

Agenda

**Notice is hereby given of
a Lower Waitaki South Coastal Canterbury Zone
Committee Meeting**

Wednesday 18 March 2020

Commencing at 1.00pm

Waimate Event Centre
15 Paul Street
Waimate

www.waimatedc.govt.nz

Notice is hereby given that a meeting of the Lower Waitaki South Coastal Canterbury Zone Committee will be held in the Waimate Event Centre, 15 Paul Street, Waimate, on Wednesday 18 March 2020, commencing at 1.00pm.

Committee Membership

Bruce Murphy	Community Member
Emily Anderson	Community Member
Suzanne Eddington	Waihao Runanga Representative
Fabia Fox	Councillor
Jim Hopkins	Waitaki Councillor
Barney Hoskins	Community Rep
Daniel Isbister	Community Member
Michael McMillan	Arowhenua Runanga Representative
Nicole Marshall	Environment Canterbury Councillor
Brent Packman	Community Member
Jared Ross	Community Member
Kate White	Community Member
Kieran Whyte	Moeraki Runanga Representative

Quorum – no less than six members

Order Of Business

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OPENING

1 APOLOGIES

2 VISITORS

3 CONFLICTS OF INTEREST

As per the Local Authorities (Members' Interests) Act 1968 (as below), the Chair will enquire if there are any Conflicts of Interest to be declared on any item on the agenda, and if so, for any member to declare this interest.

Local Authorities (Members' Interests) Act 1968

Councillors are reminded that if they have a pecuniary interest in any item on the agenda, then they must declare this interest and refrain from discussing or voting on this item and are advised to withdraw from the meeting table.

MINUTES

4 CONFIRMATION OF MINUTES

4.1 MINUTES OF THE LOWER WAITAKI SOUTH COASTAL CANTERBURY ZONE COMMITTEE MEETING HELD ON 19 FEBRUARY 2020

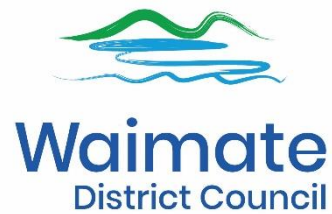
Author: Karalyn Reid, Committee Secretary and PA to the Mayor
Authoriser: Karalyn Reid, Committee Secretary and PA to the Mayor
Attachments: 1. Minutes of the Lower Waitaki South Coastal Canterbury Zone
Committee Meeting held on 19 February 2020

PURPOSE

To present the unconfirmed Minutes of the Lower Waitaki South Coastal Canterbury Zone Committee Meeting held on 19 February 2020.

RECOMMENDATION

That the Minutes of the Lower Waitaki South Coastal Canterbury Zone Committee Meeting held on 19 February 2020 be adopted as a true and correct record.



MINUTES

Lower Waitaki South Coastal Canterbury Zone Committee Meeting

19 February 2020

**MINUTES OF WAIMATE DISTRICT COUNCIL
LOWER WAITAKI SOUTH COASTAL CANTERBURY ZONE COMMITTEE MEETING
HELD AT THE WAIMATE EVENT CENTRE, 15 PAUL STREET, WAIMATE
ON WEDNESDAY 19 FEBRUARY 2020, COMMENCING AT 1.00PM**

PRESENT: Chair Kate White, Community Member Emily Anderson, Waimate Councillor Fabia Fox, Arowhenua Runanga Representative Michael Mcmillan (pending appointment), Waitaki Councillor Jim Hopkins, Community Member Barney Hoskins, Community Member Daniel Isbister, Environment Canterbury Councillor Nicole Marshall, Community Member Bruce Murphy, Community Member Brent Packman, Community Member Jared Ross, Moeraki Runanga Rep Kieran Whyte

APOLOGIES: Waihao Runanga Representative Suzanne Eddington,

IN ATTENDANCE: Zone Facilitator Dave Moore, Zone Secretary Karalyn Reid, Zone Delivery Lead Peter Burt

OPENING

Kieran Whyte opened the meeting with a karakia.

Chair Kate White introduced and welcomed Michael Mcmillan, the Committee's new Arowhenua Runanga representative; Rosemary Clucas (Environment Canterbury Pou Matai Ko – Cultural Land Management Advisor); and Jonts McKerrow, Waimate District Council's new Compliance Officer, and welcomed John Benn (DoC), Brad Waldon-Gibbons (Tangata Whenua Facilitator), Andrew Livingstone (Environment Canterbury Communications and Engagement Advisor)

1 APOLOGIES

APOLOGY

COMMITTEE RESOLUTION 2020/1

Moved: Te Rūnanga o Moeraki Rep Kieran Whyte

Seconded: Community Member Bruce Murphy

That the apology received from Suzanne Eddington be accepted.

CARRIED

2 VISITORS

Rosemary Clucas (Pou Matai Ko – Cultural Land Management Advisor); Brad Waldon-Gibbons (Tangata Whenua Facilitator); Andrew Livingstone (Environment Canterbury Communications and Engagement Advisor); Graeme Clark (Environment Canterbury Principal Science Advisor); Kennedy Lange (Environment Canterbury Biodiversity Special Projects)

Waimate District Council Compliance Officer: Jonts McKerrow

DoC: John Benn (DoC),

3 CONFLICTS OF INTEREST

There was no Conflicts of Interest declared or changes to the Declarations of Interest Register.

MINUTES

4 CONFIRMATION OF MINUTES

4.1 MINUTES OF THE LOWER WAITAKI SOUTH COASTAL CANTERBURY ZONE COMMITTEE MEETING HELD ON 18 DECEMBER 2019

COMMITTEE RESOLUTION 2020/2

Moved: Cr Jim Hopkins

Seconded: Community Member Barney Hoskins

That the minutes of the Lower Waitaki South Coastal Canterbury Zone Committee Meeting held on 18 December 2019 be adopted as a true and correct record, with the below amendments.

CARRIED

Amendments:

Page 7 – Fergus Power is Waitaki Chief Executive (2 places)

Page 9 – correction to the word ‘bureaucratic’

Matters Arising:

Chair Kate White asked Kennedy for an update on the request from the Hakataramea Sustainability Collective for clearance of willows in Hakataramea.

4.2 MINOR ITEMS

Jared Ross identified that he will update the Committee on the Beef and Lamb ‘Hillside Project’ request for funding under general business.

REPORTS

5 GENERAL BUSINESS

5.1 DECLARATION OF INTERESTS REGISTER

There were no additions to the Declaration of Interests Register.

5.2 TE REO WORDS

Kieran taught the Committee the below words:

- **Whakapapa** – genealogy
- **Roimata** – Tears

Kate White vacated the Chair, and Zone Facilitator Dave Moore took the next item.

He explained the Voting System A or B, and the Committee unanimously chose Voting System B.

5.3 ELECTION OF CHAIR, DEPUTY CHAIR AND REGIONAL COMMITTEE REPRESENTATIVE FOR 2020

Zone Facilitator Dave Moore asked for nominations for Chair.

Bruce Murphy was nominated by Jared Ross and seconded by Kate White. There were no other nominations, so BRUCE MURPHY was elected unopposed as Chair of the Lower Waitaki South Coastal Canterbury Zone Committee.

Bruce took the Chair.

The Chair called for nominations for Deputy Chair.

Jared Ross was nominated by Kate White and seconded by Jim Hopkins. There were no other nominations, so JARED ROSS was elected unopposed as Deputy Chair of the Lower Waitaki South Coastal Canterbury Zone Committee.

The Chair called for nominations for Regional Representative

Barney Hoskins was nominated by Kate White and seconded by Bruce Murphy. There were no other nominations, so BARNEY HOSKINS was re-elected unopposed as Regional Representative of the Lower Waitaki South Coastal Canterbury Zone Committee.

Chair Bruce Murphy acknowledged Kate White's work on the Committee as Chair over many years and thanked her.

5.4 ENVIRONMENT CANTERBURY REGIONAL UPDATE WITH CR NICOLE MARSHALL

- Resignation of Chief Executive Bill Bayfield. The Committee highlighted the importance of continuing the connectivity of Bill's work in the past and his strong relationship and engagement with the rūnanga; as well as concern of uncertainty going forward with the projected rate rise, new Council and new Chief Executive.
- Annual Plan and the feedback process underway
- Results of the Zone Committee Review to be discussed by ECan
- The Committee asked Nicole to look into the process of odour complaints, as the current process isn't working and asked for an email of current issues

5.5 LOWER WAITAKI SOUTH COASTAL CANTERBURY ZONE WATER MANAGEMENT COMMITTEE TERMS OF REFERENCE 2016 AND CODE OF CONDUCT

The Terms of Reference and Code of Conduct documents were presented for the information of the Committee.

5.6 FACILITATORS UPDATE

Dave Moore highlighted

- Changes to Conflicts of Interest
- Presentation of Zone Committee Annual Reports

Note:

Cr Jim Hopkins raised his concerns on the way the Committee meeting operates and is conducted, and that Standing Orders needs to be enforced.

The Zone Facilitator offered to coordinate a combined Zone Committee workshop in the near future to talk about the running of meetings and conflicts of interest.

The Chair noted it is important that the Committee retain its open and collaborative and solutions-based feel.

The Auditor General's changes to the Conflicts of Interest will result in changes to the Zone Committee's Terms of Reference and Code of Conduct, which will be revised and adopted.

5.7 NORTH OTAGO SUSTAINABLE LAND MANAGEMENT UPDATE

Rob McTague (Coordinator) and Jane Smith gave a presentation to the Committee on their NOSLaM model.

5.8 NORTHERN STREAMS CATCHMENT GROUP

Dave Moore led a discussion on a proposal to fund a coordinator to establish catchment groups.

The Committee discussed the possibility of NOSLaM expanding to take on the Lower Waitaki's areas south of the Waitaki.

Cr Nicole Marshall suggested that an overview could be presented to Environment Canterbury for funding, with a more robust proposal to follow. Cr Fabia Fox suggested that it would be preferable to submit to the Long Term Plan process for a better chance for approval for funding from the Waimate District Council.

The Committee discussed organisations such as MGI should be involved.

It was suggested the Waihao-Wainono Catchment Group is active and has an established structure but needs funding, and northern streams could be added. Kennedy Lange added that there is a need for administration support and stakeholder connection.

It was noted that after Plan Change 3, farmers are in limbo.

A discussion was held that Cr Jim Hopkins could apply for funding from Waitaki District Council for the areas south side of the river, and MGI would be approached for funding for the north side of the river along with Waimate District Council and dairy factories, for the funding of a coordinator to establish the groups. However this would need explanation and rationale using the NOSLaM model.

MOTION

Moved: Waitaki Cr Jim Hopkins

Seconded: Waimate Cr Fabia Fox

That Lower Waitaki Zone Committee ask the Waihao Wainono Catchment Group to identify key projects that it would like to advance in the next 12-24 months.

The motion was WITHDRAWN

MOTION

Moved: Kate White

That the Lower Waitaki Zone Committee have Peter Burt write a one-pager for the Waitaki District Council applying for funding to support a coordinator.

The motion did not receive a seconder and was WITHDRAWN

COMMITTEE RESOLUTION 2020/3

Moved: Chair Bruce Murphy

Seconded: Cr Jim Hopkins

That the Zone Facilitator and Zone Manager approach NOSLaM for guidance and further information on their model; and come back to the next meeting with viable options and funding models to engaging a Coordinator to establish Catchment Group/s to explore, prioritise and implement actions to improve water quality in the catchment.

CARRIED

Barney Hoskins left the meeting at 3.40pm.

5.9 WAIHAO-WAINONO WATER QUALITY

Graeme Clarke, Principal Water Quality Advisor gave a presentation to the Committee on water quality in Wainono Lagoon and its tributaries.

6.0 BEEF & LAMB HILLSIDE PROJECT

Jared Ross updated the Committee on the Beef and Lamb 'Hillside Project' request for funding has not been successful due to narrow scope of the project.

MEETING CLOSURE

Kieran Whyte closed the meeting with a karakia.

There being no further business, the Chair closed the meeting at 4.15pm.

The Minutes of this meeting are to be confirmed at the Lower Waitaki South Coastal Canterbury Zone Committee Meeting scheduled on Wednesday 18 March 2020.

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CHAIRPERSON

REPORTS

5 GENERAL BUSINESS

5.1 DECLARATION OF INTERESTS REGISTER

Author: Karalyn Reid, Committee Secretary and PA to the Mayor

Authoriser: Karalyn Reid, Committee Secretary and PA to the Mayor

Attachments: 1. Declarations of Interests Register [↓](#) 

PURPOSE

For the Committee to receive the Register of Interests report – 12 March 2020.

RECOMMENDATION

That the Declarations of Interests Register report be accepted.

Lower Waitaki South Coastal Canterbury Water Zone Committee

Declaration of Interests Register – as at 14 February 2020

Keeping a Zone Committee Members' declarations of interest register allows Zone Committees to identify and manage a conflict of interest when it arises.

The Office of the Auditor General notes a conflict of interest can arise when: "A members or official's duties or responsibilities to a public entity could be affected by some other interest or duty that the member or official may have."¹

If a member is in any doubt as to whether or not they have a conflict of interest, then the Member should seek guidance from Catherine Schache (General Counsel, Environment Canterbury), the Zone Facilitator and/or refer to the following guidance:

<https://www.oag.govt.nz/2010/lamia>

Types of Interest to be documented in the register:

- Employment, trade or profession carried on by the Member or the Member's spouse for profit or gain
- Company, trust, partnership etc for which the Member or their spouse is a director, partner or trustee, or a shareholder of more than 10% shares
- Address of any land in which the Member has a beneficial interest and which is in the area of the Zone Committee
- The address of any land where the landlord is Environment Canterbury or [Name of TLA/s] and:
 - The Member or their spouse is a tenant;Or
the land is tenanted by a firm in which the Member or spouse is a partner, a company of which the Member or spouse is a director, or a Trust of which the Member or spouse is a Trustee.
- Any other matters which the public might reasonably regard as likely to influence the Member's actions during the course of their duties as a Member.
- Any contracts held between the Member or the Member's spouse and Environment Canterbury or [name of TLA/s]. Including contracts in which the Member or their spouse is a partner, a company of which the spouse is a director and/or holds more than 10% in shares, or a Trust of which the Member or their spouse is a trustee (noting that no committee member should be a party to a contract with Environment Canterbury or the relevant TLA if that value is more than \$25,000 per annum)

¹ Office of the Auditor General Good Practice Guide – Managing Conflicts of Interest: Guidance for public entities

Zone Committee members need to ensure that the information contained in this register is accurate and complete.

**LOWER WAITAKI SOUTH COASTAL CANTERBURY ZONE
COMMITTEE DECLARATION OF INTERESTS REGISTER**

Name	Committee Member Interests
Emily Anderson - Community	Environmental Manager North Otago Irrigation Company
Suzanne Eddington – Waihao Runanga	
Cr Fabia Fox – Waimate District Council	Waimate District Councillor
Arowhenua Runanga	
Cr Jim Hopkins – Waitaki District Council	Waitaki District Councillor
Barney Hoskins - Community	
Daniel Isbister - Community	Farmer - McKirdy Ventures Ltd Shareholder – Fonterra Shareholder – Lower Waitaki Irrigation Company Councillor – Fish & Game Central South Island Councillor – NZ Fish and Game Council Steering Committee – North Otago Sustainable Land Management (NOSLaM)
Bruce Murphy (Deputy Chair) - Community	Farmer Director – Murphy Farms Ltd Chairman – Waimate Vet Trust Shareholder – Fonterra Shareholder Councillor – LIC Director – Hunter Downs Irrigation Member – Otaio Water Users Group
Brent Packman - Community	
Jared Ross - Community	Farmer Director – Home Creek Holdings Ltd Director – Kurow Duntroon Irrigation Company Federated Farmers North Otago Dairy Chairman Central South Island Beef and Lamb Farmer Council Board Member of Irrigation NZ
Cr Nicole Marshall – Environment Canterbury Councillor	Environment Canterbury Councillor
Kate White (Chair) - Community	Shareholder in the Kurow and Duntroon Irrigation Company Ltd (KDIC)
Kieran Whyte – Moeraki Runanga	

5.2 TE REO WORDS

Author: Karalyn Reid, Committee Secretary and PA to the Mayor

Authoriser: Karalyn Reid, Committee Secretary and PA to the Mayor

Attachments: Nil

PURPOSE

For the rūnanga to instruct members on the correct pronunciation and meaning on Te Reo words:

Te Reo words for this month:

- Kai – food
- Inu – drink
- Ika – fish
- Iti – small

5.3 REGIONAL COMMITTEE UPDATE

Author: Karalyn Reid, Committee Secretary and PA to the Mayor

Authoriser: Karalyn Reid, Committee Secretary and PA to the Mayor

Attachments: Nil

PURPOSE

For the Regional Committee representative, Barney Hoskins to give the Committee an update.

5.4 REGIONAL COUNCIL UPDATE

Author: Karalyn Reid, Committee Secretary and PA to the Mayor

Authoriser: Karalyn Reid, Committee Secretary and PA to the Mayor

Attachments: Nil

PURPOSE

For the Regional Council representative, Nicole Marshall to give the Committee an update.

5.5 FACILITATORS UPDATE

Author: Karalyn Reid, Committee Secretary and PA to the Mayor
Authoriser: Karalyn Reid, Committee Secretary and PA to the Mayor
Attachments: Nil

HUI/MEETING: Lower Waitaki South Coastal Canterbury Zone Committee	
AGENDA ITEM NO: 3	KAUPAPA/SUBJECT: Facilitators update
KAITUHI/AUTHOR: Dave Moore, Zone Facilitator	WĀ/MEETING DATE: 18 March 2020

PURPOSE

To update the Committee on actions from the previous meeting, relevant information and upcoming engagement opportunities.

Action List

The action list below has been developed to track Zone Committee actions. This will be updated and discussed at each meeting. Please send any updates to Dave Moore.

Lower Waitaki South Coastal Canterbury Zone Committee Action List

Date	Action	Who	Status
19 Feb	Resolution "That the Zone Facilitator and Zone Manager approach NOSLaM for guidance and further information on their model; and come back to the next meeting with viable options and funding models to engaging a Coordinator to establish Catchment Group/s to explore, prioritise and implement actions to improve water quality in the catchment." Focus on this area for quick runs on the board. Key thing is to gain funding from TAs and ECan to get started. Longer term funding may come from elsewhere. Contact Janet Gregory for an update on MPI's funding for catchment groups	Peter Burt Dave Moore Dave	Met with Rob McTague 27 February Telephone conversation with Lyndon Strang 9 March Workshop planned for 18 March to discuss options with ZC
Dec 2019	Kennedy asked to look into Hakataramea Sustainability Group funding for historical willow removal.	Kennedy Lang	Dave to discuss with Kennedy
18 March	WAP Science monitoring – Graeme Clarke will present (30 minutes) at the April and May meetings to get feedback from ZC		
	Presentation of 2019 Annual Report to Environment Canterbury Council (by Skype from Timaru Office and combined with Upper Waitaki and OTOP reports) - 16 April	Bruce Dave Peter	

	Presentation of 2019 Annual Report to Waimate District Council - 28 April 10:30am	Bruce Peter (Dave not available)	
	Presentation of 2019 Annual Report to Waitaki District Council - 12 May	Bruce Dave Peter	
6 March	Building Trust Project. Contact Liz Soal (INZ) re updating the ZC on the project	Dave	Elizabeth Soal (INZ) and Craig Evans (MGI) scheduled to present at the 20 May ZC meeting
6 March	Add Regional Committee update to standard Agenda	Dave and Karalyn	Complete
6 March	Add Wainono update to agenda – requested by Bruce Murphy	Dave	

Zone Committee Annual Report

The draft 2019 Lower Waitaki South Coastal Canterbury Annual Report is undergoing final editing by the designer and will be sent to the Committee once it is complete.

Combined Southern Zone Committees Chairs and Deputy Chairs Training

A tentative date of 29 May 2020 has been chosen for Chairs and Deputy Chairs training which will include more in-depth discussion of conflict of interest and effective chairing of meetings. More details to follow.


RECOMMENDATION

That the Facilitator's Update is received.

**5.6 CANTERBURY WATER MANAGEMENT STRATEGY ZONE AND REGIONAL
COMMITTEE PAPER**

Author: Karalyn Reid, Committee Secretary and PA to the Mayor

Authoriser: Karalyn Reid, Committee Secretary and PA to the Mayor

Attachments: 1. Canterbury Water Management Strategy Zone and Regional
Committee Paper [↓](#) 

PURPOSE

To present to the Committee information on the role of the Canterbury Water Management Committees for discussion.

A report prepared by Caroline Hart, Senior Strategy Manager is attached.

Canterbury Water Management Strategy Zone and Regional Committee Paper

Report to	Lower Waitaki South Coast Canterbury Zone Committee
Date of meeting	18 March 2020
Subject matter	Enhancing CWMS Implementation: Role of CWMS Water Management Committees
Prepared by	Caroline Hart, Senior Strategy Manager, Strategy and Planning Management
Action	For information and discussion

Purpose – Zone Committee Feedback

1. To inform and seek initial input from Canterbury Water Management Strategy (CWMS) Regional and Zone Committees on work underway to ascertain how empowered zone committees can continue to promote community engagement and support the ongoing implementation of the CWMS.

Guidance Sought

2. CWMS committee views are sought on the role zone committees are best placed to play to support CWMS implementation (zone committee function), and how committees can be best supported to fulfil this function (zone committee form).
3. Time will be allocated to allow committee discussion and gather initial feedback from the zone committee on this topic in March and April 2020.

Introduction

4. The CWMS was adopted by the Canterbury Mayoral Forum in 2009 as a multi-generational strategy to provide for community engagement and collaboration in managing the region's freshwater. The CWMS committees are an essential part of this strategy, as recently endorsed by the Canterbury Mayoral Forum (see more in paragraph 6).
5. The current zone committee terms of reference focus efforts on facilitating community involvement in the development, implementation, review and updating of a Zone Implementation Programme (ZIPs) and monitoring the implementation of those programmes. Zone committees have also been at the centre of community engagement as part of the sub-regional Canterbury Land and Water Regional Plan process, and (for some committees) the associated development of a ZIP Addendum (ZIPA). Additional functions

include the allocation of Environment Canterbury's Immediate Steps Biodiversity funding (IMS), and encouraging, supporting and championing a wide variety of practical projects within each zone, and using your networks within local communities to drive such projects forward.

6. The CWMS Committees' 2019 Annual Reports will soon be presented to Environment Canterbury and all the Territorial Authorities. Environment Canterbury thanks all committee members for your contributions to the impressive array of activities found in these reports; many examples of the activities described in the paragraph above.
7. Over the past decade, with zone committees leading community engagement, the policy, political and social context has changed considerably. Some of these changes include (from most recent):
 - Further central government direction via the Essential Freshwater Package is due in mid-2020, with likely implications for regional planning frameworks
 - Environment Canterbury now has fully democratically elected councillors
 - Ngāi Tahu/Iwi freshwater rights and interests are increasingly on the national agenda.
 - The regulatory framework in Canterbury has been progressively established
 - The establishment of new CWMS 2025 and 2030 intermediary goals across all ten target areas (adopted by the Mayoral Forum in May 2019 as part of the 'Fit for the Future' project). This project also identified a series of strategic implementation matters requiring consideration to ensure the ongoing successful implementation of the CWMS¹
8. In summary, after ten years of CWMS implementation it is timely that a reconsideration of the zone committees' function and form for the next decade of freshwater management is undertaken. This has been reflected at some recent committee meetings and at the Chair/Deputy Chair annual meetings.

Your Feedback on Empowering next generation Zone Committees

9. The following questions are provided to guide your feedback on the next decade for Zone Committees. These initial questions are focused on the following themes:
 - Zone Committee function (role)

- Zone Committee form – how committees can fulfil these roles

Zone Committee function (role)

10. Possible future aspects of committee function have been identified as:

- a) Community engagement** – continuing an active programme of engaging with communities on freshwater management matters and facilitating the provision of advice through to and from councils and others engaged in freshwater management
- b) Enhancing the delivery approach - CWMS Implementation – making the boat go faster** – e.g. the role of committees in seeking ways to extend resources available, bring in other parties, leveraging and additional investment etc
- c) “Coalition of the willing”**, i.e. zone committee role in supporting and encouraging those who are doing good work, for example – bringing people together and making connections e.g. supporting catchment-based initiatives in the future
- d) Setting direction through ZIPs/ZIPAs** - consideration of their role in priority setting and in responding to the Essential Freshwater Package requirements and associated zone committee role
- e) Monitoring and measuring progress** including mātauranga Māori and State of the Takiwa monitoring.

11. Your input is sought on the following questions related to Zone Committee role:

- a) What is the role that zone committees are best placed at playing to support the implementation of the CWMS?
- b) What aspects of your current role are challenging and require more support?
- c) If your role was to change, how could councils support committees to
a) understand your new role and b) fulfil your new role

Zone Committee form – how committees can fulfil these roles

12. Clarity on the role of zone committees will lead to further assessment of any changes required to enable this role to be fulfilled.

13. An early assessment based on committee viewpoints to date and discussions with Environment Canterbury councillors and staff, and CWMS rūnanga

representatives, indicates a number of areas where improvements could be made:

- a) Processes used for setting priorities
- a) Potential use of zone committee Action Plans or work plans to help progress priorities each year
- b) Enhanced support for rūnanga representatives
- c) Improving aspects of committee membership, appointment and recruitment processes, and training/support
- d) Consideration of meeting frequency and logistics
- e) Careful consideration of committee involvement in planning processes

14. Your input is sought on the following questions related to Zone Committee form:

- b) What aspects of current CWMS committee processes do you wish to retain and why?
- c) What form/process improvements are required to help committees support the implementation of the CWMS?

Timeframes, opportunities for input and next steps

15. The CWMS Facilitators and Chairs/Deputy Chairs will enable each committee time to discuss this and provide feedback in March and April (the process may be different for each depending on workshop and meeting agendas timeframes).

16. This will not be the only opportunity to express your views on the topic of your role – other opportunities include the Watershed event (for all CWMS committee members in June) following the Mayoral Forums consideration of initial advice in May. Details on further opportunities for input following Watershed will be clarified once direction from the Mayoral Forum has been confirmed.

17. In May 2020, as requested by the Mayoral Forum, Environment Canterbury will take high-level advice on potential changes to the form and function of CWMS to the Chief Executives Forum and Mayoral Forum. The development of this advice will be informed by conversations with, and feedback from, zone committees, and Rūnanga representatives in March and April 2020.

MEETING CLOSURES