

# Agenda

**Notice is hereby given of  
an Environmental Services and Finance  
Committee Meeting**

**Tuesday 15 September 2020**

Commencing at 9.30am

The Function Room  
Waimate Event Centre  
Paul Street  
Waimate

[www.waimatedc.govt.nz](http://www.waimatedc.govt.nz)

**Notice is hereby given that a meeting of the Environmental Services and Finance Committee will be held in the Function Room, Waimate Event Centre, Paul Street, Waimate, on Tuesday 15 September 2020, commencing at 9.30am.**

**Committee Membership**

Sharyn Cain	Chairperson
Sandy McAlwee	Deputy Chairperson
Craig Rowley	Mayor
Fabia Fox	Councillor
Miriam Morton	Councillor
Tom O'Connor	Councillor
David Owen	Councillor
Colin Pankhurst	Councillor
Sheila Paul	Councillor

Quorum – no less than five members

**Significance Consideration**

Evaluation: Council officers, in preparing these reports have had regard to Council's Significance and Engagement Policy. Council and Committee members will make the final assessment on whether the subject under consideration is to be regarded as being significant or not. Unless Council or Committee explicitly determines that the subject under consideration is to be deemed significant then the subject will be deemed as not being significant.

**Decision Making**

The Council, in considering each matter, must be:

- i. Satisfied that it has sufficient information about the practicable options and their benefits, costs and impacts, bearing in mind the significance of the decision;
- ii. Satisfied that it knows enough about and will give adequate consideration to the views and preferences of affected and interested parties bearing in mind the significance of the decisions to be made.

Stuart Duncan  
Chief Executive

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## OPENING

- 1 PUBLIC FORUM
- 2 APOLOGIES
- 3 VISITORS
- 4 CONFLICTS OF INTEREST

As per the Local Authorities (Members' Interests) Act 1968 (as below), the Chair will enquire if there are any Conflicts of Interest to be declared on any item on the agenda, and if so, for any member to declare this interest.

### **Local Authorities (Members' Interests) Act 1968**

Councillors are reminded that if they have a pecuniary interest in any item on the agenda, then they must declare this interest and refrain from discussing or voting on this item and are advised to withdraw from the meeting table.

## 5 IDENTIFICATION OF MAJOR (URGENT) OR MINOR ITEMS NOT ON THE AGENDA

1. The Chair will call for any major (urgent business) or minor items not on the agenda to be raised according to Standing Orders, as below:
  - a. **Standing Orders 3.7.5 – Major Items**

An item not on the agenda for a meeting may be dealt with at the meeting if the local authority by resolution so decides, and the presiding member explains at the meeting at a time when it is open to the public –

    - i. The reason why the item was not listed on the agenda; and
    - ii. The reason why discussion of the item cannot be delayed until a subsequent meeting.
  - b. **Standing Orders 3.7.6 – Minor Items**

An item not on the agenda for a meeting may be dealt with at the meeting if –

    - i. That item is a minor matter relating to the general business of the local authority; and
    - ii. The presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
    - iii. No resolution, decision, or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.

## MINUTES

### 6 CONFIRMATION OF MINUTES

#### 6.1 MINUTES OF THE ENVIRONMENTAL SERVICES AND FINANCE COMMITTEE MEETING HELD ON 28 JULY 2020

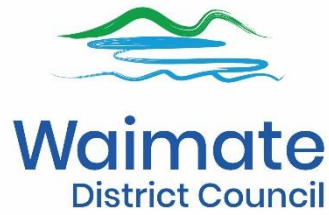
**Author:** Karalyn Reid, Committee Secretary and PA to the Mayor  
**Authoriser:** Tina Stevenson, Corporate Services Group Manager  
**Attachments:** 1. Minutes of the Environmental Services and Finance Committee Meeting held on 28 July 2020

#### PURPOSE

To present the unconfirmed Minutes of the Environmental Services and Finance Committee Meeting held on 28 July 2020 for confirmation.

#### RECOMMENDATION

That the Minutes of the Environmental Services and Finance Committee Meeting held on 28 July 2020 be adopted as a true and correct record.



# **MINUTES**

## **Environmental Services and Finance Committee Meeting**

**28 July 2020**

**MINUTES OF WAIMATE DISTRICT COUNCIL  
ENVIRONMENTAL SERVICES AND FINANCE COMMITTEE MEETING  
HELD AT THE COUNCIL CHAMBER, WAIMATE DISTRICT COUNCIL, 125 QUEEN STREET,  
WAIMATE ON TUESDAY 28 JULY 2020, COMMENCING AT 9.30AM**

**PRESENT:** Deputy Mayor Sharyn Cain, Cr Sandy McAlwee, Mayor Craig Rowley, Cr Fabia Fox, Cr Miriam Morton, Cr Tom O'Connor, Cr David Owen, Cr Colin Pankhurst, Cr Sheila Paul

**APOLOGIES:** Stuart Duncan (Chief Executive)

**IN ATTENDANCE:** Paul Cooper (Regulatory and Compliance Group Manager), Carolyn Johns (Community and Strategy Group Manager), Michelle Jones (Executive Support Manager), Dan Mitchell (Asset Group Manager), Tina Stevenson (Corporate Services Group Manager), Karalyn Reid (Committee Secretary)

## **OPENING**

### **1 PUBLIC FORUM**

There were no members of the public at the Public Forum.

### **2 APOLOGIES**

Nil

### **3 VISITORS**

Nil

### **4 CONFLICTS OF INTEREST**

10.1 Civic Financial Services Ltd - Notice of Special General Meeting

Cr Fabia Fox (perceived pecuniary conflict) and Cr Miriam Morton (perceived pecuniary conflict via marriage) declared they would not be participating in the discussion or voting on this item.

### **5 IDENTIFICATION OF MAJOR (URGENT) OR MINOR ITEMS NOT ON THE AGENDA**

Nil

## **MINUTES**

### **6 CONFIRMATION OF MINUTES**

#### **6.1 MINUTES OF THE ENVIRONMENTAL SERVICES AND FINANCE COMMITTEE MEETING HELD ON 10 MARCH 2020**

#### **COMMITTEE RESOLUTION 2020/24**

Moved: Mayor Craig Rowley

Seconded: Cr Sheila Paul

That the Minutes of the Environmental Services and Finance Committee Meeting held on 10 March 2020 be adopted as a true and correct record.

**CARRIED**

**Note:**

It was noted that a Major Item had been raised under Identification of Major/Minor Items not on the Agenda "Local Government Water Services Delegation to Hobart" in which a resolution was passed that at the Council Meeting scheduled for 31 March 2020 it be retrospectively approved that the Mayor and Chief Executive would attend the Local Government/DIA Water Services Delegation to Hobart.

This meeting did not occur because of COVID-19 and also because of the world pandemic subsequently the Mayor and Chief Executive did not attend the delegation.

**7 RECEIPT OF MINUTES**

**7.1 MINUTES OF THE LOWER WAITAKI SOUTH COASTAL CANTERBURY ZONE COMMITTEE MEETING HELD ON 18 MARCH 2020**

**COMMITTEE RESOLUTION 2020/25**

Moved: Cr Sheila Paul

Seconded: Cr Fabia Fox

That the confirmed Minutes of the Lower Waitaki South Coastal Canterbury Zone Committee Meeting held on 18 March 2020 be received.

**CARRIED**

**7.2 MINUTES OF THE ORARI-TEMUKA-OPIHI-PAREORA ZONE COMMITTEE MEETING HELD ON 2 MARCH 2020**

**COMMITTEE RESOLUTION 2020/26**

Moved: Cr Sheila Paul

Seconded: Cr Miriam Morton

That the confirmed Minutes of the Orari-Temuka-Opihi-Pareora Zone Committee Meeting held on 2 March 2020 be received.

**CARRIED**

**7.3 MINUTES OF THE WAIMATE DISTRICT CIVIC AWARDS COMMITTEE MEETING HELD ON 27 JANUARY 2020**

**COMMITTEE RESOLUTION 2020/27**

Moved: Mayor Craig Rowley

Seconded: Cr Colin Pankhurst

That the confirmed Minutes of the Waimate District Civic Awards Committee Meeting held on 27 January 2020 be received.

**CARRIED**

**REPORTS**

**8 REGULATORY AND COMPLIANCE GROUP REPORT**



**8.1 REGULATORY AND COMPLIANCE GROUP REPORT**

**COMMITTEE RESOLUTION 2020/28**

Moved: Cr Fabia Fox

Seconded: Mayor Craig Rowley

That the Regulatory and Compliance Group Manager's report is accepted.

**CARRIED**

**9 CORPORATE SERVICES GROUP REPORT**

**9.1 CORPORATE SERVICES GROUP MANAGEMENT REPORT**

**COMMITTEE RESOLUTION 2020/29**

Moved: Mayor Craig Rowley

Seconded: Cr Sheila Paul

That the Corporate Services Group Management Report is accepted.

**CARRIED**

**10 GENERAL REPORTS**

**10.1 CIVIC FINANCIAL SERVICES LTD - NOTICE OF SPECIAL GENERAL MEETING**

Cr Morton and Fox did not participate in the discussion or voting for this item.

**COMMITTEE RESOLUTION 2020/30**

Moved: Deputy Mayor Sharyn Cain

Seconded: Mayor Craig Rowley

1. That the Civic Financial Services Ltd – Notice of Special General Meeting report is accepted; and
2. That the Environmental Services and Finance Committee appoint the Civic Chief Executive, Ian Brown, as the Council's proxy to vote at the Civic Financial Services' Special General Meeting in August 2020.

**MOTION**

Moved: Deputy Mayor Sharyn Cain

Seconded: Mayor Craig Rowley

That the Environmental Services and Finance Committee agrees to vote **in favour of** the following key shareholder resolution:

- a. It is noted that the Board, effective from 1 April 2020, has made the decision to reduce the management fee charged to the members of the SuperEasy and SuperEasy KiwiSaver Superannuation Schemes from 0.50% to 0.44% per annum. This has the effect of reducing the extent of funds that might otherwise be available for distribution to shareholders in favour of benefiting the superannuation scheme members; and

That the Environmental Services and Finance Committee agrees to vote **against** the following key shareholder resolutions:

- b. That effective from 1 April 2021 the Board returns the management fee charged to the members of the SuperEasy and SuperEasy KiwiSaver Superannuation Schemes back to 0.50%.
- c. That the Board tables options on changing superannuation fee structures to shareholders detailing the effect, if any, on the payment of future dividends.

**CARRIED**

**10.2 COUNCIL REPRESENTATIVE - WAIHAO WAINONO COMMUNITY CATCHMENT GROUP**

**COMMITTEE RESOLUTION 2020/31**

Moved: Mayor Craig Rowley

Seconded: Cr Sheila Paul

1. That the Council Representative - Waihao Wainono Community Catchment Group report be accepted, and
2. That the Environmental Services and Finance Committee appoints Deputy Mayor Sharyn Cain as Council's representative on the Waihao Wainono Community Catchment Group, effective immediately for the remainder of the term of this Council, and that this be reviewed as part of the triennial appointment of Council Representatives to external groups and organisations.

**CARRIED**

**PUBLIC EXCLUDED**

**11 EXCLUSION OF THE PUBLIC REPORT**

**RESOLUTION TO EXCLUDE THE PUBLIC**

**COMMITTEE RESOLUTION 2020/32**

Moved: Cr Sheila Paul  
Seconded: Cr Miriam Morton

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<b>11.1 - Public Excluded Minutes of the Environmental Services and Finance Committee Meeting held on 10 March 2020</b>	s6(a) - the making available of the information would be likely to prejudice the maintenance of the law, including the prevention, investigation, and detection of offences, and the right to a fair trial	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>11.2 - District Plan Review Update</b>	s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of any local authority	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>11.3 - Joint Southern Canterbury Councils Representative on CWMS Regional Water Management Committee</b>	s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of any local authority	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>11.4 - Alpine Energy Shareholders Report - June 2020</b>	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information  s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

**CARRIED**

**12 RE-ADMITTANCE OF THE PUBLIC REPORT**

**COMMITTEE RESOLUTION 2020/33**

Moved: Cr David Owen

Seconded: Mayor Craig Rowley

That Council moves out of Closed Council into Open Council.

**CARRIED**

**MEETING CLOSURE**

There being no further business, the Chair closed the meeting at 10.24am.

The Minutes of this meeting are to be confirmed at the Environmental Services and Finance Committee Meeting scheduled for 15 September 2020.

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**CHAIRPERSON**

## 7 RECEIPT OF MINUTES

### 7.1 MINUTES OF THE LOWER WAITAKI SOUTH COASTAL CANTERBURY ZONE COMMITTEE MEETING HELD ON 15 JULY 2020

**Author:** Karalyn Reid, Committee Secretary and PA to the Mayor  
**Authoriser:** Tina Stevenson, Corporate Services Group Manager  
**Attachments:** 1. Minutes of the Lower Waitaki South Coastal Canterbury Zone Committee Meeting held on 15 July 2020

#### PURPOSE

For the confirmed Minutes of the Lower Waitaki South Coastal Canterbury Zone Committee Meeting held on 15 July 2020 to be presented for the information of the Environmental Services and Finance Committee.

#### RECOMMENDATION

That the confirmed Minutes of the Lower Waitaki South Coastal Canterbury Zone Committee Meeting held on 15 July 2020 be received.

# **MINUTES**

## **Lower Waitaki South Coastal Canterbury Zone Committee Meeting**

**15 July 2020**

MINUTES OF THE LOWER WAITAKI SOUTH COASTAL CANTERBURY ZONE COMMITTEE  
MEETING HELD AT THE WAIMATE EVENT CENTRE, 15 PAUL STREET, WAIMATE  
ON WEDNESDAY 15 JULY 2020, COMMENCING AT 1.00PM

- PRESENT:** Chair Bruce Murphy, Waihao Runanga Representative Suzanne Eddington, Waimate Cr Fabia Fox, Waitaki Cr Jim Hopkins, Community Member Barney Hoskins, Community Member Daniel Isbister, Arowhenua Runanga Representative Michael Mcmillan, Community Member Kate White, Te Rūnanga o Moeraki Rep Keiran Whyte
- APOLOGIES:** Deputy Chair Jared Ross, Community Member Emily Anderson, Community Member Brent Packman, ECan Cr Nicole Marshall
- IN ATTENDANCE:** Dave Moore (Zone Facilitator), Karalyn Reid (Committee Secretary)  
ECan Councillor Peter Scott; Fraser Walker-Pearce (Communications and Engagement Advisor) and Tom Byrne (Land Management Advisor); Hilary Fraser (Area Engineer Southern)  
Jen Fellows (Waitaki Irrigators Collective), John Benn (DOC)  
Morven Glenavy Ikawai Irrigation Company Ltd Chief Executive Craig Evans and Chair Alan Gibson

## OPENING

The Chair welcomed members and asked Keiran Whyte to give a karakia to open the meeting.

### 1 APOLOGIES

#### COMMITTEE RESOLUTION 2020/18

Moved: Chair Bruce Murphy

Seconded: Suzanne Eddington

That apologies from Brent Packman, Jared Ross, Emily Anderson, and Cr Nicole Marshall be received and accepted.

**CARRIED**

### IDENTIFICATION OF MINOR OR MAJOR ITEMS NOT ON THE AGENDA

The Chair highlighted two minor items that will be taken under later in the agenda.

- a. An email received on 15 July 2020, 10.02am from Chairman of the Lower Waitaki River Rating Liaison Group; and
- b. An update by the Chair on the Oceania Hearing

### 2 VISITORS

The Chair welcomed all visitors to the meeting.

### 3 CONFLICTS OF INTEREST

Daniel declared he has an association with the Lower Waitaki River Rating Liaison Group, being a member of the group.

## MINUTES

### 4 CONFIRMATION OF MINUTES

#### 4.1 MINUTES OF THE LOWER WAITAKI SOUTH COASTAL CANTERBURY ZONE COMMITTEE MEETING HELD ON 17 JUNE 2020

##### COMMITTEE RESOLUTION 2020/19

Moved: Chair Bruce Murphy

Seconded: Barney Hoskins

That the Minutes of the Lower Waitaki South Coastal Canterbury Zone Committee Meeting held on 17 June 2020 be adopted as a true and correct record.

**CARRIED**

## REPORTS

### 5 GENERAL BUSINESS

#### 5.1 DECLARATION OF INTERESTS REGISTER

No further amendments or additions were noted.

#### 5.2 TE REO WORDS – WITH KEIRAN WHYTE

*Te kohuranui* is the real name for Kurow River

*Otamatakou* is the real name for Otematata

#### 5.3 CORRESPONDENCE REPORT

##### COMMITTEE RESOLUTION 2020/20

Moved: Chair Bruce Murphy

Seconded: Barney Hoskins

That the Correspondence Report be accepted.

**CARRIED**

#### 5.4 REGIONAL COUNCIL UPDATE

Cr Peter Scott provided an update on the Regional Council:

- ECan are working their way through the replacement of Chief Executive.
- Work ongoing on changes to Regional Policy Statement, and looking at how this affects the rest of Canterbury
- Started initial process for Long Term Plan
- Work on the Coastal Management Plan will begin soon
- Essential Freshwater Reform legislation coming through, and looking at how this will affect other plans
- There has been a lot of work continuing throughout COVID-19 lockdown



**5.5 NEW ENVIRONMENT CANTERBURY STAFF**

Tom Byrne, Land Management Advisor; and Fraser Walker-Pearce, Communication and Engagement Advisor were introduced to the Committee.

**5.6 MORVEN GLENNAVY IKAWAI IRRIGATION COMPANY LTD - OVERVIEW OF AUGMENTATION TO WAIHAO RIVER**

Morven Glenavy Ikawai Irrigation Company Ltd Chief Executive Craig Evans, and Chair Alan Gibson presented to the Zone Committee.

**MOTION**

Moved: Cr Jim Hopkins  
Seconded: Cr Fabia Fox

That the Lower Waitaki Zone Committee request a briefing on the Integrated Data Programme from Environment Canterbury.

**CARRIED**

**MOTION**

Moved: Cr Jim Hopkins  
Seconded: Barney Hoskins

That the Lower Waitaki Zone Committee holds a further meeting to explore detailed information about the issues and benefits relating to more Waihao River augmentation at a venue to be agreed between the Chair and iwi reps of the Committee.

**CARRIED**

**Note:**

The Chair asked Craig Evans how far through the process as a Company they were in getting a Nutrient discharge allowance consent from Ecan. He replied the agreed time frame was to have this process concluded by the end of August

The meeting was adjourned at 2.45pm for afternoon tea.  
The meeting was reconvened at 3.00pm.

It was agreed the visit to the Wainono lagoon following the meeting was postponed due to the meeting running longer than expected.

**5.7 WAITAKI RIVER ENGINEERING AND RATING**

Hilary Fraser, Area Engineer Southern, gave a presentation on Lower Waitaki River rating district objectives and funding.

A copy of her presentation would be emailed out to members.

**COMMITTEE RESOLUTION 2020/21**

Moved: Cr Jim Hopkins  
Seconded: Barney Hoskins

That the Lower Waitaki Zone Committee requests Environment Canterbury conducts a Lower Waitaki Rating Classification Review at the earliest opportunity.

**CARRIED**

**ABSTAINED DUE TO PECUNIARY INTEREST:**

Daniel Isbister, Kate White and Bruce Murphy

**Note:**

Cr Peter Scott briefed members on a recent Waitaki River Meeting held with Meridian and other stakeholders.

1. Meridian make 40% voluntary funding to work carried out beneath the dam (to the River Rating Liaison group)
2. ECan indicated they will assist the farm owners with erosion. There are currently 11 key spots with an estimated \$1 million of damage.
3. A meeting of the Lower Waitaki River Rating Liaison Group will be held on Friday (17 July) meeting, where a work programme and costing from ECan engineers will be put forward.
4. A resolution will be sought from the Lower Waitaki River Rating Liaison Group at this meeting asking ECan to fund this work; as well as a resolution to get the community together and have review of the entire rating district involving all stakeholders, Councils and Meridian.

Dave was asked to forward the last minutes of the Lower Waitaki River Rating Committee to all members.

**IDENTIFICATION OF MINOR OR MAJOR ITEMS NOT ON THE AGENDA**

**Lower Waitaki River Rating Liaison Group email**

Chair Bruce Murphy read out an email from Gert van't Klooster asking for support from the Lower Waitaki Zone Committee on their request to ECan to undertake a review of the Lower Waitaki River Rating District and the rating classifications.

The email will be forwarded to all members.

**5.8 FACILITATORS UPDATE**

- The Zone Committee Review is proceeding to timeframe.
- Colin Hurst is keen to get an Otaio Makikihi Catchment Group started and for Zone Committee support. Possible meeting in August.
- A combined meeting with Upper Zone Committee may be held later in the year
- The Committee indicated they would be keen for a field trip in the spring

**IDENTIFICATION OF MINOR OR MAJOR ITEMS NOT ON THE AGENDA**

**Oceania Hearing Update**

Chair Bruce Murphy updated the Committee on the Oceania Hearing, which is in process this week at the Waimate Shears building.

**5.4 GENERAL BUSINESS – REGIONAL COMMITTEE WITH BARNEY HOSKINS**

There will be a Regional Committee Workshop on 28 July to review the form and function of the Regional Committee.

**MEETING CLOSURE**

There being no further business, the Chair closed the meeting at 4.12pm.

The Minutes of this meeting are to be confirmed at the Lower Waitaki South Coastal Canterbury Zone Committee Meeting scheduled on Wednesday 19 August 2020.

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**CHAIRPERSON**

**7.2 MINUTES OF THE ORARI-TEMUKA-OPIHI-PAREORA ZONE COMMITTEE MEETING  
HELD ON 3 AUGUST 2020**

**Author:** Karalyn Reid, Committee Secretary and PA to the Mayor  
**Authoriser:** Tina Stevenson, Corporate Services Group Manager  
**Attachments:** 1. **Minutes of the Orari-Temuka-Opihi-Pareora Zone Committee Meeting held on 3 August 2020**

**PURPOSE**

For the confirmed Minutes of the Orari-Temuka-Opihi-Pareora Zone Committee Meeting held on 3 August 2020 to be presented for the information of the Environmental Services and Finance Committee.

**RECOMMENDATION**

That the confirmed Minutes of the Orari-Temuka-Opihi-Pareora Zone Committee Meeting held on 3 August 2020 be received.

**Minutes of Timaru District Council  
Orari-Temuka-Opihi-Pareora Water Zone Committee Meeting  
Held in the Council Chamber, Council Building, King George Place, Timaru  
on Monday, 3 August 2020 at 1.30pm**

**Present:** Cr Barbara Gilchrist (Acting Chairperson), Mr Phil Driver, Ms Suzanne Eddington, Mr John Henry, Ms Lucy Millar, Clr Anne Munro, Mr Luke Reihana, Mr Glen Smith, Mr Mark Webb, Cr Tom O'Connor

**In Attendance:** Elizabeth Soal (Chief Executive Irrigation NZ)(for item 7.1)  
Clr Paddy O'Reilly (Temuka Community Board)  
Lesley Woudberg (Team Leader Zone Facilitator), Caroline Hart (ECan Senior Strategy Manager), Chris Eccleston (ECan Southern Zone Manager), Brad Waldon-Gibbons (Tangata Whenua Facilitator), Bailey Lissington (pending youth representative), Rhys Taylor (Community Engagement Coordinator)

John Henry opened the meeting with a karakia.

### **1 Apologies**

The meeting noted the apologies from Committee member Clr Elizabeth McKenzie and from Lloyd McMillan, liaison representative from the Temuka Community Board.

### **2 Identification of Items of Urgent Business**

#### **Election of Chairperson and Deputy Chairperson**

The Committee agreed that it would be advisable to have the discussion on the Committee's Terms of Reference, prior to the appointment of a new Chairperson and Deputy Chairperson, in order that the new officers could understand the roles and objectives of the Committee going forward, before putting themselves forward for these positions.

#### **Resolution 2020/1**

Moved: Barbara Gilchrist

Seconded: Phil Driver

That the Committee proceeds with the agenda as presented, but at the conclusion of the agenda, the Committee adjourns the meeting, discusses the Terms of Reference of the Committee in the workshop, then reconvenes the public meeting to consider the urgent business item - Election of Chairperson and Deputy Chairperson.

**Carried**

### **3 Identification of Matters of a Minor Nature**

The meeting agreed to discuss the following minor nature matters –

- **Te Ana Wai Catchment Group** invitation to join the Opuha/Upper Opihi Group's next meeting on the evening of 10 August, at Fairlie Rugby clubhouse, with speaker Roger Dalrymple, from the Rangitikei Rivers Community Collective Inc, who will talk about his

catchment group experiences and offer some guidance as to how to rebuild and refocus catchment groups.

- **Government initiatives** – the Facilitator provided information on the
  - Jobs for nature
  - Three Waters Reform Programme.

#### **4 Declaration of Conflicts of Interest**

There were no conflicts of interest declared.

#### **5 Confirmation of Minutes**

##### **5.1 Minutes of the Orari-Temuka-Opihi-Pareora Water Zone Committee Meeting 6 July 2020**

Lucy Millar advised that her apology for the July meeting had not been recorded.

#### **Resolution 2020/16**

Moved: Barbara Gilchrist

Seconded: Tom O'Connor

That the Minutes of the Orari-Temuka-Opihi-Pareora Water Zone Committee Meeting held on 6 July 2020 be confirmed as a true and correct record of that meeting, subject to Lucy Millar being added to the apologies for that meeting.

**Carried**

#### **Clause 2.1 Resignation Letter and Public Comments**

A request was made for a copy of the resignation letter from former OTOC Committee member Herstatt Ulrich, on the basis that he had made public comment in respect of his resignation and yet Committee members have not been made aware of the content of the letter. A redacted version of the letter, accompanied by an explanatory memo, was tabled at the meeting. The redaction was required due to an ECan officer being identified in the letter.

Following reading of the letter, comment was made by committee members that certain sentiments expressed in the letter were not shared, however it was agreed that the work of the Zone Committee during the development of the Zone Implementation Programme and the Addendum was a very difficult process and more complex and demanding than people may have realised. ECan officers had provided technical and process support during this challenging process. Some frustrations were shared by the Committee during the process but this was reflective of the complexities and time pressures involved.

#### **Resolution 2020/17**

Moved: Barbara Gilchrist

Seconded: Phil Driver

That the copy of the resignation letter and accompanying memo be received and noted.

**Carried**

#### **Clause 7.4 –Pest Control**

Clr O'Connor advised that Andy Cox from the Department of Conservation would be prepared to address the Zone Committee if pest control was ever to be part of its role.

#### **Clause 5 - Externalities**

Discussion on externalities will take place in the workshop, with further information to be provided by the Senior Strategy Manager.

### **6 Public Forum**

Clr Paddy O'Reilly, representing the Temuka Community Board, addressed the Committee, noting a recent combined Community Boards discussion on setting goals and aspirations for the Timaru District Council Long Term Plan. One issue which arose in the discussions was the health of local rivers. Participants at the meeting were keen to see improvements in water quality and the Temuka Community Board would be interested in working with OTOP to help achieve improvements and possibly collaborate on a project (eg plantings).

The Committee discussed potential links between catchment groups, community boards and OTOP but it was agreed that the appropriate liaison between OTOP and the community boards should be via the Council representative on OTOP.

1. A request was made for a list noting which OTOP members are members of which catchment groups. The Facilitator will collate this list and circulate it.

### **7 Reports**

#### **7.1 Presentation from Irrigation New Zealand**

Elizabeth Soal, Chief Executive of Irrigation New Zealand gave a presentation on the Building Trust Project (now called Know Your Catchment), which was piloted in the Waitaki catchment, and involves a portal that can be accessed to assist with optimum irrigation management.

The project has been soft-launched and will be further refined, before expanding the pilot to extend to other catchments. The presentation will be circulated.

#### **7.2 Youth Representation for OTOP Committee**

The Committee discussed the possibility of changing the Committee meeting day and time to accommodate a youth member on the OTOP Zone Committee. Bailey Lissington, who was introduced at the previous meeting, indicated he could be available on Thursdays and Fridays or Monday mornings.

The Committee agreed to hold future OTOP meetings on the first Thursday of the month at 3pm, with the intention of finishing by 5pm.

#### **7.3 Update from Zone Committee Members**

Pareora Catchment Society - The Committee considered a report from Clr Tom O'Connor, in his capacity as Secretary of the Pareora Catchment Society. It is the intention to establish a regular

reporting pattern to the Committee. The Society has a keen group of farmers and plans to talk to a wider range of people in the community as it collates project ideas.

Waitarakao Washdyke Working Group – Clr Gilchrist reported that after a lull in activity, it is hoped that this group has now got a new impetus. A question was raised as to whether industry pollution will be addressed, as part of the improvements to the lagoon. ECan is looking at both air and water pollution in this area and conducting discussions and reviews with a wide group of people, including possible offenders.

Orari Catchment Group- Glen Smith briefly reported on this group which is currently looking at wallaby control, and continues to have water quality as a focus.

### **Resolution 2020/18**

Moved: Barbara Gilchrist

Seconded: Phil Driver

That the report be received and noted.

**Carried**

### **7.4 Zone Facilitator's Updates**

The Committee considered the report by the Zone Facilitator. There are a number of matters arising from central government including major issues such as Three Waters and the possible repealing of the Resource Management Act.

Comment was made that three waters could be the biggest upheaval in local government in 30 years. While the objectives might be commendable, the process could be problematic, with the repercussions on water zone committees unclear at this early stage.

### **Resolution 2020/19**

Moved: Barbara Gilchrist

Seconded: Phil Driver

That the information be received and noted.

**Carried**

## **8 Consideration of Minor Nature Matters**

**Appointment of New Committee Members** – once the Terms of Reference are confirmed the refresh process can commence. It is hoped to do this by the end of the year. If this process is delayed for any reason, there are options in the current Terms of Reference to co-opt members onto the Committee to fill the vacancies.

**Otipua-Saltwater Creek Catchment Group Annual Report** – this is being prepared and the Community Engagement Coordinator will present it to a future meeting of the OTOP Committee.

**Retirement of Mark Webb** – continuing the commendations from the last meeting, retiring member Mark Webb was personally thanked for his time and effort into the OTOP process. He was essentially the bridge between landowners and ECan in regard to the Hekeao/Hinds catchment, walking every drain to record each reach of each drain, which was much appreciated by land owners.



He demonstrated ability to solve difficult issues around the table, which proved valuable when the committee was grappling with complex problems. Mark responded saying he had enjoyed the process, made friends, and valued the opportunity to make connections in the community.

The meeting adjourned at 3pm for a workshop on the Committee's Terms of Reference.

The meeting reconvened at 4.25pm.

## 9 Election of Chairperson and Deputy Chairperson

### Chairperson

Nominations were called for the position of Chairperson of the Orari-Temuka-Opihi-Pareora Water Zone Committee.

**Lucy Millar** was nominated by Sue Eddington and seconded by Clr Anne Munro.

**Phil Driver** was nominated by Clr Tom O'Connor and seconded by Glen Smith.

Both nominees briefly addressed the meeting.

Phil Driver supported the proposed action plan for the Committee and said all members should come to the next meeting with 3-4 priorities for the action plan; he encourages everyone to undertake duties relating to the work of OTOP between the formal meetings, interacting with the community. He noted with the regulatory work out of the Committee's control, what the Committee can undertake and where it can have influence is now mostly voluntary, he supports a 'bottom-up' approach.

Lucy Millar said she is about getting things done, only having meetings that are necessary and will aim to streamline things; she would support co-opting catchment group representatives onto the OTOP Committee until the refresh process fills the vacancies.

In acknowledgement of Lucy Millar's nomination and in support of Lucy Millar becoming the Chairperson, Phil Driver then withdrew his nomination.

There now being only one nomination, Lucy Millar was declared elected Chairperson of the Orari-Temuka-Pareora Water Zone Committee, and was congratulated on her appointment.

### Deputy Chairperson

Nominations were called for the position of Deputy Chairperson of the Orari-Temuka-Opihi-Pareora Water Zone Committee.

**Phil Driver** was nominated by Clr Tom O'Connor and seconded by Glen Smith.

There being no further nominations, Phil Driver was declared Deputy Chairperson of the Orari-Temuka-Opihi-Pareora Water Zone Committee.

Clr Gilchrist was thanked for her interim chairmanship.

Luke Reihana closed the meeting with a karakia at 4.35pm.

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**Chairperson**

**PUBLIC EXCLUDED**

**8 EXCLUSION OF THE PUBLIC REPORT**

**RESOLUTION TO EXCLUDE THE PUBLIC**

**RECOMMENDATION**

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under section 48 for the passing of this resolution</b>
<b>8.1 - Public Excluded minutes of the Environmental Services and Finance Committee Meeting held on 28 July 2020</b>	s6(a) - the making available of the information would be likely to prejudice the maintenance of the law, including the prevention, investigation, and detection of offences, and the right to a fair trial	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>8.2 - Alpine Energy Shareholders Report - July 2020</b>	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information  s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

**9 RE-ADMITTANCE OF THE PUBLIC REPORT**  
**MEETING CLOSURE**