



MINUTES

District Infrastructure Committee Meeting

30 April 2019

**MINUTES OF WAIMATE DISTRICT COUNCIL
DISTRICT INFRASTRUCTURE COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, WAIMATE DISTRICT COUNCIL, 125 QUEEN STREET,
WAIMATE ON TUESDAY 30 APRIL 2019, COMMENCING AT 10.52AM**

PRESENT: Chair Miriam Morton, Cr Tom O'Connor, Mayor Craig Rowley, Cr Sharyn Cain, Cr Jakki Guilford.

APOLOGIES: Cr David Anderson, Cr Peter Collins, Cr David Owen and Cr Sheila Paul

IN ATTENDANCE: Stuart Duncan (Chief Executive), Carolyn Johns (Community and Strategy Group Manager), Michelle Jones (Executive Support Manager), Leo Milani (Policy Analyst), Dan Mitchell (Asset Group Manager), Rob Moffat (Roading Manager), Paul Roberts (Water and Waste Manager), Tina Stevenson (Corporate Services Group Manager), Graeme Watts (Parks and Reserves Manager), Karalyn Reid (Committee Secretary)

OPENING

1 PUBLIC FORUM

Nil

2 APOLOGIES

COMMITTEE RESOLUTION 2019/10

Moved: Cr Sharyn Cain
Seconded: Cr Jakki Guilford

That apologies from Cr David Anderson, Cr Peter Collins, Cr David Owen and Cr Sheila Paul be received and accepted.

CARRIED

3 VISITORS

Nil

4 CONFLICTS OF INTEREST

There were no conflicts of interest declared

5 IDENTIFICATION OF MAJOR (URGENT) OR MINOR ITEMS NOT ON THE AGENDA

Nil

The Chair noted the late Project Reports were emailed prior to the meeting and tabled and would be taken under the relevant agenda item.

MINUTES

6 CONFIRMATION OF MINUTES

6.1 MINUTES OF THE DISTRICT INFRASTRUCTURE COMMITTEE MEETING HELD ON 12 MARCH 2019**COMMITTEE RESOLUTION 2019/11**

Moved: Cr Sharyn Cain
Seconded: Mayor Craig Rowley

That the Minutes of the District Infrastructure Committee Meeting held on 12 March 2019 be accepted and the recommendations therein be adopted.

CARRIED

REPORTS**7 ASSET GROUP REPORT****7.1 MANAGEMENT REPORT - 3 WATERS AND SOLID WASTE**

The Water Sewerage and Waste Quarterly Projects Report 1 January 2019 to 31 March 2019 was tabled at the meeting, and had been emailed prior to the meeting.

The Water and Waste Water Manager introduced Three Waters Engineer Dave McIntyre.

COMMITTEE RESOLUTION 2019/12

Moved: Cr Sharyn Cain
Seconded: Mayor Craig Rowley

That the Management Report – 3 Waters and Solid Waste, together with the tabled Water Sewerage and Waste Quarterly Projects Report 1 January 2019 to 31 March 2019, is accepted.

CARRIED

Note:

The second-hand compactor which is to be purchased from Timaru District Council is still in service, but should be ready to transported down in approximately four weeks which will allow the site to be ready and prepared.

The Committee complimented the new Manager of Metallic Sweeping for his efforts on providing information to the community. Council's Communications Officer will be assisting with publicising information and education on solid waste in a variety of different media.

The St Andrews Community has accepted the location of the recycling bins and had no desire at the current time to look at other options for their location.

7.2 MANAGEMENT REPORT - PARKS & RESERVES

The Parks and Reserves Projects Report 1 January 2019 to 31 March 2019 was tabled at the meeting, and had been emailed prior to the meeting.

COMMITTEE RESOLUTION 2019/13

Moved: Cr Tom O'Connor
Seconded: Cr Sharyn Cain

That the Management Report – Parks and Reserves, together with the tabled Parks and Reserves Projects Report 1 January 2019 to 31 March 2019, is accepted.

CARRIED**Note:**

The Committee asked that the replacement of the pavilion including plans and options at Victoria Park will be discussed as a future workshop item, as well as the long term use of the rental house once the rental contract is completed.

Early camping (campers arriving early and fencing off large areas) continues to be an issue but will be looked at as part of an overall Management Plan of camping.

Operational Requests for Action – The Knottingley Park Reserve Management Plan is almost ready to bring to Council as a workshop item.

7.3 MANAGEMENT REPORT - ROADING

The Roothing and Footpaths Projects Report 1 January 2019 to 31 March 2019 was tabled at the meeting, and had been emailed prior to the meeting.

COMMITTEE RESOLUTION 2019/14

Moved: Mayor Craig Rowley

Seconded: Cr Tom O'Connor

That the Management Report – Roothing, together with the tabled Roothing and Footpaths Projects Report 1 January 2019 to 31 March 2019, is accepted.

CARRIED**Note:**

Operational Request for Action - Street Lighting Extension: A primary estimate has been received and will be reviewed.

7.4 MANAGEMENT REPORT - PROPERTY

The Property Projects Report 1 January 2019 to 31 March 2019 was tabled at the meeting, and had been emailed prior to the meeting.

COMMITTEE RESOLUTION 2019/15

Moved: Mayor Craig Rowley

Seconded: Cr Tom O'Connor

That the Management Report – Property, together with the tabled Property Projects Report 1 January 2019 to 31 March 2019, is accepted.

CARRIED**Note:**

Quarterly Projects Report – Property: The Committee agreed that staff should look at Government's infrastructure funding options on an ongoing basis rather than waiting for the full review of the district public toilet network to be completed.

7.5 UNMANNED AIRCRAFT POLICY 317

The Chief Executive declared he was the owner of a drone, and had a potential conflict of interest in this agenda item and would not participate in the discussion.

The Committee reviewed an improved policy on operating/using unmanned aircrafts over areas controlled by Waimate District Council.

COMMITTEE RESOLUTION 2019/16

Moved: Mayor Craig Rowley

Seconded: Cr Tom O'Connor

1. That the Unmanned Aircraft Policy 317 report is accepted; and
2. The District Infrastructure Committee adopt the Unmanned Aircraft Policy 317, as presented.

CARRIED

PUBLIC EXCLUDED

8 EXCLUSION OF THE PUBLIC REPORT

RESOLUTION TO EXCLUDE THE PUBLIC

COMMITTEE RESOLUTION 2019/17

Moved: Cr Sharyn Cain

Seconded: Cr Jakki Guilford

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<p>8.1 - Public Excluded Minutes of the District Infrastructure Committee Meeting held on 12 March 2019</p>	<p>s6(a) - the making available of the information would be likely to prejudice the maintenance of the law, including the prevention, investigation, and detection of offences, and the right to a fair trial</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>

CARRIED

9 RE-ADMITTANCE OF THE PUBLIC REPORT

COMMITTEE RESOLUTION 2019/18

Moved: Mayor Craig Rowley

Seconded: Cr Jakki Guilford

That Council moves out of Closed Council into Open Council.

CARRIED

MEETING CLOSURE

There being no further business, the Chair closed the meeting at 12.00pm.

The minutes of this meeting are to be confirmed at the District Infrastructure Committee Meeting to held on 4 June 2019.

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CHAIRPERSON