



# **MINUTES**

## **Community Services and Development Committee Meeting**

**28 July 2020**

**MINUTES OF WAIMATE DISTRICT COUNCIL  
COMMUNITY SERVICES AND DEVELOPMENT COMMITTEE MEETING  
HELD AT THE COUNCIL CHAMBER, WAIMATE DISTRICT COUNCIL, 125 QUEEN STREET,  
WAIMATE ON TUESDAY 28 JULY 2020, COMMENCING AT 1.55PM**

**PRESENT:** Cr Tom O'Connor, Cr David Owen, Mayor Craig Rowley, Deputy Mayor Sharyn Cain, Cr Fabia Fox, Cr Sandy McAlwee, Cr Miriam Morton, Cr Colin Pankhurst, Cr Sheila Paul

**IN ATTENDANCE:** Stuart Duncan (Chief Executive), Paul Cooper (Regulatory and Compliance Group Manager), Carolyn Johns (Community and Strategy Group Manager), Michelle Jones (Executive Support Manager), Leo Milani (Policy Analyst), Dan Mitchell (Asset Group Manager), Tina Stevenson (Corporate Services Group Manager), Karalyn Reid (Committee Secretary)

**OPENING**

**1 PUBLIC FORUM**

Nil

**2 APOLOGIES**

Nil

**3 VISITORS**

1.00pm – Waimate District Charitable Foundation (taken during the District Infrastructure Committee meeting)

**4 CONFLICTS OF INTEREST**

Nil

**5 IDENTIFICATION OF MAJOR (URGENT) OR MINOR ITEMS NOT ON THE AGENDA**

Nil

**MINUTES**

**6 CONFIRMATION OF MINUTES**

**6.1 MINUTES OF THE COMMUNITY SERVICES AND DEVELOPMENT COMMITTEE MEETING HELD ON 10 MARCH 2020**

**COMMITTEE RESOLUTION 2020/14**

Moved: Deputy Mayor Sharyn Cain  
Seconded: Cr Fabia Fox

That the Minutes of the Community Services and Development Committee Meeting held on 10 March 2020 be adopted as a true and correct record.

**CARRIED**

## REPORTS

### 7 COMMUNITY AND STRATEGY GROUP REPORT

#### 7.1 MANAGEMENT REPORT - COMMUNITY AND STRATEGY GROUP

##### COMMITTEE RESOLUTION 2020/15

Moved: Cr Fabia Fox

Seconded: Cr Sheila Paul

That the Community Services and Strategy Group Manager's report is accepted.

**CARRIED**

### 8 EXECUTIVE SUPPORT MANAGER'S REPORT

#### 8.1 MANAGEMENT REPORT - EXECUTIVE SUPPORT

The Executive Support Manager introduced Council's new Communications Officer to Council.

##### COMMITTEE RESOLUTION 2020/16

Moved: Cr Sheila Paul

Seconded: Cr Colin Pankhurst

That the Executive Support Manager's report is accepted.

**CARRIED**

### 9 GENERAL REPORTS

#### 9.1 CONFIRMED MINUTES OF CREATIVE COMMUNITIES SCHEME MEETING AND COMMUNITY AND SPORTS GRANT COMMITTEE MEETING

##### COMMITTEE RESOLUTION 2020/17

Moved: Mayor Craig Rowley

Seconded: Cr Sheila Paul

That the Minutes of the Community Services and Development Committee Meeting held on 10 March 2020 be received.

**CARRIED**

9.2: Waimate District Charitable Foundation Presentation was taken during the District Infrastructure Committee.

#### 9.2 WAIMATE DISTRICT CHARITABLE FOUNDATION PRESENTATION - 1.00PM

Tina Stevenson, Lisa Small, Raewyn Francis, members of the Waimate District Charitable Foundation, presented to Council on the background and purpose of the trust and their work within the Waimate District.

**MEETING CLOSURE**

There being no further business, the Chair closed the meeting at 2.17pm.

The Minutes of this meeting were confirmed at the Community Services and Development Committee Meeting held on 15 September 2020.

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**CHAIRPERSON**