



MINUTES

Ordinary Council Meeting

18 February 2020

**MINUTES OF WAIMATE DISTRICT COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBER, WAIMATE DISTRICT COUNCIL, 125 QUEEN STREET,
WAIMATE ON TUESDAY 18 FEBRUARY 2020, COMMENCING AT 9.30AM**

PRESENT: Mayor Craig Rowley (Chair), Deputy Mayor Sharyn Cain, Cr Fabia Fox, Cr Sandy McAlwee, Cr Miriam Morton, Cr Tom O'Connor, Cr David Owen, Cr Colin Pankhurst, Cr Sheila Paul

APOLOGIES: Nil

IN ATTENDANCE: Stuart Duncan (Chief Executive), Paul Cooper (Regulatory and Compliance Group Manager), Fiona Hester-Smith (Human Resources Manager), Michelle Jones (Executive Support Manager), Dan Mitchell (Asset Group Manager), Tina Stevenson (Corporate Services Group Manager), Karalyn Reid (Committee Secretary)

OPENING

1 COUNCIL PRAYER

Vicar Indrea Alexander, of the Waimate District Cooperating Parish, opened the Council Meeting with a prayer and lit the Ministers' Association candle.

2 PUBLIC FORUM

There were no speakers at the Public Forum.

3 APOLOGIES

Nil

4 VISITORS

10.30am – Murray Martin

5 CONFLICTS OF INTEREST

The Chair called for Conflicts of Interests. There were no Conflicts of Interest identified.

6 IDENTIFICATION OF MAJOR (URGENT) OR MINOR ITEMS NOT ON THE AGENDA

There were no major/minor items identified.

MINUTES**7 CONFIRMATION OF MINUTES****7.1 MINUTES OF THE COUNCIL MEETING HELD ON 10 DECEMBER 2019****RESOLUTION 2020/1**

Moved: Deputy Mayor Sharyn Cain

Seconded: Cr David Owen

That the Minutes of the Council Meeting held on 10 December 2019 be adopted as a true and correct record.

CARRIED

8 RECEIPT OF MINUTES

Nil

REPORTS**9 MAYOR'S REPORT****9.1 MAYOR'S REPORT****RESOLUTION 2020/2**

Moved: Mayor Craig Rowley

Seconded: Cr Miriam Morton

That the Mayor's Report is accepted.

CARRIED

10 DEPUTY MAYOR'S REPORT**10.1 DEPUTY MAYOR'S REPORT****RESOLUTION 2020/3**

Moved: Deputy Mayor Sharyn Cain

Seconded: Cr Tom O'Connor

That the Deputy Mayor's Report is accepted.

CARRIED

11 COUNCILLORS' REPORTS**11.1 COUNCILLORS' REPORT****RESOLUTION 2020/4**

Moved: Cr Tom O'Connor

Seconded: Cr Miriam Morton

That the Councillors' Report is accepted.

CARRIED

Note:

Cr Pankhurst noted that he had not been able to send through his meetings/event attended.

12 CHIEF EXECUTIVE'S REPORT**12.1 AFFIXING OF THE COMMON SEAL****RESOLUTION 2020/5**

Moved: Mayor Craig Rowley

Seconded: Cr Sheila Paul

That the following documents be executed under the Common Seal of the Council:

1. Warrant of Appointment (Noise Control Officer): Gavan Erasmus – 16 December 2019
2. Section 73 Certificate under Building Act 2004: Jonathon Paul Brighton and Elizabeth Ann Brighton – 15 January 2020.

CARRIED

13 COUNCIL ACTIONS REPORT**13.1 COUNCIL ACTIONS REPORT****RESOLUTION 2020/6**

Moved: Deputy Mayor Sharyn Cain

Seconded: Cr Sheila Paul

That the Council Actions Report is accepted.

CARRIED

14 HUMAN RESOURCES REPORT**14.1 HUMAN RESOURCES REPORT****RESOLUTION 2020/7**

Moved: Cr Fabia Fox

Seconded: Cr Sheila Paul

That the Human Resources Managers report is accepted.

CARRIED

15 HEALTH AND SAFETY REPORT

Nil

16 AUDIT AND RISK COMMITTEE REPORT

Nil

17 GENERAL REPORTS**17.1 RECOMMENDATIONS OF THE ENVIRONMENTAL SERVICES AND FINANCE COMMITTEE MEETING HELD ON 28 JANUARY 2020****17.1.1 CANTERBURY LOCAL AUTHORITIES' TRIENNIAL AGREEMENT 2020-22**

Council were presented with the 2020-22 Triennial Agreement (the Agreement) between local authorities in Canterbury for approval.

RESOLUTION 2020/8

Moved: Deputy Mayor Sharyn Cain

Seconded: Cr Fabia Fox

1. That the Canterbury Local Authorities Triennial Agreement 2020-22 report is accepted; and
2. That the Environmental Services and Finance Committee recommends that Council enters into the Canterbury Local Authorities Agreement 2020-22.

CARRIED

17.2 RECOMMENDATIONS OF THE DISTRICT INFRASTRUCTURE COMMITTEE MEETING HELD ON 28 JANUARY 2020**17.2.1 EXTENSION TO CONTRACT 15/1 ROAD NETWORK MAINTENANCE AND OPERATIONS**

The District Infrastructure Committee recommended that Council extend Contract 15/1 Road Network Operations and Maintenance for a further seven months to 30 June 2021.

RESOLUTION 2020/9

Moved: Mayor Craig Rowley
Seconded: Deputy Mayor Sharyn Cain

1. That the Extension to Contract 15/1 Road Network Maintenance and Operations be accepted; and
2. That the District Infrastructure Committee recommends to Council that Contract 15/1 Road Network Operations and Maintenance be extended for a period of seven months to end on 30 June 2021.

CARRIED**17.4 AUDIT AND RISK COMMITTEE - APPOINTMENT OF INDEPENDENT CHAIR**

Council considered the appointment of the Independent Chair of the Audit and Risk Committee.

RESOLUTION 2020/10

Moved: Cr Sheila Paul
Seconded: Cr Miriam Morton

1. That the Audit and Risk Committee – Appointment of Independent Chair report is accepted; and
2. That the appointment of Mr Damian Hogue as the Independent Chair of the Audit and Risk Committee is accepted.

CARRIED**17.5 WAIMATE DISTRICT COUNCIL COMMUNITY AND SPORTS COMMITTEE MEMBERSHIP****RESOLUTION 2020/11**

Moved: Cr Miriam Morton
Seconded: Cr Fabia Fox

1. That the Waimate District Council Community and Sports Committee Membership report be accepted, and
2. Council approve Hazel Fish and Lauren McKnight as community representatives on the Waimate District Council Community and Sports Committee.

CARRIED

17.6 FEES & CHARGES 2020/21

Council considered the Waimate District Council's Fees & Charges for the timeframe of 2020-2021 financial year.

RESOLUTION 2020/12

Moved: Cr Tom O'Connor

Seconded: Cr Sheila Paul

1. That Council accepts the Draft Fees & Charges 2020/21 report; and
2. That Council adopts the Fees & Charges 2020/21, as presented.

CARRIED

Note:

Page 44: Swimming Pool – Spectator/Guardian that the text be changed from \$0.00 to No Charge for consistency reasons.

Item - 17.3 Long Service Acknowledgement: Murray Martin - 10.30am - has been moved to another part of the document.

Item - 17.4 Audit and Risk Committee - Appointment of Independent Chair - has been moved to another part of the document.

Item - 17.5 Waimate District Council Community and Sports Committee membership - has been moved to another part of the document.

18 CONSIDERATION OF MAJOR (URGENT) OR MINOR ITEMS NOT ON THE AGENDA

Nil

PUBLIC EXCLUDED**19 EXCLUSION OF THE PUBLIC REPORT****RESOLUTION TO EXCLUDE THE PUBLIC****RESOLUTION 2020/13**

Moved: Deputy Mayor Sharyn Cain

Seconded: Cr Sheila Paul

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
19.1 - Public Excluded minutes of the Council Meeting held on 10 December 2019	s6(a) - the making available of the information would be likely to prejudice the maintenance of the law, including the prevention, investigation, and detection of offences, and the right to a fair trial	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
19.2 - Holme Station Proposed Road Stopping and Land Exchange	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

CARRIED**20 RE-ADMITTANCE OF THE PUBLIC REPORT****RESOLUTION 2020/14**

Moved: Cr Tom O'Connor

Seconded: Cr David Owen

That Council moves out of Closed Council into Open Council.

CARRIED

MEETING CLOSURE

There being no further business, the Chair declared the meeting closed at 10.15am.

The minutes of this meeting are to be confirmed at the Ordinary Council Meeting scheduled on 31 March 2020.

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CHAIRPERSON

17.3 LONG SERVICE ACKNOWLEDGEMENT: MURRAY MARTIN - 10.30AM

Murray Martin was acknowledged for his service to Council and presented with a framed certificate. He joined Council for morning tea then Council visited Murrayfield at Knottingley Park where they planted a tree to recognise Murray's long service.