



MINUTES

Ordinary Council Meeting

2 April 2019

**MINUTES OF WAIMATE DISTRICT COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBER, WAIMATE DISTRICT COUNCIL, 125 QUEEN STREET,
WAIMATE ON TUESDAY 2 APRIL 2019, COMMENCING AT 9.30AM**

PRESENT: Mayor Craig Rowley (Chair), Cr Sharyn Cain, Cr David Anderson, Cr Peter Collins, Cr Miriam Morton, Cr Jakki Guilford, Cr Tom O'Connor, Cr Sheila Paul

APOLOGIES: Cr David Owen

IN ATTENDANCE: Stuart Duncan (Chief Executive), Paul Cooper (Regulatory and Compliance Group Manager), Carolyn Johns (Community and Strategy Group Manager), Michelle Jones (Executive Support Manager), Dan Mitchell (Asset Group Manager), Tina Stevenson (Corporate Services Group Manager), Helen Strachan (Committee Secretary)

OPENING

1 COUNCIL PRAYER

Joanna Kuriger, of Waimate Connect Church, opened the Council Meeting with a prayer and lit the Ministers' Association candle.

Council observed a minute's silence in remembrance of the victims of the Christchurch attack on Friday 15 March 2019.

2 PUBLIC FORUM

There were no speakers at the Public Forum.

3 APOLOGIES

RESOLUTION 2019/19

Moved: Cr Miriam Morton

Seconded: Cr Jakki Guilford

That the apology received from Cr Owen be accepted.

CARRIED

4 VISITORS

10.30am – Civic Award Presentation to Warren Herron

10.30am – Council Acknowledgement to Graeme Walker

11.00am – Winter Air Presentation by Environment Canterbury

5 CONFLICTS OF INTEREST

The Chair called for Conflicts of Interests. There were no Conflicts of Interest identified.

6 IDENTIFICATION OF MAJOR (URGENT) OR MINOR ITEMS NOT ON THE AGENDA

There were no major/minor items identified.

MINUTES

7 CONFIRMATION OF MINUTES

7.1 MINUTES OF THE COUNCIL MEETING HELD ON 19 FEBRUARY 2019

RESOLUTION 2019/20

Moved: Cr Jakki Guilford
Seconded: Cr David Anderson

That the Minutes of the Council Meeting held on 19 February 2019 be received and the recommendations therein be adopted.

CARRIED

Note:

Council expressed their thanks to Michelle Jones and her team for the roll out of the new logo.

8 RECEIPT OF MINUTES

Nil

REPORTS

9 MAYOR'S REPORT

9.1 MAYOR'S REPORT

RESOLUTION 2019/21

Moved: Mayor Craig Rowley
Seconded: Cr Jakki Guilford

That the Mayor's Report is accepted.

CARRIED

Note:

The meeting with Margot Christeller on 19 March 2019 was held at Lincoln, not Methven.

10 COUNCILLORS' REPORTS**10.1 COUNCILLORS' REPORT****RESOLUTION 2019/22**

Moved: Cr Miriam Morton
Seconded: Cr David Anderson

That the Councillors' Report is accepted.

CARRIED

Note:

Cr Guilford noted she attended the Employment Passport Initiative meeting at Council on 14 February 2019.

Cr Cain noted the CRED's Value Add meeting she attended with the Mayor on 19 March 2019 was held at Lincoln, not Methven.

Cr Cain noted she will give a presentation on the Rural & Provincial and Zone 5 & 6 Meetings at an upcoming Council Workshop.

11 CHIEF EXECUTIVE'S REPORT**11.1 CHIEF EXECUTIVE'S REPORT****RESOLUTION 2019/23**

Moved: Chair Craig Rowley
Seconded: Cr Sharyn Cain

That the Chief Executive's Report is accepted.

CARRIED

11.2 Affixing of the Common Seal was taken later in the agenda.

12 COUNCIL ACTIONS REPORT**12.1 COUNCIL OUTSTANDING ACTIONS REPORT****RESOLUTION 2019/24**

Moved: Cr Jakki Guilford
Seconded: Cr David Anderson

That the Council Outstanding Actions Report is accepted.

CARRIED

13 HUMAN RESOURCES REPORT**13.1 HUMAN RESOURCES REPORT****RESOLUTION 2019/25**

Moved: Cr Sharyn Cain

Seconded: Cr Sheila Paul

That the Human Resources Manager's report is accepted.

CARRIED

14 HEALTH AND SAFETY REPORT**14.1 HEALTH AND SAFETY UPDATE****RESOLUTION 2019/26**

Moved: Cr Sharyn Cain

Seconded: Cr Sheila Paul

That the Health and Safety update report is accepted.

CARRIED

15 AUDIT AND RISK COMMITTEE REPORT**15.1 AUDIT AND RISK COMMITTEE CHAIR'S REPORT****RESOLUTION 2019/27**

Moved: Mayor Craig Rowley

Seconded: Cr David Anderson

That the Audit and Risk Committee Chair's Report is accepted.

In Favour: Crs David Anderson, Peter Collins, Jakki Guilford, Miriam Morton, Tom O'Connor and Mayor Craig Rowley

Against: Cr Sheila Paul

Abstained: Cr Sharyn Cain

CARRIED 6/1

Note:

Council had a discussion on the content of the report.

16 GENERAL REPORTS**16.1 FEES AND CHARGES 2019/20**

Council considered the Waimate District Council's Fees and Charges for 2019/20.

RESOLUTION 2019/28

Moved: Cr Sharyn Cain

Seconded: Cr Sheila Paul

That Council adopts the Fees and Charges 2019/20, effective 1 July 2019.

CARRIED**16.2 HERITAGE GRANT APPLICATIONS**

Council considered funding applications from Waimate Historical Society Inc. and Margaret Wells.

RESOLUTION 2019/29

Moved: Cr Sharyn Cain

Seconded: Cr Jakki Guilford

That this item be moved to the Public Excluded part of the meeting.

CARRIED**16.6 DISTRICT PLAN CHANGES/REVIEW**

Council were given possible issues/topics for change or review within the Waimate District Plan.

RESOLUTION 2019/30

Moved: Cr Sharyn Cain

Seconded: Mayor Craig Rowley

1. That the District Plan Changes/Review report is accepted; and
2. That Council carries out preliminary investigation and research on any issues or topics identified, and subsequent to that material prepared for a District Plan Review Scoping Workshop in the coming months.

CARRIED**11.2 AFFIXING OF THE COMMON SEAL****RESOLUTION 2019/31**

Moved: Cr Sharyn Cain

Seconded: Cr Sheila Paul

That the following document has been executed under the Common Seal of the Council:

- a. Sections 72 & 73 of the Building Act 2004 Notice for Neville George Burnby and Judith Anne Burnby of St Andrews.

CARRIED

16.3 2019 WAIMATE DISTRICT CIVIC AWARD PRESENTATION - 10.30AM

The Mayor presented a Civic Award to Warren Herron, as Warren was unable to attend the Civic Awards Function on 6 March 2019 at the Waimate Event Centre.

16.4 COUNCIL ACKNOWLEDGEMENT - GRAEME WALKER - 10.30AM

The Mayor presented Graeme Walker with a small retirement gift in appreciation of his long association with Council.

The meeting adjourned at 10.40am for morning tea.
The meeting reconvened at 11:08am.

16.5 ENVIRONMENT CANTERBURY PRESENTATION: PRE-WINTER AIR BRIEFING AND CHANGES GOING FORWARD - 11.00AM

Cr Peter Scott and Environment Canterbury staff presented a Waimate Airshed briefing for the 2019 year, including the potential issues of sourcing a "Good Wood" merchant in Waimate. Environment Canterbury staff in Timaru are available to answer questions from ratepayers.

17 CONSIDERATION OF MAJOR (URGENT) OR MINOR ITEMS NOT ON THE AGENDA

Nil

PUBLIC EXCLUDED**18 EXCLUSION OF THE PUBLIC REPORT****RESOLUTION TO EXCLUDE THE PUBLIC****RESOLUTION 2019/32**

Moved: Cr Sharyn Cain
Seconded: Cr Jakki Guilford

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
16.2 – Heritage Grant Application	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good

	unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.	reason for withholding would exist under section 6 or section 7
18.1 - Public Excluded Minutes of the Council Meeting held on 19 February 2019	s6(a) - the making available of the information would be likely to prejudice the maintenance of the law, including the prevention, investigation, and detection of offences, and the right to a fair trial	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
18.2 - Public Excluded Recommendations of the District Infrastructure Committee Meeting held on 12 March 2019	s6(a) - the making available of the information would be likely to prejudice the maintenance of the law, including the prevention, investigation, and detection of offences, and the right to a fair trial	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

CARRIED

19 RE-ADMITTANCE OF THE PUBLIC REPORT

<p>RESOLUTION 2019/33</p> <p>Moved: Cr Sheila Paul Seconded: Cr Sharyn Cain</p> <p>That Council moves out of Closed Council into Open Council.</p> <p style="text-align: right;">CARRIED</p>
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20 RESOLUTION FROM PUBLIC EXCLUDED BROUGHT INTO PUBLIC SECTION

<p>WAIMATE COURTHOUSE - PROPOSED ROOF REPAIRS</p> <p>The decision taken in the public excluded section of the meeting was resolved to be brought into public.</p> <p>RESOLUTION 2019/34</p> <p>Moved: Cr Jakki Guilford Seconded: Cr Tom O'Connor</p> <p>That Council undertake repairs to the Courthouse roof on both the left and right hand side; and that up to \$56,000 excluding GST be funded from the Council Property reserve.</p> <p style="text-align: right;">CARRIED</p>
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MEETING CLOSURE

There being no further business, the Chair declared the meeting closed at 12:32pm.

The minutes of this meeting are to be confirmed at the Ordinary Council Meeting scheduled on 14 May 2019.

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CHAIRPERSON