

Regulatory and Compliance Group Project List

Financial Year	Project	Project Description	Budget	Spend to Date	% Complete	Status		Comments / Issues / Risks / Reasons
						Time	Budget	
Regulatory and Compliance Group								
2018/19	GoGet Electronic Processing	To provide electronic access for building consent processes.	TBA	\$18,000.00	90%			Project started, will be nearing completion in February 2020.
2018/19	Electronic filing of Building Consents	Ability to lodge and pay for building consents online. Anticipate project start July 2019.	TBA	\$0.00	90%			Project started, will be nearing completion in February 2020.
2018/19	Earthquake Prone Building Initial Assessments	Setting up processes and structure to undertake the initial assessments under the new legislation	Internal resources - other costs unknown at this time	\$0.00	0%			This has not yet started, Waimate township is a low risk area, with medium risk areas to the West of the District.
2017/22	District Plan Review	10 year review of District Plan		\$0.00	1%			Started conversations with key stakeholders.
2018/19	Swimming Pool Registration and Monitoring Project	Monitoring of Pools as required by changes to the Building Act	Internal resources		10%			Register of approximately 180 completed. Next step is to liaise with the community, inspect and register swimming pools, spa pools and hot tubs as per the new requirements of the Act. This will be one of the new Compliance Officer's projects starting 2020.
2018/19	Backscanning of recourse consents	Scanning of consent files	Internal resource		90%			All scanning pre 2017 completed
2017/18	Backscanning of LIM Reports	2010-2015 LIM reports to be scanned	Internal resource	\$0.00	50%			To ensure data is captured to allow for destruction of physical files. All LIMS since that time are electronically filed.
2019-20	CDEM Capability Improvements	Resulting from the Ministry's 5 year capability assessment a number of improvements were identified across the organisation.	Internal resource	N/A	15%			No further process on the action plan and implementation of a number of the improvements, however some of the improvements are being undertaken by various managers as part of their normal work and has not been captured against the Capability Improvements Plan.
2018/19	Waimate CDEM 10 yr Plan	To provide direction and identify local risks to inform CDEM decisions.			8%			This plan has identified 33 projects and priorities of work. Work on the top 6 identified projects has been started.
2017/20	CDEM Community Response Plans	Provides localised information for each CDEM sector area such as their CDEM community reps, preparedness, response procedures and communication.	\$250 each plan	\$645 (3 plans)	35%			The Cannington/ Maungati, the St Andrews/Southburn/Otaio, and the Makikihi/Hunter/Hook Community Response Plans have been completed and distributed to their households. the The Cannington/ Maungati Plan has been reviewed and updated. Initial talks have started with some community representatives from Studholme/Willowbridge/Morven. Also working with Cattle Creek/Hakataramea, Glenavy/Ikawai.
2019/21	CDEM Local Plans: Welfare Plan, Fuel Plan, Tsunami Plan, Recovery Plan, AF8 Plan	To provide information for CDEM responders to the relative areas in the response and recovery phases.			30%			The Welfare Plan has progressed in this quarter as a template has been provided by Group. Initial research commenced for AF8. Alternate controller Mike Downes has almost completed the districts fuel plan.

Status Key:

On track with time/budget for completion within the plan year
High risk (budget and/or timeframe)
Some risk (budget and/or timeframe) - highlight issues in comments
Not started/external to Council