

Agenda

**Notice is hereby given of
a Community Services and Development
Committee Meeting**

Tuesday 15 September 2020

To follow the District Infrastructure Committee
Meeting

The Function Room
Waimate Event Centre
Paul Street
Waimate

www.waimatedc.govt.nz

Notice is hereby given that a meeting of the Community Services and Development Committee will be held in the Function Room, Waimate Event Centre, Paul Street, Waimate, on Tuesday 15 September 2020, to follow the District Infrastructure Committee Meeting.

Committee Membership

Tom O'Connor	Chairperson
David Owen	Deputy Chairperson
Craig Rowley	Mayor
Sharyn Cain	Deputy Mayor
Fabia Fox	Councillor
Sandy McAlwee	Councillor
Miriam Morton	Councillor
Colin Pankhurst	Councillor
Sheila Paul	Councillor

Quorum – no less than five members

Significance Consideration

Evaluation: Council officers, in preparing these reports have had regard to Council's Significance and Engagement Policy. Council and Committee members will make the final assessment on whether the subject under consideration is to be regarded as being significant or not. Unless Council or Committee explicitly determines that the subject under consideration is to be deemed significant then the subject will be deemed as not being significant.

Decision Making

The Council, in considering each matter, must be:

- i. Satisfied that it has sufficient information about the practicable options and their benefits, costs and impacts, bearing in mind the significance of the decision;
- ii. Satisfied that it knows enough about and will give adequate consideration to the views and preferences of affected and interested parties bearing in mind the significance of the decisions to be made.

Stuart Duncan
Chief Executive

Order Of Business

Opening	4
1 Public Forum	4
There is no Public Forum scheduled for this meeting	
2 Apologies	4
3 Visitors	4
11.00am – Sport Canterbury	
11.30am – Sport Waimate	
4 Conflicts of Interest	4
5 Identification of Major (Urgent) or Minor Items Not on the Agenda	4
Minutes	5
6 Confirmation of Minutes	5
6.1 Minutes of the Community Services and Development Committee Meeting held on 28 July 2020	
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Reports	10
7 General Reports	10
7.1 Recreational Track Grant Application	
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7.2 Annual Grant Presentation: Sport Canterbury - 11.00am	
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7.3 Annual Grant Presentation: Sport Waimate - 11.30am	
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Meeting Closure	34

OPENING

- 1 PUBLIC FORUM
- 2 APOLOGIES
- 3 VISITORS
- 4 CONFLICTS OF INTEREST

As per the Local Authorities (Members' Interests) Act 1968 (as below), the Chair will enquire if there are any Conflicts of Interest to be declared on any item on the agenda, and if so, for any member to declare this interest.

Local Authorities (Members' Interests) Act 1968

Councillors are reminded that if they have a pecuniary interest in any item on the agenda, then they must declare this interest and refrain from discussing or voting on this item and are advised to withdraw from the meeting table.

5 IDENTIFICATION OF MAJOR (URGENT) OR MINOR ITEMS NOT ON THE AGENDA

1. The Chair will call for any major (urgent business) or minor items not on the agenda to be raised according to Standing Orders, as below:
 - a. **Standing Orders 3.7.5 – Major Items**

An item not on the agenda for a meeting may be dealt with at the meeting if the local authority by resolution so decides, and the presiding member explains at the meeting at a time when it is open to the public –

 - i. The reason why the item was not listed on the agenda; and
 - ii. The reason why discussion of the item cannot be delayed until a subsequent meeting.
 - b. **Standing Orders 3.7.6 – Minor Items**

An item not on the agenda for a meeting may be dealt with at the meeting if –

 - i. That item is a minor matter relating to the general business of the local authority; and
 - ii. The presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
 - iii. No resolution, decision, or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.

MINUTES

6 CONFIRMATION OF MINUTES

6.1 MINUTES OF THE COMMUNITY SERVICES AND DEVELOPMENT COMMITTEE MEETING HELD ON 28 JULY 2020

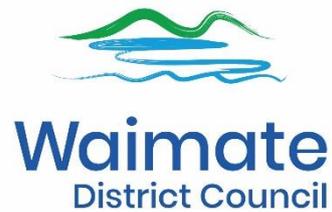
Author: Karalyn Reid, Committee Secretary and PA to the Mayor
Authoriser: Carolyn Johns, Community and Strategy Group Manager
Attachments: 1. Minutes of the Community Services and Development Committee Meeting held on 28 July 2020

PURPOSE

To present the unconfirmed Minutes of the Community Services and Development Committee Meeting held on 28 July 2020 for confirmation.

RECOMMENDATION

That the Minutes of the Community Services and Development Committee Meeting held on 28 July 2020 be adopted as a true and correct record.



MINUTES

Community Services and Development Committee Meeting

28 July 2020

**MINUTES OF WAIMATE DISTRICT COUNCIL
COMMUNITY SERVICES AND DEVELOPMENT COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, WAIMATE DISTRICT COUNCIL, 125 QUEEN STREET,
WAIMATE ON TUESDAY 28 JULY 2020, COMMENCING AT 1.55PM**

PRESENT: Cr Tom O'Connor, Cr David Owen, Mayor Craig Rowley, Deputy Mayor Sharyn Cain, Cr Fabia Fox, Cr Sandy McAlwee, Cr Miriam Morton, Cr Colin Pankhurst, Cr Sheila Paul

IN ATTENDANCE: Stuart Duncan (Chief Executive), Paul Cooper (Regulatory and Compliance Group Manager), Carolyn Johns (Community and Strategy Group Manager), Michelle Jones (Executive Support Manager), Leo Milani (Policy Analyst), Dan Mitchell (Asset Group Manager), Tina Stevenson (Corporate Services Group Manager), Karalyn Reid (Committee Secretary)

OPENING

1 PUBLIC FORUM

Nil

2 APOLOGIES

Nil

3 VISITORS

1.00pm – Waimate District Charitable Foundation (taken during the District Infrastructure Committee meeting)

4 CONFLICTS OF INTEREST

Nil

5 IDENTIFICATION OF MAJOR (URGENT) OR MINOR ITEMS NOT ON THE AGENDA

Nil

MINUTES

6 CONFIRMATION OF MINUTES

6.1 MINUTES OF THE COMMUNITY SERVICES AND DEVELOPMENT COMMITTEE MEETING HELD ON 10 MARCH 2020

COMMITTEE RESOLUTION 2020/14

Moved: Deputy Mayor Sharyn Cain

Seconded: Cr Fabia Fox

That the Minutes of the Community Services and Development Committee Meeting held on 10 March 2020 be adopted as a true and correct record.

CARRIED

REPORTS

7 COMMUNITY AND STRATEGY GROUP REPORT

7.1 MANAGEMENT REPORT - COMMUNITY AND STRATEGY GROUP

COMMITTEE RESOLUTION 2020/15

Moved: Cr Fabia Fox

Seconded: Cr Sheila Paul

That the Community Services and Strategy Group Manager's report is accepted.

CARRIED

8 EXECUTIVE SUPPORT MANAGER'S REPORT

8.1 MANAGEMENT REPORT - EXECUTIVE SUPPORT

The Executive Support Manager introduced Council's new Communications Officer to Council.

COMMITTEE RESOLUTION 2020/16

Moved: Cr Sheila Paul

Seconded: Cr Colin Pankhurst

That the Executive Support Manager's report is accepted.

CARRIED

9 GENERAL REPORTS

9.1 CONFIRMED MINUTES OF CREATIVE COMMUNITIES SCHEME MEETING AND COMMUNITY AND SPORTS GRANT COMMITTEE MEETING

COMMITTEE RESOLUTION 2020/17

Moved: Mayor Craig Rowley

Seconded: Cr Sheila Paul

That the Minutes of the Community Services and Development Committee Meeting held on 10 March 2020 be received.

CARRIED

9.2: Waimate District Charitable Foundation Presentation was taken during the District Infrastructure Committee.

9.2 WAIMATE DISTRICT CHARITABLE FOUNDATION PRESENTATION - 1.00PM

Tina Stevenson, Lisa Small, Raewyn Francis, members of the Waimate District Charitable Foundation, presented to Council on the background and purpose of the trust and their work within the Waimate District.

MEETING CLOSURE

There being no further business, the Chair closed the meeting at 2.17pm.

The Minutes of this meeting were confirmed at the Community Services and Development Committee Meeting held on 15 September 2020.

.....
CHAIRPERSON

REPORTS

7 GENERAL REPORTS

7.1 RECREATIONAL TRACK GRANT APPLICATION

Author: Di Lowry, Waimate Information & Event Centre Administration Officer

Authoriser: Carolyn Johns, Community and Strategy Group Manager

Attachments: 1. Whitehorse MTB Riders Inc application [↓](#) 
2. Recreational Track Grant Criteria [↓](#) 

PURPOSE

1. To provide the relevant information for the Community Services and Development Committee to consider the attached funding application from the Whitehorse MTB Riders Inc.

BACKGROUND

2. Council acknowledges that the ongoing development of recreational tracks is important for the wellbeing of local residents and an attraction to visitors. The Waimate District Council has therefore agreed to allocate \$20,000 per annum towards a contestable grant to support clubs and/or groups to develop new tracks and maintain/improve existing tracks.
3. Council receive applications on a six monthly basis in February and August each year with \$10,000 available for each round. Applications are to be decided by a Council Committee.
4. The Recreational Track Grant is open for projects including track signage, GIS mapping and/or be for the development of new recreational tracks and/or the improvement of existing tracks and/or maintenance of existing tracks.

PROPOSAL

5. Whitehorse MTB Riders Inc are seeking funding to develop a loop track designed to improve riders skills set and ability to ride more technical trails in a safe and controlled manner within close proximity to the Waimate township. The total cost of the project is \$11,384.35 excluding GST. The applicant is requesting \$8,000 excluding GST.

ASSESSMENT OF SIGNIFICANCE

6. This item is not deemed significant under Council's Significant and Engagement Policy.

Budget

7. Community and Strategy Group Manager, Carolyn Johns holds this budget. G/L 111033520.
8. Budget allocation (current year): \$20,000 therefore for this first grant round \$10,000 is available.

RECOMMENDATION

1. That the Recreational Track Grant Application report is received; and
2. That the Community Services and Development Committee consider the funding application for Whitehorse MTB Riders Inc.



Heritage Recreational Track WDC Community WDC Sports

1. Full name of organisation, group, or individual:
Whitehorse MTB Riders Inc
2. Address of organisation, group, or individual:
22 Brownleas Road RD8
Waimate
3. Name and address of contact person:
Justin Chittock
22 Brownleas Road RD8
Waimate

Telephone number: Day 0276 405022 +
Night
Email jrchittock@gmail.com +
4. Are you GST registered?
Yes Do NOT include GST in your budget*
No Include GST in your budget

GST number: 118-243-226 +
5. Objectives of your organisation (use separate sheet if necessary).

To create and maintain mountain bike tracks in the Waimate District for all public to use at no cost. We also look to educate riders for safer riding.
6. Describe the project for which you are seeking financial assistance (use separate sheet if necessary).

To develop a loop track designed to improve riders skill set and ability to ride more technical trails in a safe and controlled manner within close proximity to the waimate township. We see a need for riders to learn the technical skills needed to ride on the current network of trails and any produced in the future to help prevent accidents and injury. It will be a grade 2/3 track around 1km in length with burms, rollers and small jumps that will run in a one way system giving riders the ability to work on there skill set. It would also double as an outlet for youth of waimate to play on with there bikes and help to keep them off the street.
7. Project timeline.
Start date: As soon as contractors are available +
Completion date: Within the next 12 months +

*If you are GST registered we will contact you for a GST invoice after the grant decision has been made

8. What is your organisation's contribution to the project (please include both financial and volunteer contribution)?

Planning, development and finishing work from Volunteers	\$2500
Signs and track markers	\$500
	\$
	\$
Total own contribution:	(8) 3000

9. Please detail all other sources of funding received relevant to this project

	\$
	\$
	\$
Total other funding:	(9) 0

10. Have you applied to any other organisation for funding for this project?

Result date (if known)	Grant	Amount Requested
		\$
		\$
		\$

11. Please detail the complete costs of the project. Please include at least two quotes where relevant. (If you are GST registered do not include the GST.)

Planning, development and finishing work from Volunteers	\$2500
Signs and track markers	\$500
D&E Track and Trail	\$8384.35
	\$
	\$
	\$
	\$
Total project cost:	11384.35
Less own contribution:	(8) 3000
Less other funding:	(9) 0
Total requested from Council:	\$8000

12. Has your organisation previously received a grant from Council within the last five (5) years? If so, state years received and amounts.

Year	Grant	Amount
2018	Recreational Track Grant	\$11,500
		\$
		\$
		\$
		\$

13. Who will benefit from the grant to your organisation?

People of all ages will benefit from this track as it allows them to learn how to ride there bike safely and then use these skills to safely ride other trails. The physical and mental health benefits from increased fitness will also give long term benefit to our community. It was recently stated "Kids in sport aren't in court!" Apart from personal equipment cost, there are no additional costs to use these trails. Also provides a facility for families to spend active time together, as well as encouraging new people to Waimate.

YOUR DECLARATION

We hereby declare that the information supplied in this application is correct. If the application is successful, we agree to provide an accountability report with receipts (which will be sent to us with our grant) stating that the funding received has been spent on the project/programme/ service or activity stated in this application. We also agree to participate in any funding audit of our organisation conducted by Waimate District Council.

We also consent to Waimate District Council collecting, retaining and using the personal contact details of the persons listed in this application. We confirm that we obtained the consent of the persons listed in this application to provide these details and we have the authority to commit the organisation to this application. We acknowledge our right to have access to this information. This consent is given in accordance with the Privacy Act 1993.

Name: Justin Chittock +
Signature of applicant: +
Typing your name is the equivalent of a handwritten signature.
Position of signatory: Club President +
Date: 17/8/2020 +

Checklist

Have you:

- Answered every question?
- Attached at least two quotes where relevant?
- Attached a copy of your most recent reviewed Annual Accounts (not older than 12 months)?
- Attached proof of bank account number (printed/verified deposit slip or bank statement)?
- Attached all other relevant documents?
- Returned your accountability form (if you have previously received a grant)?

QUESTIONS AND COMPLETED APPLICATIONS

Grant Administrator
Phone: 03 689 7771
Email: info@waimatedc.govt.nz

Drop into:
Waimate Information Centre
15 Paul Street
Waimate

Post to:
Waimate District Council
P O Box 122
Waimate 7960

A. PO Box 122, Waimate 7960 | P. +64 3 689 7771 | E. info@waimatedc.govt.nz | W. waimatedc.govt.nz | Page 3 of 3



Quote



Salesman _____ **Cam** _____ **Date** 8/07/2020
Phone: 021 02757968 **Quote No.** 200
Customer White Horse MTB riders

Construct approximately 1km of MTB trail with features beside Waimate creek.

<u>Machine</u>	<u>Hourly Rate</u>	<u>Machine Hours</u>	<u>Totals Inc GST</u>
Kubota 2.5	\$43	40	\$1,702.00
Kubota 1.7	\$41	40	\$1,640.00

<u>Labour</u>	<u>Hourly Rate</u>	<u>Hours</u>	<u>Totals Inc GST</u>
Digger operator 1	\$50	45	\$2,610.00
Digger operator 2	\$58	45	\$2,610.00

	<u>\$ Per KM</u>	<u>Kilometers Traveled</u>	
Location travel cost	\$480	480	\$480.00
Location cost (Accommodation etc.)			\$600.00

	<u>GST</u>	\$1,267.65
Total Cost Of Track	Inc GST	\$9,642.00

Quote Notes:

Customer _____ **Salesman** _____



QUOTE

White Horse Mountain Bikers

Date 17 Aug 2020
Expiry 17 Sep 2020
Quote Number QU-0001
GST Number 114781691
 Metres Cubed Ltd
 PO BOX 3027
 Watlington
 Timaru 7943
 South Canterbury
 NEW ZEALAND
 PH: 0800 322 333

loop trail beside Naylor Street

To construct a 880m cycle loop track beside Naylor Street. To include various elements as suited to trail which may consist of switchbacks, berms, rollers, small drops and jumps (all jumps to have roll over ability or a B line) it would target grade 2/3 and is essentially a skills course for people to learn on. The loop would need to be one way with entry/exits at each end of the loop as well as opposite Naylor Street.

Description	Quantity	Unit Price	Amount NZD
Price for trial construction	880.00	23.00	20,240.00
Includes:			
-Clearance of vegetation to the side of trail			
-Shaping and forming of the track			
- Import of fill material on dumper from adjacent creek/ screen with grizzly bars to remove material over 65mm			
- Surface and shape with grizzly screened material			
- Roll with 4t Combi roller to compaction			
		Subtotal	20,240.00
		TOTAL GST 15%	3,036.00
		TOTAL NZD	23,276.00

Terms

Price excludes GST
 M3 contracting terms of sale apply

Whitehorse Mountainbike Riders Inc

Statement of Income & Expenses to Year End 30 June 2020				
Income		2020	2019	2018
Subscriptions		\$265.21	\$260.85	\$160.86
Donations/Grants		\$4540.00	\$24712.00	\$0.00
Interest		\$5.48	\$7.89	\$0.19
Total Income		\$4810.69	\$24980.74	\$161.05
Expenditure				
Track Development		\$0.00	\$17655.00	\$6227.50
Bank Fees		\$0.00	\$0.00	\$35.00
Room Hire		\$0.00	\$30.00	\$26.09
Stationery		\$0.00	\$0.00	\$34.70
Withholding Tax		\$1.80	\$2.60	\$0.06
Chemical		\$8.00	\$151.20	\$464.45
Signage		\$900.00	\$602.00	\$0.00
Advertising		\$0.00	\$12.00	\$0.00
Charities Services		\$44.44		
Total Expenditure		\$954.24	\$18452.80	\$6787.80
Net Surplus (Deficit)		\$3856.45	\$6527.94	-\$6626.75

Whitehorse Mountainbike Riders Inc

Statement of Financial Position As At 30 June 2020				
		2020	2019	2018
Accounts Payable		\$0.00	\$1423.13	\$2511.95
Retained Earnings		\$8440.86	\$1912.92	\$8539.67
Surplus (Deficit)		\$3856.45	\$6527.94	-\$6826.75
		\$12297.31	\$9863.99	\$4424.87
Cash At Bank		\$12123.92	\$9363.43	\$4251.39
Equipment		\$113.00	\$113.00	\$113.00
GST Refund receivable		\$60.39	\$387.56	\$60.48
		\$12297.31	\$9863.99	\$4424.87

RECREATIONAL TRACK GRANT CRITERIA AND ELIGIBILITY



ABOUT THE GRANT

This was a new grant established in the 2018/19 financial year.

Council acknowledges that the ongoing development of recreational tracks is important for the wellbeing of local residents and an attraction to visitors. Sport and recreation clubs and groups often lead these developments with volunteer input including labour and fundraising. The Waimate District Council has therefore agreed to allocate \$20,000 per annum towards a contestable grant to support clubs and/or groups to develop new tracks and maintain/improve existing tracks. For safety reasons groups may also apply for track signage from this grant.

Council will receive applications on a six monthly basis in February and August each year with \$10,000 available for each round. If funding is not fully allocated during each round it will be carried forward to the next funding round.

CRITERIA

Applications to the Waimate District Council Recreational Track Grant must:

- Be for projects that take place in the Waimate District
- Be for track signage, GIS mapping and/or
- Be for development of new recreational tracks, and/or
- Improvement of existing tracks, and/or
- Maintenance of existing tracks

If a new track is being developed demonstrate that:

- The new track will be maintained
- The tracks being developed must be publicly accessible
- Identify the community benefit that will result
- Be collaborative in nature and demonstrate community support

CONDITIONS OF ASSISTANCE

- The projects for which grants are sought **must** be capable of completion within one year of receiving the grant. Refunds **may be** requested if the project is not completed within the one year.
- Applicants will be asked for proof of their project being finalised by completing an **accountability form**.
- Future applications **will not** be considered by Council unless a project accountability form has been completed by the original applicant for previous funding within two months of project completion.
- Applications must include two (2) written quotes.
- Applicants may be requested to supply additional information.

THE RECREATIONAL TRACK GRANT DOES NOT PROVIDE FUNDING FOR:

- Administration costs
- Salaries
- Ongoing operational costs e.g. office rental
- Costs that cannot be verified with appropriate quotes
- Activities that have already begun and/or been completed (unless of a staged nature)
- Fundraising activities

FURTHER INFORMATION

For assistance in applying for a Recreational Track Grant please contact:

Grant Administrator
Phone: 03 689 7771
Email: info@waimatedc.govt.nz

Drop into:
Waimate Information Centre
15 Paul Street
Waimate

Post to:
Waimate District Council
P O Box 122
Waimate 7960

7.2 ANNUAL GRANT PRESENTATION: SPORT CANTERBURY - 11.00AM

Author: Karalyn Reid, Committee Secretary and PA to the Mayor

Authoriser: Carolyn Johns, Community and Strategy Group Manager

Attachments: 1. Sport Canterbury Report to Waimate District Council - July 2020 [↓](#)



PURPOSE

Sport Canterbury are a recipient of an annual grant from Council of \$7,000 +GST.

South Canterbury Regional Manager Shaun Campbell will present to Council on their work in the Waimate District.



**ANNUAL REPORT TO
WAIMATE DISTRICT COUNCIL**

1 July 2019 – 30 June 2020

Prepared by Shaun Campbell
South Canterbury Regional Manager
Sport Canterbury

Executive Report

This Sport Canterbury report highlights the outcomes and specifics of work completed in the Waimate district in the year from 1st July 2019 to 30th June 2020.

The work streams listed below and identified in the Sport Canterbury strategic plan help us to achieve impact in the community. The work undertaken in areas of primary schools, secondary schools, community sport and physical activity are listed in this report.

- 1 Lead** – provide the sport and physical activity sector with advocacy and a clear sense of direction.
- 2 Enable** – enhance the capability of people and organisations responsible for delivering and administering sport and physical activity.
- 3 Deliver** – provide quality sport and physical activity participation opportunities to targeted communities.

In addition we will highlight the significant work we have undertaken through the impact of COVID-19 and share with you future work and targets that are identified through Sport New Zealand strategic priorities. This strategy has areas of development and change that will mean some evolution to our current way of operations from now and into the future. While some specifics of Sport New Zealand outcomes for our organisation are to be finalised the focus investment areas of Sport New Zealand are, Spaces and Places, Sport, Active Recreation, Leadership and Connectivity, Insights, Play and Physical Education.

Our current connection and partnership with the South Canterbury District Health Board (SCDHB) is as important as ever. Working on community recovery post the impact of COVID-19 a focus on community well-being and physical activity will continue to be a priority area. Mental health issues and a lack of physical activity continue to rise both nationally and globally. Establishing partnerships and enabling community groups to provide a wide range of activities will be critical to our work in the future.

We are pleased to provide this operational record of our work. To date we are managing the impact of COVID-19 and people are returning to school, community and grass root sport and physical activity.

Primary School Sport

Lead

Sport Canterbury partners with WAVE (Well Being and Vitality in Education) and the SCDHB to provide more services to primary schools in our region. Sport Canterbury is part of the WAVE leadership group overseeing partnerships between schools and community groups that in addition to sport and physical activity include services in active transport, edible gardens and education on nutrition and te reo. Sport Canterbury presented to the Waimate School principals' Te Manahuna Kahui Ako cluster on the opportunities, trainings, support and resources that can be provided to education settings and its sporting community as Waimate becomes a targeted community for one of our Sport Canterbury community advisors.

Enable

Professional Development

Community wide SportStart education and development was held in February for local teachers. Teachers from Glenavy and St Patrick's schools attended.



School Sport Forum

A primary school Sport and PE forum was held in September and was the third annual forum delivered by Sport Canterbury. The evening creates a collaborative learning environment for sports organisations and schools allowing both to gain an understanding of each other's barriers, needs and wants within a school sporting programme. The evening was attended by nine schools and eight community sport organisations.

KiwiSport Coordinator professional development and network meetings have been facilitated. These are used to plan for local opportunities and provide awareness to the new Sport New Zealand strategy. Critical elements of this strategy for the primary school age group includes the value of play and that balance is better for development of young people rather than code specialisation.

The development session planned for young people via our PALS (Physical Activity Leaders) workshop was cancelled due to COVID-19. However, St Andrews staff and students received a presentation on how to facilitate the programme and Makikihi school leaders have been supported.



St Andrews PALS group setting up for an activity

Benchmarking and Planning

Sport Canterbury's benchmarking tool captures the physical activity levels of students both in school, to and from school and into the community via clubs and representative teams. This includes time with coaches, time in physical education lessons and involvement in KiwiSport activities. St Andrews and Makikihi Schools have been benchmarked.

Deliver

KiwiSport

Sport Canterbury administers the KiwiSport Regional partnership fund across the greater Canterbury and West Coast regions. In 2019-20 nine different projects have been funded in the South Canterbury community including the Waimate District Councils Give Sport a Go programme. In the last 12 months there was 73,000 participations that occurred in South Canterbury via the partnership and support of KiwiSport investment. This number is down 25% due to the impact of COVID-19 on delivery time. Seven Waimate schools are involved in the Sport Waimate KiwiSport project.

Top Team

The Top Team initiative visited South Canterbury for two weeks in term four 2019. Sport Canterbury has designed the activities specifically to cater to the needs of all students; this makes Top Team fun, non-threatening for non-participating youth to participate in and builds confidence for future events. Top Team encourages maximum participation, 94 Waimate district students participated in the Top Team Challenge.

Jump Jam

Sadly the very popular Jump Jam Extravaganza Event was cancelled for 2020.

Secondary School Sport

Lead

Sport Canterbury delivers the Aoraki Regional Sport Director contract with a focus on Secondary School sport development and the provision of high quality event opportunities. This contract has been managed by Sport Canterbury since late 2013. Sport New Zealand has again approved their investment into Secondary School Sport in the Aoraki community.

Enable

Professional Development

We facilitate termly professional development and networking opportunities for the school sport coordinators of the Aoraki community. This focused on national messaging, trends, opportunities and best practice. The sport coordinator position often has high staff turnover however in 2019 turnover in our community was minimal.

In September eight of our Aoraki Sport Coordinators attended the South Island Secondary School Sport conference in Dunedin. This three-day conference gave our Sport Co-ordinators an opportunity for professional development which included 25 workshop options, keynote speakers and practical sport sessions. Specific support was given to those new to the role, those more experienced sport coordinators were also able to attend workshops more relevant to their needs, allowing those at all levels to walk away with fresh ideas and information. At the conclusion of the conference we were able to support our sport coordinators towards implementing changes and new initiatives in their own schools.

Key messaging from these opportunities continues to be an emphasis on student development not performance and the importance of balance in a young person's life both on and off the sporting field.

During the COVID-19 pandemic Sport Canterbury has provided support to all of its secondary school sport coordinators in the region. Weekly Zoom meetings have allowed for frequent contact between the group and a space for questions and answers in this rapidly changing environment. This focused on national messaging and unpacking what will be expected as we aim to return to sport.

Deliver

Aoraki Championship Events

Term one is the traditional busy time for event delivery of Aoraki Championship events. These events were severely impacted by COVID-19. Aoraki Secondary School Sport was only able to deliver our first three events of the year in tennis, touch and bowls. All Aoraki championship events were suspended for term one and two to allow a focus on returning to weekly competition when appropriate. Some of these events have been rescheduled for term three.

Aoraki Secondary School Sport delivered 14 sporting events in the last year with Secondary School participant numbers reaching 1178. These events are secondary school specific with selected competitions also open to year seven and eight students.

During lockdown Sport Canterbury ran the 'Isolation innovation Challenge' which encouraged students to represent their schools by participating in some form of physical activity in isolation. Over the three-week challenge period more than 500 hours of activity were logged by students.

South Island and National Championship Events.

South Canterbury hosted the South Island Schools Tennis Championships in early March. This attracted over 100 competitors for the weekend. Timaru was scheduled to be the host of the South Island Schools Netball Championships in September 2020 however this event has been cancelled. Pleasingly the event that will attract 75 teams for a week has been rescheduled for 2021 with Aorangi Park remaining the location.

Aoraki Secondary School Sports Awards

The 21st Aoraki Secondary School Sport Awards were facilitated to recognise the achievement of students from throughout the region. The evening was attended by 440 guests at the Southern Trust Events Centre. There were 39 different sporting categories recognised in addition to over 70 athletes who achieved a New Zealand honour in 2019. The 2019 guest speaker was past Aoraki School student and adventure racer Hollie Woodhouse. The community feedback for the event continues to be positive and included "The speaker was in my opinion one of the best we have had in quite a few years", "This event is always run so well - very organised" and "Excellent celebration of Youth Sporting achievement". In 2019 Waimate High had three finalists across various categories and were the winner of one sporting code, that being Lily Pali of Gymsports.



Lily Pali of Waimate High presented with the GymSports award.

Community Sport

Lead

Spaces and Places Plan

The South Canterbury Spaces and Places plan was completed in September 2018. Pleasingly the plan has been referred to by a number of sporting and funders groups and significantly it has been utilised by community and national funding decision makers. A project governance group was established with some initial terms of reference and key focus areas implemented. Some momentum was lost with the impact of COVID-19 however there are a significant number of community groups with projects wanting to engage.

Sport Canterbury is leading the implementation and education of the plan to various sporting groups and reference to projects as required.

Community Resilience Fund

In response to COVID-19 Sport New Zealand released the Community Resilience Fund to assist sports clubs and regional organisations who are suffering hardship through this time. The fund was to assist organisations with those fixed administrative and overhead costs associated with running their organisation and sport. Sport Canterbury was pleased to administer the fund for the entire Canterbury West Coast region approving \$1.2 million to applicants. This accounted for 20% of funds allocated throughout New Zealand.

Sport Canterbury provided education sessions on how to access the fund in addition to application completion assistance. Nearly \$200,000.00 was administered to the South Canterbury community.

Community Partnerships

Several working groups were established through the COVID-19 response to provide support to local sport organisations. The work included the understanding of government and Sport New Zealand messaging in relation to COVID-19 alert levels, the collaboration and sharing of information from our own national sports and the importance of providing consistent messaging to the South Canterbury community on expectations and return to sport procedures. Groups included an Aorangi Park user group, a Regional Sport Organisations collaborative and group for local clubs and smaller organisations.

Community Funders Group

In partnership with other community funders including the ASPECT Trust, the Mid South Canterbury Community Trust and Trust Aoraki a South Canterbury funders working group has been established. The goal of this group is to educate our local community to the avenues for funding in the region, the specifics to each fund and move to streamlining the funding process across various applications. Presentations have been made throughout South Canterbury with a session delivered in October to the Waimate community.

Enable

Club and Regional Sport Organisation Support

We aim to provide high quality capability support to local organisations to enable them to become more efficient and sustainable. Our support in this area has focused on improving the governance, planning and capability of clubs and regional sports organisations. In addition, an effective coaching workshop was delivered in February with 20 coaches from five different sports involved. This workshop included time on athlete centered programmes, the balance is better philosophy and the importance of play in young peoples development. Other support has included.

South Canterbury GymSports (SCGS) is being supported on a number of projects.

- Club development plan,
- Establishment and support to satellite clubs so GymSports can be offered in our rural communities.
- Club collaboration on how resources including equipment & people can be used together through planning.
- Coach development programme with coach observations and mentoring is now part of the club coach development programme.

Aorangi Golf has a new development officer who is Waimate based, support provided with school programmes and opportunities to be involved in the community especially the 'Have a Go' day in 2020.

Table Tennis South Canterbury support with their primary school and junior club programmes. They are working towards providing in-school table tennis opportunities in 2020.

South Island Master Games board has been supported at the first sport delegates meeting for the proposed event in 2020.

Deliver

Play Pop Up

Play is a significant part of the new strategic plan for Sport New Zealand. This initiative will focus on getting 5 to 12 year olds into physical activity without structure in and around their home and local community. Sport Canterbury in partnership with our Otago University intern delivered two free community Play Pop-Up events. Utilising West End (Saturday 15th February) and Marchwiell Parks (Tuesday 18th February) we simply provided equipment in a space and encouraged children and their families to be involved in some unsupported playtime. The turnout and feedback received was great, more than 350 people attended the West End Park and over 100 people were involved at the after school opportunity at Marchwiell Park. Sport Canterbury is investigating further opportunities for this concept in the Waimate District.

Trust Aoraki South Canterbury Sports Awards 2020

The Trust Aoraki South Canterbury Sports Awards dinner was cancelled due to COVID-19. However, the nomination and judging process continued with the acknowledgment of 54 nominees from 17 sports from throughout South Canterbury who were celebrated via a social media presentation. Nine category winners and three lifetime achievements were awarded on June 8th to 10th. Presenting the awards through this different medium enabled the awards to be accessed by a wide range of audiences with viewer numbers each evening ranging from 1200 to 3500. The Waimate district had five finalists across two different sporting codes.



Dylan Kennett was a finalist in the Trust Aoraki South Canterbury Sports Awards 2020

Physical Activity

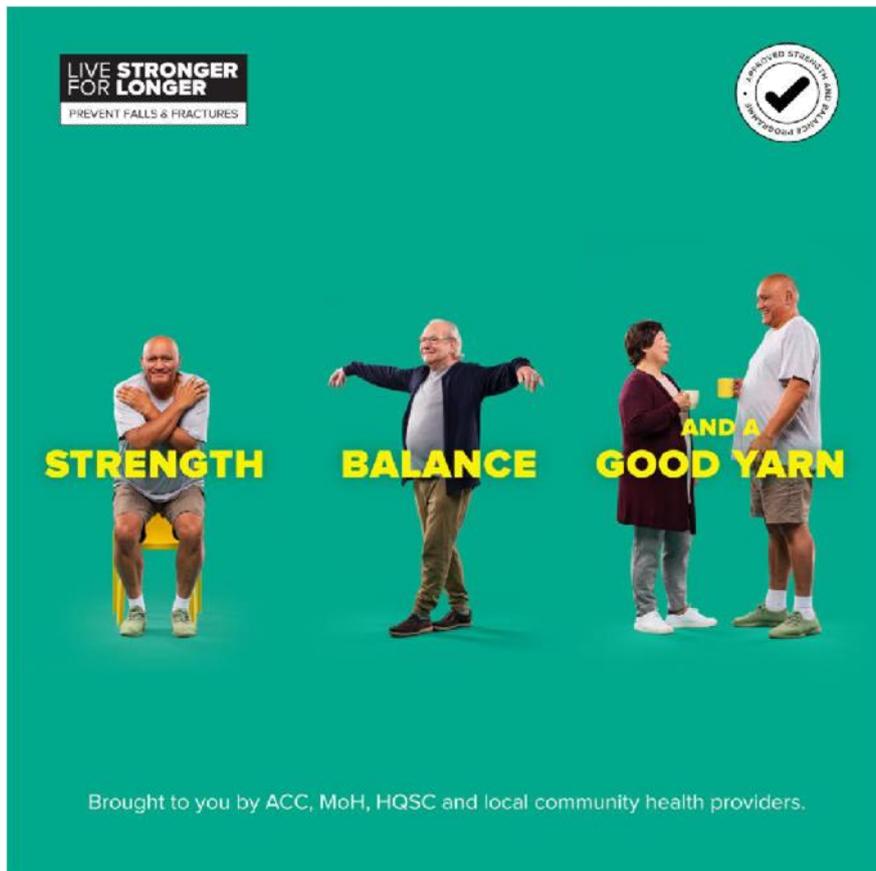
Lead

Sport Canterbury holds contracts with the South Canterbury District Health Board (SCDHB) for the delivery of physical activity and health services across the Waimate District. Our work in this space encompasses the entire community. The green prescription service supports clients to re-engage in physical activity and our falls prevention programme aims to reduce the number of falls people over 65 have in their home. In addition Sport Canterbury provides accreditation to community programs meeting key criteria to improve strength and balance in individuals over the age of 50. We work with these community facilitators addressing policies, procedures and improving their delivery techniques. Sport Canterbury staff are members of working and steering groups across multiple community initiatives.

Enable

Community engagement and development

Sport Canterbury coordinated a community 'Live Stronger for Longer' forum in November. Speakers included a geriatrician from Timaru Hospital, Occupational Therapists, Physiotherapist and the Sport Canterbury Strength & Balance team. The aim was to promote the 'Live Stronger for Longer' message to the community and give participants information on keeping safe at home and reducing their risk of falls.



Promotion of the national Live Stronger for Longer Campaign.

Sport Canterbury facilitated Activity Provider Training in Timaru, this was attended by 13 class leaders (one from Waimate) and topics included strength and balance assessment, poi fitness and management of neurological conditions in exercise. In addition Sport Canterbury delivered two online training workshops for providers during lockdown. In addition we have restarted our training programme with a full community workshop delivered on 27th June.

The ACC is evaluating its national investment in the Live Stronger for Longer initiative. Class surveys were undertaken and across South Canterbury over 250 surveys were completed providing insight into participant involvement and health results. A decision on further investment is expected in November.

Deliver

Live Stronger for Longer

Currently in the South Canterbury community there are 15 approved activity providers running 26 classes and offering over 600 spaces per week available to our community of older adults. Three of these providers are in the Waimate district. The utilisation of programme space currently sits at 70%. Post the impact of COVID-19 90% of classes have resumed normal operation and attendance numbers are close to the same as 2019.

Green Prescription

The six month period prior to Christmas was Sport Canterbury highest ever referral number to the green prescription programme with 254 clients engaging. The COVID-19 pandemic severely hindered the progress we were making. This can be highlighted by the month of April where we received no referrals to the programme. While we did recover somewhat towards the end of this quarter we received 179 referrals from January to June for a year total of 433. This is slightly down on the previous year.

The COVID-19 lockdown forced some evolution of the Green Prescription and Be Active services. Through this period Sport Canterbury created an online eight week Be Active educational video that can be utilised by our clients on YouTube. In addition a 28 day wellbeing challenge was established, this is all online and can be linked to an individuals or organisations own values. A traditional Be Active program was held in Waimate in October and was attended by 15 people.

Stay On Your Feet Falls Prevention

Sport Canterbury continue to facilitate the falls prevention programme providing home based and community classes. A total of 64 referrals for this home based service were received in this period, 19 of these were from Waimate. Due to COVID-19 all home based visits were stopped however significant support was delivered to clients through other mediums.

Two Stay on Your Feet community classes of 10 weeks were run in Waimate with one in July and one in January. Both were well attended with 15 participants in each.

Sport Canterbury COVID-19 Response

Like many who deliver and support community development initiatives the work Sport Canterbury planned to undertake was severely impacted through March to June specifically. Programmes and events across sport and physical activity had no choice but to be cancelled. This impact will still be felt into the future.

However with any challenge there is often opportunity and we are incredibly proud of the way we have adapted and the work we have undertaken to support our community and partners through this time that includes

- The administration of the Sport New Zealand Community Resilience Fund to Canterbury West Coast sporting organisations.
- Direct financial support to local councils across our region to enable the return to play in our community facilities. Waimate District Council received \$2000.00 from the Community Resilience Fund
- The establishment of multiple partnerships to support the reintegration of sport into our communities.
- Providing community access to Sport New Zealand messages and workshops to understand Government directions.
- Support to Secondary Schools to understand and develop appropriate health and safety requirements.
- Primary and Secondary School online innovation challenges that encouraged students to keep active in their bubble
- Support to school sport staff to help them engage students and plan appropriate lessons on return to school through relevant alert levels.
- The innovative way we delivered the Trust Aoraki South Canterbury Sports Awards to the community ensuring those achievements were still recognised.
- The care and support we were able to give to our patients and clients of our health services through this time.
- Development and provision of at home resources including physical activities and nutritional advice.
- Guidance and support to our community activity providers which has enabled them to return to a new normal of service quickly.
- The evolution of our community Be Active Programmes that is now able to be delivered in an online format in addition to its traditional method.
- The resilience and willingness to put community first by Sport Canterbury staff through this period.

Next 6 Months

The next six months Sport Canterbury will continue to be adaptable. There is likely to be more funding support made available to the sport sector with a focus on recovery with an evolution to making our community organisations sustainable.

The new Sport New Zealand strategic plan is still relevant and implementation will begin, however COVID-19 recovery and monitoring is now a clear focus for the next 12 months.

This strategy will influence our work however we are in a position that we can be flexible enough to keep regional needs at the fore front of our planning, development and delivery. Without doubt we will continue our work to encourage more of the community to be physically active regardless of their demographics. The balance is better messaging will be at the prominent in our work with those delivering sporting opportunities, so there focus for young people is fun, development not performance centred and encourages young people to play and attempt a wide range of activities.

The next report submitted will be written to reflect the Sport New Zealand investment initiatives of Physical Education, Play, Active Recreation, Sport, Insights, Spaces and Places and Leadership and Advocacy. Physical Activity in our community will also be addressed as it relates closely to our work and several agreements with key partner the South Canterbury District Health Board.

Conclusion

Sport Canterbury continues to provide sport and physical activity leadership, advocacy, capability development, partnership brokerage and participation opportunities to the people and organisations of the Waimate district.

Through the insights we gather, we analyse the needs of the community and provide prioritised support to increase the quality and quantity of participation in sport and physical activity.

The past six months have been something we have never encountered before but the South Canterbury community has responded well and we are in a position to evolve the way we deliver and consume sport. Meeting the needs of the community will continue to be a challenge and well planned and coordinated efforts will be essential to ensure the district continues to maximise use of resources and develop spaces and places for sport and physical activity which are sustainable and fully utilised.

This report highlights Sport Canterbury's work in the Waimate district has increased physical activity, aided recovery and developed stronger community partnerships. Overall the support provided by Sport Canterbury has the community well placed to increase the quality of sport and physical activity across the Waimate district.

Sport and physical activity enhances the social, cultural and economic well-being of the region and now more than ever that will be important. Sport Canterbury looks forward to continuing to work in partnership with Council, schools, clubs and other groups to provide quality leadership that informs the future development of the sport and physical activity landscape.

7.3 ANNUAL GRANT PRESENTATION: SPORT WAIMATE - 11.30AM

Author: Karalyn Reid, Committee Secretary and PA to the Mayor
Authoriser: Carolyn Johns, Community and Strategy Group Manager
Attachments: Nil

PURPOSE

Sport Waimate are a recipient of an annual grant from Council of \$3,000.

Sport Waimate Chair Andrea Aitkinson and Kiwi Sport Coordinator Raewyn Williams will present to Council on Sport Waimate's work in the Waimate District.

MEETING CLOSURE