



# **MINUTES**

## **District Infrastructure Committee Meeting**

**28 January 2020**

**MINUTES OF WAIMATE DISTRICT COUNCIL  
DISTRICT INFRASTRUCTURE COMMITTEE MEETING  
HELD AT THE COUNCIL CHAMBER, WAIMATE DISTRICT COUNCIL, 125 QUEEN STREET,  
WAIMATE ON TUESDAY 28 JANUARY 2020, COMMENCING AT 10.10AM**

**PRESENT:** Cr Miriam Morton (Chair), Cr Sheila Paul, Mayor Craig Rowley, Deputy Mayor Sharyn Cain, Cr Fabia Fox, Cr Sandy McAlwee, Cr Tom O'Connor, Cr David Owen, Cr Colin Pankhurst

**APOLOGIES:** Nil

**IN ATTENDANCE:** Stuart Duncan (Chief Executive), Paul Cooper (Regulatory and Compliance Group Manager), Carolyn Johns (Community and Strategy Group Manager), Michelle Jones (Executive Support Manager), Dan Mitchell (Asset Group Manager), Tina Stevenson (Corporate Services Group Manager), Karalyn Reid (Committee Secretary)

**PARTIAL ATTENDANCE:** Paul Roberts (Water and Waste Manager), Rob Moffat (Roading Manager)

## **OPENING**

### **1 PUBLIC FORUM**

Nil

### **2 APOLOGIES**

Nil

### **3 VISITORS**

Nil

### **4 CONFLICTS OF INTEREST**

The Chair asked for any conflicts of interest. There were no conflicts of interest declared.

### **5 IDENTIFICATION OF MAJOR (URGENT) OR MINOR ITEMS NOT ON THE AGENDA**

Nil

## **MINUTES**

### **6 CONFIRMATION OF MINUTES**

**6.1 MINUTES OF THE DISTRICT INFRASTRUCTURE COMMITTEE MEETING HELD ON 19 NOVEMBER 2019****COMMITTEE RESOLUTION 2020/1**

Moved: Cr Fabia Fox  
Seconded: Cr Sheila Paul

That the Minutes of the District Infrastructure Committee Meeting held on 19 November 2019 be adopted as a true and correct record.

**CARRIED**

**Note:**

That for 6.1, 6.2 and 6.3 the words "Council" be amended to "The Committee"

A discussion was held on the Victoria Park development planning process and upcoming requested workshop.

**7 RECEIPT OF MINUTES****7.1 MINUTES OF THE CANNINGTON–MOTUKAIKA RURAL WATER COMMITTEE MEETING HELD ON 25 NOVEMBER 2019****COMMITTEE RESOLUTION 2020/2**

Moved: Cr Sandy McAlwee  
Seconded: Deputy Mayor Sharyn Cain

That the unconfirmed Minutes of the Cannington–Motukaika Rural Water Committee Meeting held on 25 November 2019 be received.

**CARRIED**

**7.2 MINUTES OF THE HOOK–WAITUNA RURAL WATER COMMITTEE MEETING HELD ON 13 NOVEMBER 2019****COMMITTEE RESOLUTION 2020/3**

Moved: Cr Fabia Fox  
Seconded: Cr Sheila Paul

That the unconfirmed Minutes of the Hook–Waituna Rural Water Committee Meeting held on 13 November 2019 be received.

**CARRIED**

**7.3 MINUTES OF THE WAIHAORUNGA RURAL WATER COMMITTEE MEETING HELD ON 19 NOVEMBER 2019****COMMITTEE RESOLUTION 2020/4**

Moved: Cr Sheila Paul

Seconded: Deputy Mayor Sharyn Cain

That the unconfirmed Minutes of the Waihaorunga Rural Water Committee Meeting held on 19 November 2019 be received.

**CARRIED**

**REPORTS****8 ASSET GROUP REPORT****8.1 MANAGEMENT REPORT - PARKS & RESERVES****COMMITTEE RESOLUTION 2020/5**

Moved: Mayor Craig Rowley

Seconded: Cr Colin Pankhurst

That the Management Report – Parks and Reserves is accepted.

**CARRIED**

**8.2 MANAGEMENT REPORT - ROADING****COMMITTEE RESOLUTION 2020/6**

Moved: Cr Sheila Paul

Seconded: Cr Tom O'Connor

That the Management Report – Roading is accepted.

**CARRIED**

**Note:**

The Committee asked for staff to publicise safe driving on resealed roads, as per Points 10-14 in the agenda.

The Committee discussed the Land Transport Legislation Amendment Bill and asked to see the Mayoral Secretariat Submission to the Select Committee.

The Mayor was asked to enquire on progress on the Glenavy speed reduction submissions.

Request for Action: Staff reported there is no issue with the 'frequency of the light' of the proposed LED lights, and that installation is expected within the next six months.

The meeting was adjourned at 10.45am for morning tea.

The meeting was reconvened at 11.00am.

**8.3 MANAGEMENT REPORT - 3 WATERS AND SOLID WASTE****COMMITTEE RESOLUTION 2020/7**

Moved: Cr Tom O'Connor

Seconded: Cr Fabia Fox

That the Management Report – 3 Waters and Solid Waste is accepted.

**CARRIED**

**Note:**

The Mayor congratulated staff on the reduction in Waimate Urban water loss percentage and the completion of the Manchester's Bore and Treatment Upgrade.

A discussion was held over concerns at rural recycling drop off stations, especially at Glenavy. Council's Compliance Officer is monitoring (and taking action where required) on fly tipping. Staff were asked to look at signage near the recycling bins.

Amendment to Point 50: Date for the final site measure for the waste compactor installation was 17 January 2020, not 17 February 2020.

Council's rural water committees have all been updated on the Drinking Water Standards, and the Government's proposals.

**9 GENERAL REPORTS****9.1 EXTENSION TO CONTRACT 15/1 ROAD NETWORK MAINTENANCE AND OPERATIONS**

The District Infrastructure Committee considered extending Contract 15/1 Road Network Operations and Maintenance for a further seven months to 30 June 2021.

**COMMITTEE RESOLUTION 2020/8**

Moved: Deputy Mayor Sharyn Cain

Seconded: Mayor Craig Rowley

1. That the Extension to Contract 15/1 Road Network Maintenance and Operations be accepted; and
2. That the District Infrastructure Committee recommends to Council that Contract 15/1 Road Network Operations and Maintenance be extended for a period of seven months to end on 30 June 2021.

**CARRIED**

**MEETING CLOSURE**

There being no further business, the Chair closed the meeting at 11.30am.

The minutes of this meeting are to be confirmed at the District Infrastructure Committee Meeting to be held on 10 March 2020.

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**CHAIRPERSON**