



MINUTES

Environmental Services and Finance Committee Meeting

28 January 2020

**MINUTES OF WAIMATE DISTRICT COUNCIL
ENVIRONMENTAL SERVICES AND FINANCE COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, WAIMATE DISTRICT COUNCIL, 125 QUEEN STREET,
WAIMATE ON TUESDAY 28 JANUARY 2020, COMMENCING AT 9.30AM**

PRESENT: Deputy Mayor Sharyn Cain (Chair), Cr Sandy McAlwee, Mayor Craig Rowley, Cr Fabia Fox, Cr Miriam Morton, Cr Tom O'Connor, Cr David Owen, Cr Colin Pankhurst, Cr Sheila Paul

APOLOGIES: Nil

IN ATTENDANCE: Stuart Duncan (Chief Executive), Paul Cooper (Regulatory and Compliance Group Manager), Carolyn Johns (Community and Strategy Group Manager), Michelle Jones (Executive Support Manager), Tina Stevenson (Corporate Services Group Manager), Karalyn Reid (Committee Secretary)

PARTIAL ATTENDANCE: Melissa Thomson (Accountant)

OPENING

1 PUBLIC FORUM

There were no members of the public attending the Public Forum.

2 APOLOGIES

Nil

3 VISITORS

Nil

4 CONFLICTS OF INTEREST

The Chair asked for any conflicts of interest. There were no conflicts of interest declared.

5 IDENTIFICATION OF MAJOR (URGENT) OR MINOR ITEMS NOT ON THE AGENDA

Nil

MINUTES

6 CONFIRMATION OF MINUTES

6.1 MINUTES OF THE ENVIRONMENTAL SERVICES AND FINANCE COMMITTEE MEETING HELD ON 19 NOVEMBER 2019

COMMITTEE RESOLUTION 2020/1

Moved: Mayor Craig Rowley

Seconded: Cr Tom O'Connor

That the Minutes of the Environmental Services and Finance Committee Meeting held on 19 November 2019 be confirmed as a true and correct record.

CARRIED

7 RECEIPT OF MINUTES

7.1 MINUTES OF THE LOWER WAITAKI SOUTH COASTAL CANTERBURY ZONE COMMITTEE MEETING HELD ON 18 SEPTEMBER 2019

COMMITTEE RESOLUTION 2020/2

Moved: Cr Tom O'Connor
Seconded: Cr Colin Pankhurst

That the confirmed Minutes of the Lower Waitaki South Coastal Canterbury Zone Committee Meeting held on 18 September 2019 be received.

CARRIED

7.2 MINUTES OF THE WAIMATE DISTRICT CIVIC AWARDS COMMITTEE MEETING HELD ON 12 FEBRUARY 2019

COMMITTEE RESOLUTION 2020/3

Moved: Mayor Craig Rowley
Seconded: Cr Fabia Fox

That the confirmed Minutes of the Waimate District Civic Awards Committee Meeting held on 12 February 2019 be received.

CARRIED

7.3 MINUTES OF THE WAIMATE COMMUNITY ANZAC GROUP MEETING HELD ON 8 MAY 2019

COMMITTEE RESOLUTION 2020/4

Moved: Mayor Craig Rowley
Seconded: Cr Tom O'Connor

That the confirmed Minutes of the Waimate Community ANZAC Group Meeting held on 8 May 2019 be received.

CARRIED

REPORTS

8 REGULATORY AND COMPLIANCE GROUP REPORT

8.1 REGULATORY AND COMPLIANCE GROUP REPORT

COMMITTEE RESOLUTION 2020/5

Moved: Cr Tom O'Connor

Seconded: Cr Miriam Morton

That the Regulatory and Compliance Group Manager's report is accepted.

CARRIED

Note:

Civil Defence: The AF8 roadshow is coming to Waimate to give public presentations in March. The Chief Executive and Mayor commented that our Council has been thanked for their assistance during the recent civil defence flooding event in Timaru district.

The Mayor thanked staff and elected members for their assistance at the Council stand at the Strawberry Fare, saying it was a worthwhile exercise.

The Committee asked staff to arrange a workshop to look at implications of the Proposed National Policy Statement for Indigenous Biodiversity.

9 CORPORATE SERVICES GROUP REPORT

9.1 CORPORATE SERVICES GROUP REPORT

COMMITTEE RESOLUTION 2020/6

Moved: Cr Sheila Paul

Seconded: Cr Miriam Morton

That the Corporate Services Group Management Report is accepted.

CARRIED

9.2 FINANCE REPORT - FOR THE 5 MONTHS ENDED 30 NOVEMBER 2019

COMMITTEE RESOLUTION 2020/7

Moved: Mayor Craig Rowley

Seconded: Cr Sheila Paul

That the Finance Report for the 5 months ended 30 November 2019 be accepted.

CARRIED

10 GENERAL REPORTS

10.1 CANTERBURY LOCAL AUTHORITIES' TRIENNIAL AGREEMENT 2020-22

Council were presented with the 2020-22 Triennial Agreement (the Agreement) between local authorities in Canterbury for approval.

COMMITTEE RESOLUTION 2020/8

Moved: Cr Sheila Paul

Seconded: Cr Fabia Fox

1. That the Canterbury Local Authorities Triennial Agreement 2020-22 report is accepted; and
2. That the Environmental Services and Finance Committee recommends that Council enters into the Canterbury Local Authorities Agreement 2020-22.

CARRIED

PUBLIC EXCLUDED

11 EXCLUSION OF THE PUBLIC REPORT

RESOLUTION TO EXCLUDE THE PUBLIC

COMMITTEE RESOLUTION 2020/9

Moved: Cr Tom O'Connor

Seconded: Cr Sheila Paul

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
11.1 - Public Excluded minutes of the Environmental Services and Finance Committee Meeting held on 19 November 2019	s6(a) - the making available of the information would be likely to prejudice the maintenance of the law, including the prevention, investigation, and detection of offences, and the right to a fair trial	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
11.2 - Alpine Energy Shareholders Report - November 2019	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

	who supplied or who is the subject of the information s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	
CARRIED		

12 RE-ADMITTANCE OF THE PUBLIC REPORT

COMMITTEE RESOLUTION 2020/10
Moved: Mayor Craig Rowley Seconded: Cr Sheila Paul
That the Environmental Services and Finance Committee moves out of Closed Council into Open Council.
CARRIED

MEETING CLOSURE

There being no further business, the Chair closed the meeting at 10.10am.

The minutes of this meeting are to be confirmed at the Environmental Services and Finance Committee Meeting to be held on 10 March 2020.

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CHAIRPERSON