

# Agenda

**Notice is hereby given of  
a District Infrastructure Committee Meeting**

**Tuesday 10 September 2019**

Commencing at 9.30am

Waimate Event Centre  
Paul Street  
Waimate

[www.waimatedc.govt.nz](http://www.waimatedc.govt.nz)

**Notice is hereby given that a meeting of the District Infrastructure Committee will be held in the Waimate Event Centre, Paul Street, Waimate, on Tuesday 10 September 2019, commencing at 9.30am.**

### **Committee Membership**

Miriam Morton	Chairperson
Tom O'Connor	Deputy Chairperson
Craig Rowley	Mayor
Sharyn Cain	Deputy Mayor
David Anderson	Councillor
Peter Collins	Councillor
Jakki Guilford	Councillor
David Owen	Councillor
Sheila Paul	Councillor

Quorum – no less than five members

### **Significance Consideration**

Evaluation: Council officers, in preparing these reports have had regard to Council's Significance and Engagement Policy. Council and Committee members will make the final assessment on whether the subject under consideration is to be regarded as being significant or not. Unless Council or Committee explicitly determines that the subject under consideration is to be deemed significant then the subject will be deemed as not being significant.

### **Decision Making**

The Council, in considering each matter, must be:

- i. Satisfied that it has sufficient information about the practicable options and their benefits, costs and impacts, bearing in mind the significance of the decision;
- ii. Satisfied that it knows enough about and will give adequate consideration to the views and preferences of affected and interested parties bearing in mind the significance of the decisions to be made.

Stuart Duncan  
Chief Executive

## Order Of Business

<b>Opening</b>	<b>4</b>
<b>1 Public Forum</b>	<b>4</b>
<b>2 Apologies</b>	<b>4</b>
<b>3 Visitors</b>	<b>4</b>
<b>4 Conflicts of Interest</b>	<b>4</b>
<b>5 Identification of Major (Urgent) or Minor Items Not on the Agenda</b>	<b>4</b>
<b>Minutes</b>	<b>5</b>
<b>6 Confirmation of Minutes</b>	<b>5</b>
6.1 Minutes of the District Infrastructure Committee Meeting held on 30 July 2019	5
<b>Reports</b>	<b>10</b>
<b>7 Asset Group Report</b>	<b>10</b>
7.1 Management Report - Parks & Reserves	10
7.2 Management Report - Roading	14
7.3 Management Report - 3 Waters and Solid Waste	19
<b>8 General Reports</b>	<b>24</b>
8.1 Public Hearings: Consultation on General Reserves Policies 2019 and Knottingley Park & Arboretum Reserve Management Plan	24
<b>Meeting Closure</b>	<b>55</b>

**OPENING****1 PUBLIC FORUM**

Nil

**2 APOLOGIES****3 VISITORS**

9.30-9.45am – Submissions Hearings

**4 CONFLICTS OF INTEREST**

As per the Local Authorities (Members' Interests) Act 1968 (as below), the Chair will enquire if there are any Conflicts of Interest to be declared on any item on the agenda, and if so, for any member to declare this interest.

**Local Authorities (Members' Interests) Act 1968**

Councillors are reminded that if they have a pecuniary interest in any item on the agenda, then they must declare this interest and refrain from discussing or voting on this item and are advised to withdraw from the meeting table.

**5 IDENTIFICATION OF MAJOR (URGENT) OR MINOR ITEMS NOT ON THE AGENDA**

1. The Chair will call for any major (urgent business) or minor items not on the agenda to be raised according to Standing Orders, as below:

**a. Standing Orders 3.7.5 – Major Items**

An item not on the agenda for a meeting may be dealt with at the meeting if the local authority by resolution so decides, and the presiding member explains at the meeting at a time when it is open to the public –

- i. The reason why the item was not listed on the agenda; and
- ii. The reason why discussion of the item cannot be delayed until a subsequent meeting.

**b. Standing Orders 3.7.6 – Minor Items**

An item not on the agenda for a meeting may be dealt with at the meeting if –

- i. That item is a minor matter relating to the general business of the local authority; and
- ii. The presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- iii. No resolution, decision, or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.



**MINUTES****6 CONFIRMATION OF MINUTES****6.1 MINUTES OF THE DISTRICT INFRASTRUCTURE COMMITTEE MEETING HELD ON 30 JULY 2019**

**Author:** Karalyn Reid, Committee Secretary and PA to the Mayor

**Authoriser:** Dan Mitchell, Asset Group Manager

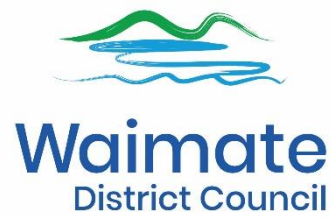
**Attachments:** 1. Minutes of the District Infrastructure Committee Meeting held on 30 July 2019

**PURPOSE**

To present the unconfirmed Minutes of the District Infrastructure Committee Meeting held on 30 July 2019 for confirmation.

**RECOMMENDATION**

That the Minutes of the District Infrastructure Committee Meeting held on 30 July 2019 be adopted as a true and correct record.



# **MINUTES**

## **District Infrastructure Committee Meeting**

**30 July 2019**

**MINUTES OF WAIMATE DISTRICT COUNCIL  
DISTRICT INFRASTRUCTURE COMMITTEE MEETING  
HELD AT THE COUNCIL CHAMBER, WAIMATE DISTRICT COUNCIL, 125 QUEEN STREET,  
WAIMATE ON TUESDAY 30 JULY 2019, COMMENCING AT 10.22AM**

**PRESENT:** Chair Miriam Morton, Cr Tom O'Connor, Mayor Craig Rowley, Cr Sharyn Cain, Cr David Anderson, Cr Peter Collins, Cr David Owen, Cr Sheila Paul

**APOLOGIES:** Cr Jakki Guilford

**IN ATTENDANCE:** Stuart Duncan (Chief Executive), Paul Cooper (Regulatory and Compliance Group Manager), Carolyn Johns (Community and Strategy Group Manager), Michelle Jones (Executive Support Manager), Rob Moffat (Roading Manager), Paul Roberts (Water and Waste Manager), Graeme Watts (Parks and Reserves Manager), Melissa Thomson (Accountant), Karalyn Reid (Committee Secretary)

## **OPENING**

### **1 PUBLIC FORUM**

There was no Public Forum held at this meeting.

### **2 APOLOGIES**

#### **APOLOGY**

#### **COMMITTEE RESOLUTION 2019/29**

Moved: Cr David Owen

Seconded: Cr David Anderson

That the apology received from Cr Jakki Guilford be accepted.

**CARRIED**

### **3 VISITORS**

Nil

### **4 CONFLICTS OF INTEREST**

Nil

### **5 IDENTIFICATION OF MAJOR (URGENT) OR MINOR ITEMS NOT ON THE AGENDA**

Nil

## MINUTES

### 6 CONFIRMATION OF MINUTES

#### 6.1 MINUTES OF THE DISTRICT INFRASTRUCTURE COMMITTEE MEETING HELD ON 4 JUNE 2019

##### COMMITTEE RESOLUTION 2019/30

Moved: Mayor Craig Rowley

Seconded: Cr Peter Collins

That the Minutes of the District Infrastructure Committee Meeting held on 4 June 2019 be received and the recommendations therein be adopted.

**CARRIED**

### 7 RECEIPT OF MINUTES

#### 7.1 RECEIPT OF MINUTES - DOWNLANDS JOINT STANDING COMMITTEE

##### COMMITTEE RESOLUTION 2019/31

Moved: Cr David Anderson

Seconded: Cr Sheila Paul

That the Minutes of the Downlands Joint Standing Committee Meeting held on 3 May 2019 are received.

**CARRIED**

## REPORTS

### 8 ASSET GROUP REPORT

#### 8.1 MANAGEMENT REPORT - PARKS & RESERVES

##### COMMITTEE RESOLUTION 2019/32

Moved: Chair Miriam Morton

Seconded: Cr Sheila Paul

That the Management Report – Parks and Reserves is accepted.

**CARRIED**

##### Note:

Councillors commented that the Maori Cemetery now looks very tidy, with the Chief Executive receiving positive comments from the whanau representative.

It was agreed that one of the Council-owned caravans that is to be put up for tender would be considered to be used for Council's promotional purposes.

It was noted to take any external projects off the Projects Report.

**8.2 MANAGEMENT REPORT - ROADING****COMMITTEE RESOLUTION 2019/33**

Moved: Chair Miriam Morton

Seconded: Cr Tom O'Connor

That the Management Report – Roothing is accepted.

**CARRIED**

**Note:**

Councillors asked staff to write in support of the New Zealand Transport Agency proposals on the State Highway One Glenavy Speed Limit Review; and to also approach Waitaki District Council to consider supporting the proposals.

Councillors commented on the Road to Zero Road Safety Strategy 2020-2030 as presented and that staff keep them updated on progress.

**8.3 MANAGEMENT REPORT - 3 WATERS AND SOLID WASTE****COMMITTEE RESOLUTION 2019/34**

Moved: Chair Miriam Morton

Seconded: Cr David Owen

That the Management Report – 3 Waters and Solid Waste is accepted.

**CARRIED**

**Note:**

Council staff will be looking at an educational programme on water usage (including wastewater) in the near future, and looking to review Council's three waters programme for the Long Term Plan.

**MEETING CLOSURE**

There being no further business, the Chair closed the meeting at 11.15am.

The minutes of this meeting are to be confirmed at the District Infrastructure Committee Meeting scheduled for 10 September 2019.

.....  
**CHAIRPERSON**

## REPORTS

### 7 ASSET GROUP REPORT

#### 7.1 MANAGEMENT REPORT - PARKS & RESERVES

**Author:** Graeme Watts, Parks and Reserves Manager

**Authoriser:** Dan Mitchell, Asset Group Manager

**Attachments:** Nil

#### PURPOSE

1. To provide the District Infrastructure Committee with an update on Parks and Reserves activities.

#### VICTORIA PARK

2. Rock wall area, selective plant removal and tidy. *Choisya* removed and replaced with *Callistemon* and under planted with low growing *Grevillea spp.* Other areas have *Choisya* removed from amongst the conifers and replaced with *Lagerstroemia indica* and low growing Juniper.
3. Front entrance gardens tidied and trees thinned out. Tree replacements include *Melia azedarach*, *Lagunaria patersonii*, *Lagerstroemia indica* and *Hostas*.
4. Velodrome sprayed for Lichen.
5. Boom spraying of the formal area grass, with a product called sea sol liquid feed.
6. Rock garden is nearing completion with rockery bed formed, mortared rocks for steps and native alpine plants placed through the rock scree. Banksia, low *Grevillea spp* and an assortment of New Zealand native plants scattered around top sides of rockery. Cosmetic stone has been placed around these plantings

#### VICTORIA PARK CAMP

7. The toilet and shower block floor in the main camp area is being coated with an Allnex Terraflake flooring product, this will make the floors easier to clean and creates a safe non-slip surface. The camp kitchen is the next area for resurfacing. The toilet and showers at the Tennant Street cabins will also be having the Allnex Terraflake coating on the floors. This has been allowed for from 2019/20 budgets.
8. Planning and costing will soon be starting for the same floor covering for the camping facilities at St Andrews, Knottingley Park and the Waitaki Lakes. This work will be programmed to be included in the Long Term Plan 2021/2031.



**TOWN RESERVES**

9. Kennedy Crescent mowed and sprayed.
10. Community garden *Olearia* hedge trimmed and roadside sprayed.
11. Hanging basket plants have been ordered and due to arrive in mid-September.

**KNOTTINGLEY PARK AND ARBORETUM**

12. Area tidied up around old man pine stump, beams put in place with a top up of soil and bark. An assortment of conifers planted in this area.
13. The new bridge has been water blasted ready for Friends of Knottingley Park to paint at their next working bee.
14. Grasses purchased to plant on the opposite bank of the conifer garden to tidy up the creek bank.
15. The gate entrance way opened up and wooden gates have been purchase.
16. All the walking tracks in the park have been weed sprayed.

**WOOD CHIPPER – HANSA C27 CHIPPER**

17. Parks and Reserves Department applied to purchase a wood chipper, which was approved.
18. The model approved is a Hansa C27 Chipper 7" (\$35,000), which will be sourced from the Parks and Reserves Business Unit Special reserve.
19. Many parks departments throughout New Zealand have purchased this brand of wood chipper and size. We have hired a Hansa C27 for recent work and this size and style is recommended for use by our parks department staff. We note the following benefits:
  - branches and vegetation chipped on site and spread directly onto gardens as mulch; this helps with nutrients for plant health and controls weeds
  - mulch can be directly loaded onto the truck, thus saving on double handling plus saving on cartage
  - no more burning of vegetation, which is better for the environment, safer for staff and reduce/cease public complaints
  - a direct cost saving in having our own mulch and not buying it in from another source
  - saving on labour as the clearing up and mulching done with a team of two

**Hansa C27 HS**\* Operation, maintenance and safety manual**WAITAKI LAKES SHORELINE AUTHORITIES**

20. Waitaki Lakes Shoreline Authorities meeting is scheduled for 5 September 2019.
21. The camping season for 2019/20 will commence on Saturday 14 September, which is the set up day, with opening day being Saturday 21 September. Season tickets are \$350.00 and the overnight ticket price is \$20.00 per site.

22. We are currently advertising for an on-site camp supervisor to be employed from mid-September 2019 until the start of May 2020. We will also be advertising for extra camp supervisors over the busy period of Christmas and New Year.
23. The recycling collection will be contracted out over Christmas and New Year and the waste collection done by Council Staff.
24. Some of the recycling and refuse enclosures will be extended and concrete bases installed to make it easier for cleaning out the enclosures.
25. Chlorine dosing in block form is to be installed at Waitangi and Te Akataramea camping areas. At these camps and some others, we have completed pipe renewals and installed extra water taps at the request of customers.
26. Staff have been busy preparing the camping areas, by weed spraying, cleaning toilet facilities, and placing recycling and refuse bins in the designated closures.
27. Waitangi camping areas have been cleared of tree suckers, large rocks and some ground levelled. By doing this there will be more room for campers.
28. The main vehicle shingle roads will be graded and metalled later in the season.

### **NORMAN KIRK MEMORIAL SWIMMING POOL HEATING UPGRADE**

29. Three 140KW (420KW) hot water heat pumps have been installed, each with inbuilt heat exchangers. They are installed on a new concrete foundation external to the plant room surrounded with a perimeter fencing for both aesthetic and acoustic purposes.
30. The old boiler was removed along with an internal wall that separated the boiler and filter room. This room will be cleaned down and repainted.
31. There has been increased power capacity for the swimming pool by removing a 100KVA pole mounted transformer on John Street, and the installation of a new 300KVA pod-mount transformer across the road on Boland Park.
32. A new switch control board has been installed and power will be reinstated.
33. The pool is due for recommissioning in the second week of September.



### **MAORI CEMETERY AND TOTARA FOREST**

34. For two days, 150+ enthusiastic pupils from Centennial School and John Street Kindergarten assisted staff to plant more than 300 native plants. This was the final stage of the planting in this area.
35. There are a few minor tidy up jobs to be done and this project will be fully completed. Council will continue a maintenance role in conjunction with the Te Huruhuru Whanau.
36. The Te Huruhuru Whanau are organising repairs to the monument and gateway entrance.





37. Friends of Knottingley Park and Arboretum have had a generous donation of bench seats and they have asked if they could site one in the Urupa Maori Cemetery. We have agreed to this idea and accepted this kind offer.

**RECOMMENDATION**

That the Management Report – Parks and Reserves is accepted.

**7.2 MANAGEMENT REPORT - ROADING**

**Author:** Rob Moffat, Roding Manager  
**Authoriser:** Dan Mitchell, Asset Group Manager  
**Attachments:** Nil

**PURPOSE**

1. To update the District Infrastructure Committee on roading activities.

**DRAINAGE MAINTENANCE**

2. Drainage maintenance has been undertaken on the following roads:

Drainage July 2019				
Road	Surface Water Channel Cleaning m	Surface Water Channel Construction m	Side Drain Cleaning m	New 225mm Culvert m
CHURCH HILL ROAD	1530	280	34	
CORRIGALLS ROAD	1421	657		
ESK BANK ROAD				16
HAKATARAMEA VALLEY ROAD	4349	1429		
OBRIENS ROAD	4960	1060	64	
<b>TOTAL</b>	<b>12260</b>	<b>3426</b>	<b>98</b>	<b>16</b>

**SEALED PAVEMENT MAINTENANCE**

3. The following seal road repairs have been completed:

Seal Repairs July 2019		
Road	Edge Break Repair m	Raise Low Shoulder m
CRAIGMORE HILL ROAD	2	
ELEPHANT HILL ROAD	150.6	
FISHERIES ROAD	3.8	
GORDONS VALLEY ROAD	3	
HAKATARAMEA VALLEY ROAD	78.9	548
HOLME STATION ROAD	20	
MCLEAYS ROAD	1	
MILNE ROAD		2346
SERPENTINE VALLEY ROAD	19	
<b>TOTAL</b>	<b>278</b>	<b>2894</b>

**METALLING**

4. Metalling has been undertaken on the following roads:

Metalling July 2019				
Road Name	Start Name	End Name	m <sup>3</sup>	length m
CENTREWOOD PARK ROAD	PARKERS BUSH ROAD		102	2627
CORRIGALLS ROAD	END OF SEAL	HOMESTEAD ROAD	262	6388
CORRIGANS ROAD	DEEP CREEK ROAD	ADAMSONS ROAD	85	2003
DOG KENNEL ROAD	END OF SEAL	PIKES POINT ROAD	85	3366
FARM ROAD	END OF SEAL	UNKNOWN	102	2192

FISHERIES ROAD	END OF SEAL	END	289	3869
GORMANS ROAD	HAKATARAMEA PASS RD	FINCAIRN ROAD	34	spot
GORMANS ROAD	FINCAIRN ROAD	HIGHLAND FARM SETTLEMENT	34	spot
HAYES ROAD	END OF SEAL	GATE	34	880
HIGHLAND FARM SET'MENT RD	HAKA VALLEY ROAD	GORMANS ROAD	96	spot
KENNARDS ROAD	WHITNEYS ROAD		35	728
MCHENRYS ROAD	END OF SEAL	START OF SEAL	136	3742
MCLEAYS ROAD	MORVEN GLENAVY ROAD	Part	51	1000
MCLEAYS ROAD	SH 1	CROWES ROAD	68	1625
MCNAUGHTONS ROAD	SH 1	START OF SEAL	37	520
MCNAUGHTONS ROAD	END OF SEAL	PIKES POINT ROAD	150	1949
MEYERS PASS ROAD	HURSTLEA ROAD	MCHENRYS ROAD	136	3199
MEYERS PASS ROAD	CATTLESTOP	TOP OF PASS	261	5783
PARKERS BUSH ROAD	SUTHERLANDS BR SEAL	MILL ROAD	34	417
PARKERS BUSH ROAD	LIMESTONE HILLS ROAD	CENTREWOOD PARK RD	51	1152
PARKERS BUSH ROAD	CENTREWOOD PARK RD	Bridge	68	1639
PARKERS BUSH ROAD	END OF SEAL	LIMESTONE HILLS RD	102	2290
PAULS ROAD	WAINS CROSSING ROAD	END (GATE)	51	983
PIKES POINT ROAD	WAIKAKAHI VALLEY ROAD	DOG KENNEL ROAD	32	677
PIKES POINT ROAD	DOG KENNEL ROAD	FLEMINGS ROAD	81	1697
PIKES POINT ROAD	FLEMINGS ROAD	OLD FERRY ROAD	176	3718
PIKES POINT ROAD	OLD FERRY	S H ONE	249	2769
RYANS ROAD	DAIRY SHED ENTRANCE	END OF ROAD	17	447
TABLE TOP ROAD	FRASERS ROAD	CATTLESTOP	51	1198
TABLE TOP ROAD	MCHENRYS ROAD	FRASERS ROAD	102	2042
URETANE ROAD	WAIHAO BACH ROAD	DICKSON ROAD	51	1306
URETANE ROAD	DICKSON ROAD	GRAYS ROAD	51	1760
WAINS CROSSING ROAD	PAULS ROAD	END OF ROAD	17	759
WAINS CROSSING ROAD	WAIHAO BACK ROAD	PAULS ROAD	51	725
WHITNEYS ROAD	BOYCE ROAD	KENNARD ROAD	8	208
WHITNEYS ROAD	FITZMAURICE ROAD	BOYCE ROAD	9	293
WHITNEYS ROAD	WAITUNA BACK ROAD	FITZMAURICE ROAD	34	790
WHITNEYS ROAD	KENNARD ROAD	WOODLANDS ROAD	68	1519
		<b>TOTAL</b>	<b>3300</b>	<b>66260</b>

**SAFETY FENCE CLARSFIELD ROAD**

5. A 400-metre safety fence has been installed on Clarksfield Road to indicate the edge of a narrow formation above a large drop off.



*Clarksfield Road Safety Fence*

**FOOTPATH RENEWAL**

6. Queen Street footpath has been renewed from Parsonage Road to Leonard Street with Asphaltic Concrete (AC) surface.



*Footpath Renewal Queen Street*



**RESEALING 2019-21**

7. Tenders closed for the Timaru, Waimate and Mackenzie Road Resurfacing Contract 2419 on 8 August 2019. Two tenders were received. The preferred tender from the tender evaluation process is Fulton Hogan Ltd. This tender has been accepted by Timaru District Council.
8. The tender rates are 5% under our estimate and our proposed programme will be within the Council Budget of \$1,278,000.
9. The final payment will vary from the tendered price due to cost Fluctuation Adjustment and actual quantities sealed. The programme is be re-prioritised to take in to account any further degradation of individual roads.

**MINOR FLOOD EVENT**

10. The coastal area of the District had a minor flood event on the morning of 11 August 2019. A 20 ARI (Annual Exceedance Probability) was recorded for an hour in the Otaio area. Damage to Council's road network is estimated to be \$30,000.
11. The repairs will be funded from our existing budget, but will charged to the minor event category.



*Flooding 11 August 2019 Stokes Road*

**REQUESTS FOR ACTION**

Meeting	Date	Officer	Title	Target
District Infrastructure Committee	13/03/2018	Rob Moffat	Street Lighting Extension: Staff to provide a report on costings of street lighting in the new urban areas of Waimate and Glenavy. <b>In progress</b>	Early 2019
<b>Notes</b> Roading Unit are preparing documents for the LED light renewal and then the Street light extension.				

## ROADING SUBSIDISED EXPENDITURE TO 31 JULY 2019

WC	Activities/Programmes	FAR	Total cost	NLTA share	Expenditure to date for claim	Total claim to date (NLTA share)
	<b>Emergency works and Preventive Maintenance</b>					
141	Flood November 2018	60	\$38,459	\$23,075	\$0	\$0
	<b>Local road maintenance - Local Roads</b>					
111	Sealed pavement maintenance	60	\$570,810	\$342,486	\$23,286	\$13,972
112	Unsealed pavement maintenance	60	\$310,000	\$186,000	\$39,757	\$23,854
113	Routine drainage maintenance	60	\$350,000	\$210,000	\$60,658	\$36,395
114	Structures maintenance	60	\$150,000	\$90,000	\$3,547	\$2,128
121	Environmental maintenance	60	\$200,000	\$120,000	\$9,391	\$5,635
122	Traffic services maintenance	60	\$145,000	\$87,000	\$4,028	\$2,417
125	Footpath Maintenance	60	\$205,422	\$123,253	\$72,727	\$43,636
131	Level crossing warning devices	60	\$10,000	\$6,000	\$0	\$0
151	Network and asset management	60	\$460,000	\$276,000	\$29,445	\$17,667
211	Unsealed road metalling	60	\$350,000	\$210,000	\$85,876	\$51,526
212	Sealed road resurfacing	60	\$1,278,000	\$766,800	\$0	\$0
213	Drainage renewals	60	\$480,000	\$288,000	\$8,684	\$5,210
214	Sealed road pavement rehabilitation	60	\$308,000	\$184,800	\$0	\$0
215	Structures component replacements	60	\$155,000	\$93,000	\$3,212	\$1,927
222	Traffic services renewals	60	\$60,000	\$36,000	\$8,691	\$5,215
	<b>Total Maintenance Local Roads</b>		<b>\$5,032,232</b>	<b>\$3,019,339</b>	<b>\$349,302</b>	<b>\$209,581</b>
324	Accelerated LED Street Light Renewal-Implementation	85	\$250,750	\$213,138	\$0	\$0
341	Minor improvements Local Roads	60	\$839,086	\$503,452	\$0	\$0
	<b>Total Local Roads improvement</b>		<b>\$1,089,836</b>	<b>\$716,589</b>	<b>\$0</b>	<b>\$0</b>
	<b>Total Programme</b>		<b>\$6,160,527</b>	<b>\$3,759,004</b>	<b>\$349,302</b>	<b>\$209,581</b>

**RECOMMENDATION**

That the Management Report – Roading is accepted.

**7.3 MANAGEMENT REPORT - 3 WATERS AND SOLID WASTE**

**Author:** Paul Roberts, Water and Waste Manager

**Authoriser:** Dan Mitchell, Asset Group Manager

**Attachments:** Nil

**PURPOSE**

1. To update the District Infrastructure Committee on 3 Waters and Solid Waste activities.

**STORM WATER**

2. The preliminary stormwater design for the upgrade of the Queen Street infrastructure has been provided to the New Zealand Transport Agency (NZTA) for comment. It would appear that the proposal to upgrade the stormwater assets and renew the aged sewer lines concurrently has been approved (in principal) subject to:
  - i. Agreeing on corridor access requirements;
  - ii. Approval of reinstatement requirements for the state highway; and
  - iii. Reaching agreement on the level of funding assistance from NZTA
3. Typically, NZTA fund the cost of the sumps and connecting pipework to the council stormwater main. Consideration will be made for future connections from the western side of Queen Street, which could be funded by NZTA now to ease access to the service in the future.
4. The project will require any future vision for the central business district to be taken in to account.

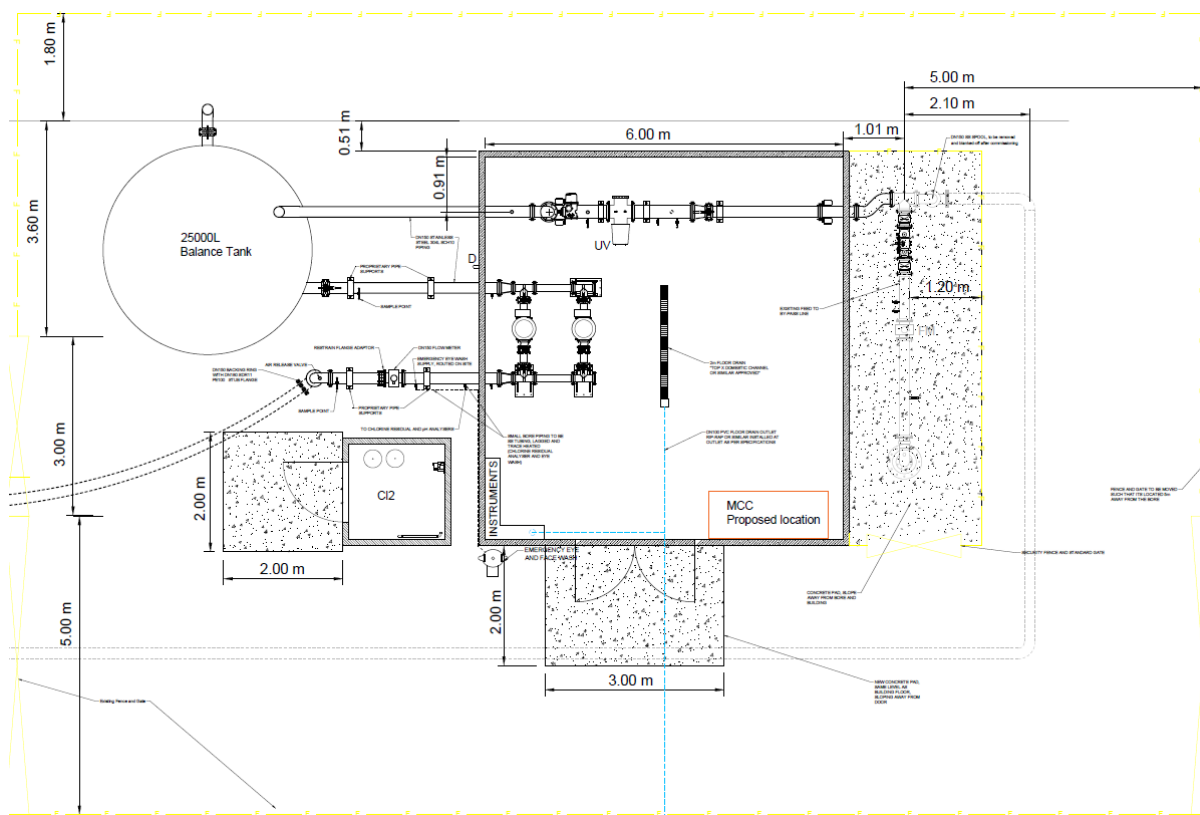
**URBAN WATER****Manchester's Bore**

5. Tenders for Contract 19/22 Manchester's Bore Water Treatment Plant were received and the contract was awarded to ARC Projects Limited from Christchurch on 2 August 2019, with site possession on the 16 August 2019.
6. Work has already begun on the construction of the new treatment plant building.



*Preparation for new Manchester's Bore Treatment Plant*

8. The new treatment plant will house a medium pressure Ultra Violet (UV) reactor and controls, a booster pump (with facility for a second pump to act as a duty standby setup), electrical control cabinet, instrumentation for monitoring and control, telemetry (SCADA). The building has been designed larger to allow for any additional treatment processes i.e. cartridge filtration if it is required in the future because of either revised drinking water standards or raw water quality changes.



*Plan of new Manchester's Bore Treatment Plant.*

9. The new plant will achieve compliance with the Health (Drinking Water) Amendment Act 2019 and the Drinking Water Standards of New Zealand 2008 (revised 2018). As an additional barrier, Council will still apply for bore security through constant composition testing. Constant composition testing allows for minor changes in source water quality to be monitored. We will continue to monitor the chemistry of the water source annually (Nitrates etc.)
10. 20 November 2019 is the expected completion date.

### Urban Water Mains Renewal

11. Contract 19/22 Exeter Street to Timaru Road Water Main Renewal was tendered on 23 August 2019.
12. The tendered contract is for renewal of water mains, laterals and tobies for most of Oxford Street, all of Churchill Street part of Bond Street, plus Exeter Street, Augustine Street and Timaru Road between Parsonage Road and Oxford Street.





*Tendered renewal of urban water mains, laterals and tobies*

## WASTE WATER TREATMENT PLANT

13. The Waimate Wastewater Treatment Plant Annual 2018/19 Report was submitted to Environment Canterbury on the 21 August 2019.
14. The operation of the Waimate District Council's Wastewater Treatment Plant and the disposal of the treated effluent via border-dyke irrigation is a consented activity granted and monitored by Environment Canterbury.



*Wastewater Treatment Plant and Disposal Fields.*

15. The annually submitted report to Environment Canterbury is in partial fulfilment of conditions as per Environment Canterbury resource consents CRC000168.1, CRC000169.1 and CRC000170 for the period from 1st June 2018 to 31st May 2019.
16. The report consists of recorded effluent inflows and outflow to disposal volumes, dissolved oxygen, faecal coliforms, nitrogen, biological oxygen demand (BOD), dust and odour complaints are also analysed and compared to compliance parameters, averages, minimums and maximums for compliance purposes and the protection of human and environmental health.

## **SOLID WASTE**

### **Section 17A Review of Waste Services**

17. Morrison Low Consultants are continuing to assist with the procurement of our new Solid Waste Collection and Processing contract. They have liaised verbally with the market and we are now providing advanced notice of a contract opportunity. In essence, we are formally advising that a Registration of Interest (ROI) will be released in early September 2019.
18. The ROI is a broad document indicating the outcomes required by Waimate District Council (and those of Timaru and Mackenzie District Councils). It is an opportunity for prospective tenderers to provide early contractor engagement. It is proposed that the contract(s) term will be 15 years.
19. Eventually supplier(s) can bid for one, two or three of the separate contracts. This approach is similar to that used for the most recent Road Maintenance Contract.
20. A Request for Proposal(s) (RFP) will be released in early January 2019 and may contain a number of service delivery options for Solid Waste Collection and Processing in the Waimate District. It is envisaged that the outcome of this will allow further consultation with the wider community through a special consultative procedure as prescribed by the Local Government Act 2002.
21. The RFP process is set to close in March 2020 and whilst this is prior to the current contract cessation on 31 October 2020, a further extension may be required to:
  - i. Allow for appropriate consultation; and
  - ii. Ensure that the successful contractor has enough lead-in time for the new contract
22. Once finalised the pre-engagement, ROI and RFP documents will be circulated to Council.

### **Waste Compactor Installation**

23. The waste compactor is currently in storage at BJ Scarlett Ltd. after being removed from service at the Redruth Landfill in Timaru. The two compactor bins (new) are scheduled for construction beginning September 2019 and site works for mounting the compactor will commence at the end of September 2019.

**REQUESTS FOR ACTION****On Hold Requests**

Meeting	Date	Officer	Title	Target
District Infrastructure Committee	26/01/2016	Paul Roberts	Workshop discussion on recycling and the reintroduction of a container deposit system <b>On hold</b>	Early 2018/19
<b>Notes</b> The government is seeking feedback on the Proposed priority products and priority product stewardship scheme guidelines in early October 2019. Date placed on hold by the District Infrastructure Committee: 1 May 2018				

Meeting	Date	Officer	Title	Target
District Infrastructure Committee	08/03/2018	Paul Roberts	Hakataramea recycling depot <b>On hold</b>	Early 2018/19
<b>Notes</b> Subject to consultation. Date placed on hold by the District Infrastructure Committee: 1 May 2018				

**RECOMMENDATION**





















That the Management Report – 3 Waters and Solid Waste is accepted.

**8 GENERAL REPORTS****8.1 PUBLIC HEARINGS: CONSULTATION ON GENERAL RESERVES POLICIES 2019 AND KNOTTINGLEY PARK & ARBORETUM RESERVE MANAGEMENT PLAN**

**Author:** Leonardo Milani, Policy Analyst

**Authoriser:** Dan Mitchell, Asset Group Manager

**Attachments:**

1. Submission No.1  
2. Submission No.2  
3. Submission No.3  
4. Submission No.4  
5. Submission No.5  
6. Submission No.6  
7. Submission No.7  
8. Submission No.8  
9. Submission No.9  
10. Submission No.10  

**PURPOSE**

1. As the period of public consultation on drafts of Waimate District Council's General Reserves Policies 2019 and Knottingley Park & Arboretum Reserves Management Plan is now concluded (28 June 2019- 30 August 2019), Council is hereby informed as to opening of a forum on 10 September 2019 from 9:30am till 9:45am for the following 3 hearings, each in support of provided submissions:
  - a. Sutherland, Jo (Submission No. 2, on behalf of Waimate2gether)
  - b. Rutherford, Jonnie (Submission No. 4)
  - c. Giles, Margery (Submission No. 7)
2. The above submissions are part of a total of 10 submissions received in response to the conducted public consultation.
3. All submissions are hereby enclosed for the District Infrastructure Committee's perusal.
4. The hearings, in conjunction with written submissions, contribute towards Council's decision on consulted items on 8 October 2019.

**RECOMMENDATION**

1. That the 'Public Hearings: Consultation on General Reserves Policies 2019 and Knottingley Park & Arboretum Reserve Management Plan' report is accepted; and
2. That the District Infrastructure Committee hear the submissions towards a final decision on the consulted items on 8 October 2019.

## Submission 1



<b>First Name</b>	Shalamar
<b>Surname</b>	Devlin
<b>Organisation</b>	
<b>Address</b>	6 Naylor St Waimate
<b>Phone</b>	0277481637
<b>Email</b>	shalamar.walsh@gmail.com

**All submissions will be public, however, your name can be withheld. Do you wish your name to be withheld?**

No

**Do you wish to speak to your submission at the Council hearing on Tuesday 10 September?**

No

**Do you agree that we should adopt the Reserve Management Policies?**

Yes

**Please provide any feedback in relation to the Reserve Management Policies.**

I dont know if this is relevant on this section, but I still feel there is a need for a roof (ideally portable) for the public swimming pool. Year round swimming in Waimate would be amazing.

I also think knottingley park needs more rubbish bins, especially with all the signs about disposing of your dog waste.

My next submission is a dog park would be ideal. I just feel this would avoid the collision of people (& animals) who might not like dogs. It would also give younger dogs an easier way to socialize, and if done well bring people out of town in to visit and utilize it. A man made creek/river through it would be ideal (rolleston dog park have a great set up) Rolleston dog park is also used for dog groups competitions etc., this could happen in Waimate also.

On the other hand, I would hate to see too much fenced off around the area that it makes it unpleasant for people to continue their walking/horse riding etc, but if a certain area that is out of the way is chosen I think it would work great.

**Do you agree that we should adopt the Knottingley Park and Arboretum Reserve Management Plan?** Yes

**Please provide any feedback in relation to the Knottingley Park and Arboretum Reserve Management Plan.**

I don't know if this is relevant on this section, but I still feel there is a need for a roof (ideally portable) for the public swimming pool. Year round swimming in Waimate would be amazing.

I also think Knottingley Park needs more rubbish bins, especially with all the signs about disposing of your dog waste.

My next submission is a dog park would be ideal. I just feel this would avoid the collision of people (& animals) who might not like dogs. It would also give younger dogs an easier way to socialize, and if done well bring people out of town in to visit and utilize it. A man made creek/river through it would be ideal (Rolleston dog park have a great set up) Rolleston dog park is also used for dog groups competitions etc., this could happen in Waimate also.

On the other hand, I would hate to see too much fenced off around the area that it makes it unpleasant for people to continue their walking/horse riding etc, but if a certain area that is out of the way is chosen I think it would work great.



## Submission 2

## Submission Proposal

20 August 2019

# WAIMATE DISC GOLF COURSE

Victoria Park | Naylor Street | Waimate

## Proposal

This document is a submission proposal request from Waimate2gether Community Led Development Programme for a new Disc Golf course activity at Victoria Park. This facility will benefit the whole community and introduce residents and visitors to another great sporting facility which can be played by all ages and disabilities. The course would be very family orientated, fun for all ages, set in beautiful grounds, can be played all year round and is a great way to keep fit and healthy.

## Victoria Park

Proposed site is Victoria Park, Waimate. This is a central location for the community to get to either by walking or biking. The beautiful grounds and established trees is an ideal setting for a 9 hole short course which would suit all ages.

## Equipment

The equipment will be purchased and resourced with funding from the Department of Internal Affairs CLDP grant and guided by the Waimate2gether Leadership Group. We have funding approved for all of the equipment and course set up.

The equipment will include 9 metal Baskets, a panel board with course map details, rules on how to play the game and health and safety aspects. Signage designed for each hole and tee pads constructed at each starting point.



## Community Partnership

Waimate2gether would work in conjunction with the Waimate District Council to ensure all course, signage and health and safety requirements are met. Ongoing maintenance costs regarding the equipment and signage would be the responsibility of Waimate2gether.



Waimate2gether are excited about this opportunity to partner and create a new Disc Golf course with Waimate District Council which will benefit the wider community.

## Submission Proposal

20 August 2019



## The Benefits of Disc Golf

- Can be played at any age
- Provides quality inexpensive recreation
- Is a healthy fun, outdoor activity
- Essentially free to play
- It's fun
- It's challenging
- Relaxing
- Helps you connect with friends and family
- Helps you network with more people
- Mentors love to teach new players
- Easy to learn

## Economic Benefits

Disc golf has huge potential for economic development in Waimate. Disc golf courses have a wide world following and Waimate would be linked domestically and internationally to major disc golf websites and tourist attraction websites for the area - people would come and stay, eat in establishments, use other facilities which would greatly benefit the township and local businesses.

Waimate2gether could hold community and national events to attract more people to the area.

The Waimate Information Centre and local shops could sell discs and merchandise.



## Educating the Community



Waimate2gether are purchasing portable baskets and sets of discs for each school. Raewyn Williams from Sport Waimate organisation will teach school children how to throw the disc and play the game. Waimate2gether will also organise adult workshops to educate the community about disc golf.



If you require any further information please contact:  
Jo Sutherland  
Project Manager  
t: 0220887730  
e: jo.waimate2gether@gmail.com



## DISC GOLF NZ LTD - COURSE DESIGN PROFESSIONALS

### ***WHAT IS DISC GOLF?***

*Disc Golf is very similar to Ball Golf. Instead of hitting a ball with a club, disc golfers throw a special frisbee into a target called a Basket.*

*Players of all ages and abilities throw from Concrete or Astro Turf Tee Pads and the idea is to finish in the basket with as few throws as possible. Courses are traditionally 9 or 18 Holes and vary in length and difficulty*

*Disc Golf is one of the fastest growing sports in the world. There is nearly 10,000 courses in the world, growing at a rate of 2 new courses every day. There is over 30 courses already in NZ from Invercargill right through to Auckland.*

*Disc Golf is very affordable across the board compared to Ball Golf. Courses are predominantly free to play and easily accessible in community parks and public areas. Players can enjoy the game with as little as 1-3 discs which cost as little as \$15-30 each.*



### ***WHO PLAYS DISC GOLF?***

*Disc Golf can be played by people of just about any age and ability. It is an inexpensive means of fitness and social interaction, easy to learn and provides an excellent form of bonding for families and groups alike.*

*There is a Professional Disc Golf Association (PDGA) that governs the sport globally for players from Novice to Professional. There are sanctioned events in NZ every few weeks around the whole country.*



## DISC GOLF NZ LTD - COURSE DESIGN PROFESSIONALS

### ***DISC GOLF COURSES***

*Our experienced course designers can transform almost any piece of land into a functional, fun and most importantly safe Disc Golf Course. Executed correctly, often low use areas of land can be transformed into a low maintenance, medium use recreational space. In addition a good course can maximise a parks potential, often using features and terrain that aren't suitable for other activities.*

*Disc Golf blends in well with other users of the park, from walkers, dogs and other sporting activities.*

*Disc Golf NZ Ltd Course Designers have visited both Victoria Park and Knottingley Park and strongly believe the potential for Waimate to have two great courses is extremely possible.*

*With the rapid growth of the game, a quality Disc Golf Course will attract people into your town. Hosting small events and promoting your course/s through social media and Disc Golf specific websites will ensure your course gets the traffic these two courses deserve.*



## **DISC GOLF NZ LTD - COURSE DESIGN PROFESSIONALS**

### ***DISC GOLF WAIMATE***

*There are plenty of benefits of Disc Golf for everyone in your community.*

*As mentioned above the health and well being benefits are great. Whether it be for those wanting a relaxing way to spend time with friends and family or for those that strive to be competitive.*

*In addition Disc Golf is an inexpensive way to attract visitors to your town and local parks. With support from the local community, visiting players will spend time and money in the town benefiting the local economy at the same time.*

**VICTORIA PARK - Local Scene / The Beginning of a Movement.**

*The key to the success of Disc Golf in any community lies with a small, fun introductory course. Disc Golf NZ Ltd have visited literally hundreds of parks around NZ and see Victoria Park as a genuine gem for Waimate's local scene and a benchmark for other small towns to see what Disc Golf can become if done correctly.*

**KNOTTINGLEY PARK - World Class Potential / Must Stop Disc Golf Tourist Destination.**

*Knottingley Park could become one of NZ's finest courses. A genuine goal that we believe you can achieve with our help. It would serve as a step up for the many locals that grasp the game and be another great reason for people to come to your lovely town. The existing facilities on site mean that the Disc Golf event potential there is enormous.*



### ***WHY DISC GOLF NZ LTD?***

*My name is Haydn Shore. I am the Managing Director at Disc Golf NZ Ltd. I have over 15 years experience at land development for recreational purposes. I understand what it takes to create use-able play spaces for people of all ages and abilities. I have been designing courses privately and publically since 2011 and have more designs under my belt than just about anyone else in NZ. I have played Disc Golf at some of the top courses all around the world and have been playing at the top level in NZ for nearly 10 years. I have worked with councils and community groups from all over the country.*

*Unfortunately I have seen too many incorrect examples being created by people with little or no experience. The result is that players simply don't enjoy the course or worse it becomes a hinderance to the park costing time, effort and inevitably money. Course design is an art form that unfortunately not everyone has an eye for.*

*With my experience and my uncompromised attention to detail, I can ensure any potential mishap is carefully considered and allowed for in the design. Safety of players and other park users is top priority.*

*My mission is to ensure Disc Golf is maximised for all involved parties, from the funding body, the contractors and right through to the players in the end. Hiring Disc Golf NZ Ltd will ensure Waimate stands out in an affordable, efficient and sustainable manner.*

*Please feel free to contact me in regards to this Proposal:  
on 0276838286 / hello@discshop.co.nz*





## DISC GOLF NZ LTD - COURSE DESIGN PROFESSIONALS

### ***COURSE OPTIONS***

*Course costs vary significantly, depending on the desired outcome required. We tailor every project according to the level of investment by the landowner / council body.*

*Whilst a simple and effective course can be achieved from \$1000 per hole, in most cases allocating extra resources in the beginning not only saves money in the long run, but reduces maintenance to virtually nothing and allows the area to be maximised immediately. We are 100% confident that this will take off. There is very few community activities, if any, that the cost benefit ratio will be more favourable.*

#### ***Effective Signage makes all the difference***



*Well thought out, effective signage is extremely important for flow and use-ability of a course for the end user. There are many examples around the world where poor signage has let a good course down. Disc Golf NZ Ltd includes follow up sign consultation as part of the design cost. We are committed to making this work to it's utmost best and will work with your local signage experts to get this part perfect.*

#### ***World Class Baskets, made right here in NZ.***

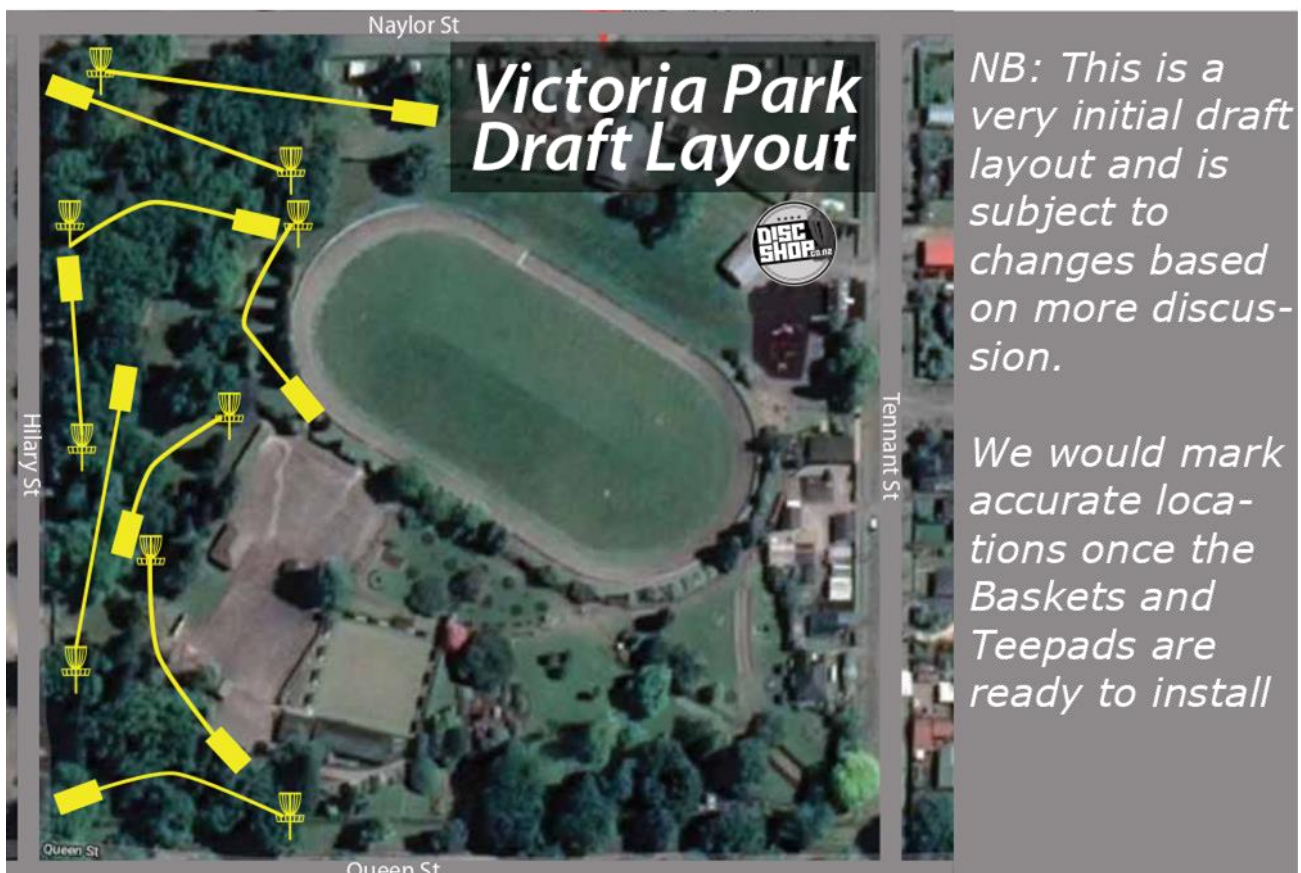
*We only use the NZ made RPM Helix Basket. We believe it is the strongest, most effective permanent basket in the world. It is an aesthetically pleasing art piece, that blends into any public or private space. They are easily removed if needed but strong enough to sustain most vandalism. Installation is very straight forward. A galvanised steel sleeve is concreted into the ground which the basket's main pole slides into and locks into place.*





*DISC GOLF NZ LTD - COURSE DESIGN PROFESSIONALS****COURSE OPTIONS CONT.******Tee Pads - The Icing on the cake***

*The Tee Pads are what make a good course better. We highly recommend careful consideration when it comes to the Tee Pads. To spend a bit extra to create quality Tee Pads from Concrete or Astro Turf is a worthwhile addition. Not only to present a professional looking course but to ensure the course is hard wearing and sustainable throughout the year. Optimal pad size is 1.5m x 3m. For longer holes it is recommended to extend the pad size.*





## DISC GOLF NZ LTD - COURSE DESIGN PROFESSIONALS

### **PRICING**

#### **Victoria Park:**

*This is where it will all begin for Disc Golf in Waimate.*

*There is space for a fun, family friendly 9 hole course in this park. It's main appeal is it's close proximity to town. It will be great for beginners to learn the game and for experts to hone their skills.*

Professional Course Design	\$550 (includes 1 more visit)
9 Baskets complete	\$5850
Shipping	\$475
Basket Installation	\$900 (negotiable with local contractor)
Tee Sign Design	\$450 (negotiable with local contractor)
Supply Tee Pad Designs	\$299
Tee Pad Installation	from \$500 per hole
Travel Allowance	\$250 (per visit)



#### **Knottingley Park: Stage 2**

*Setting a good standard in Victoria Park first, will ensure the Knottingley Park project really takes off. Regular players and locals will out grow Victoria Park quickly and be looking for a more challenging alternative. After visiting Knottingley Park we strongly believe it has the potential to be one of NZ's top courses and depending on level of future investment it could be World Class. Therefore we recommend allocating funds accordingly to create a course that people come a long way to visit. To ensure it is still played regularly by locals, we also recommend two Tee locations per hole. Regular Tees and Championship Tees.*

Premier Course Design	\$1750 (approximately 2-3 days)
18 Baskets complete	\$11700
Shipping	\$975
Basket Installation	\$1800 (negotiable with local contractor)
Tee Sign Design	\$1350 (negotiable with local contractor)
Supply Tee Pad Designs	\$299
Tee Pad Installation	from \$750 per hole (1 or 2 pads per hole)
Travel Allowance	\$250 (per visit)

**Disc Golf NZ**  
**hello@discshop.co.nz / 0276838286**

*DISC GOLF NZ LTD - COURSE DESIGN PROFESSIONALS****PRICING - COMPONENTS***

*This pricing is for components to get started. There are many different discs available. Choosing the correct disc will make a huge impact on the enjoyment of the game. We will recommend the best options closer to purchase. There is an option to have customised graphics on the discs which sets them apart. They can be also sold as unique items in Information Centres and local shops as tourist items.*

9 Baskets complete	\$5850
Shipping	\$475
18 Baskets Portable	\$11700
200 Individual Discs	
Durable long lasting plastic*	\$4000
30 Starter Packs	
Includes 1Putter/1Driver	\$1050
Logo customisation on disc	\$2 per disc approximately.

*\*There are cheaper alternatives (\$2-3 per disc) but from our experience they simply don't last and will need replacing within a year if they are used in school / hire environment.*



**Disc Golf NZ**  
**hello@discshop.co.nz / 0276838286**





To: Waimate District Council

Project: Submission Proposal request for a new Disc Golf Course Activity

Where: Victoria Park, Waimate

From: Waimate2gether Community Led Development Programme

Contact: Jo Sutherland - t: 0220887730 e: jo.waimate2gether@gmail.com

Please find below answers to your discretionary activity application - Appendix 5 for a request for a new disc golf course activity at Victoria Park. Waimate2gether agree with the content and will adhere to the Council's requirements. Waimate2gether would work in conjunction with the council on course design, layout, signage and installation.

## **Appendix 5: Guidance for Discretionary activity applications requiring Council approval**

1. **Description of Disc Golf** - [See attached proposal](#)
2. **Plan of the proposed activity at Victoria Park, Waimate** - [See map on attached proposal](#)
3. **Course build** - 2 days with 2 x men (please see picture of baskets/signs/boards/flags)
4. **Disc golf** [has a low impact on the immediate surrounding environment of the reserve and the ground will restore back naturally. Where the most foot traffic will occur tee pads made of wood or concrete will be laid flush with the ground at the starting points which can be taken out at any time and reseeded back to its natural surroundings. Another idea is to put in a concrete pad with green astro turf on top - again this can be removed at any time and restored back to its natural surroundings.](#)
5. **Location** - [Please see attached map of area for consideration. After assessing the park the area under the trees beside the netball courts was the most suitable location with little impact on the grounds and the best location for the community to be able to walk/bike and play the game in a safe environment.](#)
6. **A statement detailing what, if any other approvals or consents are required from other agencies; and The Council is the controlling authority for all activities within the park and is therefore responsible for a yes / no or further consultation required decision**



7. Waimate2gether have carried out community consultations. They were given 3 community lead ideas to vote on and disc golf came out on top.
8. As disc golf is a low risk game and will not impact on the surrounding area the public liability insurance policy cover will fall under the council policy for Victoria Park - **Council reply** - I suppose in approving an activity Council is accepting some of the liability. With this being low, I don't see an issue. Waimate2gether will maintain all the equipment.
9. Proof that the applicant has fire suppression insurance (if necessary as determined by the relevant Council department); and **(N/A)**
10. A business plan for long-term use or high impact commercial events (where required as determined by the relevant Council department); and **(N/A)**
11. A site-specific health and safety plan (as determined by the relevant Council department) and; See attached proposal re panel board and health and safety - will work with the council on these points
12. A professionally audited traffic management plan when the activity: **N/A**
13. Uses public roads; **N/A**
14. Requires road closure to vehicular traffic; **N/A**
15. Will disrupt vehicular traffic in any way (i.e. stopping or slowing traffic flow for a period of time); **N/A**
16. Will block a footpath resulting in pedestrians needing to find an alternative route. **N/A**
17. The location ( avoiding or limiting conflict between users); - Disc golf is a safe, low impact sport and can be played whilst other users are in the park - people who are playing will look out for passers by before they take there throw
18. The duration (assessed on impact); Disc golf is a low impact sport and the equipment can be easily removed and restored back to its original surroundings
19. The time of day and year the use or activity may be undertaken (e.g. restrictions to minimise any conflict between weekday/weekend activities or events); **N/A**
20. Measures for mitigating adverse effects on the environment and natural and heritage resources; Waimate2gether will carry out surveys to monitor the impact it is having on the grounds and how often it is being used. The baskets are removable at any time it may be required



21. Measures for monitoring the effects of the activity; Waimate2gether will do surveys through schools and the community to get feedback and find out how often the course is being used. Have meetings every 6 months with the Park Manager to check effects from the activity
22. The number of people who may participate (for events); Disc golf is for all ages from young to old, families and visitors. Raewyn will do training for all ages in the community to help them learn the skills so they can participate and enjoy the game
23. The use of reserve facilities or services; People will use the public toilets in Victoria Park
24. Health and safety factors; See attached proposal
25. A trial period (if necessary) to assess the effects of the activity on the reserve; The baskets can be removed at any time if it starts to have an effect on the reserve
26. Payment of bonds, application fees, activity fees, and/or market based rents consistent with Council policy; N/A
27. Periodic monitoring and reporting to be carried out and submitted to Waimate District Council; Waimate2gether will give yearly reports to the council
28. Inclusion of termination provisions for leases and licences where the land is required for future recreation or other public purposes; Waimate2gether will work with the council
29. Compliance with the Reserves Act, LGA 2002 and RMA 1991, and all relevant Waitaki District, Otago Regional Council and Environment Canterbury policies, bylaws and strategies; Waimate2gether will work with council
30. Ongoing maintenance costs and liability/ownership; Waimate2gether will maintain all the equipment
31. Any other matter Council considers relevant to ensure the activity or use is compatible with the Reserves Act, bylaws, and/or the outcomes of this Plan; Waimate2gether will work closely with council and park managers to gain the best outcome.



*The following guidelines may be used to assess discretionary activity applications:*

1. Whether the proposal is consistent with the reserve classification and all other relevant sections of the Reserves Act (e.g. sections 53 and 54 of the Reserves Act for leases and other territorial authority powers to manage use and activities on Recreation Reserves); and [see proposal](#)
2. Whether the proposal is consistent with all other relevant legislation including the LGA 2002, other relevant Waimate District and Environment Canterbury policies, bylaws and strategies; and [see proposal](#)
3. Whether the proposal is consistent with the relevant Waimate reserve management category, reserve values, any Council approved concept plans and the relevant outcomes and policies of this Plan; and [see proposal](#)
4. Any effects on existing reserve infrastructure, approved activities, the surrounding environment and the enjoyment of other reserve users; and [see proposal](#)
5. The extent to which the proposal affects current or future public access; and [low impact](#)
6. How the proposal would benefit the Waimate District e.g. through economic development opportunity; [Disc golf has huge potential for economic development in Waimate. Disc golf courses have a wide world following and Waimate would be linked domestically and internationally to major disc golf websites and tourist attraction websites for the area - people would come and stay, eat in establishments, use other facilities which would greatly benefit the township and local businesses.](#)
7. The level of any additional benefits, enjoyment and use opportunities for reserve visitors; and [In the future Waimate could hold national and International events if they went ahead with an 18 hole championship course. Waimate is centrally located so is an ideal place for people to get to. It is another major attraction that could put waimate on the map as a destination town for fun activities. This would have a very positive knock on effect to businesses/retail/restaurants and accommodation providers.](#)



8. The degree to which persons are affected by the proposal; and **none**
9. Whether the proposal would be better suited at another location where the potential adverse effects may be significantly less; and **It is a perfect spot for a 9 hole course and is easily accessible to the whole community**
10. The degree to which the applicant is using suitably skilled and authorised people to complete the works; **Waimate2gether would seek professional course builders with knowledge and expertise in this field and who have worked with councils all over New Zealand - see attached proposal**
11. Consideration of who will be responsible for any ongoing maintenance costs. **Waimate2gether would be responsible for all ongoing maintenance costs of equipment.**





Waimate District Council  
125 Queen Street  
Waimate,  
7924

20/08/2019

To Waimate District Council,

**Request for a new disc golf course activity at Victoria Park**

**1. General Reserves Policy for Waimate and the Waimate District Council's Parks and Recreation Asset Management Plan**

Waimate2gether Community Led Development Group agree with the content of these documents and support the policy and plan as proposed.

In addition to this Waimate2gether would like to put in a submission proposal for a new discretionary activity under the General Reserve Policy - New Disc Golf Course at Victoria Park - see attached.

**2. Reserve Management form Under Knottingley Park and Arboretum draft reserve management plan 2019 V3**

Waimate2gether Community Led Development Group agree with the content of these documents and support the policy and plan as proposed.

We look forward to having the opportunity to talk to the councillors on September 10th 2019.

Best regards

Jo Sutherland  
0220887730  
jo.waimate2gether@gmail.com



Submission 3

## PROTECTING OUR RESERVES SUBMISSION FORM

### Your Details

In order for this submission to be valid your name and contact details must be included.

Full name..... Karen Baker, Mary Firth

Organisation (if applicable)..... NA

Address..... M Firth 18 Naylor St Waimale

Phone..... 6897418 Email..... j.m.firth@extra.co.nz

### Verbal Submission

Do you wish to speak to your submission at the Council Hearing on Tuesday 10 September 2019? ☐ Yes ☒ No  
(If yes, please tell us your daytime phone number above and we will contact you to arrange a suitable time.)

### Privacy

All submissions will be public unless you state otherwise. Do you want your name withheld? ☐ Yes ☒ No

### Policies and Plan

Do you agree that we should adopt the Reserve Management Policies? ☒ Yes ☐ No

Do you agree that we should adopt the Knottingley Park and Arboretum Reserve Management Plan? ☒ Yes ☐ No

### General Comments

It is great to see the proposed plan for development of Knottingley Park and the Arboretum Reserve, attractive and under utilised resources in the Waimale District. We think the policies and plan are comprehensive + achievable. We endorse the initiatives outlined in the Action Plan particularly the

- Upgrade of the Cricket Grounds
- Planting of fruit trees
- Extension of the parking areas (but no drive through)
- Development of walking tracks and other projects that encourage the recreational use of the park including the installation of signage, seating and labelling that support such use.

(please use additional sheets if necessary)

We favour continued collaboration with community groups and would encourage ongoing consultation, support and provision made for empowering such groups in their work, also ensuring their input is suitably recognised.

Submission 4

**PROTECTING OUR RESERVES SUBMISSION FORM****Your Details***In order for this submission to be valid your name and contact details must be included.*Full name..... Jonnie Rutherford .....

Organisation (if applicable)..... ..

Address..... 92 Timara Rd, Waimate .....Phone..... (03) 689 8157 ..... Email .....**Verbal Submission**Do you wish to speak to your submission at the Council Hearing on Tuesday 10 September 2019? ☒ Yes ☐ No  
(If yes, please tell us your daytime phone number above and we will contact you to arrange a suitable time.)**Privacy**All submissions will be public unless you state otherwise. Do you want your name withheld? ☐ Yes ☒ No**Policies and Plan**Do you agree that we should adopt the Reserve Management Policies? ☐ Yes ☐ NoDo you agree that we should adopt the Knottingley Park and Arboretum Reserve Management Plan? ☐ Yes ☐ No**General Comments**refer to submission comments*(please use additional sheets if necessary)*





## Submission

Parks and reserves are set aside not only for the protection of the flora and fauna or historical heritage but for people's enjoyment. Knottingly park and arboretum is classified as a recreational reserve, an area where people can relax, engage in passive activities and enjoy recreational pursuits as well as having the opportunity for research.

The planting of fruit trees, I realize some are already planted, smudges the purpose of and understanding of the park/arboretum. Unless the fruit trees have heritage status why is it necessary to include them? Heritage fruit trees are available but does their inclusion enhance the park/arboretum, were there fruit trees planted in the first years of establishment? What historical relevance do the fruit trees already planted have in relation to the arboretum?

I am not against promoting healthy eating but fruit trees belong in an orchard and there should be support and promotion of the community orchard. I can't see how planting more fruit trees in Knottingly would promote healthy eating as that is not what people, the majority, associate the park with. I doubt the fruit would have a chance to reach maturity. It would require more expense to be outlaid annually in bird and pest protection over and above what is already there. Then there is the matter of pollination.

There are a hundred and one reasons why trees have to be removed and it's commendable that new plantings are being carried out but are any of the original genera being replanted? Is any propagating being carried out from those trees deemed of heritage value or rarity? Once removed they can't be replaced, historical heritage is lost and it isn't beyond the realms of possibility that a genus could be lost.

A tree trail is an excellent idea but requires more information than the botanical, English and Maori names displayed. Is this planned for? e.g. the origin of the trees / genera. Is it rare? What group of trees does it belong to? What does the species name mean, e.g. *Quercus coccinea*, Scarlet Oak, The trail should be limited mobility friendly, is this intended? An information board at the start, is that in the planning?

In year 1 when the upgrade of the access road is being carried out why isn't the one-way system also being set out along with forming the carpark near the fountain area. The one-way system would make it safer for all park users.

There is a lot of mention of parking options which one would hope will not encroach into those areas where people picnic or have family gatherings.

The park is already user friendly. The more paths that are created will ultimately damage more tree roots and some trees do not tolerate ongoing root damage. The paths already there can be accessed, in the main, by limited mobility users if there is ongoing maintenance.

Park users should take priority over stock. Sheep, if there has to be sheep in the park, taken out at least a month prior to lambing not a mere one/two weeks beforehand and not returned until after weaning.

Dog owners make up a large number of the regular users of the park and they also come under a lot of criticism from other users, unreasonably so at times. A Dog park would benefit all, owners and non-owners.

There is no mention of rubbish receptacles being placed strategically around the park.

Maintaining the existing plantings and replanting with suitable genera should remain a priority.

Jonnie K. Rutherford  
26-8-2019

Submission 5

## PROTECTING OUR RESERVES SUBMISSION FORM

### Your Details

*In order for this submission to be valid your name and contact details must be included.*

Full name NEIL SPARKS

Organisation (if applicable) .....

Address 10 MORTIMER ST

Phone 218 1627 Email neil@rosemondemail.com



### Verbal Submission

Do you wish to speak to your submission at the Council Hearing on Tuesday 10 September 2019? ☐ Yes ☒ No  
*(If yes, please tell us your daytime phone number above and we will contact you to arrange a suitable time.)*

### Privacy

All submissions will be public unless you state otherwise. Do you want your name withheld? ☐ Yes ☒ No

### Policies and Plan

Do you agree that we should adopt the Reserve Management Policies? ☒ Yes ☐ No  
 Do you agree that we should adopt the Knottingley Park and Arboretum Reserve Management Plan? ☒ Yes ☐ No

### General Comments

I would like a formal written procedure included in the policy that outlines how the named park stakeholders would be involved with the implementation of park development and future planning with the WDC. This may require the forming of The Knottingley Park and Arboretum Reserve Management Board.

*(please use additional sheets if necessary)*



Submission 6

# PROTECTING OUR RESERVES SUBMISSION FORM

## Your Details

In order for this submission to be valid your name and contact details must be included.

Full name Megan Godfrey & Robert Godfrey  
 Organisation (if applicable) FOK P  
 Address 18 Rhodes St. Wainake  
 Phone 03689 7843 Email godfreyswainake@gmail.com



## Verbal Submission

Do you wish to speak to your submission at the Council Hearing on Tuesday 10 September 2019? ☐ Yes ☒ No  
 (If yes, please tell us your daytime phone number above and we will contact you to arrange a suitable time.)

## Privacy

All submissions will be public unless you state otherwise. Do you want your name withheld? ☐ Yes ☒ No

## Policies and Plan

Do you agree that we should adopt the Reserve Management Policies? ☐ Yes ☐ No  
 Do you agree that we should adopt the Kotingley Park and Arboretum Reserve Management Plan? ☐ Yes ☒ No  
*Not in its current state*

## General Comments

- ① While I am pleased to see the commitment to K.P.'s arboretum status and an intention to plan for its future I see no evidence of any implementation plans. How will you "consult" with the 'stakeholders'? What input will there be to budget plans & processes? How transparent / responsive will this be? It seems all the 'power' remains with the WDC. Best Practice would suggest a Board or consultative committee at the least. The values of open spaces, infrastructure improvement and promotion are worthy and long lasting.
- ② Fruit trees belong in the community gardens / orchard. I applaud the healthy food growing fruit idea but funding should be directed to the Community Gardens - a natural outlet for this info.
- ③ The concept of a dog Park does not belong in the plan. It contradicts the core value of open spaces. Dogs have always been welcome in the Park. I agree that stricter controls in the formal area re leads and

(please use additional sheets if necessary)



Submission 7

## PROTECTING OUR RESERVES SUBMISSION FORM

### Your Details

In order for this submission to be valid your name and contact details must be included.

Full name Margery Giles  
 Organisation (if applicable) Warmate Trackways / Voluntary worker of Glenauy Reserves  
 Address 6 Pyke St Glenauy  
 Phone 03 6893 801 Email \_\_\_\_\_

### Verbal Submission

Do you wish to speak to your submission at the Council Hearing on Tuesday 10 September 2019? ☒ Yes ☐ No  
 (If yes, please tell us your daytime phone number above and we will contact you to arrange a suitable time.)

### Privacy

All submissions will be public unless you state otherwise. Do you want your name withheld? ☐ Yes ☐ No

### Policies and Plan

Do you agree that we should adopt the Reserve Management Policies with amendments ☒ Yes ☐ No  
 Do you agree that we should adopt the Knottingley Park and Arboretum Reserve Management Plan? ☒ Yes ☐ No

### General Comments

Knottingley Park & Arboretum - the area through gate, long grass, gravel tracks to be an dog area to run free & socialise all other areas to be on a lead  
 Continue the planting removal when needed of old trees  
Glenauy Recreation Reserve, Domain & Cemetery all need name plaques  
 Need in 'Reserve' for fallen trees where established walkway to be replaced by native trees and fences to remove vehicle access & stock out of waterways as per 'Policies'  
 Access for public use being excluded by neighbours and dumping by them.  
 Cemetery to be opened for ashes & headstones of locals and past locals  
 Freedom Camping rules? Decisions about Reserves to be made by local communities  
Glenauy highway layby trees suitability & planting

(please use additional sheets if necessary)

## Submission 8

**From:**  
**To:** [submission](#)  
**Subject:** reserves submission  
**Date:** Thursday, 29 August 2019 7:15:03 PM

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Dear WDC

I would like my name withheld, I do not want to speak at the hearing.

I would like to put in a submission for both General Reserves and Knottingley Park.

I would like to see a lot more native flora and fauna established to increase our local native biodiversity.

I would also like to see adequate pest and weed control.

Please adopt the Reserve Management Policies and the two Management Plans.

Thank you



## Submission 9

**From:** [Janelle Bilcliffe](#)  
**To:** [submission](#)  
**Cc:**  
**Subject:** Submission for Reserve Management Plan as the form online will not submit  
**Date:** Friday, 30 August 2019 2:13:50 PM

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Janelle Bilcliffe  
2170 Waimate Highway  
RD 8 Waimate 7978

0211531140  
[Janellebilcliffe@gmail.com](mailto:Janellebilcliffe@gmail.com)

I don't wish to exclude my name or speak to the submission on 10 Sept

I think the general plan should be accepted except for appendix 5 which needs amendment

I think the Knottingly Park Plan should not be accepted and the reasons are below.

There are a number of areas for concern in the draft Reserve Management Plan presented for Knottingly Park.

Firstly the park categories for Knottingly Park divide into management categories of Nature, Outdoor Adventure, Sport and Recreation and Neighbourhood park however Map 7 does not reflect this and shows the whole area as Outdoor Adventure and implies the whole area is an Arboretum which is not the case. I ask that Map 7 reflect the management categories. Since the actual fields are indicated.

I submit that the Nature category being Studholme, Murrayfield and Russian Grove be only part which is deemed an arboretum and that the other Outdoor adventure areas specified be a reserve and public park and not an arboretum and this be available for use by other users.

The whole reserve at Knottingly Park is not an Arboretum nor should it be. The long term sustainability of a huge tree park is a burden which should not be borne by ratepayers. I support part of the park being an Arboretum and Friends of Knottingly Park having some say in its planting but I ask Council to draw a line of where this Arboretum starts and ends. This draft plan fails to do this.

I submit that timelines need to be included for resource consent and new project approvals i.e. 6 weeks for consultation after proposing a discretionary activity an outcome will be advised.

A planting plan from Friends of Knottingly Park should be submitted and approved prior to ANY planting happening.

Fencing in the plan is said "to be low and transparent" which seems pointless in fencing.

The plan does not address the current gaps in hedges that allow stock to wander onto the road.

1-3 yrs seems too long to fence a water hazard from children.

Sheep that are lambing should be excluded from public park area as no one wants to explore Waimate with small children or visitors and come across dead lambs and afterbirth. It is not about dogs, it is about the visitor experience. You would not go to Victoria Park and expect to see a dead lamb, nor should you see that at Knottingly Park.

Permanent campers have not been addressed and I do not feel that the camping ground should be subsidised social housing for permanent campers. The food and waste thrown over the fences for dogs and sheep to eat is unacceptable. It makes no mention of excluding cats and dogs from a reserve filled with native birds. It does not contribute to a good visitor experience.

The resource consent requirements and the supervision of volunteers by Parks and Reserves is prohibitive to groups and stretches the resources of Parks and Reserves if many groups use Knottingly Park.

But mostly I submit the draft Reserve Management Plan for Knottingly Park disappointingly does not address how to resolve conflict amongst user groups. Appendix 5 speaks of discretionary activities not being approved if the location causes "conflict amongst users". Council give a single group the power to block any activity if a single group does not like the location. Which is exactly what happened with the Dog Park and Friends of Knottingly Park. This plan provides no framework for collaborative use of the park, and no conflict resolution process. Yes groups may be consulted on use but can use the wording of Appendix 5 to exclude other groups from the reserve.

This means that this plan does not meet the needs and values of the wider community. Other groups will be excluded from using the reserve and the guidelines for working bees, signage, equipment as all require council consent which has no set process or timeline for approval.

While I think the intention and the general parts of the plan are well thought out and fit for purpose the items mentioned above undermine principles the Dog Owner Collective asked for being the guiding principles of

Sustainability  
Affordability  
Equity  
Quality  
Partnerships  
Accessibility.

## Submission 10



<b>First Name</b>	Luke
<b>Surname</b>	Guyton
<b>Organisation</b>	
<b>Address</b>	31 molloys rd
<b>Phone</b>	02108230660
<b>Email</b>	Lg_lifesgood01@hotmail.com

**All submissions will be public, however, your name can be withheld. Do you wish your name to be withheld?**

No

**Do you wish to speak to your submission at the Council hearing on Tuesday 10 September?**

No

**Do you agree that we should adopt the Reserve Management Policies?**

Yes

**Please provide any feedback in relation to the Reserve Management Policies.**

**Do you agree that we should adopt the Knottingley Park and Arboretum Reserve Management Plan?**

Yes

**Please provide any feedback in relation to the Knottingley Park and Arboretum Reserve Management Plan.**

Hi there, hopefully I get this to you in time.  
I have been thinking that maybe some outside gym equipment e.g. (pull up bars , dip bars) could be a nice touch to the park. If this was something the council was interested in looking in to I would be more than happy to help out.

Thanks,  
Luke Guyton.

**MEETING CLOSURE**