



# **MINUTES**

## **Community Services and Development Committee Meeting**

**10 March 2020**

**MINUTES OF WAIMATE DISTRICT COUNCIL  
COMMUNITY SERVICES AND DEVELOPMENT COMMITTEE MEETING  
HELD AT THE COUNCIL CHAMBER, WAIMATE DISTRICT COUNCIL, 125 QUEEN STREET,  
WAIMATE ON TUESDAY 10 MARCH 2020, COMMENCING AT 12.00PM**

- PRESENT:** Cr Tom O'Connor, Mayor Craig Rowley, Deputy Mayor Sharyn Cain, Cr Sandy McAlwee, Cr Miriam Morton, Cr David Owen, Cr Sheila Paul
- APOLOGIES:** Cr Fabia Fox, Cr Colin Pankhurst
- IN ATTENDANCE:** Stuart Duncan (Chief Executive), Carolyn Johns (Community and Strategy Group Manager), Michelle Jones (Executive Support Manager), Tina Stevenson (Corporate Services Group Manager), Karalyn Reid (Committee Secretary)

**OPENING**

**1 PUBLIC FORUM**

There was no Public Forum held at this meeting.

**2 APOLOGIES**

**APOLOGY**

**COMMITTEE RESOLUTION 2020/8**

Moved: Deputy Mayor Sharyn Cain  
Seconded: Cr Sheila Paul

That apologies received from Cr Fabia Fox and Cr Colin Pankhurst be accepted.

**CARRIED**

**3 VISITORS**

12.00pm – Community Link

**4 CONFLICTS OF INTEREST**

The Chair asked members to declare any Conflicts of Interest. There were no Conflicts of Interest declared.

**5 IDENTIFICATION OF MAJOR (URGENT) OR MINOR ITEMS NOT ON THE AGENDA**

Nil

**7.3 ANNUAL GRANT PRESENTATION: COMMUNITY LINK – 12.00PM**

Community Link Operations Manager Jakki Guilford and Board Financial Overseer Mike Downes presented to the Community Services and Development Committee on the operations of Community Link over the past financial year and their plans for the future.

## MINUTES

### 6 CONFIRMATION OF MINUTES

#### 6.1 MINUTES OF THE COMMUNITY SERVICES AND DEVELOPMENT COMMITTEE MEETING HELD ON 28 JANUARY 2020

##### COMMITTEE RESOLUTION 2020/9

Moved: Deputy Mayor Sharyn Cain

Seconded: Cr Miriam Morton

That the Minutes of the Community Services and Development Committee Meeting held on 28 January 2020 be adopted, with the below amendment.

**CARRIED**

##### Amendment:

Item 11: Re-admittance of the Public Report – that it is the Community Services and Development Committee not Council.

## REPORTS

### 7 GENERAL REPORTS

#### 7.1 HERITAGE GRANT APPLICATION - M WELLS WAIHAO DOWNS HOMESTEAD

The Community Services and Development Committee considered the funding application from M Wells of Waihao Downs Homestead.

##### COMMITTEE RESOLUTION 2020/10

Moved: Mayor Craig Rowley

Seconded: Cr Miriam Morton

1. That the Heritage Grant Application – M Wells Waihao Downs Homestead report is accepted; and
2. That the Community Services and Development Committee approve the funding application for \$1,000 from M Wells, Waihao Downs Homestead.

**CARRIED**

**7.2 RECREATIONAL TRACK GRANT APPLICATION**

The Community Services and Development Committee considered the funding application from the Southern Canterbury A & P Association.

**COMMITTEE RESOLUTION 2020/11**

Moved: Deputy Mayor Sharyn Cain

Seconded: Mayor Craig Rowley

1. That the Recreational Track Grant Application report is received; and
2. That the Community Services and Development Committee approve the funding application for \$6,447.16 (GST exclusive) to the Southern Canterbury A & P Association, subject to the track being open to the public at all times.

Cr Owen voted against the motion

**CARRIED**

Item - 7.3 Annual Grant Presentation: Community Link - 11.30pm - has been moved to another part of the document.

**PUBLIC EXCLUDED**

**8 EXCLUSION OF THE PUBLIC REPORT**

**RESOLUTION TO EXCLUDE THE PUBLIC**

**COMMITTEE RESOLUTION 2020/12**

Moved: Cr David Owen

Seconded: Deputy Mayor Sharyn Cain

**DAVID/SHARYN**

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<b>8.1 - Public Excluded minutes of the Community Services and Development Committee Meeting held on 28 January 2020</b>	s6(a) - the making available of the information would be likely to prejudice the maintenance of the law, including the prevention, investigation, and detection of offences, and the right to a fair trial	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

**CARRIED**

**9 RE-ADMITTANCE OF THE PUBLIC REPORT**

**COMMITTEE RESOLUTION 2020/13**

Moved: Deputy Mayor Sharyn Cain  
Seconded: Mayor Craig Rowley

That the Community Services and Development Committee moves out of closed meeting into open meeting..

**CARRIED**

**MEETING CLOSURE**

There being no further business, the Chair closed the meeting at 12.50pm.

The minutes of this meeting are to be confirmed at the Community Services and Development Committee Meeting scheduled on 28 April 2020.

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**CHAIRPERSON**