



# MINUTES

## District Infrastructure Committee Meeting

12 March 2019

**MINUTES OF WAIMATE DISTRICT COUNCIL  
DISTRICT INFRASTRUCTURE COMMITTEE MEETING  
HELD AT THE COUNCIL CHAMBER, WAIMATE DISTRICT COUNCIL, 125 QUEEN STREET,  
WAIMATE ON TUESDAY 12 MARCH 2019, COMMENCING AT 10.18AM**

**PRESENT:** Chair Miriam Morton, Cr Tom O'Connor, Mayor Craig Rowley, Cr Sharyn Cain, Cr Peter Collins, Cr David Owen, Cr Sheila Paul

**APOLOGIES:** Cr David Anderson, Cr Jakki Guilford

**IN ATTENDANCE:** Stuart Duncan (Chief Executive), Paul Cooper (Regulatory and Compliance Group Manager), Carolyn Johns (Community and Strategy Group Manager), Michelle Jones (Executive Support Manager), Partial: Rob Moffat (Roading Manager), Partial: Paul Roberts (Water and Waste Manager), Tina Stevenson (Corporate Services Group Manager), Partial: Graeme Watts (Parks and Reserves Manager), Karalyn Reid (Committee Secretary)

## OPENING

### 1 PUBLIC FORUM

Nil

### 2 APOLOGIES

#### COMMITTEE RESOLUTION 2019/2

Moved: Cr Peter Collins

Seconded: Cr Sharyn Cain

That apologies from Cr David Anderson and Cr Jakki Guilford be received and accepted.

**CARRIED**

### 3 VISITORS

Nil

### 4 CONFLICTS OF INTEREST

Nil

### 5 IDENTIFICATION OF MAJOR (URGENT) OR MINOR ITEMS NOT ON THE AGENDA

Nil

## MINUTES

### 6 CONFIRMATION OF MINUTES

**6.1 MINUTES OF THE DISTRICT INFRASTRUCTURE COMMITTEE MEETING HELD ON 29 JANUARY 2019****COMMITTEE RESOLUTION 2019/3**

Moved: Cr Sheila Paul  
Seconded: Mayor Craig Rowley

That the Minutes of the District Infrastructure Committee Meeting held on 29 January 2019 be received and the recommendations therein be adopted.

**CARRIED**

**REPORTS****7 ASSET GROUP REPORT****7.1 MANAGEMENT REPORT - 3 WATERS AND SOLID WASTE****COMMITTEE RESOLUTION 2019/4**

Moved: Cr Sharyn Cain  
Seconded: Cr Peter Collins

That the Management Report – 3 Waters and Solid Waste is accepted.

**CARRIED**

**Note:**

A discussion was held on alleged Waitaki residents bringing over recycling to the Glenavy Recycle Centre and rubbish being left at recycling centres and other areas, and staff were asked to look at undertaking district-wide education on recycling and rubbish, and to look at the option of purchasing more static cameras.

**7.2 MANAGEMENT REPORT - ROADING****COMMITTEE RESOLUTION 2019/5**

Moved: Cr Sharyn Cain  
Seconded: Cr Tom O'Connor

That the Management Report – Roading is accepted.

**CARRIED**

**Note:**

Staff were asked to update the progress of the Operational Requests.

**7.3 MANAGEMENT REPORT - PARKS & RESERVES****COMMITTEE RESOLUTION 2019/6**

Moved: Mayor Craig Rowley

Seconded: Cr Sheila Paul

That the Management Report – Parks and Reserves is accepted.

**CARRIED**

**Note:**

A discussion was held and staff asked to look at promoting our district's facilities to neighbouring schools for their camps.

**8 GENERAL REPORTS****8.1 RECEIPT OF MINUTES - RURAL WATER SCHEME****COMMITTEE RESOLUTION 2019/7**

Moved: Cr Sharyn Cain

Seconded: Cr Sheila Paul

That the District Infrastructure Committee receives minutes from the following:

- a. Waikakahi Rural Water Scheme Committee – 27 March 2018
- b. Cannington-Motukaika Rural Water Scheme Committee – 11 July 2018
- c. Hook Waituna Rural Water Scheme Committee – 15 August 2018

**CARRIED**

**PUBLIC EXCLUDED****9 EXCLUSION OF THE PUBLIC REPORT****RESOLUTION TO EXCLUDE THE PUBLIC****COMMITTEE RESOLUTION 2019/8**

Moved: Cr Sheila Paul  
 Seconded: Cr Sharyn Cain

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under section 48 for the passing of this resolution</b>
<b>9.1 - Public Excluded Minutes of the District Infrastructure Committee Meeting held on 29 January 2019</b>	s6(a) - the making available of the information would be likely to prejudice the maintenance of the law, including the prevention, investigation, and detection of offences, and the right to a fair trial	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>9.2 - Waimate Courthouse - Proposed Roof Repairs</b>	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

**CARRIED****10 RE-ADMITTANCE OF THE PUBLIC REPORT****COMMITTEE RESOLUTION 2019/9**

Moved: Mayor Craig Rowley  
 Seconded: Cr Sheila Paul

That Council moves out of Closed Council into Open Council.

**CARRIED****MEETING CLOSURE**

There being no further business, the Chair closed the meeting at 11.23am.

The minutes of this meeting were confirmed at the District Infrastructure Committee Meeting held on 30 April 2019.

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**CHAIRPERSON**