



# Agenda

**Notice is hereby given of  
an Extraordinary Council Meeting**

**Tuesday 19 November 2019**

9.30am

Council Chamber  
Waimate District Council  
125 Queen Street  
Waimate

[www.waimatedc.govt.nz](http://www.waimatedc.govt.nz)

**Notice is hereby given that a meeting of the Council will be held in the Council Chamber, Waimate District Council, 125 Queen Street, Waimate, on Tuesday 19 November 2019, Commencing at 9.30am.**

### **Elected Members**

Craig Rowley	Chairperson
Sharyn Cain	Deputy Chairperson
Fabia Fox	Councillor
Sandy McAlwee	Councillor
Miriam Morton	Councillor
Tom O'Connor	Councillor
David Owen	Councillor
Colin Pankhurst	Councillor
Sheila Paul	Councillor-elect

Quorum – no less than five members

### **Significance Consideration**

Evaluation: Council officers, in preparing these reports have had regard to Council's Significance and Engagement Policy. Council and Committee members will make the final assessment on whether the subject under consideration is to be regarded as being significant or not. Unless Council or Committee explicitly determines that the subject under consideration is to be deemed significant then the subject will be deemed as not being significant.

### **Decision Making**

The Council, in considering each matter, must be:

- i. Satisfied that it has sufficient information about the practicable options and their benefits, costs and impacts, bearing in mind the significance of the decision;
- ii. Satisfied that it knows enough about and will give adequate consideration to the views and preferences of affected and interested parties bearing in mind the significance of the decisions to be made.

Stuart Duncan  
Chief Executive

## Order Of Business

<b>Opening</b> .....	<b>5</b>
<b>1 Council Prayer</b> .....	<b>5</b>
There is no Council Prayer at this meeting.	
<b>2 Public Forum</b> .....	<b>5</b>
There is no Public Forum at this meeting.	
<b>3 Apologies</b> .....	<b>5</b>
<b>4 Visitors</b> .....	<b>5</b>
<b>5 Conflicts of Interest</b> .....	<b>5</b>
<b>6 Identification of Major (Urgent) or Minor Items Not on the Agenda</b> .....	<b>5</b>
<b>Reports</b> .....	<b>6</b>
<b>7 General Reports</b> .....	<b>6</b>
7.1 Declaration by Councillor .....	<b>6</b>
<b>Meeting Closure</b> .....	<b>7</b>



## OPENING

### 1 COUNCIL PRAYER

There is no Council Prayer at this meeting.

### 2 PUBLIC FORUM

There is no Public Forum at this meeting.

### 3 APOLOGIES

The Chair will call for any apologies.

### 4 VISITORS

### 5 CONFLICTS OF INTEREST

As per the Local Authorities (Members' Interests) Act 1968 (as below), the Chair will enquire if there are any Conflicts of Interest to be declared on any item on the agenda, and if so, for any member to declare this interest.

**Local Authorities (Members' Interests) Act 1968**

Councillors are reminded that if they have a pecuniary interest in any item on the agenda, then they must declare this interest and refrain from discussing or voting on this item and are advised to withdraw from the meeting table.

### 6 IDENTIFICATION OF MAJOR (URGENT) OR MINOR ITEMS NOT ON THE AGENDA

1. The Chair will call for any major (urgent business) or minor items not on the agenda to be raised according to Standing Orders, as below:

**a. Standing Orders 3.7.5 – Major Items**

An item not on the agenda for a meeting may be dealt with at the meeting if the local authority by resolution so decides, and the presiding member explains at the meeting at a time when it is open to the public –

- i. The reason why the item was not listed on the agenda; and
- ii. The reason why discussion of the item cannot be delayed until a subsequent meeting.

**b. Standing Orders 3.7.6 – Minor Items**

An item not on the agenda for a meeting may be dealt with at the meeting if –

- i. That item is a minor matter relating to the general business of the local authority; and
- ii. The presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- iii. No resolution, decision, or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.

**REPORTS****7 GENERAL REPORTS****7.1 DECLARATION BY COUNCILLOR**

**Author:** Karalyn Reid, Committee Secretary and PA to the Mayor

**Authoriser:** Tina Stevenson, Corporate Services Group Manager

**Attachments:** Nil

**PURPOSE**

The person below, who as a result of the Elections held during the period commencing on 20 September 2019 and ending on 12 October 2019, was duly elected to be a COUNCILLOR of the Waimate District, and is requested to make and sign a declaration as required by the provisions of Clause 14, Schedule 7 of the Local Government Act 2002.

Councillors Sharyn CAIN, Fabia FOX, Sandy MCALWEE, Miriam MORTON, Tom O'CONNOR, David OWEN and Colin PANKHURST made their declarations at the Inaugural Council Meeting held on 29 October 2019.

<b>Date</b>	<b>Name</b>	<b>Office</b>
29 October 2019	Sheila PAUL	Councillor

Following the declaration, there will be group and individual photographs taken, followed by morning tea.

**MEETING CLOSURE**