



MINUTES

Environmental Services and Finance Committee Meeting

30 April 2019

**MINUTES OF WAIMATE DISTRICT COUNCIL
ENVIRONMENTAL SERVICES AND FINANCE COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, WAIMATE DISTRICT COUNCIL, 125 QUEEN STREET,
WAIMATE ON TUESDAY 30 APRIL 2019, COMMENCING AT 9.30AM**

PRESENT: Chair Sharyn Cain, Cr Jakki Guilford, Mayor Craig Rowley, Cr Miriam Morton, Cr Tom O'Connor

APOLOGIES: Cr David Anderson, Cr Peter Collins, Cr David Owen and Cr Sheila Paul

IN ATTENDANCE: Stuart Duncan (Chief Executive), Paul Cooper (Regulatory and Compliance Group Manager), Carolyn Johns (Community and Strategy Group Manager), Michelle Jones (Executive Support Manager), Dan Mitchell (Asset Group Manager), Tina Stevenson (Corporate Services Group Manager), Melissa Thomson (Accountant), Karalyn Reid (Committee Secretary)

OPENING

1 PUBLIC FORUM

Nil

2 APOLOGIES

COMMITTEE RESOLUTION 2019/25

Moved: Cr Miriam Morton
Seconded: Mayor Craig Rowley

That apologies from Cr David Anderson, Cr Peter Collins, Cr David Owen and Cr Sheila Paul be received and accepted.

CARRIED

3 VISITORS

10.00am – Lower Waitaki SCC Zone Committee Annual Report presentation

10.30am – OTOP Zone Committee Annual Report presentation

4 CONFLICTS OF INTEREST

There were no conflicts of interest declared.

5 IDENTIFICATION OF MAJOR (URGENT) OR MINOR ITEMS NOT ON THE AGENDA

Nil

MINUTES

6 CONFIRMATION OF MINUTES

**6.1 MINUTES OF THE ENVIRONMENTAL SERVICES AND FINANCE COMMITTEE
MEETING HELD ON 12 MARCH 2019**

COMMITTEE RESOLUTION 2019/26

Moved: Mayor Craig Rowley

Seconded: Cr Miriam Morton

That the Minutes of the Environmental Services and Finance Committee Meeting held on 12 March 2019 be accepted and the recommendations therein be adopted.

CARRIED

**6.2 MINUTES OF THE WAIMATE DISTRICT COUNCIL APPEAL PANEL COMMITTEE
MEETING HELD ON 5 APRIL 2019**

COMMITTEE RESOLUTION 2019/27

Moved: Mayor Craig Rowley

Seconded: Chair Sharyn Cain

That the Minutes of the Waimate District Council Appeal Panel Committee Meeting held on 5 April 2019 be accepted and the recommendations therein be adopted.

CARRIED

7 RECEIPT OF MINUTES

**7.1 MINUTES OF THE WAIMATE COMMUNITY ANZAC GROUP COMMITTEE MEETING
HELD ON 26 FEBRUARY 2019**

COMMITTEE RESOLUTION 2019/28

Moved: Cr Jakki Guilford

Seconded: Mayor Craig Rowley

That the confirmed minutes of the Waimate Community ANZAC Group Committee Meeting held on 26 February 2019 be received.

CARRIED

**7.2 MINUTES OF THE WAIMATE DISTRICT CIVIC AWARDS COMMITTEE MEETING
HELD ON 12 FEBRUARY 2019**

COMMITTEE RESOLUTION 2019/29

Moved: Mayor Craig Rowley

Seconded: Chair Sharyn Cain

That the unconfirmed minutes of the Waimate District Civic Awards Committee Meeting held on 12 February 2019 be received.

CARRIED

7.3 MINUTES OF THE LOWER WAITAKI SOUTH COASTAL CANTERBURY ZONE COMMITTEE MEETING HELD ON 20 MARCH 2019

COMMITTEE RESOLUTION 2019/30

Moved: Cr Jakki Guilford
Seconded: Cr Tom O'Connor

That the confirmed minutes of the Lower Waitaki South Coastal Canterbury Zone Committee Meeting held on 20 March 2019 be received.

CARRIED

7.4 MINUTES OF THE ORARI-TEMUKA-OPIHI-PAREORA ZONE COMMITTEE MEETING HELD ON 1 APRIL 2019

COMMITTEE RESOLUTION 2019/31

Moved: Cr Jakki Guilford
Seconded: Mayor Craig Rowley

That the confirmed minutes of the Orari-Temuka-Opihi-Pareora Zone Committee Meeting held on 1 April 2019 be received.

CARRIED

REPORTS

8 REGULATORY AND COMPLIANCE GROUP REPORT

8.1 REGULATORY AND COMPLIANCE GROUP REPORT

COMMITTEE RESOLUTION 2019/32

Moved: Mayor Craig Rowley
Seconded: Cr Jakki Guilford

That the Regulatory and Compliance Group Manager's report is accepted.

CARRIED

Note:

Civil Defence: The Committee asked for a presentation in the near future from Council's Emergency Management Officer that includes creating a local disaster plan that incorporates the issues of the Waimate District's potential isolation in a Civil Defence Event.

9 CORPORATE SERVICES GROUP REPORT

9.1 CORPORATE SERVICES GROUP REPORT

COMMITTEE RESOLUTION 2019/33

Moved: Mayor Craig Rowley

Seconded: Cr Jakki Guilford

That the Corporate Services Group Management Report is accepted.

CARRIED

Note:

The recent Interim Audit went well. When the report is received it will be presented to the 10 June Audit and Risk Committee.

There was a good turnout and positive comments from staff and councillors who attended the recent Fraud Awareness training.

The public notice sent with the latest rates invoices to encourage ratepayers to take up the option to have their invoices emailed has had a good response already.

9.2 FINANCE REPORT - FOR THE 8 MONTHS ENDED 28 FEBRUARY 2019

COMMITTEE RESOLUTION 2019/34

Moved: Chair Sharyn Cain

Seconded: Mayor Craig Rowley

That the Finance Report for the 8 months ended 28 February 2019 be accepted.

CARRIED

10 GENERAL REPORTS

10.1 LOWER WAITAKI SOUTH COASTAL CANTERBURY ZONE COMMITTEE ANNUAL REPORT PRESENTATION - 10.00AM

The Environmental Services and Finance Committee received the Lower Waitaki South Coastal Canterbury (LWSCC) Zone Committee 2018 Annual Report.

Chair of the LWSCC Zone Committee, Kate White and Environment Canterbury Zone Manager Chris Eccleston and Zone Facilitator Dave Moore were in attendance.

COMMITTEE RESOLUTION 2019/35

Moved: Chair Sharyn Cain

Seconded: Cr Jakki Guilford

That the Lower Waitaki South Coastal Canterbury Zone Committee 2018 - Annual Report is received.

CARRIED

Note:

Chair Kate White expressed her thanks to Council for being the lead Council for the Lower Waitaki South Coastal Canterbury Zone Committee and providing Cr Jakki Guilford as Council Representative, the Waimate Event Centre as the venue and the Minute Secretary.

Mayor Rowley thanked the Zone Committee for the decision to investigate the augmentation of Lake Wainono, and offered to be part of the conversation with Environment Canterbury, the Runanga, stakeholders and the community.

10.2 ORARI TEMUKA OPIHI PAREORA ZONE COMMITTEE ANNUAL REPORT PRESENTATION - 10.30AM

The Environmental Services and Finance Committee received the Orari Temuka Opihi Pareora (OTOP) Zone Committee 2018 Annual Report.

Environment Canterbury Zone Manager Chris Eccleston and Zone Facilitator Dave Moore were in attendance.

COMMITTEE RESOLUTION 2019/37

Moved: Chair Sharyn Cain
Seconded: Mayor Craig Rowley

That the Orari Temuka Opihi Pareora Zone Committee 2018 Annual Report is received.

CARRIED

The Committee adjourned at 10.07am for morning tea.
The Committee reconvened at 10.20am.

PUBLIC EXCLUDED

11 EXCLUSION OF THE PUBLIC REPORT

RESOLUTION TO EXCLUDE THE PUBLIC

COMMITTEE RESOLUTION 2019/38

Moved: Cr Tom O'Connor
Seconded: Cr Miriam Morton

That the public be excluded from the following parts of the proceedings of this meeting. The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
11.1 - Public Excluded Minutes of the Environmental Services and Finance Committee Meeting held on 12 March 2019	s6(a) - the making available of the information would be likely to prejudice the maintenance of the law, including the prevention, investigation, and detection of offences, and the right to a fair trial	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

<p>11.2 - Alpine Energy Shareholders Report - February 2019</p>	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
<p>11.3 - Alpine Energy Draft Statement of Corporate Intent 31 March 2020-2022</p>	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>

CARRIED

12 RE-ADMITTANCE OF THE PUBLIC REPORT

<p>COMMITTEE RESOLUTION 2019/39</p>
<p>Moved: Cr Miriam Morton Seconded: Cr Jakki Guilford</p>
<p>That Council moves out of Closed Council into Open Council.</p>
<p>CARRIED</p>

MEETING CLOSURE

There being no further business, the Chair closed the meeting at 10.50am.

The minutes of this meeting are to be confirmed at the Environmental Services and Finance Committee Meeting to be held on 4 June 2019.

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CHAIRPERSON