



# **MINUTES**

## **Environmental Services and Finance Committee Meeting**

**10 March 2020**

**MINUTES OF WAIMATE DISTRICT COUNCIL  
ENVIRONMENTAL SERVICES AND FINANCE COMMITTEE MEETING  
HELD AT THE COUNCIL CHAMBER, WAIMATE DISTRICT COUNCIL, 125 QUEEN STREET,  
WAIMATE ON TUESDAY 10 MARCH 2020, COMMENCING AT 9.30AM**

**PRESENT:** Deputy Mayor Sharyn Cain, Cr Sandy McAlwee, Mayor Craig Rowley, Cr Fabia Fox, Cr Miriam Morton, Cr Tom O'Connor, Cr David Owen, Cr Sheila Paul

**APOLOGIES:** Cr Colin Pankhurst

**IN ATTENDANCE:** Stuart Duncan (Chief Executive), Paul Cooper (Regulatory and Compliance Group Manager), Carolyn Johns (Community and Strategy Group Manager), Michelle Jones (Executive Support Manager), Tina Stevenson (Corporate Services Group Manager), Karalyn Reid (Committee Secretary)

**PARTIAL ATTENDANCE:** Leo Milani (Policy Analyst), Melissa Thomson (Accountant), Kevin Tiffen (Senior Planner)

## **OPENING**

### **1 PUBLIC FORUM**

There was no attendances at the Public Forum.

### **2 APOLOGIES**

#### **APOLOGY**

#### **COMMITTEE RESOLUTION 2020/11**

Moved: Cr Fabia Fox

Seconded: Cr David Owen

That the apology received from Cr Colin Pankhurst be accepted.

**CARRIED**

### **3 VISITORS**

Nil

### **4 CONFLICTS OF INTEREST**

The Chair asked for any Conflicts of Interest. There were no Conflicts of Interest declared.

**5 IDENTIFICATION OF MAJOR (URGENT) OR MINOR ITEMS NOT ON THE AGENDA**

**IDENTIFICATION OF MAJOR/MINOR ITEM NOT ON THE AGENDA**

**COMMITTEE RESOLUTION 2020/12**

Moved: Cr Tom O'Connor

Seconded: Cr Sheila Paul

That the Major item 'Local Government Water Services Delegation to Hobart' be taken at the end of the open section of the meeting under Consideration of Major or Minor Items not on the agenda; the reason being that according to the Elected Members Expenditure and Reimbursement Policy 13.0 Conferences, Seminars or Training 13.5 'Attendance of any Elected member at conferences, courses, seminars or training events held overseas is by Resolution of Council.

**CARRIED**

**MINUTES**

**6 CONFIRMATION OF MINUTES**

**6.1 MINUTES OF THE ENVIRONMENTAL SERVICES AND FINANCE COMMITTEE MEETING HELD ON 28 JANUARY 2020**

**COMMITTEE RESOLUTION 2020/13**

Moved: Mayor Craig Rowley

Seconded: Cr Miriam Morton

That the Minutes of the Environmental Services and Finance Committee Meeting held on 28 January 2020 be adopted as true and correct record, with the below amendment.

**CARRIED**

**Note:**

12: Re-Admittance of the Public Report – Environmental Services and Finance Committee not Council.

**7 RECEIPT OF MINUTES**

**7.1 MINUTES OF THE LOWER WAITAKI SOUTH COASTAL CANTERBURY ZONE COMMITTEE MEETING HELD ON 18 DECEMBER 2019**

**COMMITTEE RESOLUTION 2020/14**

Moved: Mayor Craig Rowley

Seconded: Cr Tom O'Connor

That the confirmed Minutes of the Lower Waitaki South Coastal Canterbury Zone Committee Meeting held on 18 December 2019 be received.

**CARRIED**

**7.2 MINUTES OF THE ORARI-TEMUKA-OPIHI-PAREORA ZONE COMMITTEE MEETING HELD ON 2 DECEMBER 2019**

**COMMITTEE RESOLUTION 2020/15**

Moved: Cr Tom O'Connor

Seconded: Cr Fabia Fox

That the confirmed Minutes of the Orari-Temuka-Opihi-Pareora Zone Committee Meeting held on 2 December 2019 be received.

**CARRIED**

**7.3 MINUTES OF THE WAIMATE DISTRICT CIVIC AWARDS COMMITTEE MEETING HELD ON 3 DECEMBER 2019**

**COMMITTEE RESOLUTION 2020/16**

Moved: Mayor Craig Rowley

Seconded: Cr Miriam Morton

That the confirmed Minutes of the Waimate District Civic Awards Committee Meeting held on 3 December 2019 be received.

**CARRIED**

**Note:**

The Chair commented on the successful and enjoyable function held on 4 March 2020 and thanked the Waimate District Civic Awards Committee and staff.

## REPORTS

### 8 CORPORATE SERVICES GROUP REPORT

**8.1 FINANCE REPORT - FOR THE 7 MONTHS ENDED 31 JANUARY 2020**

**COMMITTEE RESOLUTION 2020/17**

Moved: Cr Tom O'Connor

Seconded: Cr David Owen

That the Finance Report for the 7 months ended 31 January 2020 be accepted.

**CARRIED**

**8.2 EXPENDITURE VARIATION REPORT FOR THE 6 MONTHS ENDED 31 DECEMBER 2019**

**COMMITTEE RESOLUTION 2020/18**

Moved: Mayor Craig Rowley

Seconded: Cr Tom O'Connor

That the Expenditure Variation Report for the 6 months ended 31 December 2019 report is accepted.

**CARRIED**

**9 GENERAL REPORTS**

**9.1 ELECTED MEMBERS EXPENDITURE & REIMBURSEMENT POLICY 310**

The Environmental Services and Finance Committee considered the fully reviewed draft of Elected Members Expenditure & Reimbursement Policy 310.

**COMMITTEE RESOLUTION 2020/19**

Moved: Cr Fabia Fox

Seconded: Mayor Craig Rowley

1. That the Elected Members Expenditure & Reimbursement Policy 310 report is accepted; and
2. That Council adopts the Elected Members Expenditure & Reimbursement Policy 310, with the below amendment.

**CARRIED**

**Amendment:**

Policy (Page 10): Elected Members Allowance for Travel Time 2019-2020 that AND/OR be added after Point B.

**9.2 COUNCIL SUBMISSION ON NATIONAL POLICY STATEMENT FOR INDIGENOUS BIODIVERSITY**

The Environmental Services and Finance Committee reviewed Council's submission on the NPS for Indigenous Biodiversity.

**COMMITTEE RESOLUTION 2020/20**

Moved: Mayor Craig Rowley

Seconded: Cr Sheila Paul

1. That the Submission on National Policy Statement for Indigenous Biodiversity report be accepted, and
2. That Environmental Services and Finance Committee accepts and forwards the Submission on National Policy Statement for Indigenous Biodiversity with the below modifications.

**CARRIED**

**Note:**

Question 37: needs to be more specific

Question 38: 'clarify' should be 'clarity'

Question 40: the 10% target for urban biodiversity cover in the urban area in our district is supported. We look forward to working closely with the Regional Council when it comes to setting these targets.

Question 41: yes, a regional biodiversity strategy should be required, as 'one size doesn't fit all'.

Question 45: needs to be more specific

Question 61: the words 'and are probably the cause of all of them' be removed

The Environmental Services and Finance Committee voiced concerns over this legislation in relation to the potential financial and resources required.

**CONSIDERATION OF MAJOR ITEM NOT ON THE AGENDA**

**COMMITTEE RESOLUTION 2020/21**

Moved: Cr David Owen

Seconded: Cr Miriam Morton

That the Environmental Services and Finance Committee unanimously agree to Mayor Rowley and Chief Executive Stuart Duncan attending the Local Government/DIA Water Services Delegation to Hobart, and

That this resolution be retrospectively approved at the Council Meeting scheduled on 31 March 2020.

**CARRIED**

**PUBLIC EXCLUDED**

**10 EXCLUSION OF THE PUBLIC REPORT**

**RESOLUTION TO EXCLUDE THE PUBLIC**

**COMMITTEE RESOLUTION 2020/22**

Moved: Cr Tom O'Connor  
Seconded: Cr Sheila Paul

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

| General subject of each matter to be considered   | Reason for passing this resolution in relation to each matter  | Ground(s) under section 48 for the passing of this resolution  |
|---|--|--|
| <b>10.1 - Public Excluded minutes of the Environmental Services and Finance Committee Meeting held on 28 January 2020</b> | s6(a) - the making available of the information would be likely to prejudice the maintenance of the law, including the prevention, investigation, and detection of offences, and the right to a fair trial   | s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7 |
| <b>1.1 - Alpine Energy Shareholders Report - January 2020</b>   | s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information<br><br>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities | s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7 |

**CARRIED**

**11 RE-ADMITTANCE OF THE PUBLIC REPORT**

**COMMITTEE RESOLUTION 2020/23**

Moved: Cr Tom O'Connor  
Seconded: Cr Sheila Paul

That the Environmental Services and Finance Committee moves out of closed meeting into open meeting.

**CARRIED**

**MEETING CLOSURE**

There being no further business, the Chair closed the meeting at 10.47am.

The Minutes of this meeting are to be confirmed at the Environmental Services and Finance Committee Meeting scheduled on 28 April 2020.

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**CHAIRPERSON**