Committee Chair's Report be accepted.

CARRIED**17 GENERAL REPORTS**

Item - 17.1 Long Service Presentation: Graeme Watts - 10.00am - had been moved to another part of the document.

17.3 EXPENDITURE VARIATION REPORT FOR THE YEAR ENDED 30 JUNE 2020**RESOLUTION 2020/44**

Moved: Chair Craig Rowley

Seconded: Cr Sheila Paul

That the Expenditure Variation Report for the year ended 30 June 2020 is accepted.

CARRIED**17.4 BUDGET CARRY FORWARDS 2020/21**

Council considered projects and capital items proposed to be carried forward to the 2020/21 financial year.

RESOLUTION 2020/45

Moved: Cr Tom O'Connor

Seconded: Cr David Owen

1. That the Budget Carry Forwards 2020/21 report is accepted; and
2. That Council approves the carry forward budgets, as presented.

CARRIED

17.5 DRAFT LETTER OF SHARED PRIORITIES - LOWER WAITAKI ZONE COMMITTEE AND ORARI-TEMUKA-OPIHI-PAREORA ZONE COMMITTEE

Council considered a draft Letter of Shared Priorities for the Lower Waitaki and the Orari-Temuka-Opihi-Pareora (OTOP) Zone Committees to guide the Committees for the next two to three years.

RESOLUTION 2020/46

Moved: Cr Sheila Paul

Seconded: Deputy Mayor Sharyn Cain

That Council accepts the joint Letter of Shared Priorities with or without changes.

CARRIED

Amendment:

OTOP Zone Committee: Wording change to high 'quality' water, not high water quality.

It was noted that definitions are important when having discussions with Environment Canterbury relating to Zone Committees.

18 CONSIDERATION OF MAJOR (URGENT) OR MINOR ITEMS NOT ON THE AGENDA

Nil

PUBLIC EXCLUDED

19 EXCLUSION OF THE PUBLIC REPORT

RESOLUTION TO EXCLUDE THE PUBLIC

RESOLUTION 2020/47

Moved: Deputy Mayor Sharyn Cain

Seconded: Cr Miriam Morton

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

| General subject of each matter to be considered | Reason for passing this resolution in relation to each matter | Ground(s) under section 48 for the passing of this resolution |
|---|--|--|
| 19.1 - Public Excluded Minutes of the Council Meeting held on 18 August 2020 | s6(a) - the making available of the information would be likely to prejudice the maintenance of the law, including the prevention, investigation, and detection of offences, and the right to a fair trial | s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7 |

| | | |
|---|---|--|
| 19.2 - Public Excluded Minutes of the Chief Executive's Performance Review Committee Meeting held on 3 March 2020 | s6(a) - the making available of the information would be likely to prejudice the maintenance of the law, including the prevention, investigation, and detection of offences, and the right to a fair trial | s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7 |
| 19.3 - Public Excluded Minutes of the Chief Executive's Performance Review Committee Meeting held on 19 March 2020 | s6(a) - the making available of the information would be likely to prejudice the maintenance of the law, including the prevention, investigation, and detection of offences, and the right to a fair trial | s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7 |
| 19.4 - Outstanding Council Actions Report - Public Excluded | <p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p> | s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7 |
| 19.5 - Roading Service Review 17A | <p>s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p> <p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> | s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7 |
| 19.6 - Chief Executive's Remuneration | <p>s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p> | s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7 |

CARRIED

20 RE-ADMITTANCE OF THE PUBLIC REPORT**RESOLUTION 2020/48**

Moved: Chair Craig Rowley

Seconded: Deputy Mayor Sharyn Cain

That Council moves out of Closed Council into Open Council.

CARRIED

ITEMS BROUGHT INTO PUBLIC FROM THE PUBLIC EXCLUDED SECTION OF THE MEETING**19.5 ROADING SERVICE REVIEW 17A**

Council considered the Local Government Act (LGA) Section 17A Service Delivery for the Roading activity.

RESOLUTION 2020/49

Moved: Deputy Mayor Sharyn Cain

Seconded: Cr Miriam Morton

1. That the Section 17A Review of the Roading Activity Report be received; and
2. That Waimate District jointly prepares new Road Network Operations and Maintenance Contracts as part of the roading collaboration; and
3. That this decision be released into open meeting.

CARRIED

MEETING CLOSURE

There being no further business, the Chair declared the meeting closed at 12.35pm.

The Minutes of this meeting are to be confirmed at the Ordinary Council Meeting scheduled on 8 December 2020.

.....
CHAIRPERSON