



MINUTES

District Infrastructure Committee Meeting

29 January 2019

**MINUTES OF WAIMATE DISTRICT COUNCIL
DISTRICT INFRASTRUCTURE COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, WAIMATE DISTRICT COUNCIL, 125 QUEEN STREET,
WAIMATE ON TUESDAY 29 JANUARY 2019, COMMENCING AT 10.55AM**

PRESENT: Chair: Cr Miriam Morton, Cr Tom O'Connor, Mayor Craig Rowley, Cr Peter Collins, Cr Jakki Guilford, Cr David Owen, Cr Sheila Paul

APOLOGIES: Cr David Anderson, Cr Sharyn Cain

IN ATTENDANCE: Stuart Duncan (Chief Executive), Carolyn Johns (Community and Strategy Group Manager), Michelle Jones (Executive Support Manager), Tina Stevenson (Corporate Services Group Manager), Dan Mitchell (Asset Group Manager), Karalyn Reid (Committee Secretary)

Part of Meeting: Rob Moffat (Roading Manager), Graeme Watts (Parks and Reserves Manager), Paul Roberts (Water and Waste Manager)

OPENING

1 PUBLIC FORUM

There was no Public Forum held at this meeting.

2 APOLOGIES

COMMITTEE RESOLUTION 2019/1

Moved: Cr David Owen

Seconded: Cr Tom O'Connor

That apologies from Cr David Anderson and Cr Sharyn Cain be received and accepted.

CARRIED

3 VISITORS

There were no visitors at this meeting.

4 CONFLICTS OF INTEREST

There were no Conflicts of Interest declared.

5 IDENTIFICATION OF MAJOR (URGENT) OR MINOR ITEMS NOT ON THE AGENDA

There were no Major or Minor Items identified.

MINUTES

6 CONFIRMATION OF MINUTES

6.1 MINUTES OF THE DISTRICT INFRASTRUCTURE COMMITTEE MEETING HELD ON 6 NOVEMBER 2018**COMMITTEE RESOLUTION 2019/2**

Moved: Mayor Craig Rowley

Seconded: Cr Peter Collins

That the Minutes of the District Infrastructure Committee Meeting held on 6 November 2018 be received and the recommendations therein be adopted.

CARRIED

Matters Arising:

8.2 Management Report – Roading: It was noted the portable speed trailer was not set up in Glenavy over the holiday period. Staff advised the sockets have been installed for the new speed signs at Glenavy, and the traffic counter has been set up. NZTA intend to complete before and after speed tests.

The Committee asked staff to keep pushing NZTA on promised work in the district.

REPORTS**7 ASSET GROUP REPORT****7.1 MANAGEMENT REPORT - 3 WATERS AND SOLID WASTE****COMMITTEE RESOLUTION 2019/3**

Moved: Mayor Craig Rowley

Seconded: Cr Peter Collins

That the Management Report – 3 Waters and Solid Waste is accepted.

CARRIED

Note:

Acknowledgments were made to the Chief Executive and staff on their excellent work around the 3 Waters Review and Drinking Water Standards.

The success for the 'Don't put wipes down our pipes' public messaging was noted, and thanks extended to the management of Lister Home, and other residents.

7.2 MANAGEMENT REPORT - PARKS & RESERVES**COMMITTEE RESOLUTION 2019/4**

Moved: Cr Peter Collins

Seconded: Cr Jakki Guilford

That the Management Report – Parks and Reserves is accepted.

CARRIED

7.3 MANAGEMENT REPORT - ROADING**COMMITTEE RESOLUTION 2019/5**

Moved: Mayor Craig Rowley

Seconded: Cr David Owen

That the Management Report – Roothing is accepted.

CARRIED

7.4 QUARTERLY PROJECT REPORT - PROPERTY**COMMITTEE RESOLUTION 2019/6**

Moved: Cr Miriam Morton

Seconded: Cr Jakki Guilford

That the Quarterly Project Report – Property is accepted.

CARRIED

Note:

The Committee expressed disappointment on the delay in the district wide review of the public toilets due to resourcing and other factors that may affect the review, such as the proposed re-development of the library and private development of the town centre.

8 GENERAL REPORTS**8.1 DEVELOPMENT OF THE KNOTTINGLEY PARK AND ARBORETUM RESERVE MANAGEMENT PLAN**

The District Infrastructure Committee considered giving approval to draft both the Reserve Management Plan for Knottingley Park and develop a General Reserves policy.

COMMITTEE RESOLUTION 2019/7

Moved: Cr Sheila Paul

Seconded: Cr Peter Collins

1. That the Development of the Knottingley Park and Arboretum Reserve Management Plan report is accepted; and
2. That the District Infrastructure Committee recommends to Council that staff develop both a draft Reserve Management Plan and associated supporting framework and policy; and that \$13,120, excluding GST, be funded from the Knottingley Park reserve.

CARRIED

PUBLIC EXCLUDED**9 EXCLUSION OF THE PUBLIC REPORT****RESOLUTION TO EXCLUDE THE PUBLIC****COMMITTEE RESOLUTION 2019/8**

Moved: Mayor Craig Rowley

Seconded: Cr Sheila Paul

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
9.1 - Public Excluded Minutes of the District Infrastructure Committee Meeting held on 6 November 2018	s6(a) - the making available of the information would be likely to prejudice the maintenance of the law, including the prevention, investigation, and detection of offences, and the right to a fair trial	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

CARRIED

10 RE-ADMITTANCE OF THE PUBLIC REPORT**COMMITTEE RESOLUTION 2019/9**

Moved: Mayor Craig Rowley

Seconded: Cr Sheila Paul

That Council moves out of Closed Council into Open Council.

CARRIED

MEETING CLOSURE

There being no further business, the Chair closed the meeting at 12.22pm.

The minutes of this meeting are to be confirmed at the District Infrastructure Committee Meeting to be held on 12 March 2019.

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CHAIRPERSON