



MINUTES

Audit and Risk Committee Meeting

20 August 2019

**MINUTES OF WAIMATE DISTRICT COUNCIL
AUDIT AND RISK COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, WAIMATE DISTRICT COUNCIL, 125 QUEEN STREET,
WAIMATE ON TUESDAY 20 AUGUST 2019, COMMENCING AT 12.55PM**

PRESENT: Acting Chair: Cr Sheila Paul, Mayor Craig Rowley, Cr Jakki Guilford

APOLOGIES: Cr David Anderson

COUNCILLORS IN ATTENDANCE: Cr Peter Collins, Cr Miriam Morton, Cr Tom O'Connor,
Cr David Owen

STAFF IN ATTENDANCE: Stuart Duncan (Chief Executive), Carolyn Johns (Community and
Strategy Group Manager), Tina Stevenson (Corporate Services
Group Manager), Dan Mitchell (Asset Group Manager), Karalyn Reid
(Committee Secretary)

OPENING

In the absence of a chair, the Deputy Chair Cr Sheila Paul chaired the meeting.

1 APOLOGIES

COMMITTEE RESOLUTION 2019/12

Moved: Cr Jakki Guilford

Seconded: Mayor Craig Rowley

That apologies from Cr David Anderson be received and accepted.

CARRIED

2 VISITORS

Nil

3 CONFLICTS OF INTEREST

Nil

4 IDENTIFICATION OF MAJOR (URGENT) OR MINOR ITEMS NOT ON THE AGENDA

Nil

MINUTES**5 CONFIRMATION OF MINUTES****5.1 MINUTES OF THE AUDIT AND RISK COMMITTEE MEETING HELD ON 11 MARCH 2019****COMMITTEE RESOLUTION 2019/13**

Moved: Cr Sheila Paul

Seconded: Mayor Craig Rowley

That the Minutes of the Audit and Risk Committee Meeting held on 11 March 2019 are adopted as a true and correct record.

CARRIED

REPORTS**6 GENERAL REPORTS****6.1 CORPORATE SERVICES GROUP MANAGER REPORT****COMMITTEE RESOLUTION 2019/14**

Moved: Mayor Craig Rowley

Seconded: Cr Jakki Guilford

That the Corporate Services Group Manager Report is accepted.

CARRIED

Note:

The search for a new Audit and Risk Committee Chair is ongoing.

The Committee discussed cyber security and costs and tangible options to manage the risks, including considering recommendations from the Deloitte Report.

6.2 AUDIT AND RISK COMMITTEE WORKPLAN UPDATE**COMMITTEE RESOLUTION 2019/15**

Moved: Mayor Craig Rowley

Seconded: Cr Jakki Guilford

1. That the Audit and Risk Committee Workplan Update report is accepted; and
2. The Audit and Risk Committee agreed to review the Committee's reporting and Terms of Reference after the new Chair is appointed.

CARRIED

Note:

A discussion was held on the reporting that goes to Council and the Audit and Risk Committee and the specific roles.

6.3 AUDIT NEW ZEALAND INTERIM AUDIT REPORT FOR THE YEAR ENDED 30 JUNE 2019

The Audit and Risk Committee reviewed the Audit NZ report on the interim audit of Council for the year ended 30 June 2019.

COMMITTEE RESOLUTION 2019/16

Moved: Mayor Craig Rowley

Seconded: Cr Jakki Guilford

That the Audit New Zealand Interim Audit Report for the year ended 30 June 2019 report is accepted.

CARRIED

Note:

A discussion was held around progress on the valuation of the Downlands Water Scheme Investment, which was flagged by Audit NZ at the last Audit and Risk Committee meeting.

6.4 EXTERNAL AUDIT RECOMMENDATIONS PROGRESS UPDATE TO 31 JULY 2019

COMMITTEE RESOLUTION 2019/17

Moved: Cr Jakki Guilford

Seconded: Mayor Craig Rowley

That the External Audit Recommendations Progress Update to 31 July 2019 report is accepted

CARRIED

PUBLIC EXCLUDED

7 EXCLUSION OF THE PUBLIC REPORT

RESOLUTION TO EXCLUDE THE PUBLIC

COMMITTEE RESOLUTION 2019/18

Moved: Mayor Craig Rowley

Seconded: Cr Jakki Guilford

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
7.1 - Public Excluded Minutes of the Audit and Risk Committee Meeting held on 11 March 2019	s6(a) - the making available of the information would be likely to prejudice the maintenance of the law, including the prevention, investigation, and detection of offences, and the right to a fair trial	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

<p>7.2 - Corporate Services Group Manager Report - Public Excluded</p>	<p>s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
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CARRIED

8 RE-ADMITTANCE OF THE PUBLIC REPORT

<p>COMMITTEE RESOLUTION 2019/19</p>
<p>Moved: Mayor Craig Rowley Seconded: Cr Jakki Guilford</p>
<p>That the Audit and Risk Committee moves out of Closed Council into Open Council.</p>

CARRIED

MEETING CLOSURE

There being no further business, the Chair closed the meeting at 2.16pm.

The minutes of this meeting are to be confirmed at the next scheduled Audit and Risk Committee Meeting.

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CHAIRPERSON