



MINUTES

Environmental Services and Finance Committee Meeting

28 July 2020

**MINUTES OF WAIMATE DISTRICT COUNCIL
ENVIRONMENTAL SERVICES AND FINANCE COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, WAIMATE DISTRICT COUNCIL, 125 QUEEN STREET,
WAIMATE ON TUESDAY 28 JULY 2020, COMMENCING AT 9.30AM**

PRESENT: Deputy Mayor Sharyn Cain, Cr Sandy McAlwee, Mayor Craig Rowley, Cr Fabia Fox, Cr Miriam Morton, Cr Tom O'Connor, Cr David Owen, Cr Colin Pankhurst, Cr Sheila Paul

APOLOGIES: Stuart Duncan (Chief Executive)

IN ATTENDANCE: Paul Cooper (Regulatory and Compliance Group Manager), Carolyn Johns (Community and Strategy Group Manager), Michelle Jones (Executive Support Manager), Dan Mitchell (Asset Group Manager), Tina Stevenson (Corporate Services Group Manager), Karalyn Reid (Committee Secretary)

OPENING

1 PUBLIC FORUM

There were no members of the public at the Public Forum.

2 APOLOGIES

Nil

3 VISITORS

Nil

4 CONFLICTS OF INTEREST

10.1 Civic Financial Services Ltd - Notice of Special General Meeting

Cr Fabia Fox (perceived pecuniary conflict) and Cr Miriam Morton (perceived pecuniary conflict via marriage) declared they would not be participating in the discussion or voting on this item.

5 IDENTIFICATION OF MAJOR (URGENT) OR MINOR ITEMS NOT ON THE AGENDA

Nil

MINUTES

6 CONFIRMATION OF MINUTES

6.1 MINUTES OF THE ENVIRONMENTAL SERVICES AND FINANCE COMMITTEE MEETING HELD ON 10 MARCH 2020

COMMITTEE RESOLUTION 2020/24

Moved: Mayor Craig Rowley

Seconded: Cr Sheila Paul

That the Minutes of the Environmental Services and Finance Committee Meeting held on 10 March 2020 be adopted as a true and correct record.

CARRIED

Note:

It was noted that a Major Item had been raised under Identification of Major/Minor Items not on the Agenda "Local Government Water Services Delegation to Hobart" in which a resolution was passed that at the Council Meeting scheduled for 31 March 2020 it be retrospectively approved that the Mayor and Chief Executive would attend the Local Government/DIA Water Services Delegation to Hobart.

This meeting did not occur because of COVID-19 and also because of the world pandemic subsequently the Mayor and Chief Executive did not attend the delegation.

7 RECEIPT OF MINUTES

7.1 MINUTES OF THE LOWER WAITAKI SOUTH COASTAL CANTERBURY ZONE COMMITTEE MEETING HELD ON 18 MARCH 2020

COMMITTEE RESOLUTION 2020/25

Moved: Cr Sheila Paul

Seconded: Cr Fabia Fox

That the confirmed Minutes of the Lower Waitaki South Coastal Canterbury Zone Committee Meeting held on 18 March 2020 be received.

CARRIED

7.2 MINUTES OF THE ORARI-TEMUKA-OPIHI-PAREORA ZONE COMMITTEE MEETING HELD ON 2 MARCH 2020

COMMITTEE RESOLUTION 2020/26

Moved: Cr Sheila Paul

Seconded: Cr Miriam Morton

That the confirmed Minutes of the Orari-Temuka-Opihi-Pareora Zone Committee Meeting held on 2 March 2020 be received.

CARRIED

7.3 MINUTES OF THE WAIMATE DISTRICT CIVIC AWARDS COMMITTEE MEETING HELD ON 27 JANUARY 2020

COMMITTEE RESOLUTION 2020/27

Moved: Mayor Craig Rowley

Seconded: Cr Colin Pankhurst

That the confirmed Minutes of the Waimate District Civic Awards Committee Meeting held on 27 January 2020 be received.

CARRIED

REPORTS

8 REGULATORY AND COMPLIANCE GROUP REPORT

8.1 REGULATORY AND COMPLIANCE GROUP REPORT

COMMITTEE RESOLUTION 2020/28

Moved: Cr Fabia Fox

Seconded: Mayor Craig Rowley

That the Regulatory and Compliance Group Manager's report is accepted.

CARRIED

9 CORPORATE SERVICES GROUP REPORT

9.1 CORPORATE SERVICES GROUP MANAGEMENT REPORT

COMMITTEE RESOLUTION 2020/29

Moved: Mayor Craig Rowley

Seconded: Cr Sheila Paul

That the Corporate Services Group Management Report is accepted.

CARRIED

10 GENERAL REPORTS

10.1 CIVIC FINANCIAL SERVICES LTD - NOTICE OF SPECIAL GENERAL MEETING

Cr Morton and Fox did not participate in the discussion or voting for this item.

COMMITTEE RESOLUTION 2020/30

Moved: Deputy Mayor Sharyn Cain

Seconded: Mayor Craig Rowley

1. That the Civic Financial Services Ltd – Notice of Special General Meeting report is accepted; and
2. That the Environmental Services and Finance Committee appoint the Civic Chief Executive, Ian Brown, as the Council's proxy to vote at the Civic Financial Services' Special General Meeting in August 2020.

MOTION

Moved: Deputy Mayor Sharyn Cain

Seconded: Mayor Craig Rowley

That the Environmental Services and Finance Committee agrees to vote **in favour of** the following key shareholder resolution:

- a. It is noted that the Board, effective from 1 April 2020, has made the decision to reduce the management fee charged to the members of the SuperEasy and

SuperEasy KiwiSaver Superannuation Schemes from 0.50% to 0.44% per annum. This has the effect of reducing the extent of funds that might otherwise be available for distribution to shareholders in favour of benefiting the superannuation scheme members; and

That the Environmental Services and Finance Committee agrees to vote **against** the following key shareholder resolutions:

- b. That effective from 1 April 2021 the Board returns the management fee charged to the members of the SuperEasy and SuperEasy KiwiSaver Superannuation Schemes back to 0.50%.
- c. That the Board tables options on changing superannuation fee structures to shareholders detailing the effect, if any, on the payment of future dividends.

CARRIED

10.2 COUNCIL REPRESENTATIVE - WAIHAO WAINONO COMMUNITY CATCHMENT GROUP

COMMITTEE RESOLUTION 2020/31

Moved: Mayor Craig Rowley

Seconded: Cr Sheila Paul

1. That the Council Representative - Waihao Wainono Community Catchment Group report be accepted, and
2. That the Environmental Services and Finance Committee appoints Deputy Mayor Sharyn Cain as Council's representative on the Waihao Wainono Community Catchment Group, effective immediately for the remainder of the term of this Council, and that this be reviewed as part of the triennial appointment of Council Representatives to external groups and organisations.

CARRIED

PUBLIC EXCLUDED

11 EXCLUSION OF THE PUBLIC REPORT

RESOLUTION TO EXCLUDE THE PUBLIC

COMMITTEE RESOLUTION 2020/32

Moved: Cr Sheila Paul
Seconded: Cr Miriam Morton

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
11.1 - Public Excluded Minutes of the Environmental Services and Finance Committee Meeting held on 10 March 2020	s6(a) - the making available of the information would be likely to prejudice the maintenance of the law, including the prevention, investigation, and detection of offences, and the right to a fair trial	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
11.2 - District Plan Review Update	s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of any local authority	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
11.3 - Joint Southern Canterbury Councils Representative on CWMS Regional Water Management Committee	s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of any local authority	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
11.4 - Alpine Energy Shareholders Report - June 2020	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

CARRIED

12 RE-ADMITTANCE OF THE PUBLIC REPORT

COMMITTEE RESOLUTION 2020/33

Moved: Cr David Owen

Seconded: Mayor Craig Rowley

That Council moves out of Closed Council into Open Council.

CARRIED

MEETING CLOSURE

There being no further business, the Chair closed the meeting at 10.24am.

The Minutes of this meeting are to be confirmed at the Environmental Services and Finance Committee Meeting scheduled for 15 September 2020.

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CHAIRPERSON