

Agenda

**Notice is hereby given of
a District Infrastructure Committee Meeting**

Tuesday 12 March 2019

To follow Environmental Services and Finance
Committee meeting

Council Chamber
Waimate District Council
125 Queen Street
Waimate

www.waimatedc.govt.nz

Notice is hereby given that a meeting of the District Infrastructure Committee will be held in the Council Chamber, Waimate District Council, 125 Queen Street, Waimate, on Tuesday 12 March 2019, To follow Environmental Services and Finance Committee meeting.

Committee Membership

| | |
|----------------|--------------------|
| Miriam Morton | Chairperson |
| Tom O'Connor | Deputy Chairperson |
| Craig Rowley | Mayor |
| Sharyn Cain | Deputy Mayor |
| David Anderson | Councillor |
| Peter Collins | Councillor |
| Jakki Guilford | Councillor |
| David Owen | Councillor |
| Sheila Paul | Councillor |

Quorum – no less than five members

Significance Consideration

Evaluation: Council officers, in preparing these reports have had regard to Council's Significance and Engagement Policy. Council and Committee members will make the final assessment on whether the subject under consideration is to be regarded as being significant or not. Unless Council or Committee explicitly determines that the subject under consideration is to be deemed significant then the subject will be deemed as not being significant.

Decision Making

The Council, in considering each matter, must be:

- i. Satisfied that it has sufficient information about the practicable options and their benefits, costs and impacts, bearing in mind the significance of the decision;
- ii. Satisfied that it knows enough about and will give adequate consideration to the views and preferences of affected and interested parties bearing in mind the significance of the decisions to be made.

Stuart Duncan
Chief Executive

Order Of Business

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OPENING

- 1 PUBLIC FORUM**
- 2 APOLOGIES**
- 3 VISITORS**
- 4 CONFLICTS OF INTEREST**

As per the Local Authorities (Members' Interests) Act 1968 (as below), the Chair will enquire if there are any Conflicts of Interest to be declared on any item on the agenda, and if so, for any member to declare this interest.

Local Authorities (Members' Interests) Act 1968

Councillors are reminded that if they have a pecuniary interest in any item on the agenda, then they must declare this interest and refrain from discussing or voting on this item and are advised to withdraw from the meeting table.

5 IDENTIFICATION OF MAJOR (URGENT) OR MINOR ITEMS NOT ON THE AGENDA

1. The Chair will call for any major (urgent business) or minor items not on the agenda to be raised according to Standing Orders, as below:

a. Standing Orders 3.7.5 – Major Items

An item not on the agenda for a meeting may be dealt with at the meeting if the local authority by resolution so decides, and the presiding member explains at the meeting at a time when it is open to the public –

- i. The reason why the item was not listed on the agenda; and
- ii. The reason why discussion of the item cannot be delayed until a subsequent meeting.

b. Standing Orders 3.7.6 – Minor Items

An item not on the agenda for a meeting may be dealt with at the meeting if –

- i. That item is a minor matter relating to the general business of the local authority; and
- ii. The presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- iii. No resolution, decision, or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.

MINUTES**6 CONFIRMATION OF MINUTES****6.1 MINUTES OF THE DISTRICT INFRASTRUCTURE COMMITTEE MEETING HELD ON 29 JANUARY 2019**

Author: Karalyn Reid, Committee Secretary and PA to the Mayor

Authoriser: Dan Mitchell, Asset Group Manager

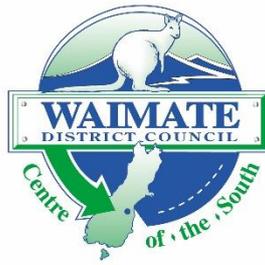
Attachments: 1. Minutes of the District Infrastructure Committee Meeting held on 29 January 2019

PURPOSE

To present the unconfirmed Minutes from the District Infrastructure Committee Meeting held on 29 January 2019 for confirmation.

RECOMMENDATION

That the Minutes of the District Infrastructure Committee Meeting held on 29 January 2019 be received and the recommendations therein be adopted



MINUTES

District Infrastructure Committee Meeting

29 January 2019

**MINUTES OF WAIMATE DISTRICT COUNCIL
DISTRICT INFRASTRUCTURE COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, WAIMATE DISTRICT COUNCIL, 125 QUEEN STREET,
WAIMATE ON TUESDAY 29 JANUARY 2019, COMMENCING AT 10.55AM**

PRESENT: Chair: Cr Miriam Morton, Cr Tom O'Connor, Mayor Craig Rowley, Cr Peter Collins, Cr Jakki Guilford, Cr David Owen, Cr Sheila Paul

APOLOGIES: Cr David Anderson, Cr Sharyn Cain

IN ATTENDANCE: Stuart Duncan (Chief Executive), Carolyn Johns (Community and Strategy Group Manager), Michelle Jones (Executive Support Manager), Tina Stevenson (Corporate Services Group Manager), Dan Mitchell (Asset Group Manager), Karalyn Reid (Committee Secretary)

Part of Meeting: Rob Moffat (Roading Manager), Graeme Watts (Parks and Reserves Manager), Paul Roberts (Water and Waste Manager)

OPENING

1 PUBLIC FORUM

There was no Public Forum held at this meeting.

2 APOLOGIES

COMMITTEE RESOLUTION 2019/1

Moved: Cr David Owen

Seconded: Cr Tom O'Connor

That apologies from Cr David Anderson and Cr Sharyn Cain be received and accepted.

CARRIED

3 VISITORS

There were no visitors at this meeting.

4 CONFLICTS OF INTEREST

There were no Conflicts of Interest declared.

5 IDENTIFICATION OF MAJOR (URGENT) OR MINOR ITEMS NOT ON THE AGENDA

There were no Major or Minor Items identified.

MINUTES

6 CONFIRMATION OF MINUTES

6.1 MINUTES OF THE DISTRICT INFRASTRUCTURE COMMITTEE MEETING HELD ON 6 NOVEMBER 2018**COMMITTEE RESOLUTION 2019/2**

Moved: Mayor Craig Rowley

Seconded: Cr Peter Collins

That the Minutes of the District Infrastructure Committee Meeting held on 6 November 2018 be received and the recommendations therein be adopted.

CARRIED

Matters Arising:

8.2 Management Report – Roading: It was noted the portable speed trailer was not set up in Glenavy over the holiday period. Staff advised the sockets have been installed for the new speed signs at Glenavy, and the traffic counter has been set up. NZTA intend to complete before and after speed tests.

The Committee asked staff to keep pushing NZTA on promised work in the district.

REPORTS**7 ASSET GROUP REPORT****7.1 MANAGEMENT REPORT - 3 WATERS AND SOLID WASTE****COMMITTEE RESOLUTION 2019/3**

Moved: Mayor Craig Rowley

Seconded: Cr Peter Collins

That the Management Report – 3 Waters and Solid Waste is accepted.

CARRIED

Note:

Acknowledgments were made to the Chief Executive and staff on their excellent work around the 3 Waters Review and Drinking Water Standards.

The success for the 'Don't put wipes down our pipes' public messaging was noted, and thanks extended to the management of Lister Home, and other residents.

7.2 MANAGEMENT REPORT - PARKS & RESERVES**COMMITTEE RESOLUTION 2019/4**

Moved: Cr Peter Collins

Seconded: Cr Jakki Guilford

That the Management Report – Parks and Reserves is accepted.

CARRIED

7.3 MANAGEMENT REPORT - ROADING**COMMITTEE RESOLUTION 2019/5**

Moved: Mayor Craig Rowley

Seconded: Cr David Owen

That the Management Report – Roading is accepted.

CARRIED

7.4 QUARTERLY PROJECT REPORT - PROPERTY**COMMITTEE RESOLUTION 2019/6**

Moved: Cr Miriam Morton

Seconded: Cr Jakki Guilford

That the Quarterly Project Report – Property is accepted.

CARRIED

Note:

The Committee expressed disappointment on the delay in the district wide review of the public toilets due to resourcing and other factors that may affect the review, such as the proposed re-development of the library and private development of the town centre.

8 GENERAL REPORTS**8.1 DEVELOPMENT OF THE KNOTTINGLEY PARK AND ARBORETUM RESERVE MANAGEMENT PLAN**

The District Infrastructure Committee considered giving approval to draft both the Reserve Management Plan for Knottingley Park and develop a General Reserves policy.

COMMITTEE RESOLUTION 2019/7

Moved: Cr Sheila Paul

Seconded: Cr Peter Collins

1. That the Development of the Knottingley Park and Arboretum Reserve Management Plan report is accepted; and
2. That the District Infrastructure Committee recommends to Council that staff develop both a draft Reserve Management Plan and associated supporting framework and policy; and that \$13,120, excluding GST, be funded from the Knottingley Park reserve.

CARRIED

PUBLIC EXCLUDED**9 EXCLUSION OF THE PUBLIC REPORT****RESOLUTION TO EXCLUDE THE PUBLIC****COMMITTEE RESOLUTION 2019/8**

Moved: Mayor Craig Rowley

Seconded: Cr Sheila Paul

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

| General subject of each matter to be considered | Reason for passing this resolution in relation to each matter | Ground(s) under section 48 for the passing of this resolution |
|---|--|--|
| 9.1 - Public Excluded Minutes of the District Infrastructure Committee Meeting held on 6 November 2018 | s6(a) - the making available of the information would be likely to prejudice the maintenance of the law, including the prevention, investigation, and detection of offences, and the right to a fair trial | s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7 |

CARRIED

10 RE-ADMITTANCE OF THE PUBLIC REPORT**COMMITTEE RESOLUTION 2019/9**

Moved: Mayor Craig Rowley

Seconded: Cr Sheila Paul

That Council moves out of Closed Council into Open Council.

CARRIED

MEETING CLOSURE

There being no further business, the Chair closed the meeting at 12.22pm.

The minutes of this meeting are to be confirmed at the District Infrastructure Committee Meeting to be held on 12 March 2019.

.....
CHAIRPERSON

REPORTS

7 ASSET GROUP REPORT

7.1 MANAGEMENT REPORT - 3 WATERS AND SOLID WASTE

Author: Paul Roberts, Water and Waste Manager

Authoriser: Dan Mitchell, Asset Group Manager

Attachments: Nil

PURPOSE

1. To update the District Infrastructure Committee on 3 Waters and Solid Waste activities.

NEW THREE WATERS ENGINEER

2. With the increase requirement of compliance and capital works in the Three Waters Department, a Three Waters Engineer has been appointed.
3. This position of Three Waters Engineer within the Asset Group will help deliver solutions for the District's three water networks. This will include responsibility for achieving compliance requirements, projects and capital works outcomes that sustain and improve the three water infrastructure networks.
4. The Engineer, David McIntyre, will be starting on the 19 March 2019.
5. David has experience in management of capital and operational budget expenditure, Health and Safety, asset maintenance systems and compliance reporting. He also has a trade background in water/fire tube boiler operations and industrial refrigeration, plus some experience in water and wastewater recovery systems in the food industry.

STORM WATER

Manse Street Kerb and Stormwater Upgrade Contract 17/1

6. The majority of the capital works are now complete with some minor remedial works and resealing of the upper Manse Street area being the only outstanding components.

URBAN WATER

Water Safety Plans

7. The South Island Drinking Water Assessment Unit has approved the updated Water Safety Plan for the Waimate Urban Water Supply (WAI033).
8. Having an approved Water Safety Plan is a critical part of operating a water supply, and achieving compliance under the current legislative framework.
9. This Water Safety Plan approval remains in force for a maximum period of five years, when it will be reviewed again. Within that timeframe, a number of audits are completed to ensure that programmed works are implemented.

Contract 18/21 Edward, Michael and Wilkin Streets Water Mains Renewal

10. The contracted renewal of the water mains in Edward, Michael and Wilkin Streets have been completed and well within existing budgets.
11. On the basis that there is remaining budget, staff are now assessing whether further renewals can be completed as a variation to the existing contract which was tendered as per Council's Procurement Policy.

12. The renewal of aged infrastructure improves levels of service for the consumers in the area by reducing leaks and pipe failures.
13. The existing old cast iron (CI) and asbestos cement (AC) pipes have been replaced with modern polyvinylchloride (PVC) mains pipes and polyethylene (PE) laterals, which are more durable. The point of supply "TOBY's" at the boundary have also been renewed with meter manifolds and dual check backflow devices, which improve service and protection of the water supply.

SOLID WASTE

Metallic Sweeping Ltd

14. The solid waste collection contractor Metallic Sweeping Ltd local manager for Waimate, Graeme Walker, will be officially retiring from his position on the 15 March 2019; Graeme will stay on part time until sometime in April.
15. Graeme has been overseeing the operational activities at the Resource Recovery Park, solid waste collection and disposal processes for Metallic Sweeping Ltd, according to the "Agreement for Waste Collection Processing and Disposal Service", for 14 years.
16. The new Manager is Julian (Jay) Mason; he will assume all Graeme's functions and responsibilities in the carrying out of collection and disposal of solid waste according to the agreement.

REQUESTS FOR ACTION

On Hold Requests

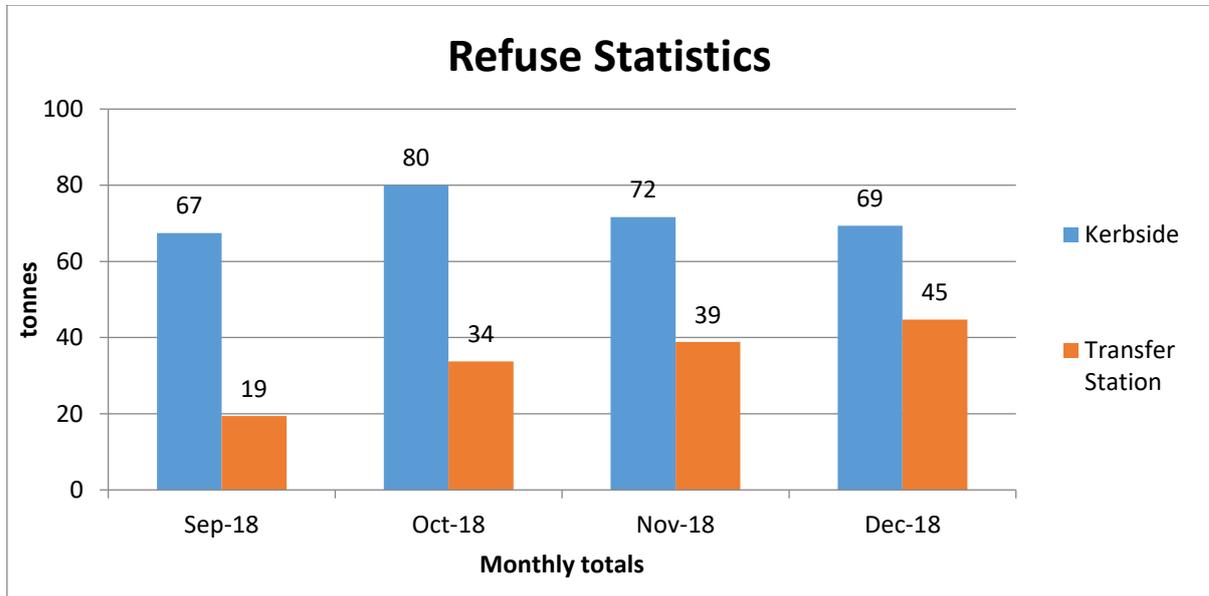
| Meeting | Date | Officer | Title | Target |
|--|------------|---------------|---|---------------|
| District Infrastructure Committee | 26/01/2016 | Roberts, Paul | Workshop discussion on recycling and the reintroduction of a container deposit system | Early 2018/19 |
| On hold | | | | |
| Notes | | | | |
| Subject to changes in the National Framework. | | | | |
| Date placed on hold by the District Infrastructure Committee: 1 May 2018 | | | | |

| Meeting | Date | Officer | Title | Target |
|--|------------|---------------|-----------------------------|---------------|
| District Infrastructure Committee | 08/03/2018 | Roberts, Paul | Hakataramea recycling depot | Early 2018/19 |
| On hold | | | | |
| Notes | | | | |
| Subject to consultation. | | | | |
| Date placed on hold by the District Infrastructure Committee: 1 May 2018 | | | | |

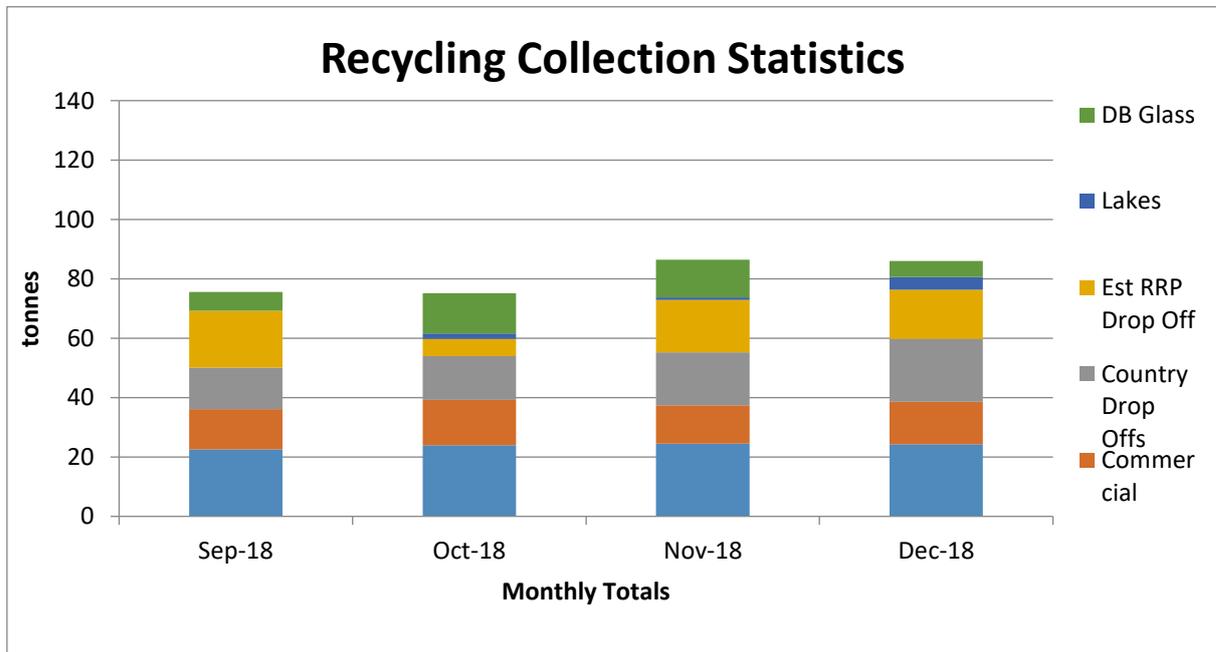
MONTHLY REFUSE AND RECYCLING STATISTICS

17. These statistics represent the last quarter and the missing data from the first quarter of 2018/19.

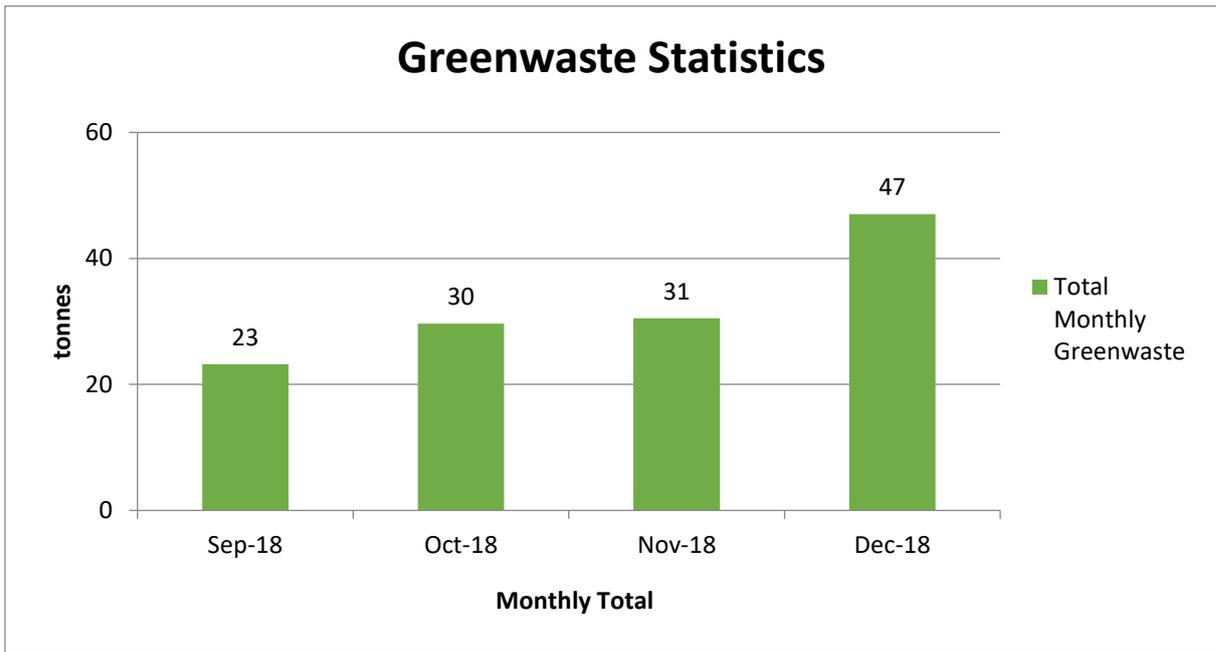
Graph 1: Refuse statistics



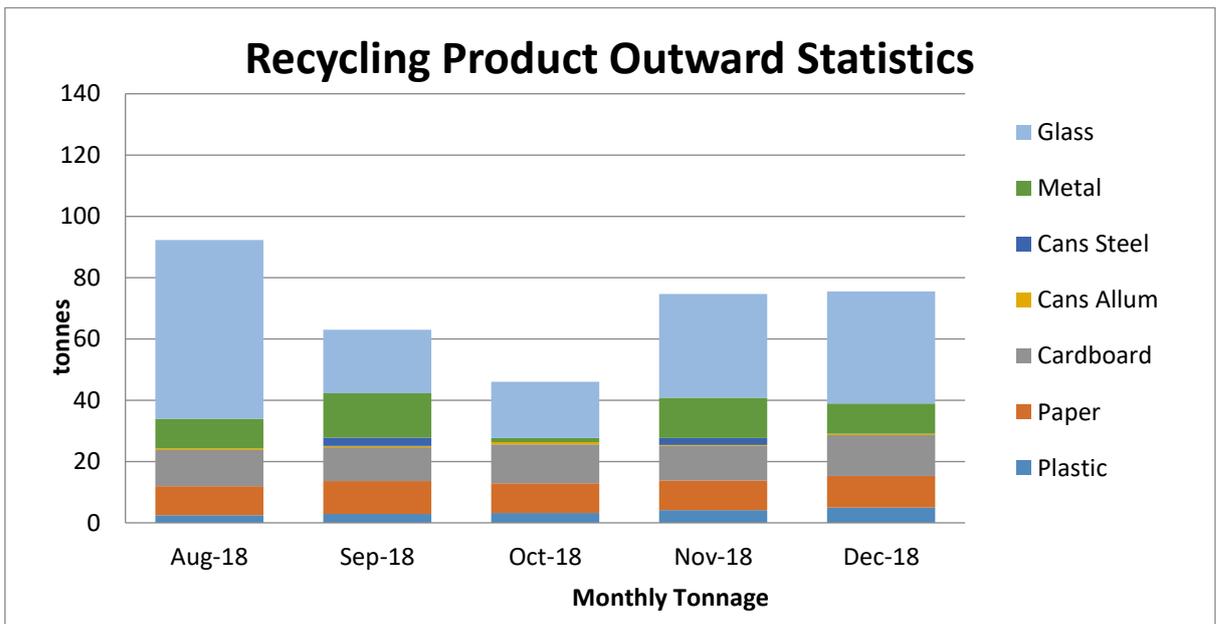
Graph 2: Recycling collection statistics



Graph 3: Greenwaste statistics



Graph 4: Recycling product outward statistics



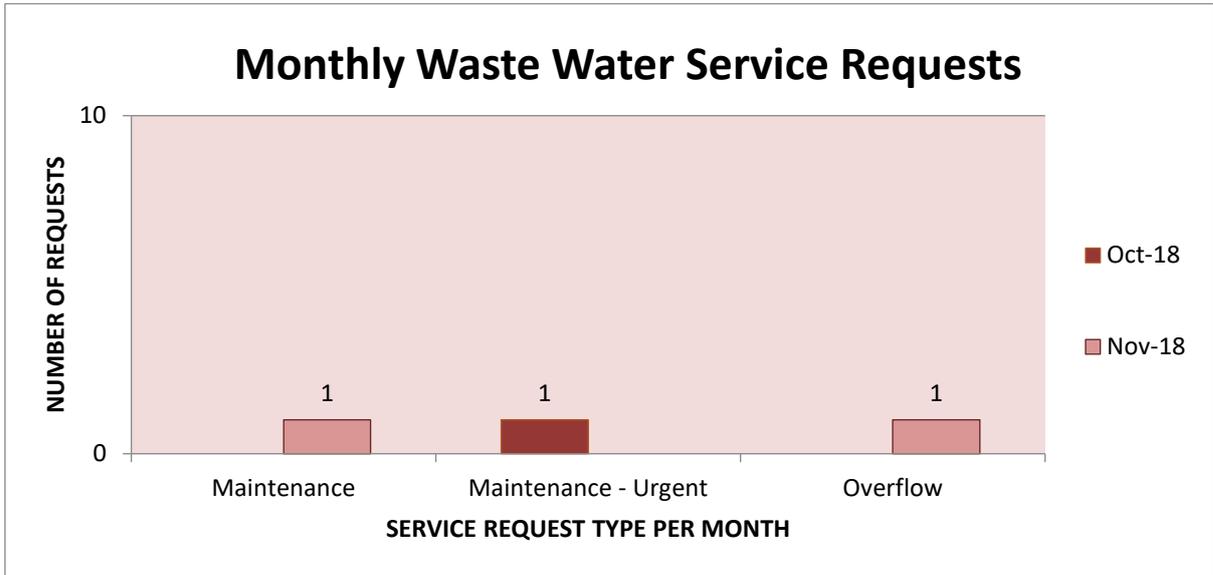
SERVICE REQUESTS

18. These statistics represent the last quarter of 2018/19.

Wastewater Service Requests

19. Wastewater Service Requests reported over 56.6km (including estimate of laterals) of sewer pipe network infrastructure and 1748 active connections. There were no service requests for June.

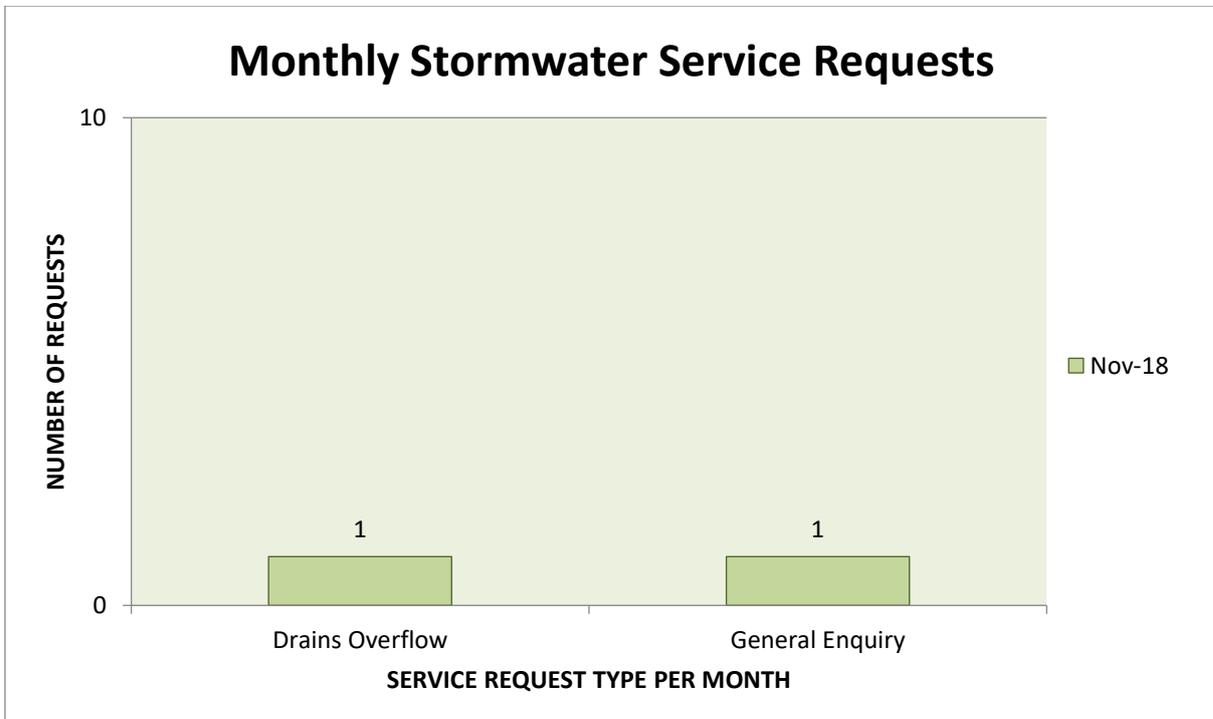
Graph 5: Comparison with previous Wastewater Service Request monthly reporting periods



Stormwater Service Requests

- 20. Stormwater Service Requests reported over 13.3km of stormwater network infrastructure and 1748 connections.

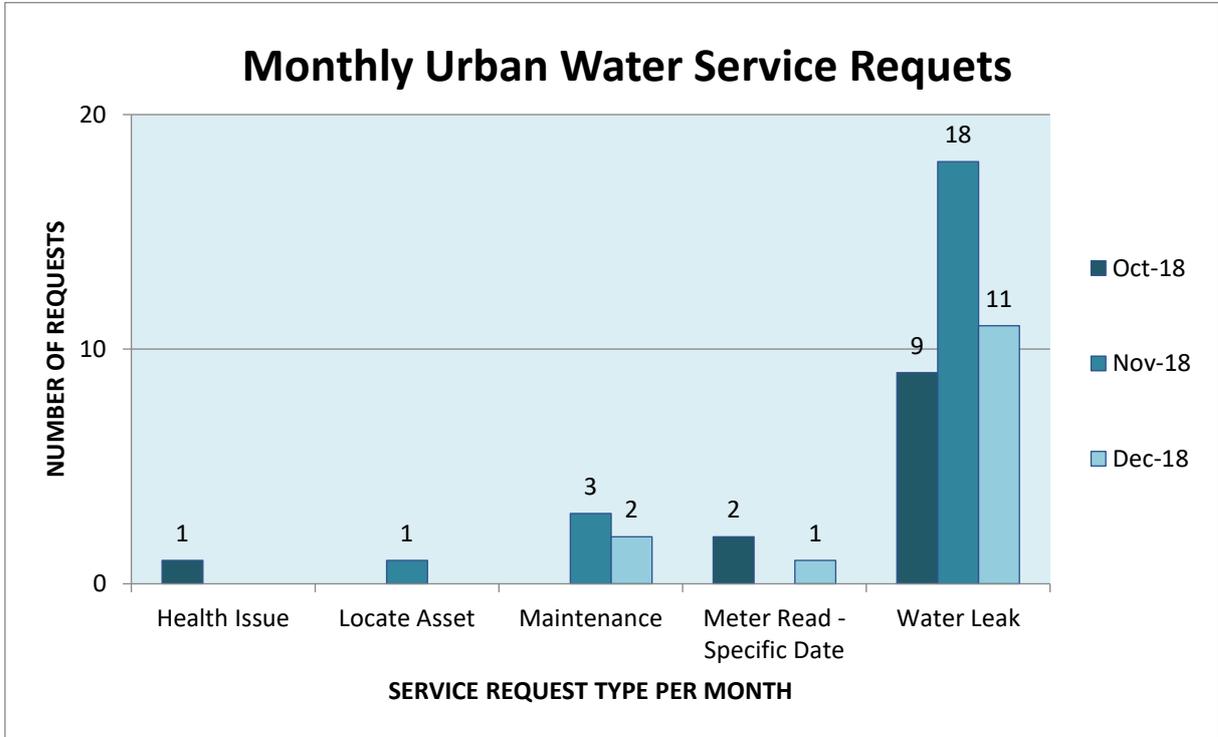
Graph 6: Comparison with previous Urban Water Service Request monthly reporting periods



Urban Water Service Requests

21. Urban Water Service Requests reported over 82.7km of pipe network infrastructure and 1935 connections.

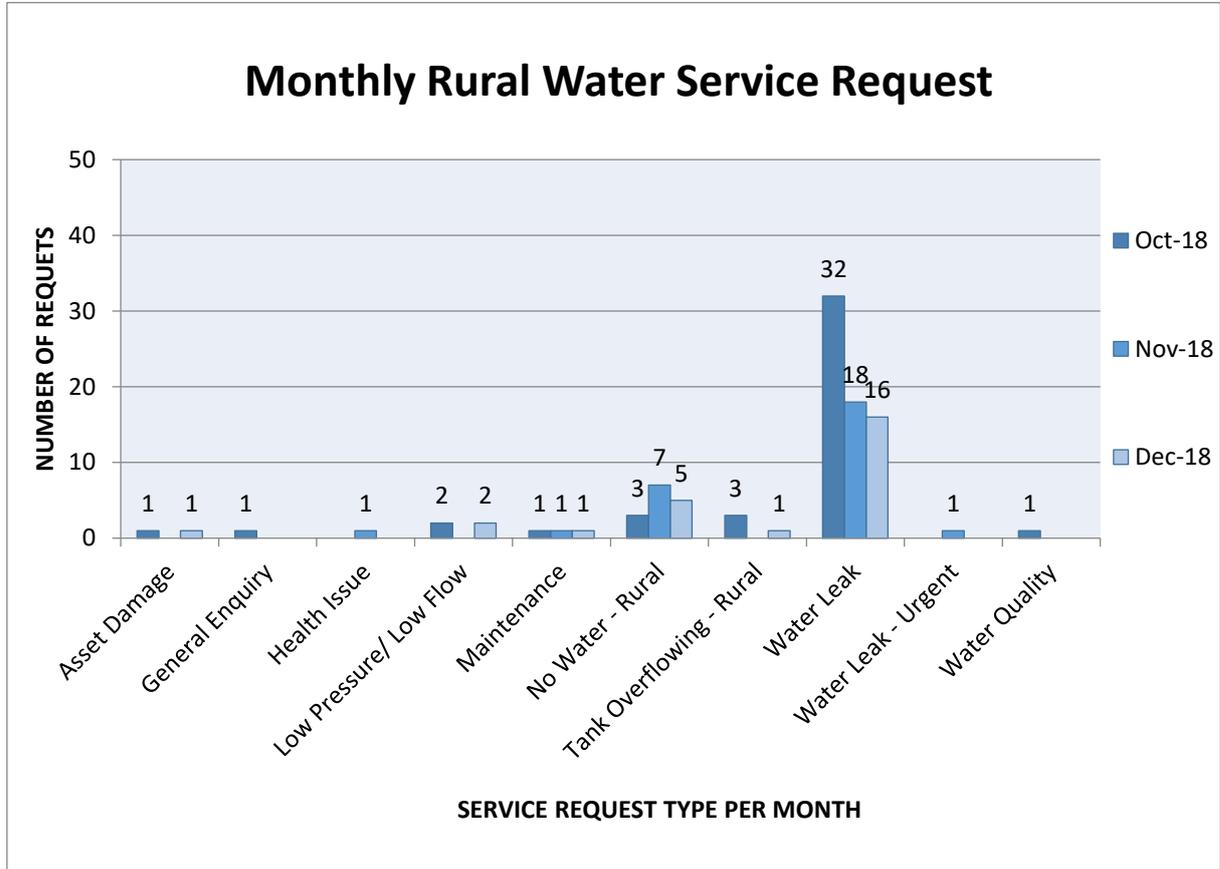
Graph 7: Comparison with previous Urban Water Service Request monthly reporting periods



Rural Water Service Requests

22. Rural Water Service Requests reported over 826.5km of pipe network infrastructure and 1254 connections.

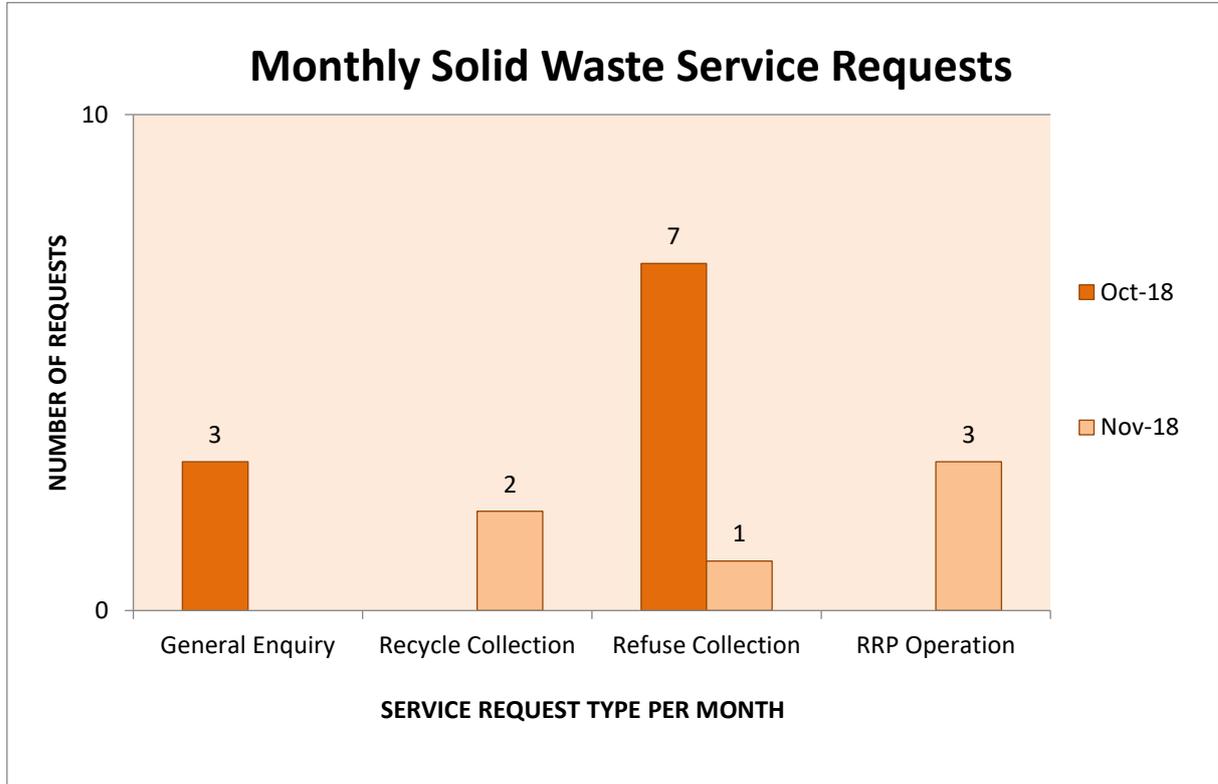
Graph 8: Comparison with previous Rural Water Service Request monthly reporting periods



Solid Waste Service Requests

23. Solid Waste Service Requests reported over 3186 households and eight recycling drop-off depots.

Graph 9: Comparison with previous Solid Waste Service Request monthly reporting periods



RECOMMENDATION

That the Management Report – 3 Waters and Solid Waste is accepted

| |
|--|
| 7.2 MANAGEMENT REPORT - ROADING |
|--|

Author: Rob Moffat, Roading Manager
Authoriser: Dan Mitchell, Asset Group Manager
Attachments: Nil

PURPOSE

- To update the District Infrastructure Committee on roading activities.

DRAINAGE MAINTENANCE

- Drainage maintenance has been undertaken on the following roads:

| Drainage | | | | | | | |
|----------|-------------------------|---------------------------|-----------------------|----------------------------------|--------------------------------------|--------------------|--------------|
| Month | Road | New 300mm/225mm Culvert m | Side Drain Cleaning m | Surface Water Channel Cleaning m | Surface Water Channel Construction m | High Lip Removal m | New Soak Pit |
| Jan | ALICE STREET | 22 | 280 | | 615 | | |
| Jan | BACKLINE ROAD | 12 | | | | | |
| Jan | CENTRE STREET | 2 | | | | | |
| Jan | DALEDEW ROAD | 24m 450mm dia | 1276 | | 204 | | |
| Jan | DONALD STREET | | 70 | | | | |
| Jan | HORSESHOE BEND ROAD | | | 6060 | | | |
| Jan | LOWER HOOK ROAD | | | | | | 1 |
| Jan | MACLEAN STREET | | | | 74 | | |
| Jan | OLD HORSESHOE BEND ROAD | 10 | | | 1671 | | |
| Jan | WOOLSHED VALLEY ROAD | | 120 | | | | |
| Feb | ALLAN STREET | | | 101 | 190 | | |
| Feb | CENTRE STREET | | | | | | |
| Feb | HORSESHOE BEND ROAD | 12 | | 3322 | 3526 | 140 | |
| Feb | LYALLDALE MIDDLE ROAD | 12 | | | | | |
| Total | | 70 | 1746 | 9483 | 6280 | 140 | 1 |

SEALED PAVEMENT MAINTENANCE

- The following seal road repairs have been completed:

| Seal Repairs | | | | | | |
|--------------|-----------------------|-------------------------|------------------------------|--------------|-------------------------------|--------------------------|
| Month | Road | Dig-outs m ² | Stabilisation m ² | Edge Break m | Rip and Remake m ² | Chip seal m ² |
| Jan | GUNNS ROAD | | 16.65 | | | |
| Jan | HORSESHOE BEND ROAD | | | 1.5 | | |
| Jan | LOWER HOOK ROAD | | | 9 | | |
| Jan | MOTUKAIKA ROAD | | | 19 | | |
| Jan | PAREORA GORGE ROAD | | | 15 | | |
| Jan | PAREORA RIVER ROAD | | | 43 | | |
| Jan | WAIKAKAHI VALLEY ROAD | | 165 | | | |

| | | | | | | |
|-----|-------------------------|--------------|---------------|--------------|--------------|-----------|
| Feb | ALICE STREET | 33.55 | | | | 24 |
| Feb | ALLAN STREET | 8 | 203.42 | 5 | 116.9 | |
| Feb | BLUE CLIFFS ROAD | | | 5 | | |
| Feb | CHURCH HILL ROAD | | | 2 | | |
| Feb | COONEYS ROAD | | | 13 | | |
| Feb | ESK VALLEY ROAD | | | 51.5 | | |
| Feb | GLENAVY-TAWAI ROAD | | | 4 | | |
| Feb | HAKATARAMEA VALLEY ROAD | | | 2 | | |
| Feb | HOOK SWAMP ROAD | | 90.15 | 81 | 35 | |
| Feb | HORSESHOE BEND ROAD | | 40.2 | 33 | 72.3 | |
| Feb | KING STREET | | 90.2 | 17 | 43.8 | |
| Feb | LYALLDALE MIDDLE ROAD | 17.5 | 9 | 144 | | |
| Feb | LYALLDALE ROAD | | | 13 | | |
| Feb | MACLEAN STREET | | 16 | | | |
| Feb | PAREORA GORGE ROAD | | 13.14 | | | |
| Feb | PAREORA RIVER ROAD | | 70 | | | |
| Feb | PRINCES STREET | | 71.5 | 5 | 65.1 | |
| Feb | RHODES STREET | | 36 | | | |
| Feb | TESCHEMAKER VALLEY RD | | | 44 | | |
| Feb | WARDS ROAD | | | 23 | | |
| Feb | WILLIAM STREET | | | 1 | | |
| Feb | WOOLSHED VALLEY ROAD | | | 29.5 | | |
| | | 59.05 | 821.26 | 560.5 | 333.1 | 24 |

METALLING

4. Metalling has been undertaken on the following roads:

| Metalling | | | | | |
|-----------|-------------------------|-----------|--------------|-------------------|--------------|
| Month | Road | Length km | Month | Road | Length km |
| Jan | BLUE CLIFFS ROAD | 0.63 | Feb | TAWAI IKAWAI ROAD | 0.97 |
| Jan | DONS ROAD | 0.63 | Feb | HENSTRIDGFES ROAD | 0.92 |
| Jan | HALF CHAIN ROAD | 1.72 | Feb | YOUNGS ROAD | 0.67 |
| Jan | HOOK BEACH ROAD | 1.83 | Feb | CARLISLE STREET | 0.20 |
| Jan | KEILLORS ROAD | 0.60 | Feb | CASHEL STREET | 0.20 |
| Jan | OLD HORSESHOE BEND ROAD | 0.57 | Feb | DURHAM STREET | 0.22 |
| Jan | SCARLETTS ROAD | 0.59 | Feb | REGENT STREET | 0.28 |
| Jan | WILSONS ROAD | 1.45 | Feb | MINNIE STREET | 0.31 |
| Feb | COCK & HEN ROAD | 1.52 | Total | | 13.01 |

RESEALING PROGRAMME 2018-19

5. Fulton Hogan Limited will have completed this seasons sealing by the meeting date. Horseshoe bend and Woolshed Valley Road were still to be sealed at the end of February.



Photograph 1: Resealing Rhodes Street

CONTRACT NO 17/1 MANSE STREET KERB AND STORM WATER UPGRADE

6. All work except for shoulder sealing from Rhodes Street to Belt Street has been completed



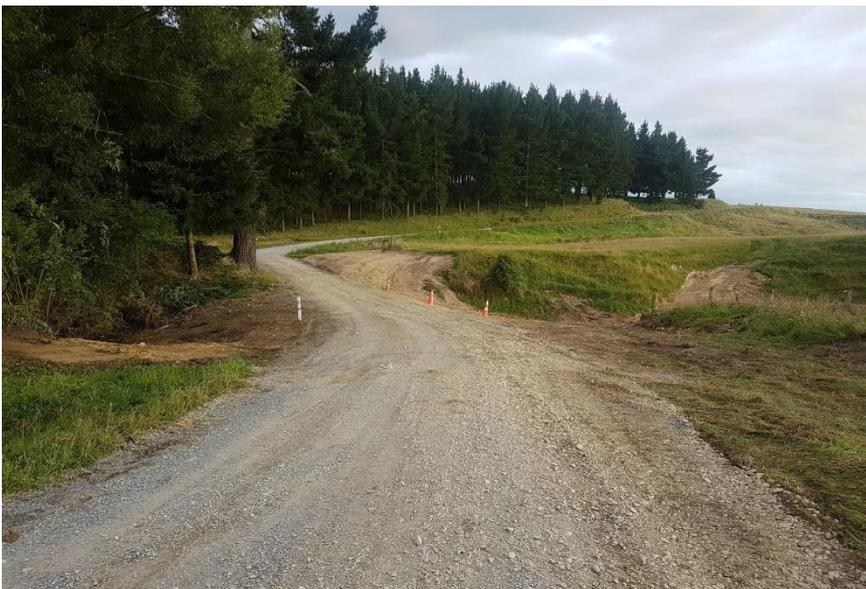
Photograph 2: New Footpath Manse Street

PATERSONS ROAD SAFETY IMPROVEMENT

7. The downstream pipes on a large culvert on Patersons Road were dislodged in downpour on 22 December 2018. The culvert has been extended, the formation widened and trees removed to gain improved sight distance.



Photograph 3: Culvert Damage Patersons Road



Photograph 4: Completed Work - Patersons Road

LOWER HOOK SEAL WIDENING

8. Seal Widening has been completed on Lower Hook Road from Youngs Road to Wilsons Road (1.2 km).



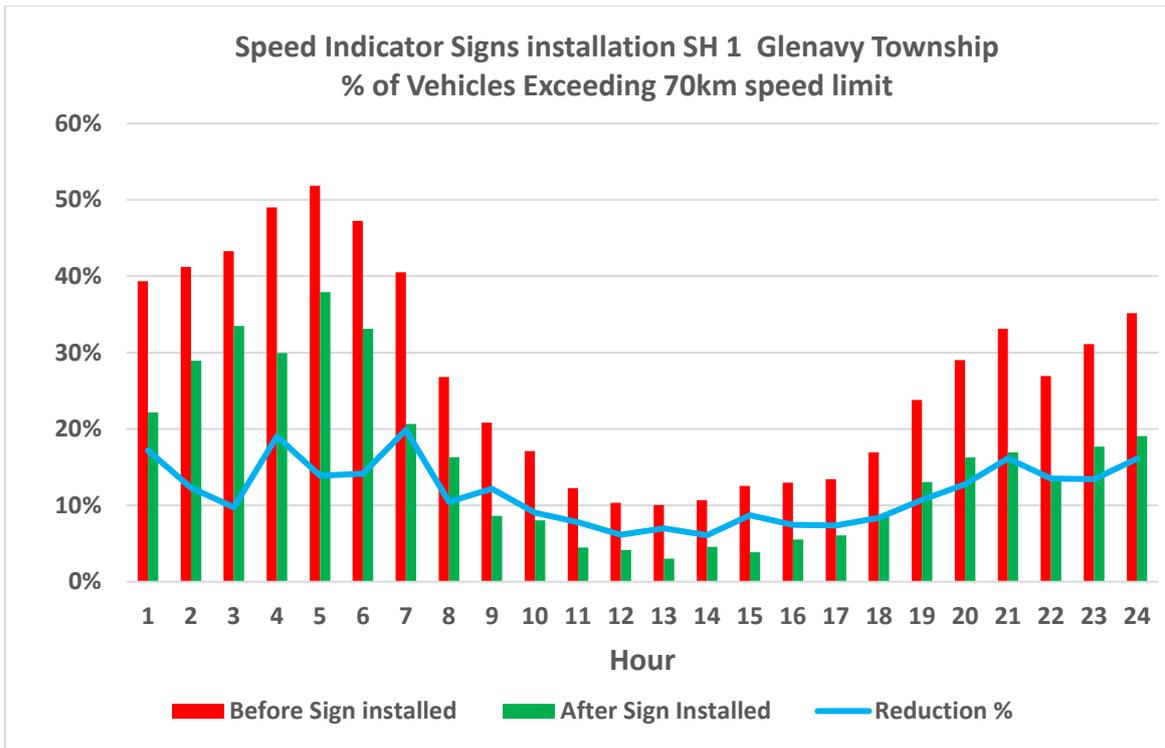
Photograph 5 Seal Widening Lower Hook Road

SPEED INDICATOR SIGNS GLENNAVY TOWNSHIP

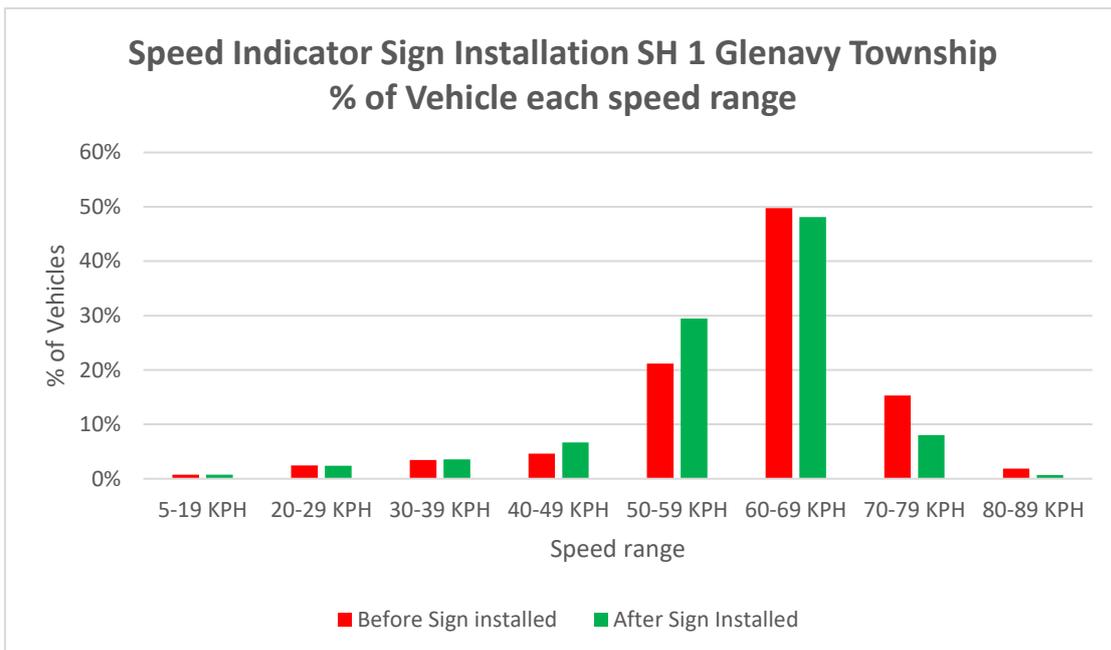
9. Two speed indicator signs have been installed on State Highway 1 in the Glenavy Township. Council was able to participate in a group purchase of two Speed Indicator signs at favourable rates.
10. The signs were installed on 7 February 2019 with a pre and post traffic survey being completed to measure speed reduction achieved.
11. The average speed has reduced 4% to 59km/hr
The 85th percentile speed has reduced 4% to 69km/hr
(The 85th percentile speed as, “the speed at or below which 85 percent of all vehicles are observed to travel under free-flowing conditions)
The % of vehicles that exceed the 70km/hr limit has reduce from 18% to 9%



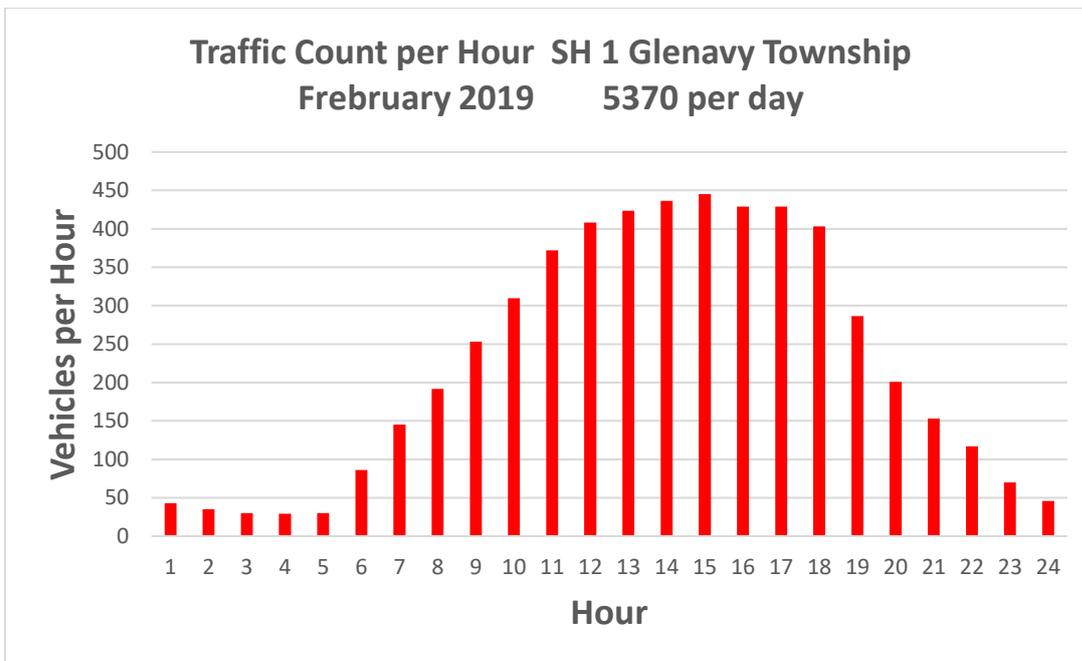
Photograph 6 Speed indicator sign, Glenavy



Graph 1 Speed indicator sign Glenavy Vehicles Exceeding 70km Speed Limit



Graph 2 Speed indicator sign Glenavy Vehicles Exceeding % of vehicles in each Speed Range



Graph 3 Glenavy Vehicles per Hour

SEALED ROAD CONDITION RATING SURVEY

12. A visual pavement condition rating survey has been completed.

The survey is completed bi-annually and is used to analyse pavement and surfacing condition for the Surface Condition Index (SCI) and Pavement Integrity Index (PII). The information is also used to identify forward work such as resealing. It is an NZTA requirement to complete this survey.

OPERATIONAL REQUESTS FOR ACTION

Active Operational Requests

| Meeting | Date | Officer | Title | Target |
|--|------------|-------------|---|----------|
| District Infrastructure Committee | 12/09/2017 | Moffat, Rob | Schedule workshop on funding weather related (storm) damage to roading network. | Date TBC |
| Notes Workshop to be scheduled before the end of 2018 if required. | | | | |

| Meeting | Date | Officer | Title | Target |
|---|------------|-------------|--|------------|
| District Infrastructure Committee | 13/03/2018 | Moffat, Rob | Street Lighting Extension: Staff to provide a report on costings of street lighting in the new urban areas of Waimate and Glenavy. In progress | Early 2019 |
| Notes Significant workload (and budget) to complete LED swap-out prior to investigating costs for new infrastructure. | | | | |

| Meeting | Date | Officer | Title | Target |
|-----------------------------------|------------|-------------|--|--------------|
| District Infrastructure Committee | 07/08/2018 | Moffat, Rob | Traffic Speed Bylaw: Council asked that staff forward the proposed changes to speed limits to NZTA, prior to consultation, for their information to encourage the speeds on State Highways to also be considered; and explore options at the Thackery Street / SH intersection could be a 'no exit'. Completed | October 2018 |
| Notes | | | | |

ROADING SUBSIDISED EXPENDITURE TO 28 FEBRUARY 2018

| WC | Activities/Programmes | FAR | Total cost | NLTA share | Expenditure to date for claim |
|---|---|-----|--------------------|--------------------|-------------------------------|
| Emergency works and Preventive Maintenance | | | | | |
| 141 | Flood November 2018 | 60 | \$473,950 | \$284,370 | \$397,449 |
| 141 | Flood damage 21 July 2017 | 60 | \$19,000 | \$11,400 | \$18,237 |
| Local road maintenance - Local Roads | | | | | |
| 111 | Sealed pavement maintenance | 60 | \$493,000 | \$295,800 | \$380,308 |
| 112 | Unsealed pavement maintenance | 60 | \$310,000 | \$186,000 | \$158,478 |
| 113 | Routine drainage maintenance | 60 | \$350,000 | \$210,000 | \$219,434 |
| 114 | Structures maintenance | 60 | \$150,000 | \$90,000 | \$40,322 |
| 121 | Environmental maintenance | 60 | \$200,000 | \$120,000 | \$91,598 |
| 122 | Traffic services maintenance | 60 | \$145,000 | \$87,000 | \$38,577 |
| 125 | Footpath Maintenance | 60 | \$201,000 | \$120,600 | \$124,857 |
| 131 | Level crossing warning devices | 60 | \$10,000 | \$6,000 | \$3,883 |
| 151 | Network and asset management | 60 | \$460,000 | \$276,000 | \$263,176 |
| 211 | Unsealed road metalling | 60 | \$350,000 | \$210,000 | \$221,418 |
| 212 | Sealed road resurfacing | 60 | \$1,278,000 | \$766,800 | \$989,782 |
| 213 | Drainage renewals | 60 | \$503,000 | \$301,800 | \$461,956 |
| 214 | Sealed road pavement rehabilitation | 60 | \$308,000 | \$184,800 | \$37,741 |
| 215 | Structures component replacements | 60 | \$155,000 | \$93,000 | \$25,564 |
| 222 | Traffic services renewals | 60 | \$60,000 | \$36,000 | \$31,281 |
| Total Maintenance Local Roads | | | \$4,973,000 | \$2,983,800 | \$3,088,375 |
| 324 | Accelerated LED Street Light Renewal-Implementation | 85 | \$250,750 | \$213,138 | \$0 |
| 341 | Minor improvements Local Roads | 60 | \$330,000 | \$198,000 | \$137,502 |
| Total Local Roads improvement | | | \$580,750 | \$411,138 | \$137,502 |
| Total Programme | | | \$6,046,700 | \$3,690,708 | \$3,641,563 |

RECOMMENDATION

That the Management Report – Roading is accepted

7.3 MANAGEMENT REPORT - PARKS & RESERVES

Author: Graeme Watts, Parks and Reserves Manager
Authoriser: Dan Mitchell, Asset Group Manager
Attachments: Nil

PURPOSE

1. To provide the District Infrastructure Committee with an update on Parks and Reserves activities.

VICTORIA PARK

2. General maintenance work within the Park has kept staff occupied. The main gardens have been weeded, edges trimmed and watering as required.



3. The Alex McRae Showhouse display still has a great display. The change over for the next display will be at the end of March, early April.
4. Two major events have taken place in the park, namely the 143rd Caledonian Sports Day and the Whitehorse Big Easy. The Caledonian Sports Day had warm cloudy weather, however this did not affect the cycling, speed skating, highland dancing, athletics and piping competitions. A great day's entertainment for everyone. This was the first time part of the Whitehorse Big Easy event used Victoria Park. It proved popular and a great location, we look forward to working with them next year.

CEMETERY

5. Along with the continual weed spraying and mowing, another ongoing job is the topping up of the gravesites with topsoil and grass seed sown. The large Hawthorn hedge on the boundary of the old cemetery has been cut back by half of its height. This will make it easier to maintain and will look tidier.

URBAN RESERVES

6. The weather has been a challenge for the staff trying to keep up with the mowing, weeding and spraying of the Urban reserves. The Gorge Road shrubs have been trimmed back.
7. Replacement Azaleas and rhododendrons have been planted around the Library side of the Council building.
8. Painting has been completed on the Maori shelter in Seddon Square and the tennis court fence.
9. In preparation for this year's rugby season, mowing and spraying of the rugby grounds has been completed.

RURAL RESERVES

10. The monthly mow and spray has been completed on all Rural Reserves. At the Morven cemetery, the roses have been trimmed, and headstones sprayed for lichen and moss.

NORMAN KIRK MEMORIAL SWIMMING POOL

11. We are in the last month of swimming for the season with closing date being Sunday 24 March 2019. By then all the schools will have completed their swimming sports.
12. Schools on school camps in the area have made bookings to use the pool during their stay in Waimate. They all enjoyed the experience of swimming in an outdoor pool, and the new inflatable pool toys proved very popular.

KNOTTINGLEY PARK

13. Staff have been working with Friends of Knottingley Park spreading soil and sowing grass seed around the new picnic tables.
14. We have also been busy trimming lower branches and weed eating the long grass around the trees in the Maple area. Mulch has been placed around some of the younger trees.

RECOMMENDATION

That the Management Report – Parks and Reserves is accepted.

8 GENERAL REPORTS

8.1 RECEIPT OF MINUTES - RURAL WATER SCHEME

Author: Margaret Mather, Asset Management Assistant

Authoriser: Dan Mitchell, Asset Group Manager

Attachments:

1. Waikakahi Water Scheme Minutes 27 March 2018 [↓](#) 
2. Cannington-Motukaika Water Scheme Minutes - 11 July 2018 [↓](#) 
3. Hook Waituna Rural Water Scheme Minutes - 15 August 2018 [↓](#) 

PURPOSE

To provide the confirmed minutes from the Waikakahi, Cannington-Motukaika and Hook-Waituna Rural Water Schemes recent meetings for the information of the District Infrastructure Committee.

RECOMMENDATION

That the Committee receives minutes from the following:

- a. Waikakahi Rural Water Scheme Committee – 27 March 2018
- b. Cannington-Motukaika Rural Water Scheme Committee – 11 July 2018
- c. Hook Waituna Rural Water Scheme Committee – 15 August 2018

Minutes of the Waikakahi rural Water scheme
Committee held on the 27th March 2018 at 3:00 pm
at the Waimate local government Centre

Present - Ron Mansfield, Pam Dwyer, Ray Ponsorby, Terry Hurst
Mark Chamberlain, Keith Adams, Jackie Guilford
- Council reps Dan Mitchell, Paul Roberts, Dion Glenie
Margaret Mather, Michelle Walsh

Apologies - Heather Henshaw

Minutes - The minutes from the last meeting held on the
16th Feb 2017 were read & confirmed, R Mansfield / P Dwyer

- Matters arising

- A lot of discussion on Health & safety Plan
- no progress on 'a' plan

Financial report

to 30/6/17 - \$16271 surplus
- \$313791.00 Balance of reserves
- Change to financial reporting - more upto date
R Ponsorby / J Hurst

to 31/12/17 - \$14593.00 Deficit
- \$325082.00 Closing Bank Balance
- Utilities \$1410 higher than Budget
M Chamberlain / R Ponsorby

General - Capital Investment on scheme upgrade - \$2.5m

- new water take out of Wataki rise
- new gallery closer to stone wall
- new riser pipe up hill to Garvan tanks
- Treatment plant & UV
- 10 Year Plan has 1.45m in 2020
2 1.5m in 2021
- Water safety Plan signed off for 5 years

- \$5000 for opus to ^{look at} bring ^{the} 3 schemes together
- Discussion on ~~joining~~ joining with Wakaonga & lower Waihao
- Rural water scheme policy - Draft policy - Paul will be the
- 10 Year plan to be corrected & emailed out again
- 10% rate increase 2019 - to 2026 then 9% increase

in 2027 & 2028 in 10 Year plan
 Motion - That the 10 Year plan be accepted subject to some operating expenditure being put in the right rows and the targeted rate doesn't change

- Discussion on plans - Council thinks that more water could be sold but needs a indication from consumers on there supply demand. Mark said that in his case if the water charge went up 10% for eight years then 9% for 2 years as in the 10 year plan his water rate would go up from about \$9000 to about \$22500. Because of stock water out of the Waihao Downs irrigation scheme that water would cost about \$1000 & he would likely give up alot of his Waikakahi water. Ray agreed as he was in the same position.

- A Motion was moved that the water rate increase to 30.316¢ cents including G.S.T for year to 30/6/19

moved Keith / see Mark.

K. C Adams 12-2-19

**Cannington-Motukaika Water Scheme
Water Scheme Committee Meeting Minutes
Wednesday 11 July 2018 at 7.30pm
Linda and Darryl Fowler's Home, Pratts Road, Maungati**

Attended: D Fowler (Chairman/Pump), V Patterson (Secretary), G Patterson (Intake), L Van Vugt, C Crawford, P Scott

Apologies: R Drummond

Minutes of the Last Committee Meeting 30.4.18 were read and taken as a true and correct record:

Moved: D Fowler
Seconded: P Scott Carried

Minutes of the Last Community Meeting 4.5.18 were read and taken as a true and correct record:

Moved: C Crawford
Seconded: P Scott Carried

Matters Arising from Minutes

A question was asked about how the 86% stock water figure was calculated.

General Business:

Submission Hearing

Darryl spoke about the submission hearing at Council Chambers. He thought it was educational and interesting hearing from other schemes, rate payers and Federated Farmers.

Chairman's Meeting with the Mayor

Darryl spoke about the Water Scheme Chairman's Meeting with the Mayor. Dan, Paul and the CEO were also in attendance. The Mayor spoke about the Water Summit. He indicated that there would be one national water body that administers water quality control. Council said they have to continue with Year 1 of the Long Term Plan and there was no way to get out of that. Currently there was no clear direction and nothing has changed. There was differing opinion from Council whether, after that first year (and there was no clear directive), they would continue on the Year 2 of the proposed plan or stall at year 1 levels. It was noted that the Government is sending a representative to hold road shows to speak to rural water schemes. Darryl is keen to show this person how our rural water scheme works.

Cannington Motukaika has had a small number of e-coli transgressions (due to chlorinator failure). Dan Mitchell indicated that chlorination upgrade was needed this year. Others from Council have indicated that the chlorinator is not that old and, if it was working correctly, potentially it would only require a text alert system back to Council to ensure it functioned correctly. Discussion ensued about the legality of access/ pipe-work over farmer property and other issues. Previously this has been freely given. Discussion also ensued about other schemes and how they had adapted or withdrawn to control their own water supply and options available to our scheme. There was general consensus that pushback against Council continuing on without authority to do so should be made by the Committee.

A motion was put that, on behalf of the Cannington Motukaika Water Scheme Committee we request that Waimate District Council go no further on the upgrade as per the current Long Term Plan and 10 year budget until there have been clear guidelines and directive from central government given, and also approved by Cannington Motukaika Water Scheme Committee.

Moved: P Scott
Seconded: L Van Vugt Carried

The Committee would re-emphasise that we have not approved the budget to Council and the Secretary was requested to email Waimate District Council to remind them of this fact and let them know of the above motion was passed.

The Secretary is to contact Federated Farmers and Waimate District Council to request information and assistance.

The Chairman is to contact Keri Johnston, Irricon and discuss where to from here.

L Van Vugt to also discuss the situation with a previous Chairman.

Meeting Closed: 10.05pm

Signed: 
Dated: 28 January 2018

**Minutes of the Hook Waituna Water Scheme Committee held on
15 August 2018 at 07.00pm in the Waimate District Council Chambers**

Present: A Boyce, R Eden, M Jensen, D Sleigh, C Struthers, M Thompson,
S Duncan, P Roberts, D Glenie, S Bailey, M Mather, T O'Connor,
P O'Donnell, C Wallace, D Murray, C Robertson, B Foley.

Apologies: D Mitchell.

Minutes of 04 April 2018 Meeting

Minutes of a meeting on 12 February 2014 were tabled and read.

Moved D Sleigh – Seconded R Eden Carried

Hook Waituna Model Update and Capacity Assessments

P Roberts spoke about the Hook Waituna Model Build and Capacity Assessments prepared by WSP Opus and explained about the modelling and possible solutions.

Point covered were:-

- Scheme nearing capacity and a risk that some tanks may risk losing supply.
- Information lacking on class of pipes.
- Concern at Garlands Road pressure problems, most in that area not using full allocation.
- Change of use with dairying and urban occupation.

Augmentation Possible Options

- No real issue with augmentation from Manchester's bore.
- No water restrictions but conservation measures is good practice.
- Planning upgrade options could run around main Hook Waituna Supply.
- No timeframe yet decided to consider worst scenario and plan accordingly.
- Various areas will need augmentation to proceed with development.
- Increase in percentage of augmentation could relieve main scheme considerably.
- Budget increases will be plus and minuses, will budget for extra expenses, a cost to the scheme.
- Hook Waituna infrastructure to be kept separate from any urban infrastructure. Will always remain a rural scheme.
- No difference in water profile if augmentation is occurring should not concern local brewery.
- Opus advised Hook Waituna almost at capacity with varying pressure. Can run some rating/financial modules and advise the committee.
- Concern at the future position of Local Government and the control of water schemes.
- Workshops to be planned to explore for future development, expenditure and timeframes.
- S Duncan updated the meeting on the Hunter Downs developments.

That the augmentation in principle be agreed to, subject to the financial models being presented to the Committee.

Moved R Eden – Seconded C Struthers Carried

D Sleigh abstained from voting owing to a conflict of interest.

That the application from P O'Donnell for 15,500Litres per day from the Hook Waituna Scheme be approved, depending on the result of the augmentation being favourable.

Moved C Struthers – Seconded M Jensen Carried

That the application from D Sleigh for 10,000Litres per day from the Hook Waituna Scheme be approved, depending on the result of the augmentation being favourable.

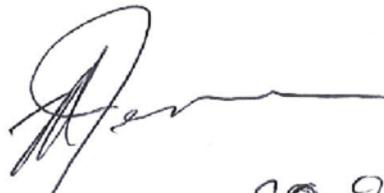
Moved C Struthers – Seconded A Boyce Carried

D Sleigh abstained from voting owing to a conflict of interest.

Meeting Ended 8.25pm

Post Note:-

Paul Roberts, Water & Waste Manager, reviewed the financial model for augmentation. The reviewed rate was favourable to augmentation. The reviewed rate is \$0.1879. All committee members were contacted and replied and all were in agreement for augmentation.



29.1.2019

PUBLIC EXCLUDED**9 EXCLUSION OF THE PUBLIC REPORT****RESOLUTION TO EXCLUDE THE PUBLIC****RECOMMENDATION**

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

| General subject of each matter to be considered | Reason for passing this resolution in relation to each matter | Ground(s) under section 48 for the passing of this resolution |
|---|---|--|
| 9.1 - Public Excluded Minutes of the District Infrastructure Committee Meeting held on 12 March 2019 | s6(a) - the making available of the information would be likely to prejudice the maintenance of the law, including the prevention, investigation, and detection of offences, and the right to a fair trial | s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7 |
| 9.2 - Waimate Courthouse - Proposed Roof Repairs | s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information | s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7 |

**10 RE-ADMITTANCE OF THE PUBLIC REPORT
MEETING CLOSURE**