



MINUTES

Chief Executive's Performance Review Committee Meeting

14 May 2019

**MINUTES OF WAIMATE DISTRICT COUNCIL
CHIEF EXECUTIVE'S PERFORMANCE REVIEW COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, WAIMATE DISTRICT COUNCIL, 125 QUEEN STREET,
WAIMATE ON TUESDAY 14 MAY 2019, COMMENCING AT 1.35PM**

PRESENT: Chair Craig Rowley, Cr Sharyn Cain, Cr Peter Collins
APOLOGIES: Cr David Anderson
IN ATTENDANCE: Fiona Hester-Smith (Human Resources Manager), Stuart Duncan (Chief Executive); Karalyn Reid (Committee Secretary)

OPENING

1 PUBLIC FORUM

There was no public forum held at this meeting.

2 APOLOGIES

COMMITTEE RESOLUTION 2019/1

Moved: Cr Sharyn Cain

Seconded: Cr Peter Collins

That apologies from Cr David Anderson be received and accepted.

CARRIED

3 VISITORS

Nil

4 CONFLICTS OF INTEREST

There were no conflicts of interest identified.

5 IDENTIFICATION OF MAJOR (URGENT) OR MINOR ITEMS NOT ON THE AGENDA

Nil

MINUTES

6 CONFIRMATION OF MINUTES

6.1 MINUTES OF THE CHIEF EXECUTIVE'S PERFORMANCE REVIEW COMMITTEE MEETING HELD ON 21 FEBRUARY 2018

COMMITTEE RESOLUTION 2019/2

Moved: Chair Craig Rowley
Seconded: Cr Sharyn Cain

That the Minutes of the Chief Executive's Performance Review Committee Meeting held on 21 February 2018 be accepted and the recommendations therein be adopted.

CARRIED

6.2 MINUTES OF THE CHIEF EXECUTIVE'S PERFORMANCE REVIEW COMMITTEE MEETING HELD ON 6 MARCH 2018

COMMITTEE RESOLUTION 2019/3

Moved: Chair Craig Rowley
Seconded: Cr Sharyn Cain

That the Minutes of the Chief Executive's Performance Review Committee Meeting held on 6 March 2018 be received and the recommendations therein be adopted.

CARRIED

PUBLIC EXCLUDED

7 EXCLUSION OF THE PUBLIC REPORT

RESOLUTION TO EXCLUDE THE PUBLIC

COMMITTEE RESOLUTION 2019/4

Moved: Cr Sharyn Cain
Seconded: Cr Peter Collins

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
7.1 - Public Excluded Minutes of the Chief Executive's Performance Review Committee Meeting held on 21 February 2018	s6(a) - the making available of the information would be likely to prejudice the maintenance of the law, including the prevention, investigation, and detection of	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under

	offences, and the right to a fair trial	section 6 or section 7
7.2 - Public Excluded Minutes of the Chief Executive's Performance Review Committee Meeting held on 6 March 2018	s6(a) - the making available of the information would be likely to prejudice the maintenance of the law, including the prevention, investigation, and detection of offences, and the right to a fair trial	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
7.3 - Chief Executive's Performance Review Report	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of any local authority	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
7.4 - Chief Executive's Individual Employment Agreement Review	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of any local authority	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
7.5 - Chief Executive's Remuneration Report	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of any local authority s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

CARRIED

8 RE-ADMITTANCE OF THE PUBLIC REPORT

COMMITTEE RESOLUTION 2019/5

Moved: Chair Craig Rowley

Seconded: Cr Sharyn Cain

That Council moves out of Closed Council into Open Council.

CARRIED

MEETING CLOSURE

There being no further business, the Chair closed the meeting at 4.25pm.

The minutes of this meeting are to be confirmed at the next Chief Executive's Performance Review Committee Meeting, and received by Council at the Public Excluded section of the Extraordinary Council Meeting scheduled for 4 June 2019.

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CHAIRPERSON